In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

LIQ03 Notice of progress report in voluntary winding up



For further information, please refer to our guidance at www.gov.uk/companieshouse

1	Company details	
Company number	0 6 2 8 1 5 3 2	→ Filling in this form Please complete in typescript or ir
Company name in full	HFM Columbus Insurance Services Limited	bold black capitals.
2	Liquidator's name	
Full forename(s)	Malcolm	
Surname	Cohen	
3	Liquidator's address	
Building name/number	BDO LLP	
Street	55 Baker Street	
Post town	London	
County/Region		
Postcode	W 1 U 7 E U	
Country		
4	Liquidator's name •	
Full forename(s)	Matthew	Other liquidator Use this section to tell us about
Surname	Chadwick	another liquidator.
5	Liquidator's address 🛭	
Building name/number	C/o BDO LLP, 2nd Floor, 2 City Place	Other liquidator
Street	Beehive Ring Road	Use this section to tell us about another liquidator.
Post town	Gatwick	
County/Region		
Postcode	RH60PA	
Country		

LIQ03 Notice of progress report in voluntary winding up

6	Period of progress report
From date	$\begin{bmatrix} \frac{1}{2} & \frac{1}{4} & 0 \end{bmatrix} \begin{bmatrix} \frac{m}{6} & \frac{y}{2} & \frac{y}{1} \end{bmatrix}$
To date	
7	Progress report
	☑ The progress report is attached
8	Sign and date
Liquidator's signature	Signature X
Signature date	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Malcolm Cohen
Company name	BDO LLP
Address	5 Temple Square
	Temple Street
Post town	Liverpool
County/Region	
Postcode	L 2 5 R H
Country	
DX	
Telephone	+44 (0) 1512 374 500

✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

Important information

All information on this form will appear on the public record.

■ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

i Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

HFM Columbus Insurance Services Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

From 24/06/2021 To 23/06/2022	From 24/06/2020 To 23/06/2022
£	1
NIL	NIL
NIL	NIL
NIL	NIL
	NIL
	To 23/06/2022 £ NIL NIL

Cheam Insurance Brokers Limited,
Chris Frost Insurance Services Limited,
Coulter Hurst and Company Limited,
HFM Columbus Insurance Services Limited,
J C Richards Limited,
Parish Council Insurance Brokers Ltd,
Stackhouse Fisher Limited,
The Healthcare Management Company (UK)
Limited
All in Members' Voluntary Liquidation
Joint Liquidators' progress report from
24 June 2021 to 23 June 2022



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GLOSSARY OF TERMS

Abbreviation or term	Meaning
'Act'	Insolvency Act 1986
'EIS'	Enforcement & Insolvency Service
'HMRC'	HM Revenue & Customs
'Joint Liquidators' or 'we'	Malcolm Cohen and Matthew Chadwick
'members'	Members whose names are entered in the register of members
'Period'	24 June 2021 to 23 June 2022
'Progress Report'	Prepared in accordance with Rules 18.3 and 18.7 of the Rules
'Rules'	Insolvency (England and Wales) Rules 2016
'secured creditors'	Creditors whose debt is secured, in accordance with Section 248 of the Act
'the Companies'	Cheam Insurance Brokers Limited, Chris Frost Insurance Services Limited, Coulter Hurst and Company Limited, HFM Columbus Insurance Services Limited, J C Richards Limited, Parish Council Insurance Brokers Ltd, Stackhouse Fisher Limited, The Healthcare Management Company (UK) Limited
'unsecured creditors'	Creditors who are neither secured nor preferential

KEY INFORMATION

Background

Malcolm Cohen and Matthew Chadwick were appointed Joint Liquidators of the Companies on 24 June 2020.

Purpose of this report

This is the Progress Report for the period from 24 June 2021 to 23 June 2022.

The main purpose of the Progress Report is to provide you with an update of the Liquidations' progress during the Period.

Members' rights

An overview of the rights of members are detailed in Appendix B.

Contact details

Contact: Charlotte Hart

Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH

Tel: 0207 893 3281

Email: charlotte.hart@bdo.co.uk

Reference: 00283024

PROGRESS IN THE PERIOD

Asset realisations

The receipts and payments accounts attached at Appendix C details the asset realisations during the Period.

PAYE Repayment

During the Period, the sum of £4,546, £516 and £8,962 has been received from HMRC in respect of unanticipated PAYE repayments for Cheam Insurance Brokers Limited, Chris Frost Insurance Services Limited, and Parish Council Insurance Brokers Ltd respectively.

The Companies are all part of the Arthur J. Gallagher group of companies. We are currently in discussions with the Group as to whether the PAYE refunds may be utilised in partial payment of the liquidation costs, or whether they should be distributed to the Companies' respective members.

No further realisations have been made in the Period. The only other assets are intercompany receivables owed to the Companies which will be distributed in specie to their respective members on conclusion of the Liquidations.

HMRC

We have now received all corporation tax, VAT and PAYE clearances from HMRC, however, the refunds in respect of Parish and Stackhouse were not received until May 2022.

Creditors

There are no secured or preferential creditors.

An unsecured claim of 95p was received from British Gas in respect of a property formerly owned by Cheam Insurance Brokers Limited. As previously reported, as this amount is negligible it has been waived. Therefore, there are no unsecured creditors in the Liquidations.

Return on capital

There have been no distributions in the Period.

Other matters

In addition to the above matters, we have dealt with all statutory matters required by legislation and administrative work incidental to our duties as Joint Liquidators in this Liquidation.

Joint Liquidators' remuneration

The Joint Liquidators' remuneration was approved on a time cost basis by the members.

Cheam Insurance Brokers Limited

During the Period, time costs of £2,337 were incurred over 8 hours at an average rate of £290 per hour.

Chris Frost Insurance Services Limited

During the Period, time costs of £1,188 were incurred over 4 hours at an average rate of £226 per hour.

Coulter Hurst and Company Limited

During the Period, time costs of £1,448 were incurred over 5 hours at an average rate of £292 per hour.

HFM Columbus Insurance Services Limited

During the Period, time costs of £1,804 were incurred over 6 hours at an average rate of £288 per hour.

J C Richards Limited

During the Period, time costs of £399 were incurred over 3 hours at an average rate of £123 per hour.

Parish Council Insurance Brokers Ltd

During the Period, time costs of £1,571 were incurred over 7 hours at an average rate of £226 per hour.

Stackhouse Fisher Limited

During the Period, time costs of £185 were incurred over 5 hours at an average rate of £185 per hour.

The Healthcare Management Company (UK) Limited

During the Period, time costs of £431 were incurred over 2 hours at an average rate of £221 per hour.

A detailed report of the time incurred by the Joint Liquidators and a narrative of the work done during the Period is attached in Appendix D.

Joint Liquidators' expenses

A breakdown of expenses incurred and paid is set out in Appendix E.

OUTSTANDING MATTERS

Once we	have de t ermin	ed how the PAYE	i retunds will k	be dealt with,	steps will be	e taken to	conclude the	e
Liquidati	ions.							

APPENDIX A

STATUTORY INFORMATION

Information

Company names Cheam Insurance Brokers Limited

Chris Frost Insurance Services Limited
Coulter Hurst and Company Limited
HFM Columbus Insurance Services Limited

J C Richards Limited

Parish Council Insurance Brokers Ltd

Stackhouse Fisher Limited

The Healthcare Management Company (UK) Limited

Company registration numbers 05052214

Registered offices Cheam Insurance Brokers Limited, Chris Frost Insurance Services

Limited, Coulter Hurst and Company Limited, HFM Columbus Insurance Services Limited - c/o BDO LLP, 55 Baker Street,

London, W1U 7EU

J C Richards Limited, Parish Council Insurance Brokers Ltd, Stackhouse Fisher Limited, The Healthcare Management Company (UK) Limited - c/o BDO LLP, 5 Temple Square, Temple

Street, Liverpool, L2 5RH

Date of appointment 24 June 2020

Joint Liquidators Malcolm Cohen

Matthew Chadwick

Under the provisions of section 231 of the Act the Joint Liquidators carry out their functions jointly and severally meaning any action can be done by one Liquidator or by both of

them.

Joint Liquidators' address BDO LLP, 55 Baker Street, London, W1U 7EU

Data Control and GDPR Malcolm Cohen is authorised to act as an Insolvency Practitioner

by the Institute of Chartered Accountants in England and Wales in the UK. Matthew Chadwick is authorised to act as an Insolvency Practitioner by the Insolvency Practitioners Association in the UK. The Joint Liquidators are Data Controllers as defined by the General Data Protection

Regulations. BDO LLP will act as Data Processor on the

instruction of the Data Controllers. Personal data will be kept secure and processed only for matters relating to the Liquidation of Cheam Insurance Brokers Limited. Please see the privacy statement at https://www.bdo.co.uk/en-gb/privacy-notices/insolvencies

APPENDIX B

MEMBERS' RIGHTS

Within 21 days of receipt of the Progress report, members with at least 5% in value of the total voting rights of all members having the right to vote at general meetings of the Companies or any member with the permission of court, may request in writing that the Joint Liquidators provide further information about their remuneration or expenses which have been itemised in the Progress Report.

Within 14 days of receipt of the request, the Joint Liquidators must provide all of the information asked for, unless they think that:

- the time or cost in preparing the information would be excessive, or
- disclosure of the information would be prejudicial to the conduct of the Liquidation or might reasonably be expected to lead to violence against any person, or
- they are subject to confidentiality obligations in respect of the information.

The Joint Liquidators are also required to give reasons for not providing all of the requested information.

Members with at least 10% in value of the total voting rights of all members having the right to vote at general meetings of the Companies may, within eight weeks of receipt of the Progress Report, make an application to court that the basis fixed for the Joint Liquidators' remuneration, the remuneration charged, or the expenses incurred by the Joint Liquidators, as set out in the Progress Report, are excessive.

Members may access a copy of BDO LLP's charging and expenses policy at https://www.bdo.co.uk/engb/insights/advisory/business-restructuring/creditors-guides.

The Insolvency Service has established a central gateway for considering complaints in respect of Insolvency Practitioners. In the event that you make a complaint to us but are not satisfied with the response, then you should visit https://www.gov.uk/complain-about-insolvency-practitioner where you will find further information on how you may pursue the complaint.

The Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to this Liquidation. A copy of the code can be found at https://www.icaew.com/technical/ethics/icaew-code-of-ethics/icaew-code-of-ethics.

APPENDIX C

RECEIPTS AND PAYMENTS ACCOUNT

Cheam Insurance Brokers Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

From 24/06/202 To 23/06/202	From 24/06/2021 To 23/06/2022 £		Declaration of Solvency £
		ASSET REALISATIONS	
NI	NIL	Amounts due from Group Companies	126.00
4,545.5	4,545.58	PAYE repayment	
4,545.5	4,545.58	, -	
4,545.5	4,545.58	REPRESENTED BY	126.00
4,545.5		Bank 2 Current	
4,545.5			

Chris Frost Insurance Services Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 24/06/2021 To 23/06/2022 £	From 24/06/2020 To 23/06/2022 £
	ASSET REALISATIONS		
1.00	Amounts due from Group Companies	NIL	NIL
	PAYE Refund	516.21	516.21
		516.21	516.21
1.00	DEDDECENTED DV	516.21	516.21
	REPRESENTED BY Bank 2 Current		516.21
			516.21

Coulter Hurst and Company Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 24/06/2021 To 23/06/2022 £	From 24/06/2020 To 23/06/2022 £
	ASSET REALISATIONS		
1.00	Amounts due from Group Companies	NIL NIL	NIL NIL
1.00	REPRESENTED BY	NIL	NIL
			NIL

HFM Columbus Insurance Services Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 24/06/2021 To 23/06/2022 £	From 24/06/2020 To 23/06/2022 £
	ASSET REALISATIONS		
1.00	Amounts due from Group Companies	NIL NIL	NIL NIL
1.00	REPRESENTED BY	NIL	NIL
			NIL

J C Richards Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

From 24/06/2020 To 23/06/2022	From 24/06/2021 To 23/06/2022		Declaration of Solvency
f	£		£
		ASSET REALISATIONS	
NIL	NIL	Amounts due from Group Companies	1.00
NIL	NIL	·	
NIL	NIL		1.00
		REPRESENTED BY	
NIL			

Parish Council Insurance Brokers Ltd (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 24/06/2021 To 23/06/2022 £	From 24/06/2020 To 23/06/2022 £
	ASSET REALISATIONS		
2.00	Amounts due from Group Companies	NIL	NIL
	PAYE repayment	8,962.08	8,962.08
	, ,	8,962.08	8,962.08
2.00	REPRESENTED BY	8,962.08	8,962.08
	Bank 2 Current		8,962.08
			8,962.08

Stackhouse Fisher Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 24/06/2021 To 23/06/2022 £	From 24/06/2020 To 23/06/2022 £
	ASSET REALISATIONS		
200.00	Amounts due from Group Companies	NIL NIL	NIL NIL
200.00	REPRESENTED BY	NIL	NIL
			NIL

The Healthcare Management Company (UK) Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 24/06/2021 To 23/06/2022 £	From 24/06/2020 To 23/06/2022 £
	ASSET REALISATIONS		
1.00	Amounts due from Group Companies	NIL	NIL
		NIL	NIL
1.00		NIL	NIL
	REPRESENTED BY		
			NIL

APPENDIX D

JOINT LIQUIDATORS' REMUNERATION

Cheam Insurance Brokers Limited

Time costs of £2,337 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
General administration	-	1.30	0.05	0.30	0.60	2.90	5.15	1,351.35	262.40
Reporting	0.25	0.55	-	-	1.85	-	2.65	809.65	305.53
Assets	-	0.15	-	-	-	-	0.15	105.30	702.00
Distribution and Closure	-	0.10	-	-	-	-	0.10	70.20	702.00
TOTAL	0.25	2.10	0.05	0.30	2.45	2.90	8.05	2,336.50	290.25

Chris Frost Insurance Limited

Time costs of £1,188 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. Rate £
General administration	-	0.70	0.35	0.30	0.60	2.25	4.20	1,022.60	243.48
Reporting	-	0.25	-	-	1.85	-	2.10	402.05	191.45
TOTAL	-	0.95	0.35	0.30	0.60	2.25	4.45	1,187.85	266.93

Coulter Hurst and Company Limited

Time costs of £1,448 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
General administration	-	0.15	0.05	0.30	0.05	1.25	1.80	328.55	182.53
Reporting	-	0.25	-	-	1.85	-	2.10	402.05	191.45
Creditors	-	1.00	-	-	0.05	-	1.05	716.90	682.76
TOTAL	-	1.40	0.05	0.30	1.95	1.25	4.95	1,447.50	292.42

HFM Columbus Insurance Services Limited

Time costs of £1,804 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
General administration	-	-	0.10	0.30	1.10	3.00	4.50	586.10	130.24
Reporting	-	0.75	-	-	-	-	0.75	516.25	688.33
Distrbution and Closure	-	1.00	-	-	-	-	1.00	702.00	702.00
TOTAL	-	1.75	0.10	0.30	1.10	3.00	6.25	1,804.35	288.70

J C Richards Limited

Time costs of £399 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
General administration	-	-	0.05	0.10	0.30	2.80	3.25	398.75	122.69
TOTAL	-	-	0.05	0.10	0.30	2.80	3.25	398.75	122.69

Parish Council Insurance Brokers Ltd

Time costs of £1,571 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
General administration	-	0.85	0.05	0.30	1.15	4.55	6.90	1,319.60	191.25
Asset Realisations	-	0.15	0.25	-	-	-	0.40	251.55	628.88
TOTAL	-	1.00	0.30	0.30	1.15	4.55	7.30	1,571.15	215.23

Stackhouse Fisher Limited

Time costs of £896 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. Rate £
General administration	-	0.25	0.05	0.30	1.00	3.00	4.60	730.25	158.75
Reporting	-	0.25	-	-	-	-	0.25	165.25	661.00
TOTAL	-	0.50	0.05	0.30	1.00	3.00	4.85	895.50	184.64

The Healthcare Management Company (UK) Limited

Time costs of £431 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. Rate £
General administration	-	-	0.05	0.30	0.10	1.20	1.65	233.15	141.3
Reporting	-	0.30	-	-	-	-	0.30	198.30	661.00
TOTAL	-	0.30	0.05	0.30	0.10	1.20	1.95	431.45	221.26

Statutory reporting

· Preparation and delivery of the Joint Liquidators' progress report

General administration

- Ongoing maintenance and reconciliation of the Liquidation bank accounts and other cashiering functions
- Seeking final tax clearances from HMRC
- Ongoing case reviews
- Liaison with the Companies' parent group

Assets

• Ensuring receipt of the PAYE refunds

The current charge out rates per hour of staff within the firm who may be involved in working on the Liquidations are as follows:

Grade	£
Partner	732- 836
Director	351-702
Senior Manager	292-585
Manager	160-427
Senior Executive	128-298
Executive	78-157

Cumulative time incurred

Cheam Insurance Brokers Limited

Total costs of £4,743 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Steps on appointment	1.35	542.00	731.70
General administration	6.65	342.47	2,277.40
Asset realisation/dealing	0.15	702.00	105.30
Creditors' claims	0.65	542.00	352.30
Reporting	3.25	371.15	1,206.25
Distribution and closure	0.10	702.00	70.20
TOTAL	12.15	390.38	4,743.15

Chris Frost Insurance Limited

Total costs of £2,577 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Steps on appointment	0.85	542.00	460.70
General administration	5.05	306.68	1,548.75
Reporting	2.35	241.40	567.30
TOTAL	8.25	312.33	2,576.75

Coulter Hurst and Company Limited

Total costs of £2,272 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Steps on appointment	0.85	542.00	460.70
Planning and strategy	0.30	661.00	198.30
General administration	1.80	182.53	328.55
Creditors' claims	1.05	682.76	716.90
Reporting	2.35	241.40	567.30
TOTAL	6.35	357.76	2,271.75

HFM Columbus Insurance Services Limited

Total costs of £1,571 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Pre-appointment	0.55	513.00	282.15
Steps on Appointment	0.85	542.00	460.70
General administration	4.70	147.77	694.50
Reporting	1.00	681.50	681.50
Distribution and closure	1.00	702.00	702.00
TOTAL	8.10	348.25	2,820.85

J C Richards Limited

Total costs of £2,407 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Pre-appointment	2.55	520.90	1,328.30
Steps on Appointment	0.85	542.00	460.70
General administration	3.35	135.21	452.96
Reporting	0.25	661.00	165.25
TOTAL	7.00	343.89	2,407.21

Parish Council Insurance Brokers Ltd

Total costs of £1,571 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Pre-appointment	1.00	51.00	51.00
Steps on Appointment	1.70	542.00	921.40
General administration	6.90	191.25	1,319.60
Asset realisations/dealing	0.40	628.88	251.55
Reporting	0.25	661.00	165.25
TOTAL	10.25	264.27	2,708.80

Stackhouse Fisher Limited

Total costs of £4,953 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Pre-appointment	7.25	530.00	3,842.50
General administration	5.30	147.16	779.95
Reporting	0.50	661.00	330.50
TOTAL	13.05	379.54	4,952.95

The Healthcare Management Company (UK) Limited

Total costs of £2,150 have been incurred over the course of the Liquidation to 23 June 2022 as detailed below.

Activity	Hours	Average Rate £	Time costs £
Pre-Appointment Matters	2.00	513.00	1,026.00
Steps on Appointment	0.85	542.00	460.70
General Administration	1.75	171.00	299.25
Reporting	0.55	661.00	363.55
TOTAL	5.15	417.38	2,149.50

APPENDIX E

JOINT LIQUIDATORS' EXPENSES

The Joint Liquidators' expenses incurred and paid are detailed below.

	Incurred in Period 24/06/2021 to 23/06/2022 £	Total Incurred 24/06/2020 to 23/06/2022 £	Total Paid 24/06/2020 to 23/06/2022 £
Category 1			
Bonding	-	20.00	-
Statutory Advertising	-	1,529.96	-

The expenses shown are self-explanatory, however, we would specifically comment on the following expenses which were incurred during the Liquidation:

Bonding

A total of £20 has been incurred in respect of bonding fees from Aon UK & Aon Consulting Limited.

Statutory Advertising

EPE Reynell Advertising Ltd were instructed to advertise the Joint Liquidators' appointments in the London Gazette and Times newspaper for all the Companies.

