

COMPANY REGISTRATION NUMBER 6271245

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 MARCH 2016**

Charity Number 1122288



**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

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**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Bringing Hope
Charity number	1122288
Company registration number	6271245
Principal office	Cornerstone House Ethel Street Birmingham B2 4BG
Trustees	J Ind M Thomas H Bentley G Alalade D Storrod S Bateman
Independent examiner	David Seeley FCA Chartered Accountants and Business Advisors 40 Bear Hill Alvechurch Birmingham B48 7JX
Bankers	The Cooperative Bank PO Box 250 Delf House Southway Skelmersdale WN8 6WT

BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
TRUSTEES ANNUAL REPORT
YEAR ENDED 31 MARCH 2016

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 March 2016.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

About Bringing Hope

Bringing Hope is a Christian charity, based in Birmingham, whose focus is the personal transformation of disenfranchised and disaffected individuals/families who are involved or may be involved in behaviours, activities and attitudes that are threatening to themselves and the communities in which they live. By using a spiritual and value based paradigm, Bringing Hope seeks to challenge, influence, empower and support individuals and families towards positive transformation and change.

Our approaches are governed by a Christian ethos, upholding principles of justice, integrity and anti-oppressive practice, enabling us to understand spiritual concerns as well as other needs. Consequently, whether or not an individual or family holds Christian values and beliefs or otherwise, the organisation seeks to offer help and support to those referred (self or third-party). We work with people in prison as well as community, understanding that the two are interconnected. Our methods involve working with individuals on a one-to-one as well as in groups.

Bringing Hope works independently as well as in partnership with other organisations with similar or complimentary goals. In this way we share expertise, reduce duplication and build up community. This has included working with the Home Office, the police, the prison service and other bodies that impact on the lives of those for whom we work.

Purposes and Aims

Purpose:

To see positive and sustainable transformation and reformation of those individuals engaged. Furthermore, to encourage and empower these individuals to share their learning with others, who may have gone through similar experiences to themselves.

Aims:

- To support and help to alleviate the challenges of vulnerable individuals and groups particularly those whose lives are caught in a continual cycle of criminality and 'hopelessness'.
- To work in partnership with statutory, voluntary and private sector organisations and charities who are seeking to alleviate and improve the life chances of those affected by a lack of real life changing opportunities.

Our aims fully reflect the objectives that the charity was set up to further:

- To advance the Christian faith.
- To relieve people who are in need due to youth, age, ill-health, disability, financial hardship or other disadvantage, particularly those who are affected directly or indirectly through the misuse of drugs, alcohol, guns and knives.
- To provide training, education and pastoral care to those at risk in relation to the above.
- To provide or to assist in the provision of facilities in the interests of social welfare for education, recreation or other leisure use by individuals who have need of such facilities with the object of improving their conditions of life.

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- To engage with Christian groups in order to promote prayer and missionary activities in line with Bringing Hope's focus.
- To advance community development, community safety, social cohesion and capacity building, including by promoting acceptance of diversity of race, culture, age, ability and other characteristics.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

ACHIEVEMENTS AND PERFORMANCE

Last year's Annual Report highlighted the need for Bringing Hope to secure further funding to continue its work, in fulfilling its purpose, aims and objectives this continues to be a key focus for the organisation. With the ongoing financial challenges facing community and voluntary sector organisations, Trustees, along with the management team continue to apply to key funders who would potentially support the work of Bringing Hope. Over the past year we have made contact with the following funders: Henry Smith Trust, Tudor Trust, Monument Trust, Lloyds Foundation, Laing Family Trust, Trust House Charitable Trust, Porticus UK and Big Lottery (Awards 4 All).

As acknowledged previously, Bringing Hope continues to provide services for individuals and families who are involved or may be involved in negative or criminal behaviours and attitudes that are a possible threat to themselves and the communities they are a part of. Bringing Hope seeks to challenge, influence, empower and support individuals and families towards positive transformation and change, both in prison and community. In order to achieve this, our activities have included:

- Weekly One-to-one pastoral community support for offenders/ex-offenders and their families. This included home visits as well as them meeting Bringing Hope staff at the office venue.
- Offering our 12 week Damascus second chance personal development prison and community programme in HMP Birmingham.
- Offering pastoral support/care to men in prison, refereed by some key partners, namely: Director of HMP Birmingham, Senior Officer Kalsi (HMP Birmingham), Mrs. Pauline Miller-Brown (Resettlement Manager, HMP Oakwood) and Ms. Sandra Richards (Senior Probation Officer Multi Agency Gang Unit-National Probation Service).
- Monthly support and empowerment forums for our 21 volunteers and the 'Sisters of Hope' group, also the 'Silent Screams' young men's support forum/ programme. This includes group work sessions and training/ seminar presentations.
- Partnership working with faith, community, voluntary and statutory groups involved with our service users relating to resettlement, re-entry and desistance issues.

As the Bringing Hope team continues to develop more robust ways to assess and evaluate its work with service users the decision to have a critical evaluation of the 12 week Damascus Programme in HMP Birmingham was agreed. Consequently, Dr Geraldine Brown and her team from Coventry University's Centre for Communities and Social Justice undertook an evaluation over a 8 month period, which is now completed, awaiting a final report which will be published and used as a good-practice guide for Bringing Hope and other organisations working with similar client groups.

**BRINGING HOPE
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TRUSTEES ANNUAL REPORT
YEAR ENDED 31 MARCH 2016**

Meeting Bringing Hope Objectives: 1st April 2015 to 31st March 2016.

These examples demonstrate how we provide public benefit and met our charitable objectives.

Relieving those in need

Bringing Hope objective: The relief of persons who are in conditions of need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage, particularly those who are affected directly or indirectly through the misuse of drugs, alcohol, guns and knives.

Bringing Hope is based in Birmingham which has a population of 1.1 million people. As shown in the 2011 census Birmingham is a diverse city in terms of age, ethnic background and faith: nearly half of the population (45.7%) are under 30 making Birmingham one of the youngest cities in Europe, 42% of residents from an ethnic minority, 46.1% identify as Christian, 21.8% as Muslim and 19% as having no religion.

Whilst these characteristics of Birmingham are in part, a cause for celebration, the impact of the recent economic downturn has led to the closure of services and a reduction in funding for grassroots youth and community groups vital to the welfare of children and young people of the city.

At the time of writing this report, Birmingham is experiencing a new wave of gun violence, the most serious rise since 2003. This gun violence threatens the stability of families and communities in the city, it increases the sense of fear in neighbourhoods where people directly affected seek ways to protect themselves. As a result of this, Bringing hope has been requested to be a part of the West Midlands Police and Crime Commissioner's Commission on Gangs and Violence. This commission has the following aim:

To coordinate a series of interventions by the community and public sector agencies and offer detailed responses to the actual spike in gun related violence and the community perceptions that run alongside.

Bringing Hope continues to work with up to 100 individuals (includes family members) in prison and community, offering help and support (sometimes in partnership with other agencies) in addressing needs and challenges associated with their respective lives/situations.

Provide or assist in the provision of facilities

Bringing Hope Objective: To provide or assist in the provision of facilities in the interest of social welfare and education, recreation of other leisure use by individuals who have need of such facilities with the object of improving their conditions of life.

During the reporting period, Bringing Hope used its office space to facilitate training and development activities for our volunteers. This includes our 'Sisters of Hope' and 'Silent Screams', our gender specific group forums also we facilitated a half day review of our wider volunteer network to determine what more could be done to add to the network.

BRINGING HOPE COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

Provide training, education and pastoral care

Bringing Hope objective: Providing training, education and pastoral care to those at risk in relation to the misuse of drugs, alcohol, guns and knives.

Between April 2015-March 2016 one Damascus development programme has been delivered and another was being planned for delivery, commencing 2nd May 2016 at HMP Birmingham. Both programmes together would have a total of twenty five men. The training/programme engages men categorised as high risk and prolific. Importantly, each individual on the programme is offered the opportunity to have a personal development plan which would involve supporting him and his family in prison and on release.

Advance community development

Bringing Hope objective: The advancement of community development, community safety, social cohesion and capacity building, including by promoting acceptance of diversity of race, culture, age, ability and other characteristics.

Bringing Hope continues to foster meaningful relationships with individuals and groups within the faith, voluntary and community sectors. Bringing Hope believes that the issues relating to community safety, rehabilitation and resettlement should not be seen as the responsibility for any one sector or organisation. Consequently, Bringing Hope sees the following as important for future partnerships:

1. To create an intersectional lens from which to view the needs of offenders, ex- offenders and their families. By intersectional we mean, where strategic, political, faith and community needs meet with common purpose. This is represented in Carver Anderson's PhD research, in which he explored the narratives of black young men and how organisations like Bringing Hope engages them effectively.
2. To locate issues and expressions regarding the needs of offenders and ex-offenders within evidence based context. By evidence base, we are referring to information and data that is already available.
3. To develop a community centred approach to critically analysing key areas of mutual strategic and community concern, and how that relates to the changing criminal justice changes. Bringing Hope is presently leading on a community-lead approach with the Commission on Gangs and Violence, initiated by The Office of the Police and Crime Commissioner.

Bringing Hope acknowledges that the need for a community centred evidence based response or approach is key to greater understanding regarding our work with individuals categorised as 'hard to reach', problematic and criminally associated.

Engage with Christian groups

Charity objective: Engaging with Christian groups in order to promote prayer and missionary activities in line with Bringing Hope's focus.

Bringing Hope see churches as a potential resource for supporting its mission and vision to engage offenders and ex-offenders. Having done a number of road show visits to a number of churches, Bringing Hope continues to follow up key relationships, towards developing meaningful partnerships in working with offenders/ex-offenders in prison and community.

BRINGING HOPE COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

Advance the Christian faith

Our activities and desire to see people's lives transformed for the better is rooted in our faith and is an expression of our faith.

We see all that we do as the working-out of our Christian faith, particularly as it is expressed in the words of Luke 4 v18. "The Spirit of the Lord is upon me, because he has anointed me to preach the gospel to the poor; he has sent me to heal the broken-hearted, to preach deliverance to the captives, and recovering of sight to the blind, to set at liberty them that are bruised."

Through this hope, we are promoting the moral and ethical framework that our faith embraces to benefit all in society, whatever their religious beliefs.

FINANCIAL REVIEW

Unrestricted/General Funds

The charity's gross incoming resources on general funds for the year were £60,736 (2015: £82,509), which included £267 of bank interest. The main sources of income were general donations £8,369, grants £48,000 and fees for work carried out £4,100. Expenses totalled £85,812 (2015: £100,178). The net result for the year was a deficit of £25,076. Reserves brought forward at the start of the year were £41,782 leaving a balance carried forward at 31 March 2016 of £16,706.

Restricted funds

The charity received the following grants, totalling £54,955, that were restricted in their use.

CCPAS (The Churches' Child Protection Advisory Service)

A grant of £3,000 was received in the year to assist with 'safeguarding' matters. There was no related expenditure in the year itself and the whole balance has been carried forward for use in 2016/2017.

Awards 4 All

A grant of £9,955 was received in the year to assist with project expenditure related to the 'Silent Screams' programme. Of this £3,735 was spent in the year leaving a balance carried forward for use in 2016/2017 of £6,220.

Tudor Trust

A grant of £22,000 was received in the year to assist with payment of salary and associated employment costs. Of this £20,701 was spent in the year leaving a balance carried forward for use in 2016/2017 of £1,299. An additional £8,000 was received to help with core running costs and has been included in unrestricted income.

Henry Smith Charity

A grant of £20,000 was received in the year to assist with salaries and running costs for the Damascus Road programme. This money was fully spent in the year.

**BRINGING HOPE
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TRUSTEES ANNUAL REPORT
YEAR ENDED 31 MARCH 2016**

PLANS FOR FUTURE PERIODS

Conclusion and Plans for Future Periods

Bringing Hope Trustees continue to manage its strategic vision through the 4 subgroups (HR and Pastoral Care, Marketing and Communication, Monitoring and Evaluation, Fund Raising and Business/Finance), established in 2014. The following priorities remain a part of board agendas:

- A wider promotion of our Damascus road programme through service level agreements within East and West Midlands prisons.
- Creating events/programmes that people/professionals from the Criminal Justice Sector would buy into, to form part of our income generation stream.
- Creation of a business incubation hub/model, that will encourage, support and micro-manage new business ideas from those individuals we work with. Importantly, many of our clients come out of prison with great business ideas and passion. We therefore seek to create this business incubation model that would see investment and support for ex-offenders through business start-ups where an agreed share of their income or profit made would come to Bringing Hope for a sustained period.
- Income generation to be considered, for example using our 'Inside Out' Documentary, also by putting community events and concerts on, to raise funds.
- Engaging with businesses and companies who have an interest in the work of Bringing Hope through their corporate and social responsibility agenda.

The above are issues that trustees and management team will continue to review and monitor during the next reporting year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is a company limited by guarantee. Day to day control is exercised by the Reverends Carver Anderson and Robin Thompson, the Operations Development Manager Ms Iasha Spencer and the Prison and Family Co-ordinator (role came to an end in February 2016). The body of trustees meets on a regular basis.

The Board of Trustees is responsible for the strategic direction and policy of the charity. There were a total of eight members during the reporting period (Rev Carver Anderson and Rev Robin Thompson offered their resignations as Trustees/ Directors in February 2016 and this was subsequently ratified in March 2016. This was due to continual feedback from potential funders who raised their concerns about the conflict of interest in their dual roles as paid Trustees. However they shall remain as Directors with an executive role and responsibility for the day to day running of the organisation). Importantly, the remaining Trustees represent a variety of backgrounds relevant to the work of the charity. During the year the trustees met as a full Board on four occasions. In addition there were a number of informal ad hoc meetings during the year between individual members on specific issues-in particular in relation to funding and governance issues.

Final Note: During the writing period of this report Jo Ind, resigned in August 2016 from her role as Bringing Hope Chair but shall remain as a Trustee. Grace Alalade was asked to be the new Chair and accepted the role. These changes shall take and be ratified at the next scheduled board meeting which will take place in September 2016.

During the year the Board has continued to actively review and strengthen its governance responsibilities, recognising the need for reviewing Board policies which will involve consultation with legal and other professional advisors. Trustees have continued to take an active interest in the services of the charity.

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the company during the period were as follows:

Rev C Anderson
Rev R Thompson
J Ind
M Thomas
H Bentley
G Alalade
D Storrod
S Bateman

Rev C Anderson resigned as a trustee on 21 March 2016.

Rev R Thompson resigned as a trustee on 21 March 2016

INDEPENDENT EXAMINER

David Seeley FCA has been re-appointed as independent examiner for the ensuing year.

Registered office:
Cornerstone House
Ethel Street
Birmingham
B2 4BG

Signed on behalf of the trustees



G ALALADE
Chair of Trustees

12 September 2016

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
BRINGING HOPE**

YEAR ENDED 31 MARCH 2016

I report on the accounts of the company for the year ended 31 March 2016 which are set out on pages 11 to 1919.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Bringing Hope for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities


have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
BRINGING HOPE *(continued)***

YEAR ENDED 31 MARCH 2016



David Seeley FCA
Independent examiner

Chartered Accountants and Business Advisors
40 Bear Hill
Alvechurch
Birmingham
B48 7JX

12/04/2016

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS					
Donations and legacies	2	56,369	54,955	111,324	159,980
Other trading activities	3	4,100	—	4,100	—
Investment income	4	267	—	267	86
TOTAL INCOME		<u>60,736</u>	<u>54,955</u>	<u>115,691</u>	<u>160,066</u>
EXPENDITURE					
Expenditure on raising funds:					
Costs of raising donations and legacies	5	(25,434)	—	(25,434)	(24,461)
Expenditure on charitable activities	6/7	(60,378)	(44,436)	(104,814)	(100,067)
TOTAL EXPENDITURE		<u>(85,812)</u>	<u>(44,436)</u>	<u>(130,248)</u>	<u>(124,528)</u>
NET (EXPENDITURE)/INCOME AND NET MOVEMENT IN FUNDS FOR THE YEAR					
	8	(25,076)	10,519	(14,557)	35,538
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>41,782</u>	<u>—</u>	<u>41,782</u>	<u>6,244</u>
TOTAL FUNDS CARRIED FORWARD		<u>16,706</u>	<u>10,519</u>	<u>27,225</u>	<u>41,782</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 19 form part of these financial statements.

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET
31 MARCH 2016**

	Note	2016 £	2015 £
CURRENT ASSETS			
Debtors	11	–	150
Cash at bank		28,545	42,952
		<u>28,545</u>	<u>43,102</u>
CREDITORS: Amounts falling due within one year	12	<u>(1,320)</u>	<u>(1,320)</u>
NET CURRENT ASSETS		27,225	41,782
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>27,225</u>	<u>41,782</u>
NET ASSETS		<u>27,225</u>	<u>41,782</u>
 FUNDS OF THE CHARITY			
Restricted income funds	13	10,519	–
Unrestricted income funds	14	16,706	41,782
TOTAL CHARITY FUNDS		<u>27,225</u>	<u>41,782</u>

For the year ended 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the board of trustees and authorised for issue on 12 September 2016 and are signed on their behalf by:



G ALALADE
Chair of Trustees

Company Registration Number: 6271245

The notes on pages 13 to 19 form part of these financial statements.

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy is treated as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. VAT cannot be recovered, and is reported as part of the expenditure to which it relates:

- Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated between the expenditure categories of the sofa on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, as set out in the notes to the accounts.

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

Donations

Donations are included in incoming resources when they are receivable.

Grants

Grants are included in incoming resources as they become receivable unless they specifically relate to activities or expenditure to be undertaken in a subsequent accounting period in which case they are deferred to match the timing of that activity or expense.

Investment assets and income

Interest is included in incoming resources when receivable by the charity.

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES *(continued)*

Reserves

Definition

The Code of Governance for Charities and IPCs (Guideline 6.3.1) states that

"While all charities should maintain some level of reserves to ensure long-term financial sustainability, the charity should disclose its reserves policy in the annual report."

The term "Reserves" is used to describe that part of a charity's income funds that is freely available for its operating purposes not subject to commitments, planned expenditure and spending limits. Reserves do not include endowment funds, restricted funds and designated funds.

Policy

Bringing Hope is currently dependent on approximately £9,000 per month to sustain its activities, excluding grants received for restricted purposes, as earned income alone would not allow Bringing Hope to continue operating. This means that if there were to be a gap in funds it is likely that Bringing Hope would have to close down.

To avoid closure if funding difficulties were to occur the Bringing Hope Board of Trustees has agreed to keep a certain level of financial reserves to ensure that main operations can continue for a period of 3 months.

The main concerns of the board are to ensure:

- That staff can continue working, primarily to secure new funding
- That service users are supported to move on to other services

The level of unrestricted reserves at 31 March 2016 was below the target level of £27,000 and the trustees are aware of the need to control costs and generate additional income to build the reserves to the calculated level.

The reserves should be built up from the unrestricted (earned) income such as received donations, income generated through workshops and consultancy work to external organisations, management fees and bank interest.

Monitoring and Review

The level of reserves should be calculated and monitored every 6 months by the Operations Manager, reviewed yearly at Board meetings and whenever there are significant changes in staff hours or numbers.

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
General Donations	8,369	–	8,369
Contributions towards activities	–	–	–
Grants receivable			
Grants from other charities	48,000	54,955	102,955
	<u>56,369</u>	<u>54,955</u>	<u>111,324</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Donations			
General Donations	19,830	–	19,830
Contributions towards activities	150	–	150
Grants receivable			
Grants from other charities	120,000	20,000	140,000
	<u>139,980</u>	<u>20,000</u>	<u>159,980</u>

3. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Other activities for generating funds - Fees for services	<u>4,100</u>	<u>4,100</u>	<u>–</u>	<u>–</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest receivable	<u>267</u>	<u>267</u>	<u>86</u>	<u>86</u>

5. COSTS OF RAISING DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Grants	<u>25,434</u>	<u>25,434</u>	<u>24,461</u>	<u>24,461</u>

**BRINGING HOPE
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Community Work	31,371	10,000	41,371
Community Support Worker	10,677	3,735	14,412
Men's Engagement	–	–	–
Support costs	18,330	30,701	49,031
	<u>60,378</u>	<u>44,436</u>	<u>104,814</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Community Work	27,686	–	27,686
Community Support Worker	–	20,000	20,000
Men's Engagement	–	4,350	4,350
Support costs	48,031	–	48,031
	<u>75,717</u>	<u>24,350</u>	<u>100,067</u>

7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total Funds 2016 £	Total Funds 2015 £
Community Work	41,371	47,651	89,022	62,671
Community Support Worker	14,412	–	14,412	20,000
Men's Engagement	–	–	–	4,350
Governance costs	–	1,380	1,380	13,046
	<u>55,783</u>	<u>49,031</u>	<u>104,814</u>	<u>100,067</u>

8. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Independent Examiner's remuneration:		
- Independent examination of the financial statements	360	360
- accountancy fees	<u>1,020</u>	<u>960</u>

9. FUND TRANSFERS

There were no transfers between funds during the year.

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10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	82,010	85,875
Social security costs	8,146	8,213
	<u>90,156</u>	<u>94,088</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
	No.	No.
Number of administrative staff	1	1
Number of staff involved in charitable activities	2	3
	<u>3</u>	<u>4</u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

11. DEBTORS

	2016	2015
	£	£
Trade debtors	—	150
	<u>—</u>	<u>150</u>

12. CREDITORS: Amounts falling due within one year

	2016	2015
	£	£
Other creditors	1,320	1,320
	<u>1,320</u>	<u>1,320</u>

13. RESTRICTED INCOME FUNDS

	Income	Expenditure	Balance at 31 Mar 2016
	£	£	£
Children's Safeguarding	3,000	—	3,000
Silent Screams	9,955	(3,735)	6,220
Operations Manager	22,000	(20,701)	1,299
Damascus Road	20,000	(20,000)	—
	<u>54,955</u>	<u>(44,436)</u>	<u>10,519</u>

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14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015 £	Income £	Expenditure £	Balance at 31 Mar 2016 £
General Funds	<u>41,782</u>	<u>60,736</u>	<u>(85,812)</u>	<u>16,706</u>

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets/ (liabilities) £	Total £
Restricted Income Funds:		
Silent Screams	6,220	6,220
Children's Safeguarding	3,000	3,000
Operations Manager	1,299	1,299
	<u>10,519</u>	<u>10,519</u>
Unrestricted Income Funds	<u>16,706</u>	<u>16,706</u>
Total Funds	<u>27,225</u>	<u>27,225</u>

16. RELATED PARTY TRANSACTIONS

Salaries were paid to Reverends R Thompson and C Anderson in both the current and previous years. Both are trustees of the charity and the salaries are primarily for delivering charitable activities for the charity. These payments are authorised within the charity's governing document. As described in the Trustees' Report both resigned as Trustees in March 2016.

17. COMPANY LIMITED BY GUARANTEE

The charity is a company limited by guarantee and as such has no share capital. The liability of each member in the event of winding up is limited to £1.

18. PENSIONS

The company has not operated, or contributed to any pension scheme on behalf of its employees.

19. CONTINGENCIES

The trustees have confirmed that there were no contingent liabilities which should be disclosed at 31 March 2016.

20. CAPITAL COMMITMENTS

The trustees have confirmed that there were no capital commitments at 31 March 2016.