## **DIRECTORS REPORT AND FINANCIAL STATEMENTS**

## FOR THE YEAR ENDED

## **31 DECEMBER 2020**

(Company No 06242588 - Registered in England & Wales)



Mark Seldon & Co
- Chartered Accountant 10, Sherwood Close
Bracknell
Berkshire, RG12 2SB

## **Company Information**

Company Number

06242588

**Directors** 

F M Cheeseman

K L Sweet D Wilson

**Company Secretary** 

D Wilson

Registered Office

- 17 Dukes Ride

Crowthorne

Berkshire RG45 6LZ

Accountant

- Mark Seldon & Co

Chartered Accountant 10 Sherwood Close

10 Bilei wood

Bracknell

Berkshire RG12 2SB

#### REPORT OF THE DIRECTORS

#### For the Year Ended 31 DECEMBER 2020

The directors have pleasure in submitting the Report and Accounts of the Company for the year ended 31 December 2020.

#### **ACTIVITIES**

The Company does not trade.

Its sole activity is the Trustee management of the common parts of a block of flats, known as Bell Court, situated in Maidenhead, Berkshire, on behalf of the long leaseholders, who are the members of the Company. All activities are funded by contributions from the members.

#### **DIRECTORS AND THEIR INTERESTS**

The Directors who held office during the financial year ended 31 December 2020 were as follows:

D Wilson
F M Cheeseman
K L Sweet

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing the financial statements, the directors are required to

- \* select suitable accounting policies and then apply them consistently
- \* make judgements and estimates that are reasonable and prudent
- \* prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company, and ensuring that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The Company has taken advantage of the exemption, conferred by S477 Companies Act 2006, not to have these accounts audited and the directors confirm that no notice has been deposited under S.476.

## REPORT OF THE DIRECTORS

For the Year Ended 31 DECEMBER 2020 (continued)

The directors have taken advantage in the preparation of their report of the exemptions applicable to small companies as set out in Chapter 5 of Part 15 of the Companies Act 2006.

By Orlien of the Board

Company Secretary

13 April 2021

Registered Office:

17 Dukes Ride

Crowthorne

Berkshire RG45 6LZ.

# INCOME AND EXPENDITURE ACCOUNT For the Year Ended 31 DECEMBER 2020

•		2020		2019	
No	otes £	£	£	£	
INCOME	•				
Members contributions		16,049		15,873	
EXPENDITURE					
Gardening	1,320		1,320		
Tree works	372		-		
Cleaning (including carpets)	1,019		728		
Window cleaning	924		660		
Electricity	1,220		1,150		
Telephone	158		148		
General maintenance	919		1,624		
Major works - scaffolding/roof repair	rs 1,665		-		
Lift maintenance	2,998		2,832		
Engineering insurance (lift)	361		358		
Building insurance	2,143		1,980		
Fire risk assessment	240		-		
Management fees	2,876		2,829		
Accountancy fees	456		450		
Sundries	13	_	28_		
		16,684		14,107	
OPERATING (DEFICIT)/SURPLUS		(635)		1,766	
INVESTMENT INCOME  Bank interest received gross	lc			_	
NET (DEFICIT)/SURPLUS TRANSFERRI (FROM)/TO CONTINGENCY RESERVE		£(635)		£_1,766	

All of the operations undertaken by the Company during the year under review are continuing operations.

The Company has no recognised gains and losses for the year other than the surplus or deficit disclosed above

The notes on pages 6 and 7 form an integral part of these financial statements

## BALANCE SHEET as at 31 DECEMBER 2020

	Notes	2020 2019 £ £
ASSETS	,	
Debtors and prepayments Cash at bank	3	2,008 2,488 8,477 6,616 10,485 9,104
CURRENT LIABILITIES		
Creditors falling due within 1 year	4	6,096 4,080
NET ASSETS		£ 4,389 £ 5,024
Represented by:		
CONTINGENCY RESERVES	6	£ 4,389 £ 5,024

These financial statements have been prepared in accordance with the special provisions of Part XV of the Companies Act 2006 relating to small companies.

The exemption, conferred by S.477 Companies Act 2006, not to have these accounts audited applies to the Company for the year under review and the directors confirm that no notice has been deposited under S.476 Companies Act 2006 in respect of that year.

The directors acknowledge their responsibilities for ensuring that:

- (i) The Company keeps accounting records which comply with S.386 Companies Act 2006, and
- (ii) The accounts give a true and fair view of the state of affairs of the Company as at 31 December 2020 and of its income and expenditure for the year then ended, in accordance with the requirements of S.393 and otherwise comply with the requirements of Companies Act 2006 relating to its accounts, so far as is applicable to a 'small company'.

Approved by the Board on 13 April 2021 and sign on its behalf by

The notes on pages 6 and 7 form an integral part of these financial statements

# NOTES TO THE FINANCIAL STATEMENTS As at 31 DECEMBER 2020

#### 1. ACCOUNTING POLICIES

- a) The financial statements are prepared under the historical cost accounting convention.
- b) The Company does not trade. Its sole income is derived from contributions from members towards the upkeep and maintenance of the common parts of the property specifically referred to in clause 3 (1) of the Memorandum of Association and interest on surplus funds held at any one time. Consequently all surpluses of income over expenditure are held in a contingency reserve to be applied towards the primary objective of the Company in future years.

The net assets, which represent the contingency reserves, are held by the Company in trust for the long leasehold owners of the individual residential units comprising the property, who are the sole members of the Company.

- c) As a result of the nature of the principal business, set out in (b) above, the directors have decided to depart from the required profit and loss formats, set out in S.396 Companies Act 2006 and related Regulations, and adopt an Income and Expenditure format that more appropriately reflects the activity of the Company.
- d) Corporation tax is payable on any investment income generated by the Company, but the Company is currently treated By H M Revenue & Customs as a dormant company for tax purposes, as its investment income is minimal.
- e) Members' contributions represent the annual levy by the Company in respect of maintenance, insurance and administrative costs incurred during the financial period under review, and also includes an estimated contribution towards a contingency reserve.

#### 2. ADMINISTRATIVE EXPENSES

None of the directors received any remuneration during the year (2019 - £nil).

3.	DEBTORS	2020 20	)19
		£	£
	Contributions due from members	-	638
	Prepayments and accrued income	<u>2,008</u> <u>1,</u>	<u>850</u>
		£ 2,008 £ 2,	488

# NOTES TO THE FINANCIAL STATEMENTS As at 31 DECEMBER 2020

### 4 CREDITORS FALLING DUE WITHIN ONE YEAR

CLEDITORIS ATRIBITION D'OL WITHIN ON D'I LE LE	2020 £	2019 £
Members contributions received in advance Accrued expenditure	4,539 1,557	3,266 814
	£ 6,096 £	4,080

### 5 SHARE CAPITAL

The company has no share capital and is limited by guarantee. Each member, who must be a flat owner, is liable for any debts and liabilities incurred whilst a member to an amount not exceeding £1 in the event of a winding up during their membership or within one year thereafter.

## 6 CONTINGENCY RESERVE

	2020 £	2019 £
Balance as at 1 January	5,024	3,258
(Deficit)/Surplus for the year	(635)	1,766
Balance as at 31 December	£ 4,389 £	5,024