In accordance with
Section 854 of the
Companies Act 2006

last page

Annual Return

(For returns made up to a date on or after 1 October 2011)





RCS

26/10/2013

COMPANIES HOUSE

26/10/2013 COMPANIES HOUSE

#110

A24

A23

SA

AZJ5EJS3 17/10/2013

COMPANIES HOUSE

#69

What this form is for
You may use this form to confirm
that the company information is
correct as at the date of this return
You must file an Annual Return at
least once every year

A fee is payable with this form

Please see 'How to pay' on the

What this form is NOT for You cannot use this form to notice of changes to the cor officers, registered office adicompany type or information relating to the company reco

You can use the WebFiling

Please go to www companies!

Part 1 Company details

The section must be completed by all companies

Filling in this form

Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

A1 Company details

Company number 0632166

Company name in full

SPL SEQUES

LIMITED

Company name change
 If your company has recently

If your company has recently changed its name, please provide the company name as at the date of this return

2 Return date

Please give the annual return made up date. The return date must not be a future date. The annual return must be delivered within 28 days of the date given below.

If you would like the company's made up date to be earlier than 1 October 2011, please complete the AR01 appropriate for earlier made up dates

O Date of this return Your company's retui

Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date

Date of this return 2

22

To T

7201, 3

A3

Principal business activity

Please show the trade classification code number(s) for the principal activity or activities •

Classification code 1 5 2 2 9 0

Classification code 2 5 3 2 0
Classification code 3

Classification code 4

If you cannot determine a code, please give a brief description of your business activity below

Principal activity description

Principal business activity You must provide a trade classification code (SIC code 2007) or a description of your company's main business in this section

A full list of the trade classification codes are available on our website www.companieshouse.gov.uk

CHFP000 10/11 Version 5 0

Annual Return

(For returns made up to a date on or after 1 October 2011)

A4	Company type The state of t	
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked) Public limited company Private company limited by shares Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital	● Company type If you are unsure of your company type, please check your latest certificate of incorporation or our website www.companieshouse.gov.uk
A5	Registered office address o	
Building name/number	14/18	Change of registered office
Street	CITY ROAD	This must agree with the address that is held on the Companies House record at the date of this return
Post town	CAODIFF	If the registered office address has changed, you should complete form
County/Region		AD01 and submit it together with this annual return
Postcode	CF 24 3DL	
	Single alternative inspection location (SAIL) of the company records (if applicable) Output Description:	
Building name/number		SAIL address
Street		This must agree with the address that is held on the Companies House record at the date of this return
Post town		If the address has changed, you should complete form ADO2 and submit it together with this annual
County/Region		return
Postcode		
A7	Location of company records o	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6 Register of members	♠ Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section
	Register of directors Directors' service contracts Directors' indemnities Register of secretaries	Certain records must be kept by every company while other records are only kept by certain company types where appropriate
	Records of resolutions etc Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of	If the records are not kept at the SAIL address, they must be available at the registered office
	capital by private company Register of debenture holders Report to members of outcome of investigation by public company into interests in its shares Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales	If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return
	or Northern Ireland Instruments creating charges and register of charges Scotland	

CHFP000 10/11 Version 5 0

Annual Return (For returns made up to a date on or after 1 October 2011) Part 2 Officers of the company Continuation pages This section should include details of the company at the date to which this Please use a continuation page annual return is made up if you need to enter more officer → For a secretary who is an individual, go to Section B1 → For a corporate secretary, go to Section C1 → For a director who is an individual, go to Section D1 → For a corporate director, go to Section E1 Secretary B1 Secretary's details • Secretary appointments Please use this section to list all the secretaries of the company You may not use this form to For a corporate secretary, complete Section C1-C4 appoint a secretary To do this, please complete form AP03 and Title* submit it together with this annual Full forename(s) Corporate details Surname Please use Section C1-C4 to enter corporate secretary details Former name(s) @ Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes Secretary's service address 9 Service address Building name/number If you have previously notified Companies House that the service Street address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the

AR01

Post town

Postcode Country

County/Region

public record

This information will appear on the

Annual Return (For returns made up to a date on or after 1 October 2011)

Corporate secretary

C1	Corporate secretary's details •	
	Please use this section to list all the corporate secretaries of the company	● Corporate secretary appointments You cannot use this form to appoint a corporate secretary To do this,
Corporate body/firm name		please complete form APO4 and submit it together with this annual return
Building name/number		Corporate secretary details
Street		All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have
Post town		not notified us, please complete form CH04
County/Region		This information will appear on the public record
Postcode		public record
Country		
C2	Location of the registry of the corporate body or firm	
	Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section C3 only → No Complete Section C4 only	
C3	EEA companies ®	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	② EEA A full list of countries of the EEA can be found in our guidance www companieshouse gov uk
Where the company/ firm is registered •		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
Registration number		Directive (00/13/1220)
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

Λ	R	Λ	1
₩.	П	11	

Annual Return

(For returns made up to a date on or after 1 October 2011)

Director

D1	Director's details [©]	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	Our cannot use this form to appoint a director To do this, please
Title*	MR	complete form AP01 and submit it together with this annual return
Full forename(s)	CLIVE JOHN	Corporate details
Surname	REYANT	Please use Section E1-E4 to enter corporate director details
Former name(s) •		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence	UNITED KINGDOM	since the last annual return and have not notified us, please
Nationality	BEITISM	complete form CH01
Date of birth	1/2 17 10 11 1/9 1/5 1/9	Please provide any previous names which have been used for business
Business occupation (if any)	JIRECTOR	purposes during the period of this return Married women do not need to give former names unless previously used for business purposes
D2	Director's service address [©]	
Building name/number	14-18 CITY ROAD	Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town	CARDIFF	address
County/Region	SOUTH CLAMBRGAN	This information will appear on the public record
Postcode	CF24 3DL	
Country	WE UNITED KINGDOM	

Annual Return
(For returns made up to a date on or after 1 October 2011)

Director

D1	Director's details •	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	Director appointments You cannot use this form to appoint a director To do this, please
Title*	Me	complete form AP01 and submit it together with this annual return
Full forename(s)	NICHOLAS TERENCE BUTCHER	Corporate details
Surname	BUTCHER	Please use Section E1-E4 to enter corporate director details
Former name(s) ❷		Director details All details must agree with those previously notified to Companies
Country/State of residence	UNITED KINGDOM	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Date of birth	24 02 11947	Former name(s) Please provide any previous names
Business occupation (if any)	CONSANY DIRECTOR	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
D2	Director's service address [©]	
Building name/number	THE COMPANYS LEGISTERED OFFICE	Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		
Country		

Annual Return (For returns made up to a date on or **after 1 October 2011**)

Director

D1	Director's details •	·
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*	M	complete form AP01 and submit it together with this annual return
Full forename(s)	ARCKIBALD THOMAS JAMB	Corporate details Please use Section E1-E4 to enter
Surname	ARCHIBALD THOMAS JAMB	corporate director details
Former name(s)		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence	UNITED KINGDOM	since the last annual return and have not notified us, please
Nationality	BETTISH	complete form CH01
Date of birth	001 712 119149	Please provide any previous names which have been used for business
Business occupation (if any)	DIRECTOR	purposes during the period of this return Marined women do not need to give former names unless previously used for business purposes
D2	Director's service address®	
Building name/number	14-18	Service address If you have previously notified
Street	aty ROAD	Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	CARNIFF	Company's Registered Office' in the address
County/Region	SOUTH GLAMORGAN	This information will appear on the public record
Postcode	CF24 3DL	
Country	UNITED KINGOOM	

Annual Return

(For returns made up to a date on or after 1 October 2011)

Corporate director

E1	Corporate director's details •	
	Please use this section to list all the corporate director's of the company	Ocorporate director appointments You cannot use this form to appoint a corporate director To do this,
Corporate body/firm name		please complete form APO2 and submit it together with this annual return
Building name/number		Corporate director details All details must agree with those
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete
Post town		form CH02
County/Region		This information will appear on the public record
Postcode		
Country		
E2_	Location of the registry of the corporate body or firm	
	Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete Section E3 only → No Complete Section E4 only	
E3	EEA companies ®	
Transition of the state of the	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	⊘EEA A full list of countries of the EEA can be found in our guidance www.companieshouse gov uk
Where the company/ firm is registered €		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
Registration number		Directive (06/131/ccc/)
E4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where		
the company/firm is registered ©		
If applicable, the registration number		

Annual Return (For returns made up to a date on or **after 1 October 2011**)

Part 3	Statement of capital o						
	→ Yes Comp					ld reflect the company's atus at the made up date of al return	
F1	Share capital in	pound sterling (£)					
Please complete the ta If all your issued capita	ble below to show ea al is in sterling, only co	ich class of shares held omplete Section F1 and	in pound sterling d then go to Section F4	-			
Class of shares (E g Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share 😉	Number of share	es 0	Aggregate nominal value •	
DEFERREI)	0.0001	0	386,32		£ 38,632.756	
ORDINAR		0.01	0		1,439		
ORDINAR	Y A	0.0001	0	94	7,071	£ 94-707	
ORDINA	RY B	0.0001	0		10,020	£ 37-002	
	CARRIOD	over to a	antwaten 1g Totals	cloude	. To	E CONTINUATON	
F2	Share capital in	other currencies					
Please complete a sep		ny class of shares held u urrency	n other currencies				
Currency			A	Number of shar		Aggregate nominal value 4	
Class of shares (E.g. Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of Shar		Aggregate normalor value	
			Totals				
				<u> </u>		<u> </u>	
Currency							
Class of shares (E.g. Ordinary/Preference etc	.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of share	res 0	Aggregate nominal value 3	
	• 400	1	Totals		-		
F3	Totals		-				
_	Please give the tota issued share capital		total aggregate nominal	value of	Please li	ggregate nominal value st total aggregate values in	
Total number of shares	402,				t currencies separately For £100 + €100 + \$10 etc		
Total aggregate nominal value 😉	£ 43;						
 Including both the noming share premium Total number of issued states 		Number of shares issued nominal value of each sh	nare Ple	ntinuation Pag ase use a Staten ge if necessary		tal continuation	

In accordance with
Section 854 of the
Companies Act 2006

AR01 - continuation page Annual Return (For returns made up to a date on or after 1 October 2011)

	Statement of	capital [©]				
		the table below to show e complete a separate tab	each class of shares held only for each currency	in other	This show capital st this annu	ild reflect the company's atus at the made up date o al return
urrency			-	<u> </u>		
lass of shares E.g. Ordinary/Preference etc	:)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares	€	Aggregate nominal value 4
ORDINAR	4 C	0.0001	0	14,127,755 83,454		1412-776
ORDINAR	er D	0.01	0	83,	454	834-520
			Tota	ls 402,133,	302	£ 43,786:171
Including both the nom	inal value and any					

Annual Return

(For returns made up to a date on or after 1 October 2011)

F4	Statement of capital (Voting rights)	
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2	nue .
Class of share	ORDINARY	
Voting rights	ORDINARY ONE NOTE PER SMARE	
Class of share	OPDINARY A ONE VOTE PER SHARE	
Voting rights	ONE VOTE PER SUARE	
Class of share	BEDINARY B	
Voting rights	NONE NONE	
<u> </u>		
Class of share	ORDINARY C	
Voting rights	ORDINARY C NONE	

In accordance with Section 854 of the Companies Act 2006 AR01 - continuation page
Annual Return
(For returns made up to a date on or after 1 October 2011)

lass of share		apital (Voting ri	ghts)		
oting rights	ORDINA			CHARE	
oting rights	ONE	VOTE	PER	SNARE	
NASS OF SMACE:	DEFER	le)			
NOTINE DEUTS.	No	NE			
1					
į					

	ARO1 Annual Return (For returns made up to a date on or after 1 October 2011)				
Part 4	Shareholders				
	Does your company have share capital? → Yes go to Section G1 'Companies with share capital' → No Go to Part 5 (Signature)				
G1 Companies with share capital					
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below No go to Section G2 'Past and present shareholders' Yes go to Question 2	the appropriate box below the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK. The current UK recognized investment exchanges and regulated investment exchanges and regulated.			
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1 If you answered 'No', please go to Section G2 'Past and present shareholders'				
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below No go to Section G4 'Shareholders who hold at least 5% of any class	ODTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required			
	of shares of the company as at the made up date of the return' Yes go to Part 5 'Signature'	when the percentage acquisition a shareholder in the company ha reached a certain threshold (star at 3%)			
G2	List of past and present shareholders O				
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below There were no shareholder changes in this period. Go to Part 5 (Signature) A full list of shareholders is enclosed.	This section only applies to companies answering 'No' in Section G1			

How is the list of shareholders enclosed. Please tick the appropriate

Part 5 (Signature)

The list of shareholders is enclosed in another format. Go to

The list of shareholders is enclosed on paper Go to **Section G3** 'List of past and present shareholders'

Annual Return

(For returns made up to a date on or after 1 October 2011)

G3

List of past and present shareholders o

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

		Shares or stock currently held	Shares or stock transferre	ed (if appropriate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
7 SIDE NOMINEES LTD (ALNO 5)	DEFERRED	386,327,563		1 1
7510E NOMINOS (A/C No 3)	OZDINARY A	947,071		1 1
75IDE NOMINES LTD (AC No.3)	DEDINARY B	370,020		1 1
751DE NOVINCES CAD (LU NO 3)	ORDINARY C	14,127,755		1 1
751DE NOMINEES LAD (ME No 3)	ORDINARY	48,831		1 1
75 IDE NOMINOES LAD (MCNO3)	OLD IN ARY D	19,594		l l
7 SIDE NOMINEES LTD (ACNO4)	DESINARY	155,618		1 1
7 SIDE NOMINEES LTD (NG NO 5)	DEDINARY	25,701		1 1
75IDE NOMINEES LITO (ACNOS)	ORDINARY D	42,724		1 1
7510E NOMINETS LTD (ALNO6)	dedinary	47, 289		1 1
751DE NOMINES LTD (A/CN.6)	DEDINARY D	21,136		1 1
				1 1
			<u> </u>	

Annual Return

(For returns made up to a date on or after 1 October 2011)

G4

Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 5 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Class of share Number of shares or Shareholder's name Shareholder's address amount of stock

> CHFP000 10/11 Version 5 0

Annual Return (For returns made up to a date on or after 1 October 2011)

Part 5	Signature				
	This must be completed by all companies	Societas Europaea If the form is being filed on behalf			
	I am signing this form on behalf of the company	of a Societas Europaea (SE) please delete 'director' and insert details			
Signature	Signature X	of which organ of the SE the person			
	This form may be signed by Director 0 , Secretary, Person authorised 0 , Charity commission receiver and manager, CIC manager, Judicial factor				

Annual Return

(For returns made up to a date on or after 1 October 2011)

P

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

Contact name	ALASO AL	R MUL	eish
Company name	5PL SE	evices	L=7)_
Address	14-18	ary	Ross
			=
Post town	CAR	DIFF	
County/Region	50174	GWM	126AN
Postcode	CF	24	3DL
Country			
DX			
Telephone		-	

1

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- That if the made up date of the return is any earlier than 1 October 2011, you must complete the appropriate form AR01
- The company name and number match the unformation held on the public Register
- You have completed your principal business activity
- You have not used this form to make changes to the registered office address
- You have not used this form to make changes to secretary and director details
- You have fully completed the Statement of capital (if applicable)
- You have signed the form
- You have enclosed the correct fee

Important information

Please note that all information on this form will appear on the public record

How to pay

A fee of £40 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House'

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

t Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

In accordance with Section 1076 of the Companies Act 2006

RP01

Replacement of document not meeting requirements for proper delivery



What this form is for

You can only use this form to file a replacement of a document that was previously delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 and was either not properly delivered or contained unnecessary material

What this form is NOT You cannot use this form information in a previous document, or to replace a delivered under Section 21 Companies Act 2006 - Cor Charges

A2JS17G3 26/10/2013 A23

A24

#111 COMPANIES HOUSE

AZJSEJRN 17/10/2013 COMPANIES HOUSE

#67

Company details

06321669 Company number

Company name in full

SPL SERVICES LIMITED

→ Filling in this form Please complete in typescript or in bold black capitals

Description of the original document

Document type •

ANNUAL RETURN - AR 0]

document Please enter the document type (e.g. articles of association) and any distinguishing information if more than one document of that type was filed on the same day

O Description of the original

Date of registration of 6 the original document

TO 8 72 0 1 3

Signature

A replacement document must only be filed where (i) a document has previously been delivered and either (ii) that document was not properly delivered or (iii) that document contained unnecessary material

Please sign either Section 3a or Section 3b

3a

The company to which the original document relates

Please complete this section if you are signing on behalf of the company to which the original document relates

I am signing this form on behalf of the company

Signature

X

O Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership

This form may be signed by

Director , Secretary, Person authorised, Permanent representative on behalf of an overseas company, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

Person authorised

Under either section 270 or 274 of the Companies Act 2006

CHFP000 05/10 Version 4 0

The person who delivered the original document Please complete this section if you are the person who delivered the original document (DECREONIC SUBTRISSION) Signature Signature Notes Please note If you are applying for, or have been granted, exemption under Section 243 of the Companies Act 2006 and the document(s) you are replacing contain(s) your usual residential address, please post this form along with the replacement document to the address below

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE

Replacement of document not meeting requirements for proper delivery

RP01

RP01

Replacement of document not meeting requirements for proper delivery

Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record Address County/Region Postcode Country DX Telephone

Checklist

Please make sure you have remembered the

- ✓ You have fully completed Section 2 'Description of the original document'
- The correct person has signed the form in either Section 3a or Section 3b
- If you are replacing a document where you have previously paid a fee, do not send a fee along with this form
- You have enclosed the replacement document If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form and the replacement document a PRO3 form 'Consent for paper filing'

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

Section 243 exemption

If you are applying for, or have been granted, a section 243 exemption, please post this form along with the replacement document to the different postal address below

The Registrar of Companies, PO Box 4082. Cardiff, CF14 3WE

Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk