# **CBK FOUNDATION**

for Democracy and Justice

ANNUAL REPORT FOR THE YEAR ENDING 31 MARCH 2009

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Company Limited by Guarantee Registration Number-11223995

Registered Charity Number 6265282

## Administrative Details of the Charity, its Trustees and Advisers

Chair

Chandrika Bandaranaike Kumaratunga

**Company Secretary** 

Donna McDonald

**Registered Office** 

10 Chelwood Gardens

Richmond

Surrey TW9 4JQ

**Company Registration Number** 

6265282

**Charity Registration Number** 

1122395

**Trustees** 

Chandrika Bandaranaike Kumaratunga

Lalith de Mel Lord Desai Lord Naseby

Manopriya Tittawella

**Bankers** 

**HSBC** 

67 George Street

Richmond

Surrey TW9 1HG

The Trustees present their report for the year ended 31 March 2007. The report has been prepared in accordance with Part VI of the Charities Act 1993, as modified by the Charities Act 2006.

**Objectives** 

The main object of the company as set out in its Memorandum of Association is the relief of need of persons in areas of conflict or affected by conflict, the promotion and dissemination of research for the public benefit, the advancement of education and training of people in need throughout the world and in particular but not exclusively of women and young people, the promotion of equality and diversity and racial and religious harmony, the relief of financial hardship, the relief of sickness and preservation of good health. The charity aims to work in the seven South Asian countries of Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka.

#### **GOVERNANCE AND MANAGEMENT STRUCTURE**

**Organisation** 

The CBK Foundation is registered as a charity in England and Wales (charity number 1122395) and was incorporated on 31 May 2007. It is a company limited by guarantee, not having a share capital, and is governed by its Memorandum and Articles of Association. The trustees voted unanimously to alter the Memorandum of Association on 7 December 2007 and this adjusted document was duly registered at Companies House.

### **Trustees**

The trustees constitute the directors of the company for the purposes of the Companies Act 1985. The following trustees were in office at 31 March 2009.

Chandrika Bandaranaike Kumaratunga (appointed 31 May 2007) Manopriya Tittawella (appointed 31 May 2007) Lalith de Mel (appointed 13 August 2007) Lord Naseby (appointed 26 October 2007) Lord Desai (appointed 14 November 2007)

All the above were also members of the company.

No trustee received any remuneration from the charity during the year. No out of pocket expenses were reimbursed to trustees during the year. No trustee had any beneficial interest in any contract with the charity during the year.

**Trustee Induction and Training** 

The CBK Foundation is a new charity, still in the process of establishing itself and raising the funds to carry out its objects. While the trustees fully acknowledge their obligation to familiarise themselves with the charity and their obligations under charity law, they have not yet been able to address these issues.

### Trustees' Responsibilities

The charity's trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity during the year and of the incoming resources and application of resources, including the net income and expenditure, for the financial period.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that so far as they are aware the company is entitled for the period ended 331 March 2009 to the exemptions conferred by section 249A(1) of the Companies Act 1985 and that no notice has been deposited under section 249B(2) of the Companies Act 1985 requesting an audit.

#### **Officers**

Donna McDonald was appointed as Company Secretary on 12 August 2007 and has remained in post since then. Eric Fernando is based in Colombo as the manager of the solar power project. He started his duties in June 2008 and has been paid directly by the chair.

#### **Risk Management**

The charity is not exposed to any financial risk, not yet having raised the funds to carry out its objectives.

#### **ACHIEVEMENTS AND PERFORMANCE**

#### Review of the Year

The trustees agreed that the first project the charity would undertake would be the provision of solar power for villages in north-east India, their intention being to create the conditions under which children and young people could further their education and adults, women especially, could develop small crafts projects to increase their families' income. To this end, fundraising has begun and continues under the direction of the chair.

Donations from directors constitute the sole income of the charity.

The directors are grateful to the chair who has directly funded the initial exploration of the solar power project and the costs associated with grant applications. Travel and administrative costs have amounted to £1,560 with a further £1,580 in a fee to the project manager.

#### **Looking Forward**

The trustees anticipate that they will develop other projects in South Asian countries and hope that one for harvesting rainwater may come to fruition.

#### **FIXED ASSETS**

The company has no fixed assets.

#### **DISABLED EMPLOYEES**

The company complies with employment legislation with respect to disabled applicants for jobs.

## INFORMATION AND INVOLVEMENT

It is a policy of the company to ensure that all its employees and consultants are regularly informed of progress and achievements.

Approved by the board on 9th June 2009 and signed on its behalf by

Chandrika Bandaranake Kumaratunga

Chair

## STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD FROM 1st APRIL 2008 TO 31 MARCH 2009

		Year ended	Year ended
	Unrestricted	31 March 09 Total	31 March 08 Total
	Funds £	Funds £	Funds £
Income and expenditure	<u>-</u>	<del>-</del>	
Incoming resources			
Donations	1,287		
	1,287	1,287	0
Interest earned	1.23	1.23	0
Total incoming resources	1,288.23	1,288.23	0
Charitable activities			
Administration	837.50	837.50	0
Total resources expended	837.50	837.50	0
Net (outgoing) incoming resources/net (expenditure) income	450.73	450.73	0
Balances brought forward at 1 April 2008	0	0	0
Balances carried forward at 31 March 2009	450.73	450.73	0

#### **BALANCE SHEET AT 31 MARCH 2009**

	2009	2008
	£	£
Fixed tangible assets	0	0
Current assets	450.73	0
Creditors	0	0
Net current assets	450.73	0
Total net assets	450.73	0

The directors have acknowledged their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985. The directors have acknowledged their responsibility for preparing accounts which give a true and fair view of the company and of its profit for the year then ended in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act relating to the accounts so far as is applicable to this company.

In our opinion the company is entitled for the period ended 31 March 2009 to the exemptions conferred by section 249A(1) of the Companies Act 1985. The directors confirm that no notice has been deposited under section 249B(2) of the Companies Act 1985 requesting an audit.

Approved by the Board on 9th June 2009 and signed on its behalf by

Lalith de Mel

Trustee

#### PRINCIPAL ACCOUNTING POLICIES

#### Basis of accounting

The accounts have been prepared under the historical cost convention, and in accordance with the requirements of the Companies Act 1985. Applicable accounting standards (United Kingdom Generally Accepted Accounting Practice) and the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005)have been followed in these accounts.

The charity has availed itself of Paragraph 3(3) of schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the Company's activities.

#### Going concern

The accounts of the charity have been prepared on a going concern basis, because in the opinion of the Trustees the charitable company will have sufficient funds to meet its liabilities as they fall due.

#### **Incoming resources**

Incoming resources are recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor or funder has specified that the income is to be expended in a future accounting period.

#### Resources expended and the basis of apportioning costs

Expenditure is included in the statement of financial activities when incurred and includes attributable VAT which cannot be recovered.