



Companies House
— for the record —

AR01 (ef)

Annual Return



Received for filing in Electronic Format on the: **31/08/2010**

X3VGZN0X

Company Name: **THE OFFICE (KIRBY) LIMITED**

Company Number: **06356912**

Date of this return: **30/08/2010**

SIC codes: **7020**

Company Type: **Private company limited by shares**

Situation of Registered Office: **175-185 GRAY'S INN ROAD
LONDON
UNITED KINGDOM
WC1X 8UE**

Single Alternative Inspection Location (SAIL)

The address for an alternative location to the company's registered office for the inspection of registers is:

THE CLOCK HOUSE 140 LONDON ROAD
GUILDFORD
SURREY
UNITED KINGDOM
GU1 1UW

The following records have moved to the single alternative inspection location:

Register of members (section 114)
Register of directors (section 162)
Register of secretaries (section 275)
Records of resolutions and meetings (section 358)

Officers of the company

Company Secretary 1

Type: **Person**
Full forename(s): **CHARLES RICHARD**

Surname: **GREEN**

Former names:

Service Address: **9 HOVEDEN ROAD
LONDON
UNITED KINGDOM
NW2 3XE**

Company Director ***I***

Type: **Person**

Full forename(s): **CHARLES RICHARD**

Surname: **GREEN**

Former names:

Service Address: **9 HOVEDEN ROAD
LONDON
UNITED KINGDOM
NW2 3XE**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **04/07/1970** *Nationality:* **BRITISH**

Occupation: **CHARTERED SURVEYOR**

Company Director 2

Type: **Person**
Full forename(s): **MR PHILIP WILLIAM**

Surname: **NEWBOROUGH**

Former names:

Service Address: **SMITHINCOTT THE AVENUE
BUCKLEBURY
READING
UNITED KINGDOM
RG7 6NP**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **21/05/1962** *Nationality:* **BRITISH**
Occupation: **DIRECTOR**

Company Director **3**

Type: **Person**
Full forename(s): **OLIVER ANDREW EDWARD**

Surname: **OLSEN**

Former names:

Service Address: **1 COVERDALE ROAD
LONDON
UNITED KINGDOM
NW2 4DB**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **28/02/1973** *Nationality:* **BRITISH**

Occupation: **DIRECTOR**

Statement of Capital (Share Capital)

Class of shares	ORDINARY	<i>Number allotted</i>	200
		<i>Aggregate nominal value</i>	100
<i>Currency</i>	GBP	<i>Amount paid per share</i>	0.5
		<i>Amount unpaid per share</i>	0

Prescribed particulars

THE SHARES HAVE ATTACHED TO THEM FULL VOTING, DIVIDEND AND CAPITAL DISTRIBUTION (INCLUDING ON WINDING UP) RIGHTS; THEY DO NOT CONFER ANY RIGHTS OF REDEMPTION.

Statement of Capital (Totals)

<i>Currency</i>	GBP	<i>Total number of shares</i>	200
		<i>Total aggregate nominal value</i>	100

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 30/08/2010 or that had ceased to be shareholders since the made up date of the previous Annual Return

A full list of shareholders for a private or non-traded public company are shown below

Shareholding 1 : 200 ORDINARY shares held as at 2010-08-30
Name: THE OFFICE GROUP HOLDINGS LIMITED

Authorisation

Authenticated

This form was authorised by one of the following:

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.