

# AD01

## Change of registered office address

### What this form is for

You may use this form to change  
a company's registered office  
address.

### What this form is NOT for

You cannot use this form to change  
the registered office address of a  
Limited Liability Partnership. If you  
do this, please use form AD02.  
Change of registered office of  
a limited liability partnership (LLP).



A06

01/07/2020

COMPANIES HOUSE

### 1 Company details

Company number 0 6 2 8 1 5 3 2

Company name in full HFM Columbus Insurance Services Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 New registered office address

The change in registered office address does not take effect until the Registrar  
has registered this notice.

A person may validly serve any document on the company at its previous  
registered office for 14 days from the date that a change of registered office is  
registered.

Building name/number 55 Baker Street

Street London

Post town W1U 7EU

County/Region

Postcode

### 3 Signature

I am signing this form on behalf of the company.

Signature

Signature

A handwritten signature in black ink, appearing to be 'M. O.' with a flourish underneath.

This form may be signed by:  
Director, Secretary, Person Authorised, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity commission receiver  
and manager, CIC manager, Judicial factor.

**AD01**

**Change of registered office address**

**Presenter Information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Malcolm Cohen

Company name

BDO LLP

Address

55 Baker Street, London, W1U 7EU

DX

Telephone

020 7486 5888

**Checklist**

We may return forms completed incorrectly or with information missing

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☒ The registered office is in the location where the company was registered e.g. England and Wales, Scotland, or Northern Ireland.
- ☐ You have signed the form.

**Important Information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth Floor, Edinburgh Quay2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
Or LP – 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N.R. Belfast 1.

**Further information**

For further information see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**