

# **BOARD MINUTES**Company Number 6340092



A06 06/09/2010 COMPANIES HOUSE

CIHE (Research) Limited

Minutes of the meeting of the Board of Directors held on the 29<sup>th</sup> June 2010 at Studio 11, Tiger House, Burton Street, London WC1H 9BY

# 1. Welcome and apologies

Present Richard Greenhalgh, Keith Herrmann, Abhay Gudka, David Docherty

Apologies None

2. Minutes from the last meeting held 19<sup>th</sup> May 2009 (Paper 1 previously circulated)
The Chairman proposed that the Minutes of the last meeting dated 19<sup>th</sup> May 2009 be accepted

The Minutes of the meeting were accepted and approved unanimously.

# 3. Matters arising and not on the agenda

David Docherty proposed a change of name to the company to CIHE Consulting Ltd. A motion to accept the change of name was proposed by Keith Herrmann and seconded by Abhay Gudka. The meeting unanimously approved the motion

# 4. Management accounts (Paper 2 circulated previously)

Abhay Gudka tabled the final accounts for the year ending 2009 The Directors noted the projects undertaken by CIHE (Research) Ltd The Directors confirmed the view of the auditors that an audit of CIHE (Research) Ltd was not required

The Directors noted the Papers tabled.

#### 5. Project Updates

Keith Herrmann tabled an update on the non-STEM project for BIS

The Directors noted the update and finances for the non-STEM project.

### 6. Any other business

A motion was tabled by Richard Greenhalgh and seconded by Abhay Gudka that Philip Ternouth be appointed as a director of the company and that Keith Herrmann resign as a director. The motion was approved unanimously

A motion was tabled by Richard Greenhalgh and seconded by Abhay Gudka that David Docherty be appointed as a secretary of the company and that Keith Herrmann resign as company secretary The motion was approved unanimously

The Directors fixed their next meeting for 18<sup>th</sup> November 2010 With no other business tabled, the Chairman closed the meeting

Signed by

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Chair

Date 29/8/10

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