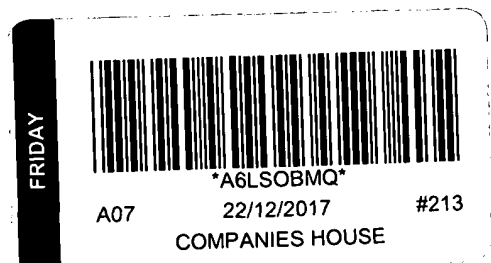


REGISTERED COMPANY NUMBER: 6347304 (England and Wales)
REGISTERED CHARITY NUMBER: 1121988

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2017
for
Citizens Advice Sunderland

Baldwins Audit Services Limited
Stephenson House
Richard Street
Hetton-le-Hole
Tyne and Wear
DH5 9HW



Citizens Advice Sunderland

Contents of the Financial Statements
for the Year Ended 31 March 2017

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Statement of Financial Position	6 to 7
Notes to the Financial Statements	8 to 12
Detailed Statement of Financial Activities	13

Citizens Advice Sunderland

Report of the Trustees for the Year Ended 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The charity's objects are to promote any charitable purpose for the benefit of the community in Sunderland and surrounding areas ("the area of benefit") by the advancement of education, the protection and preservation of health and the relief of poverty, sickness and distress.

All of the charity's activities focus on advice provision and support for public benefit and the work is carried out through face-to-face consultations, telephone advice and community talks/sessions.

Through free, independent, confidential and impartial advice the bureau aims to provide the advice people need for the problems they face and to improve the policies and practices that affect people's lives. The bureau also recognises the positive value of diversity, promotes equality and challenges discrimination.

Face-to-face appointments are provided at three locations for debt and money advice enquiries through the major funding stream of the Money Advice Service.

In 2016, as part of the Sunderland Aces partnership, the organisation was able to employ an apprentice through funding from the Big Lottery Fund for Crisis Support.

Contribution of Volunteers

Although very few in number at present, the bureau receives help and support in the form of voluntary assistance in administering the charity through its Trustee Board. The organisation currently benefits from having three volunteers, two training to give advice and the other concentrating on research and business administration.

ACHIEVEMENT AND PERFORMANCE

Despite the uncertain and difficult financial landscape, Citizens Advice Sunderland has performed well and has helped just over 10,000 clients this year. That is almost double to the number of clients seen last year, and it is believed that it is the result of the daily drop-in service at the Galleries Shopping Centre in Washington. Demand for debt advice this year has remained low whilst demand for welfare benefit advice is on the increase.

Due to the lack of take-up of debt appointments, a significant amount of work has been undertaken in raising local awareness among service users and other key stakeholders and we are beginning to see the impact of the campaign with debt enquiries starting to pick back up.

Nevertheless, it has proven to be good year for securing gains and writing off debts on behalf of clients and gains of over £3.2 million were recorded.

It has been another difficult year for the organisation, and we are undergoing a period of significant transition. Having listened to client feedback and research into need, we have taken the step to move out of the offices where we have been based since we began in 1976, we have secured a new office in the heart of Sunderland.

The new office opened at the end of March 2017 and is already proving to be a hit with the local community. In addition to the Sunderland office, we are maintaining the office we have in the Galleries Shopping Centre which is now well established and extremely popular.

In addition to the move, we have secured a three year contract from Sunderland Council to provide First Tier advice in Welfare Benefits and Debt for those living in the North and East of Sunderland. As a result we will be inheriting two new staff under TUPE.

Whilst these changes have been necessary to expand and grow the business, it has proven to be an upheaval and an unsettling experience for the staff. There have been some IT and telephony issues and the need to make some adjustments.

The Citizens Advice service nationally has gone through a rebrand and restructure which has had an impact on us at a local level. A new membership agreement has been introduced and as part of that, we have had to adopt new case management system, audit process and join the national advice line telephone service. Within the last quarter, there have been significant changes within the organisation.

Nevertheless, as always, the staff have adapted exceedingly well to the changes, the difficulties and the uncertainty and everyone has continued to prove their dedication and commitment to the service and the local community.

Citizens Advice Sunderland

Report of the Trustees **for the Year Ended 31 March 2017**

ACHIEVEMENT AND PERFORMANCE

Whilst the bureau continues to be proud of its achievements, demand continues to outstrip supply and the bureau does not have the resources to meet it. It can prove very frustrating for both staff and the people in Sunderland in trying to manage demand and expectation with such limited resources. That said, the bureau continues to work very hard within the community to build a local network with other partner organisations and community groups to both promote the work the bureau does and to work in partnership to help meet the ever increasing need.

FINANCIAL REVIEW

The organisation is primarily funded by grants from the Money Advice Service to provide advice on debt and financial issues. Other income comes from one-off projects and bank interest.

The bureau is currently operating at a deficit to ensure the provision of a basic but much needed drop-in and telephone gateway service in addition to the debt service already funded. It is acknowledged that this cannot be sustained long term and alternative funding is always being sought. The First Tier Contract funded by Sunderland Council and commences in July 2017 will complement the daily drop-in service and help to meet the increasing demand for Welfare Benefits enquiries.

Having reviewed the bureau's current financial position, the Trustee Board is assured that the charity has adequate financial resources and is able to manage all known business risks going forward. The Management Committee has a reasonable expectation that it has adequate resources to continue in operation for the foreseeable future and believe that there are no material uncertainties that call into doubt its ability to continue as a going concern.

Investment Policy

The Management Committee regularly reviews available investment products and seeks to invest reserve funds in low risk, short term investment products which provide the best interest rates attainable. To mitigate investment risk, diversification is limited to those institutions with a solid reputation and a strong credit rating.

Reserves Policy

The Trustee Board has a policy for holding unrestricted reserves to protect the bureau from the impact of shortfalls in forecast income, unforeseen expenditure or planned expenditure that will support the delivery of its charitable objectives.

In light of the current climate and an uncertain future, the Trustee Board seeks to maintain a minimum of nine months' running costs in reserve. The unrestricted reserves position of reserves as at the 31 March 2017 continues to stay above that intended. However, the need to make significant resource changes is anticipated and it is considered necessary to maintain substantial reserves to cover the future planned activities and cover any shortfalls in income.

Any restricted balances held for the purpose of specific projects at year end do not form part of the reserves policy other than to spend the money in accordance with funders' restrictions.

PLANS FOR 2017-18

Having now opened the new office in the centre of Sunderland, work is underway to raise our profile and engage with local stakeholders to increase accessibility to our services and an understanding of what services we offer.

Further research will be undertaken within the community to identify which services are needed most, what people want from the service and how the bureau can be most effective in meeting that demand.

Having had a restructure and a complete refresh, we are coming out of a very difficult year almost as a totally new organisation and the aim is to capitalise on this to help propel us forward. Nevertheless, it is anticipated that the next 12 months will be another extremely busy and challenging year for the organisation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Citizens Advice Sunderland is a member of the National Association of Citizens Advice Bureaux (NACAB) which provides support and a framework of agreed memberships standards of advice and casework management. However, the organisation maintains its independence and all policy decisions are taken by the Trustee Board in meeting its charitable objects.

The charity was incorporated on the 20 August 2007 and is governed by its Memorandum and Articles of Association (as amended in 2012). Overall responsibility for governance rests with the Trustee Board.

THE TRUSTEE BOARD

The trustees are also directors of Citizens Advice Sunderland for the purposes of Company Law and the current Board is composed of 5 trustees who have all been appointed by the Trustee Board.

The Trustee Board:

- sets the policy of the charity
- determines corporate strategy including setting key strategic objectives
- makes major decisions about the use of finances

Citizens Advice Sunderland

Report of the Trustees **for the Year Ended 31 March 2017**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Janet Anderson took the decision to resign from the Board in January 2017 after 6 years. Her roles have included Treasurer and Company Secretary and her dedication and experience will be missed on the Trustee Board.

A full recruitment drive is planned in August to find a number of skilled and experienced Board members. With a Board of only five trustees, it is felt that a further three trustees are needed.

All newly appointed trustees receive a Welcome Pack and a full induction using training and resources provided through the Citizens Advice intranet site, Cablink. All trustees are encouraged to take up further training opportunities as appropriate and engagement with the wider service is undertaken throughout the year in participating in forums, conferences and consultations wherever possible.

REFERENCE AND ADMINISTRATIVE DETAILS **TRUSTEES**

Name	Role	Appointed	Resigned
Chris Graham	Chair	21/07/11	
Nick Robson	Vice Chair	19/07/12	
John Robson	Treasurer	24/09/13	
	Company Secretary and		
Janet Anderson	Board Member	13/01/11	14/01/17
Agatha Kanyangu	Board Member	18/07/13	
Malcolm Hook	Board Member	28/04/16	

MANAGEMENT TEAM

Denise Irving is the bureau manager and is supported by a small management team of Susan White, the Advice Services Manager and Peter Wilson, the Finance Officer, who help manage the day to day operations of the organisation.

ADMINISTRATIVE DETAILS

Company Number: 6347304

Registered Charity Number: 1121988

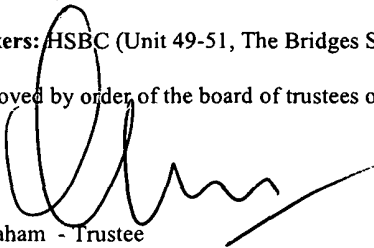
Company Secretary: N/A

Registered Office: 5a Waterloo Place, Sunderland SR1 3HT

Independent Examiner: Baldwins Audit Services Limited (Stephenson House, Richard Street, Hetton le Hole DH5 9HW)

Bankers: HSBC (Unit 49-51, The Bridges Shopping Centre, Market Square, Sunderland, SR1 3LE)

Approved by order of the board of trustees on 24 August 2017 and signed on its behalf by:


C Graham - Trustee

Independent Examiner's Report to the Trustees of
Citizens Advice Sunderland

I report on the accounts for the year ended 31 March 2017 set out on pages five to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

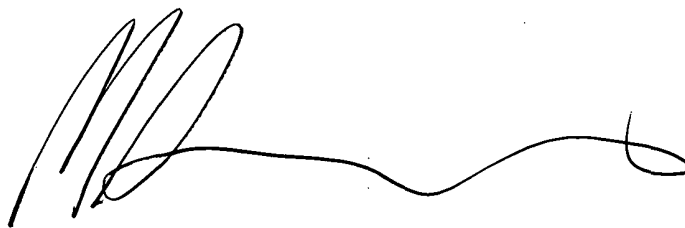
- (1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Barnes
ACA
Baldwins Audit Services Limited
Stephenson House
Richard Street
Hetton-le-Hole
Tyne and Wear
DH5 9HW



24 August 2017

Citizens Advice Sunderland

Statement of Financial Activities
for the Year Ended 31 March 2017

	Notes	Unrestricted fund £	Restricted funds £	31.3.17 Total funds £	31.3.16 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	2,554	307,543	310,097	320,299
Charitable activities					
Advice and Information		2,206	-	2,206	2,874
Investment income	3	10,273	-	10,273	12,251
Total		<u>15,033</u>	<u>307,543</u>	<u>322,576</u>	<u>335,424</u>
EXPENDITURE ON					
Charitable activities					
Advice and Information		<u>65,344</u>	<u>316,892</u>	<u>382,236</u>	<u>386,778</u>
NET INCOME/(EXPENDITURE)		<u>(50,311)</u>	<u>(9,349)</u>	<u>(59,660)</u>	<u>(51,354)</u>
Transfers between funds	13	<u>(3,212)</u>	<u>3,212</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(53,523)</u>	<u>(6,137)</u>	<u>(59,660)</u>	<u>(51,354)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>776,339</u>	<u>15,393</u>	<u>791,732</u>	<u>843,086</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>722,816</u></u>	<u><u>9,256</u></u>	<u><u>732,072</u></u>	<u><u>791,732</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Citizens Advice Sunderland

Statement of Financial Position
At 31 March 2017

	Notes	Unrestricted fund £	Restricted funds £	31.3.17 Total funds £	31.3.16 Total funds £
FIXED ASSETS					
Tangible assets	9	52,995	-	52,995	2,605
CURRENT ASSETS					
Debtors	10	15,222	-	15,222	13,927
Cash at bank and in hand		690,597	9,256	699,853	811,805
		<u>705,819</u>	<u>9,256</u>	<u>715,075</u>	<u>825,732</u>
CREDITORS					
Amounts falling due within one year	11	(35,998)	-	(35,998)	(36,605)
NET CURRENT ASSETS		<u>669,821</u>	<u>9,256</u>	<u>679,077</u>	<u>789,127</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>722,816</u>	<u>9,256</u>	<u>732,072</u>	<u>791,732</u>
NET ASSETS		<u><u>722,816</u></u>	<u><u>9,256</u></u>	<u><u>732,072</u></u>	<u><u>791,732</u></u>
FUNDS	13				
Unrestricted funds				722,816	776,339
Restricted funds				<u>9,256</u>	<u>15,393</u>
TOTAL FUNDS				<u><u>732,072</u></u>	<u><u>791,732</u></u>

The notes form part of these financial statements

Citizens Advice Sunderland

Statement of Financial Position - continued
At 31 March 2017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

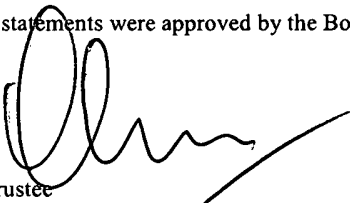
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.


The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 24 August 2017 and were signed on its behalf by:


C Graham -Trustee


J Robson -Trustee

Citizens Advice Sunderland

Notes to the Financial Statements for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- Straight line over 5 years
Computer equipment	- 25% on cost

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	31.3.17	31.3.16
	£	£
Donations	2,555	63
Grants	307,542	320,236
	<u>310,097</u>	<u>320,299</u>

Grants received, included in the above, are as follows:

	31.3.17	31.3.16
	£	£
Business Innovation and Skills	307,542	307,606
Citizens Advice	-	12,630
	<u>307,542</u>	<u>320,236</u>

Citizens Advice Sunderland

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

3. INVESTMENT INCOME

	31.3.17	31.3.16
	£	£
Deposit account interest	<u>10,273</u>	<u>12,251</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.17	31.3.16
	£	£
Depreciation - owned assets	<u>4,923</u>	<u>2,288</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

Trustee expenses amounted to £32 in the year (2016 £207).

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.17	31.3.16
Management	3	3
Administrative	2	2
Caseworkers	8	10
	<u>13</u>	<u>15</u>

No employees received emoluments in excess of £60,000.

No employee received remuneration amounting to more than £60,000.

In addition a great amount of time, the value of which is impossible to reflect in these financial statements, is donated by volunteers.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12,690	307,609	320,299
Charitable activities			
Advice and Information	2,874	-	2,874
Investment income	<u>12,251</u>	<u>-</u>	<u>12,251</u>
Total	27,815	307,609	335,424
 EXPENDITURE ON			
Charitable activities			
Advice and Information	<u>84,249</u>	<u>302,529</u>	<u>386,778</u>
Total	84,249	302,529	386,778

Citizens Advice Sunderland

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
NET INCOME/(EXPENDITURE)	(56,434)	5,080	(51,354)
RECONCILIATION OF FUNDS			
Total funds brought forward	832,773	10,313	843,086
TOTAL FUNDS CARRIED FORWARD	776,339	15,393	791,732

8. TAXATION

Citizens Advice Sunderland (formerly Washington Citizens Advice Bureau), as a registered charity, is potentially exempt from taxation of income and gains falling within S505 of the Income and Corporation Taxes Act 1988 and S256 of the Taxation of Chargeable Gains Act 1992. No tax charge has arisen in the year.

9. TANGIBLE FIXED ASSETS

	Improvements to property £	Computer equipment £	Totals £
COST			
At 1 April 2016	28,996	77,193	106,189
Additions	43,203	12,110	55,313
At 31 March 2017	72,199	89,303	161,502
DEPRECIATION			
At 1 April 2016	28,996	74,588	103,584
Charge for year	-	4,923	4,923
At 31 March 2017	28,996	79,511	108,507
NET BOOK VALUE			
At 31 March 2017	43,203	9,792	52,995
At 31 March 2016	-	2,605	2,605

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17 £	31.3.16 £
Trade debtors	50	100
Prepayments and accrued income	15,172	13,827
	15,222	13,927

Citizens Advice Sunderland

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17	31.3.16
	£	£
Legal services commission overdraft	-	676
Trade creditors	1,548	622
Social security and other taxes	5,918	7,478
Other creditors	552	83
Accruals and deferred income	27,980	27,746
	<u>35,998</u>	<u>36,605</u>

12. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.17	31.3.16
	£	£
Within one year	12,717	-
Between one and five years	62,867	-
In more than five years	7,249	-
	<u>82,833</u>	<u>-</u>

On 26th August 2016 the Trustees of Citizens Advice Bureau Sunderland signed a lease for new offices in Sunderland city centre. The lease initially costs £10,000 plus VAT per annum, with increments of £1,000 plus VAT each anniversary and runs for 6 years. The Charity moved into their new premises on 28th March 2017 and vacated the old offices at The Elms in Washington, Tyne and Wear.

13. MOVEMENT IN FUNDS

	At 1.4.16	Net movement	Transfers	At 31.3.17
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	776,339	(50,311)	(3,212)	722,816
Restricted funds				
Business Innovation and Skills	9,256	-	-	9,256
Money Advice Service Debt Advice Project	6,137	(9,349)	3,212	-
	<u>15,393</u>	<u>(9,349)</u>	<u>3,212</u>	<u>9,256</u>
TOTAL FUNDS	<u>791,732</u>	<u>(59,660)</u>	<u>-</u>	<u>732,072</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds			
General fund	15,033	(65,344)	(50,311)
Restricted funds			
Money Advice Service Debt Advice Project	307,543	(316,892)	(9,349)
TOTAL FUNDS	<u>322,576</u>	<u>(382,236)</u>	<u>(59,660)</u>

Citizens Advice Sunderland

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

13. MOVEMENT IN FUNDS - continued

Unrestricted Funds

The Trustees seek to maintain minimum Reserve levels equivalent to nine months running costs of the Bureau. The Reserves Policy is outlined in the Trustees' Report on pages 1 to 3.

Restricted Funds

Money Advice Service Debt Advice Project (MASDAP)

This is a new integrated debt advice service which is funded by the Money Advice Service. The project commenced on 1st October 2014 and is due to last three years. This project replaced the Face to Face project.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

15. ULTIMATE CONTROLLING PARTY

The ultimate controlling party of Citizens Advice Sunderland is the Board of Trustees collectively. Details of Citizens Advice Sunderland trustees are disclosed on page 1.

16. CHARITABLE STATUS

Citizens Advice Sunderland (formerly Washington Citizens Advice Bureau) is a Registered Charity (Number 1121988). The Charity is a Company Limited by Guarantee, having no share capital. The liability of each member in the event of winding up is £1.

Citizens Advice Sunderland

Detailed Statement of Financial Activities
for the Year Ended 31 March 2017

	31.3.17 £	31.3.16 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,555	63
Grants	307,542	320,236
	<hr/>	<hr/>
	310,097	320,299
Investment income		
Deposit account interest	10,273	12,251
Charitable activities		
Other income	2,206	2,874
	<hr/>	<hr/>
Total incoming resources	322,576	335,424
EXPENDITURE		
Charitable activities		
Wages	290,305	305,147
Social security	25,373	26,463
Pensions	226	-
Rent rates and water	14,630	10,714
Insurance	2,948	2,506
Telephone	7,250	6,067
Postage and stationery	14,291	12,105
Advertising	684	424
Sundries	3,438	4,598
Repairs and renewals	799	1,471
Training staff	124	125
Travel expenses staff	905	1,380
Cleaning	330	867
Information Technology Consultant	9,574	8,997
Licence fees	134	170
Legal and professional fees	3,443	1,410
Staff recruitment	88	-
Travel expenses volunteers	263	19
Computer equipment	4,923	2,289
	<hr/>	<hr/>
	379,728	384,752
Support costs		
Management		
Trustees' expenses	32	207
Finance		
Bank charges	32	-
Governance costs		
Payroll service	1,244	649
Independent examiners fee	1,200	1,170
	<hr/>	<hr/>
	2,444	1,819
	<hr/>	<hr/>
Total resources expended	382,236	386,778
Net expenditure	<hr/>	<hr/>
	(59,660)	(51,354)
	<hr/>	<hr/>

This page does not form part of the statutory financial statements