

**Minutes of the Annual General Meeting of the Infection Prevention Society
held on Monday 29th September 2014 at the SECC, Glasgow**

Present: IPS Board of Directors:

**Julie Storr
Lesley Wharton
Debbie Flaxman
Heather Loveday
Debbie Wright
Jennie Wilson**

**Carol Pellowe
Claire Kilpatrick
Neil Wigglesworth
Pat Cattini**

Invited guest:

**Lynne Duncan, PA to the IPS Board
Michelle McDougall, Fitwise**

MONDAY



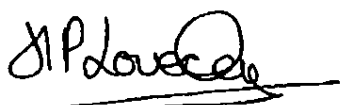
A13 13/10/2014 #100
COMPANIES HOUSE

Delegates as recorded on the attendance list

Item	
1.	Welcome and introduction
	Julie Storr (JS) IPS President opened the Annual General Meeting
2.	Apologies
	No apologies were received
3.	Recording of the minutes
	Lesley Wharton (LW) notified the meeting attendees that the AGM was being recorded for accuracy
4.	Acceptance of previous minutes (30th September 2013)
	The minutes of the AGM 2013 were accepted Proposed by Heather Loveday and seconded by Debbie Wright
5.	Voting Resolutions
	LW confirmed that voting papers had gone out for the election of four Honorary Officers of the IPS Board The results were announced as follows <ul style="list-style-type: none"> • Vice President – Neil Wigglesworth • Deputy Secretary – Carole Hallam • Deputy Treasurer – Philip Pugh • Board member with no office – Deborah Xuereb
6.	Annual Report
	JS presented an overview of the achievements of the Society over the past year and confirmed that the Annual Report 2013 is available on the IPS website and hard copies will be issued to all members Highlights of the past year include <ul style="list-style-type: none"> • Professor Tricia Hart and Professor Didier Pittet officially appointed as patrons of IPS • A new website IPS website launched • Influencing nationally • Inaugural IPS Awards held • Launch of a new IPS Twitter Strategy

7.	Treasurer's Report				
	<p>Debbie Flaxman (DF), IPS Treasurer presented the report for the year ending 31st December 2013</p> <p>DF confirmed that 2013 had ended with a deficit for the year of £91,351 but that it should be noted that overall funds are healthy with a surplus of over £72k over a two year period</p> <p>The main finance changes were that there was a lower return on conference profits last year due to costs of hosting the event in London plus there was a significant investment in the development of the IPS website</p> <p>The investment portfolio is looking very healthy</p>				
8.	Notification of Society Auditors				
	<p>The auditors for the 2013 accounts were Barrie Scott Ltd It was agreed that Barrie Scott Ltd would be re-appointed as the Society auditors for the 2014 accounts</p> <p>DF thanked Sandra Rees, IPS Book-keeper, and Gary Thirkell, IPS Deputy Treasurer, for all their help during her term of office</p>				
9.	Voting on proposed changes to Memorandum and Articles of Association				
	<p>LW informed members that the Board wish to make resolution changes to the current Memorandum and Articles of Association and that all members were notified of these changes by post in advance of the meeting in accordance with the Memorandum and Articles of Association</p> <p>The following points were clarified</p> <ul style="list-style-type: none"> • 'Demonstrable interest' is meant to be an open and accessible form of wording • 'Employed' means paid position and there is a separate category for retired members • A charity status membership is going to be looked at as a future piece of work • Full membership is global as the wording 'resident in the UK and Eire' had been removed the previous year <p>A vote was carried out and the following resolutions were passed</p> <table border="1"> <thead> <tr> <th>Previous Wording</th><th>New Wording</th></tr> </thead> <tbody> <tr> <td> Article 2 5 Full Member Open to individuals who are Registered Practitioners working in the field of infection prevention and control, </td><td> Article 2 5 Full Member Open to individuals employed in health or social care with a demonstrable interest in the field of infection prevention and control, </td></tr> </tbody> </table> <p>The resolution was passed and a copy is attached to the minutes</p>	Previous Wording	New Wording	Article 2 5 Full Member Open to individuals who are Registered Practitioners working in the field of infection prevention and control,	Article 2 5 Full Member Open to individuals employed in health or social care with a demonstrable interest in the field of infection prevention and control,
Previous Wording	New Wording				
Article 2 5 Full Member Open to individuals who are Registered Practitioners working in the field of infection prevention and control,	Article 2 5 Full Member Open to individuals employed in health or social care with a demonstrable interest in the field of infection prevention and control,				
10.	Any Other Business				
	Thanks were given to everyone for attending the AGM				
11.	Date of Next Meeting				
	Monday 28th September 2015, ACC, Liverpool				

Signed:



Print name: Heather Loveday

Date: 09.10.2014

Status: IPS President

**Proposed changes to the Infection Prevention Society
Memorandum and Articles of Association
at the Annual General Meeting at 12.10 hours
on Monday 29th September 2014 in the Lomond Suite at SECC
Glasgow**

Existing wording	Proposed wording	Approved	
		Yes	No
<u>Article 2 5</u> Full Member Open to individuals who are Registered Practitioners working in the field of infection prevention and control;	<u>Article 2 5</u> Full Member Open to individuals employed in health or social care with a demonstrable interest in the field of infection prevention and control;	✓	

Name: Debbie Wright

Position: IPS Honorary Secretary

Signature:

Debbie Wright

First Name	Last Name
Marisa	Alexis
Susan	Anderson
Erica	Appleyard
Julie	Barlow
Angela	Beal
Sandra	Beaumont
Maria	Bennallick
Gill	Bennett
Moir	Bevan
Catherine	Bickerstaffe
Maggie	Bradfield
Christina	Bradley
Robert	Brown
Emma	Burnett
Pat	Cattini
Nicola	Colborne
Phil	Convery
Gail	Cook
Tracey	Cooper
Penelope	Criddle
Rosie	Dixon
Tracey	Doolan
Lynne	Duncan
Penelope	Edwards
Penelope	Edwards
Debbie	Fahy
Madeleine	Farren
Chris	Finch
Debbie	Flaxman
Alexandra	Galdins
Nicola	Gilbert
Roisin	Gillan
Carole	Hallam
Deborah	Hamilton
Rosena	Hanniffy
Pauline	Harrington
Pamela	Harrison
Karen	Hawker
Ann	Higgins
Sheila	Howard
Yvonne	Hyde
Alison	Jack
Morloh	Kabia
Sheena	Kelly
Josephine	Keward
Claire	Kilpatrick
Jean	Lawrence
Meryl	Lawrenson
Caroline	Lester

Margaret	Lewin
Heather	Loveday
Selena	Luff
Aleksandra	Maczynska
Gill	Manojlovic
Michelle	McDougall
Brigid	Mc Nelis
Libby	McGrane
Janeen	McKeown
Selma	Mehdi
Shaheen	Mehtar
Trisha	Miller
Margaret A	Moran
Sandra	Netto
Helen	O'Connor
Deirdre	O'Hara
Louise	Owens
Carol	Pellowe
Della	Powell
Lorna	Pritt
Siobhan	Prout Dunleavy
Philip	Pugh
Ruth	Ray
Theresa	Reid
Jacqueline	Reilly
Carol	Richards
Sue	Roberts
Jude	Robinson
Elaine	Ross
Shona	Ross
Jacqueline	Russell
Murad	Sawalha
Lesley	Shepherd
Julie	Storr
Evonne	T Curran
Ruth	Taylor
Lauren	Tew
Gary	Thirkell
Alison	Thomas
Linda	Towey
Debbie	Trigg
Sarah	Turner
Elizabeth	Watkins
Adele	Watson
Valya	Weston
Lesley	Wharton
Neil	Wigglesworth
Jennie	Wilson
Susan	Wilson
Debbie	Wright