



Annual Report and Financial Statements 31 March 2023

Charity Registration Number 1120342

Company Registration Number 6239170 (England and Wales)

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Reference and administrative details of the charitable company, its trustees and advisers
Year to 31 March 2023

Patron	Bishop Terence Brain
Trustees	Sister Mary Theresa Bain DC Mr David Darlington Ms Vanessa Hamnett Ms Mary Mc Donagh Sister Kathleen Page DC Ms Emma Russ
Registered office	2a Powell Street Old Trafford Manchester M16 7QQ
Telephone	0161 232 8986
Company registration number	6239170 (England and Wales)
Charity registration number	1120342
Director	Mark Turnbull
Independent auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Bankers	Co-operative Bank plc PO Box 250 Delf House Southway Skelmersdale WN8 6WT

Foreword Year to 31 March 2023

We are very proud to present the Out There annual report and accounts for the year ending 31 March 2023.

This year we have consolidated our support for families; in particular we have strengthened our support for families experiencing difficulties due to the cost-of-living crisis. Using our own funds and ensuring access to available support for families has meant we have been able to help families who have approached us with financial concerns. We anticipate this work will continue and as we know that imprisonment can have a continued financial impact on families we want to continue to work with other organisations to try to improve the financial wellbeing of those we support.

On the broader issue of the wellbeing of families we have continued to offer emotional support and opportunities for family members to come together. We are exploring new ways of supporting this happening with our Family Friday sessions and we look forward to seeing if this offers new ways of families supporting each other too.

We are pleased that our Hub space has continued to develop, becoming a place for other charities to offer support alongside us to the local community.

We are grateful to all the staff and volunteers for their work this year.

Board of Trustees

Trustees' report Year to 31 March 2023

The trustees present their statutory report together with the financial statements of Out There Supporting Families of Prisoners Limited ("Out There") for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out on pages 32 to 31 and comply with the charitable company's memorandum and articles of association, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Principal aims and activities

Out There exists to support the wellbeing and mental health of families and children impacted by the imprisonment of a loved one.

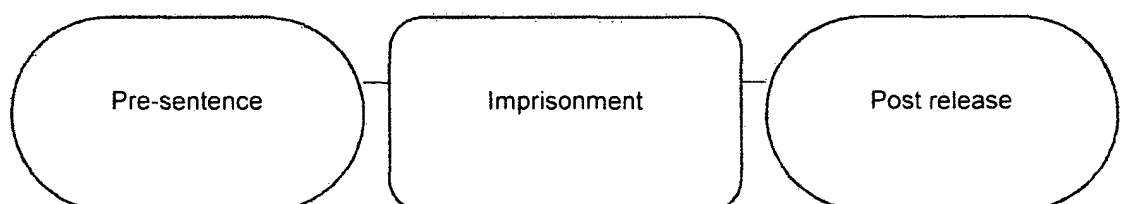
Particular issues for the families are:

- ◆ Visiting prison and maintaining contact;
- ◆ Concerns for the prisoner whilst serving their sentence;
- ◆ Emotional wellbeing and mental health issues;
- ◆ Concerns for children and the impact of imprisonment on them; and
- ◆ Practical issues such as housing and financial difficulties.

Out There's support is available to families across Greater Manchester. The support Out There offers includes:

Family support

Every family we work with has a named family support worker who will work with them through any difficulties they encounter. There may be practical issues, such as challenges with finances or housing, emotional and mental health difficulties, through to concern for children within the family. The role of the family support worker is to work with a family to offer personalised support where it will be most helpful to the family. Help could include practical arrangements for visiting and maintaining contact with a prisoner. It could include support with dealing with broader problems, for example liaising with a landlord about a housing issue or helping a family access financial support. Emotional support is crucial and again family support workers will offer direct support or help families to access additional wellbeing or mental health support where necessary. Crucially this help is not time limited and covers the different stages a family may go through before and after a family member is imprisoned. The support is offered to them in their own communities, so that we can work with other support a family may be receiving.



Trustees' report Year to 31 March 2023

Principal aims and activities (continued)

Wellbeing days and wellbeing support

In addition to one to one support and to help support families going through a difficult time, we organise:

- ◆ Wellbeing days for adults three or four times per year with qualified therapists including treatments such as reiki, massage, hand-massage and manicure. These days enable individuals to mix with other people sharing similar experiences and provide an opportunity for informal 'peer support' in a relaxed setting.
- ◆ Stand-alone workshops in, for example, dealing with stress and anxiety, introduction to mindfulness and other topics that are of interest and benefit to family members.
- ◆ Yoga/relaxation sessions with a qualified instructor.
- ◆ Support to access other mental health and wellbeing services across Greater Manchester.
- ◆ Wellbeing packs delivered to family members to support our wellbeing work and to encourage self-care.

Family days and activities

We support families and children to come together for leisure activities throughout the year. This might include full day activities such as indoor climbing, or visits to an art gallery or museum. We also try to offer activities in the main school holidays at locations across Greater Manchester. This has included cook and eat activities and craft activities.

Children and young people support

We now have a dedicated resource to support children and young people experiencing the impact of having a loved one in prison. This support includes

- ◆ **1-1 support** - we offer this support to primary school age children. We do this through a programme called 'Drawing and Talking' or a bespoke programme of support agreed with the parent or caregiver.
- ◆ **Communication** - support for families to find the right words to use when explaining to children where their loved one is, and why, in an age-appropriate way.
- ◆ **Prison Visits** - visiting a loved one in prison can be a daunting experience. We have a booklet that can help children and their families before a prison visit. We also will support families on a first visit if needed.

Alongside the above, children and young people have access to the family days we organise, and we encourage and support children and young people to access activities in their local area.

Trustees' report Year to 31 March 2023

Principal aims and activities (continued)

Prison liaison and family forums

Family Support Workers have good connections within prisons across the North West and will regularly support families with enquiries through prison chaplains and other prison based staff. We actively encourage the families we work with to attend either Family Forums organised by Out There or those at the prisons they have a family member in. They then have the opportunity to ask any questions, raise any concerns and understand better how the prison and visiting actually works.

Post release support

Our work does not stop when a family member is released from prison. Support continues to be offered as needed, particularly as individuals and families adjust to life after they are released.

Achievements and Performance

Family Support & Emotional Wellbeing

432 people benefitted from the support of Out There during the year. This includes family members and professionals wanting to contact us for advice and support. 144 families worked with us as part of our ongoing family support work.

Families contacted the charity themselves, but we also continued to get referrals from other organisations including prison and chaplain staff, social services, schools and other local agencies.

The main issues families approached us for support with during the year were emotional wellbeing, concerns for the prisoner and visiting and staying in touch with family members in prison.

They also raised a range of other issues particularly financial issues and concern for their children. These latter issues are referred to later in the report.

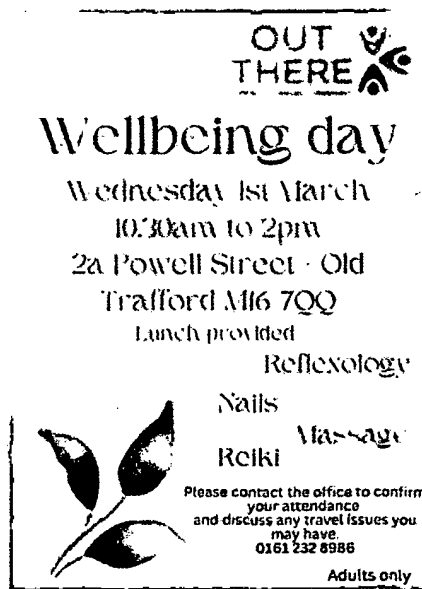
Support around emotional wellbeing came primarily from 1-1 support from our family support workers and our small team of volunteers, through home visits and telephone calls throughout the year.

Trustees' report Year to 31 March 2023

Achievements and Performance (continued)

Family Support & Emotional Wellbeing (continued)

In addition we continued with our wellbeing days throughout the year. Below is an example of one of the days:



**WELLBEING DAY -
WEDNESDAY 1ST MARCH**

Our primary contact within a family is typically the female relative of a prisoner and they feel the mental and physical impact of separation, managing contact with the prisoner and caring for the rest of the family on the outside. It is hard, when so much attention is focused on the wellbeing of others, to make time for self care. Wellbeing days give family members access to a range of treatments such as reiki and massage and also offer the opportunity for family members to meet others who also have a family member in prison.

Some family members are not always able to get to a wellbeing day and a number want to have the wellbeing activities at home. We have delivered wellbeing packs home.



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Trustees' report Year to 31 March 2023

Achievements and Performance (continued)

Family Support & Emotional Wellbeing (continued)

In addition to wellbeing days we have this year started to hold get togethers for Family Members on one Friday a month. The idea of these is to enable family members to come together at our Hub, to meet with the team at Out There and discuss any issue that they need support with, or simply to have a space to meet other families in a relaxed environment. The first sessions we have held have been popular and family members are starting to suggest topics they would like to explore or discussions they would like to have. An example of this is a recent session where a speaker came to talk about Adverse Childhood Experiences and the impact of Trauma. We want to explore going forward the ways these sessions can provide an opportunity for family members to offer more support to each other which already happens on family days and wellbeing days.

Financial and Practical Support

As a charity we know that having a family member in prison can have a detrimental impact on a family's finances. This can include:

- ◆ Loss of income or changes to family income following imprisonment.
- ◆ Managing the costs of having a family member in prison, the cost of maintaining contact and visiting and supporting family members.
- ◆ Changes in family circumstances such as additional caring responsibilities.

All of the above can have a knock on impact on financial circumstances and be linked to other issues that family's often share with us such as housing difficulties and debt. Post Covid, families have also been affected by wider economic circumstances and the cost of living crisis.

We have continued to offer practical help and support to families. Our family support/welfare fund has enabled us to help families with particular emergency issues such as cost of utilities and food.

In addition, we have been able to help with other more substantial costs such as white goods and other essential household items and school uniforms. We know that at times like Christmas the financial pressures on families can be even greater. We are grateful to organisations such as Porchbox, Cash for Kids and the Gunner Cooke Foundation who enable us to help families at Christmas time.



Out There Supporting Families

Trustees' report Year to 31 March 2023

Achievements and Performance (continued)

Financial and Practical Support (continued)

We have continued to signpost to relevant organisations to help support families and this has included both local organisations and national schemes such as BBC Children In Need Emergency Essentials. We know that in the current economic climate the financial challenges facing families are likely to continue and we want to ensure we are offering the best support and advice we possibly can to families. This has meant engaging with local organisation such as Greater Manchester Poverty Action to ensure we are up to date with initiatives across Greater Manchester and hoping to help families address longer term issues such as debt as well as addressing emergency needs.

As mentioned above, maintaining contact with family members in prison and visiting them can also be costly. Whilst we advise and support families to access the government's help with prison visits there are sometimes when this help is not accessible to family members, and we will on occasion help with costs or more regularly one of our fantastic volunteers will help with transport to and from the prison. The latter also helps with broader support for family members as our volunteers often build a rapport when taking family members on a prison visit.

Family activities

Trustees' report Year to 31 March 2023

We held activities throughout the year for family members to come together with their children and others. Increasingly as well as using our Hub we are holding activities across Greater Manchester. Families help to decide the kind of activities they want to see happen throughout the year. Below are some pictures of family activities throughout the year,

including
to Chester
Manchester
Gallery and
to the



visits
Zoo,
Art
a trip
circus.



Trustees' report Year to 31 March 2023

Achievements and Performance (continued)

Family activities (continued)

Below is some of the feedback we have received for events:

'They loved the tour, thank you so much'

'It was such a good day, can't wait for the next one'

'Thanks for persuading us to come, wasn't sure meeting new people but everyone was friendly'

Children and Young People

We continued to offer a 1-1 support service for children and young people impacted by the imprisonment of a loved one in Greater Manchester.

The service takes referrals from families, school staff and other professionals and offers support for the child agreed between them, their family and the Children and Young People team at Out There.

The service offered allows children who might be struggling with the imprisonment of their family member to have some time and support to explore any concerns or worries they might have and take part in activities that build their own wellbeing through a time that can be difficult.

Below are just two pieces of feedback from those who have accessed the service:

K has offered much needed support to the child and family during this difficult time. K has been a consistent support and a crucial part of the team supporting the family through a Child in Need plan. Huge progress has been made due to the support of Out There (Mrs H – School Pastoral Worker)

I feel better than before my sessions, this is because I have been able to talk and write about my feelings. (ET – School Pupil Aged 10)



Achievements and Performance (continued)

Our Building & working with others

We have continued to develop our building as a Hub for our work and work with others.

The Hub consists of two modular buildings that is used throughout the week now by different organisations and charities for their work

The building is now the base for the Trafford Hub as part of the GM Welfare Service, a pilot project Out There is now delivering in support of the Big Life Group. The charity HomeStart Trafford, Salford and Wigan uses the building for training and support for its staff and volunteers, to deliver family support. The charity Women Matta, which is part of the National Charity Women in Prison, offers support to women in Trafford who are vulnerable and marginalised, including those who are affected by the criminal justice system. We use co-location to support families where there is a crossover in the work that we do. In addition the building is used for broader community benefit with meetings such as Old Trafford Community collective, a meeting of organisations working in Trafford coming together to discuss their work and projects.



Work this year has focused on replacing the roof to the 2nd of our modular buildings meaning we now have a full range across both buildings of flexible rooms and spaces for work.



Trustees' report Year to 31 March 2023

Achievements and Performance (continued)

Our Impact and Engagement

We are committed as a small charity to involving the families we work with in the support we provide. Our 1-1 support for families and children and young people is led by them. We use an outcome wheel which looks at the different areas of concern families have such as emotional wellbeing or concern for the prisoner or housing to help direct how we can best support people. We use the outcome wheels to measure the impact of two important aspects of our work:

- ◆ Emotional Wellbeing; and
- ◆ Feelings of Isolation.

In both cases we want emotional wellbeing to improve or not deteriorate and we want family members to have greater sense of social connection or that they do not feel more isolated

We have now started to aggregate some of the scores that we obtain from the outcome wheels in order to understand our impact.

In the last year 100% of family members who did a 3 month follow up on their outcome wheel reported that their emotional wellbeing had improved and 80% reported that they felt less socially isolated.

We have to be mindful as a small charity that a number of things can impact this score, but it is an encouraging sign of the value of our support.

As well as outcome wheels and ongoing feedback we again completed our annual survey of family members who we had supported. Below are some of the feedback comments we



Family Feedback Survey 2022

"Excellent support. The staff go above and beyond."

"They always help me with everything I need and are very kind and caring."

"Always there when needed and so pleasant and nice easy to talk to. Don't judge anyone."

"My son really values his time with C. It's a safe place for him to explore his emotions and how he feels around his past life experiences. C & K have gone above and beyond to ensure that my son's emotional needs are met. They have also been a great support for myself. I have regular communication from K & I know if I ever need to talk anything through they are on the other end of the phone. The support offered to my son in school is incredible but all of the other events we are invited to are also lovely."



"I've been in a situation for 4 years in which I wasn't sure what if any support I could get for my son and then I came across Out There. After emailing Out There with my concerns I received a call within a couple of days explaining what the charity do and offering support for myself and my son. Since this I've had conversations with other members of the team who are going to support my son and offer him help and advice."

"K was amazing with my son, managed to help more than we imagined"

"Always there to support in any way they can days out, activities and attention to minor details like care packages and just overall been there like extended family".

"My worker K is just the best she's helped me SO MUCH!! always had my back. I thought all the staff were lovely when I went to the Out There wellbeing day"

91% of clients were "Very Satisfied" with the support they had received.

Trustees' report Year to 31 March 2023

received:

Trustees' report Year to 31 March 2023

Achievements and Performance (continued)

Support for our Team



The trustees are grateful to the team of staff and volunteers at Out There that helps deliver our work. As an organisation we are committed to doing what we can to support staff wellbeing. Family Support staff have for example access to external supervision. We are grateful this year to the Tudor Trust who provided us with a grant to support staff wellbeing. The above picture shows some of the staff team enjoying a wellbeing day at a local pottery centre. Volunteers have also had the opportunity to access wellbeing treatments thanks to this generous grant.

Financial review

Results for the period

A summary of the charity's income and expenditure can be found on page 29 of the attached financial statements.

The total income for the year amounted to £ 287,700 (2022 - £184,593). Of this, £252,977 (2022 - £168,757) was received from grants and a further £19,119 (2022 - £10,388) from donations.

During the year total expenditure amounted to £209,311 (2022 - £217,319) including £152,232 (2022 - £121,818) in relation to staff costs.

Trustees' report Year to 31 March 2023

Financial review (continued)

Reserves and financial position

The trustees have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, or otherwise committed. The trustees consider that, given the nature of the work undertaken by Out There Supporting Families of Prisoners Limited, the level of free reserves should be approximately equal to between three and six months' recurring expenditure.

The trustees are of the opinion that this level of reserves should provide sufficient flexibility to cover temporary shortfalls in income due, for example, to falls in voluntary income or delays in getting grant funding approved.

Total funds at 31 March 2023 amounted to £104,688 (2022 - £26,299).

Restricted funds comprise monies given for specific purposes and amounted to £108,355 at 31 March 2023 (2022 - £49,806).

General funds, or free reserves, at 31 March 2023 were in deficit by £3,667 (2022 – deficit by £23,507). Although general funds remain a concern, the trustees note that a lot of work has been done to generate free reserves and this will continue. The priority going forward is to build general reserves to meet the requirement of the reserves policy and provide sufficient flexibility for the charity to move forward.

Governance, structure and management

Out There Supporting Families of Prisoners Limited is a company limited by guarantee (Company Registration Number 6239170 (England and Wales)) and a registered charity (Charity Registration Number 1120342). The charitable company is governed by its memorandum and articles of association.

The sole member of the company, and thus its parent entity, is DCSVP Services, a registered charity (Charity Registration Number 1149326) and a company limited by guarantee (Company Registration Number 07638065 (England and Wales)), set up by the Daughters of Charity of St Vincent de Paul, to safeguard the Vincentian ethos in various projects including Out There Supporting Families of Prisoners.

The financial statements of DCSVP Services can be obtained from Provincial House, The Ridgeway, Mill Hill, London, NW7 1RE.

The trustees constitute directors of the charitable company for the purposes of company legislation.

Trustees are recruited through networking and local advertising. The trustees review the skills needed by the Board and aim to ensure a broad range of skills are represented. Potential trustees are invited to visit the organisation and to attend one or two meetings as an observer prior to formal appointment, which is through our parent charity, DCSVP Services. Our constitution states that at least two trustees and not more than half must be members of the Congregation of the Daughters of Charity of St Vincent de Paul.

Trustees' report Year to 31 March 2023

Governance, structure and management (continued)

The following trustees served throughout the period unless otherwise indicated.

Trustee

Sister Mary Theresa Bain DC

Sister Bridget Dowd DC (resigned April 2022)

Mr David Darlington

Ms Vanessa Hamnett

Ms Jennie Lucas (resigned June 2023)

Ms Mary McDonagh

Sister Kathleen Page DC (appointed June 2022)

Ms Emma Russ

In the event of the charitable company being wound up, the member is required to contribute an amount not exceeding £1.

No trustee received any remuneration from the charitable company during the period. Expenses of £ nil (2022 - £ nil) were reimbursed to trustees during the period. No trustee had any beneficial interest in any contract with the charitable company during the period.

Brief biographical details on each of the trustees are given below.

Sister Mary Theresa Bain DC

Sister Mary Theresa entered the Daughters of Charity of St Vincent de Paul in 1968. Her early background was in child care. A short period of three years was spent in Romania overseeing five children's homes for children who were HIV positive. Sister Mary Theresa also has experience in Parish ministry and trained in pastoral leadership. She was instrumental in setting up Out There and managed the organisation for eight years.

Sister Bridget Dowd DC

Sister Bridget entered the Daughters of Charity in 1964 and first trained in residential care of children and then became involved in various forms of residential work from child care to hostel work. Following this, Sister Bridget did social work training which led her to work with families and children in various settings. This led her to be the director of The Passage Centre for homeless people in London. Following a short break, Sister Bridget was appointed as director of the Marillac Nursing Home for people with acquired brain injury. Sister Bridget currently volunteers with The Medialle Trust which works with people who have been trafficked. In 2000 Sister Bridget was awarded an OBE for her work in The Passage Centre.

Mr David Darlington

David Darlington is a local solicitor with experience of criminal, property and employment law and of managing and funding of not for profit community groups.

Governance, structure and management (continued)

Ms Vanessa Hamnett

Vanessa currently works for a local housing association as a community centre manager. She has worked across Greater Manchester in a variety of roles. Her early career was spent working with Trafford Council, then to a role in employment and skills with ERP and jobs with Job Centre Plus and Salford Council.

Ms Jennie Lucas

Jennie Lucas has worked in the not-for-profit sector for over six years in operational and business management roles. She is also currently a trustee for Little Village, one of the UK's largest baby bank charities which she was instrumental in establishing. Prior to this she spent 13 years running the European team of a NYSE listed investment fund. Jennie also volunteers with Prison Fellowship, facilitating their restorative justice course within prisons.

Ms Mary McDonagh

Mary has worked for Greater Manchester Probation Service for 26 years in a variety of roles and settings including sentence management, court and approved premises. She has spent the majority of her career working in sentence management with people on probation and their families. She has worked across the whole of Greater Manchester and has forged strong partnership connections. She is currently working in the national learning and development team with a focus on the delivery of pqip training (trainee probation officers) and wider staff learning and development initiatives.

Sister Kathleen Page DC

Sister Kathleen is a Daughter of Charity. Her work has included leading a number of charitable organisations and she has extensive experience in social care, project management and pastoral care. She has, in her previous roles, worked with people experiencing difficulties within the family, including imprisonment. She is committed to supporting people with any changes they want to make to their lives and systemic changes that make the lives of all better.

Ms Emma Russ

Emma has worked in the third sector since 2007, starting her career in fundraising at Sue Ryder as a junior fundraiser. She moved to Galloway's Society for the Blind in 2013, where she widened her remit to charity communications alongside fundraising. In January 2020, Emma moved to the Alzheimer's Society and currently leads a team of community fundraisers across the North West and Northern Ireland. Emma is also an active committee member for the Chartered Institute of Fundraising - North West, supporting other professional fundraisers across the region. She co-founded Managers Meet Ups, a peer support network for fundraising managers across the UK, and she co-manages Fundraising Chat, the largest digital network of professional fundraisers in the UK.

Trustees' report Year to 31 March 2023

Key management personnel

The trustees consider that they together with the Director comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

The pay of the Director is reviewed annually by the trustees.

Governance, structure and management (continued)

Organisation

The Director, who is responsible for the day-to-day management of the Service, its service users and its staff, is accountable to the trustees of the charity.

Statement of trustees' responsibilities

The charity's trustees are responsible for preparing the trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees (who are directors of the company for the purposes of company law) to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- ◆ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the trustees confirms that:

Trustees' report Year to 31 March 2023

- ◆ so far as the trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware; and
- ◆ the trustee has taken all the steps that he/she ought to have taken as a trustee in order to make himself/herself aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

Governance, structure and management (continued)

Statement of trustees' responsibilities (continued)

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Public benefit

All of our activities focus on supporting the families of prisoners and are undertaken to further Out There's purposes for the public benefit. Our services are delivered to families of prisoners across Greater Manchester and all of our services are free. The trustees consider that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Risk management

In line with the requirement for the trustees to undertake a risk assessment exercise and report on the same in their annual report, the Director with the trustees has looked at the risks the charity currently faces and has reviewed the measures already in place, or needing to be put in place, to deal with them.

Five main areas have been identified where risk may occur:

- ◆ Governance and management
- ◆ Operational
- ◆ Financial
- ◆ Reputation
- ◆ Laws, regulations, external and environment

Governance and management looks at the risk of the charity suffering from a lack of direction, at the skills and training of its personnel and the good use of its resources.

Operational looks at the risk inherent in the charity's activities including engaging in inappropriate activities and shortcomings in the service provided, difficulties with staff, and health and safety.

Trustees' report Year to 31 March 2023

Financial risks include those arising as a result of poor budgetary control, inappropriate spending, or investment policies or poor accounting.

Reputation looks at possible damage to the charity's reputation.

Laws, regulations, external and environment looks at the effect of government policies and the consequences of non-compliance with laws and regulations.

Having assessed the major risks to which the charity is exposed, the trustees believe that by monitoring reserve levels, by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the charity, they have established effective systems to manage those risks including those presented by the broader macroeconomic environment.

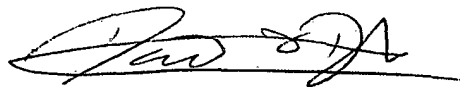
Trustees' report Year to 31 March 2023

Governance, structure and management (continued)

Fundraising policy

The charity aims to achieve best practice in the way in which it communicates with donors and other supporters. It takes care with both the tone of its communications and the accuracy of its data to minimise the pressures on supporters. It applies best practice to protect supporters' data and never sells data, it never swaps data and ensures that communication preferences can be changed at any time. The charity manages its own fundraising activities and does not employ the services of Professional Fundraisers. The charity undertakes to react to and investigate any complaints regarding its fundraising activities and to learn from them and improve its service. During the year ended 31 March 2023, the charity received no complaints about its fundraising activities.

Approved by the trustees and signed on their behalf by:



Trustee

David Darlington

Approved by the trustees on: 28th June 2023

28th June 2023

Independent auditor's report Year to 31 March 2023

Independent auditor's report to the members of Out There Supporting Families of Prisoners Limited

Opinion

We have audited the financial statements of Out There Supporting Families of Prisoners Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and the notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- ◆ give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Independent auditor's report Year to 31 March 2023

Other information

The other information comprises the information included in the annual report and financial statements, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report and financial statements. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- ◆ the information given in the trustees' report, which is also the directors' report for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- ◆ the trustees' report, which is also the directors' report for the purposes of company law, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of trustees' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit.

Independent auditor's report Year to 31 March 2023

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ we identified the laws and regulations applicable to the charitable company through discussions with management, and from our knowledge and experience of the sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Companies Act 2006, the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102);
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting correspondence;
- ◆ identified laws and regulations were communicated within the audit team and the team remained alert to instances of non-compliance throughout the audit;

Independent auditor's report Year to 31 March 2023

Auditor's responsibilities for the audit of the financial statements (continued)

- ◆ making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested journal entries to identify unusual transactions;
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- ◆ investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading minutes of meetings of those charged with governance; and
- ◆ enquiring of management as to actual and potential litigation and claims.

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of representatives from the trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

We did not identify any irregularities, including fraud.

A further description of our responsibilities is available on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Independent auditor's report Year to 31 March 2023

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP

Amanda Francis, Senior Statutory Auditor
for and on behalf of Buzzacott LLP, Statutory Auditor
130 Wood Street
London
EC2V 6DL

12 July 2023

Statement of financial activities Year to 31 March 2023
(including an income and expenditure account)

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	Unrestricted funds £	Restricted funds £	2022 Total funds £
Income:							
Donations		19,119	—	19,119	10,388	—	10,388
Grants	1	39,080	213,897	252,977	38,204	130,553	168,757
Room hire		15,584	—	15,584	5,115	—	5,115
Miscellaneous		20	—	20	333	—	333
Total income		73,803	213,897	287,700	54,040	130,553	184,593
Expenditure:							
Expenditure on charitable activities: supporting families of prisoners							
Staff costs – wages and salaries	2	20,325	131,907	152,232	46,082	75,736	121,818
Staff training and supervision		1,561	704	2,265	—	1,507	1,507
Premises costs		15,303	7,644	22,947	19,432	42,308	61,740
Travel expenses		—	2,376	2,376	—	1,428	1,428
Volunteers' expenses		—	1,917	1,917	1,643	—	1,643
Printing, postage and stationery		1,522	—	1,522	1,140	—	1,140
Advertising and marketing		500	—	500	175	—	175
Telephone and IT costs		7,147	—	7,147	8,989	—	8,989
Insurance		1,031	—	1,031	2,048	—	2,048
Welfare donations and family support		2,492	10,800	13,292	—	12,950	12,950
Audit fee		2,400	—	2,400	3,156	—	3,156
Bank charges		475	—	475	—	—	—
Other expenses		1,207	—	1,207	725	—	725
Total expenditure		53,963	155,348	209,311	83,390	133,929	217,319
Net movement in funds i.e. net income (expenditure)	3	19,840	58,549	78,389	(29,350)	(3,376)	(32,726)
Reconciliation of funds:							
Fund balances brought forward at 1 April 2022		(23,507)	49,806	26,299	5,843	53,182	59,025
Fund balances carried forward at 31 March 2023		(3,667)	108,355	104,688	(23,507)	49,806	26,299

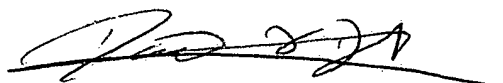
All of the charity's activities derived from continuing operations during the above two financial periods.

All recognised gains and losses are included in the above statement of financial activities.

Balance sheet 31 March 2023

	Notes	2023 £	2022 £
Fixed Assets			
Tangible assets	6	55,526	—
Current assets			
Debtors	7	13,681	3,148
Cash at bank and in hand		40,937	25,613
		54,618	28,761
Creditors: Amounts falling due within one year	8	(5,456)	(2,462)
		49,162	26,299
Total net assets		104,688	26,299
The funds of the charity			
Income funds:			
Restricted funds	9	108,355	49,806
Unrestricted funds			
General funds		(3,667)	(23,507)
		104,688	26,299

Approved by the trustees and signed on their behalf by:



Trustee

David Darlington

Approved on: 28th June 2023

28th June 2023

Out There Supporting Families of Prisoners Limited
Registered Company Number: 6239170 (England and Wales)

Statement of cash flows Year to 31 March 2023

	Notes	2023 £	2022 £
Cash flows from operating activities:			
Net cash provided by (used in) operating activities	A	74,365	(33,488)
Cash flows from investing activities			
Purchase of leasehold improvements		(59,041)	—
Change in cash and cash equivalents in the year		15,324	(33,488)
Cash and cash equivalents at 1 April 2022	B	25,613	59,101
Cash and cash equivalents at 31 March 2023	B	40,937	25,613

Notes to the statement of cash flows for the year to 31 March 2023.

A Reconciliation of net movement in funds to net cash provided by (used in) operating activities

	2023 £	2022 £
Net movement in funds (as per the statement of financial activities)	78,389	(32,726)
Adjustments for:		
Depreciation charge	3,515	—
Increase in debtors	(10,533)	(1,664)
Increase (decrease) in creditors	2,994	902
Net cash provided by (used in) operating activities	74,365	(33,488)

B Analysis of net debt i.e. cash and cash equivalents

	2023 £	2022 £
Total cash and cash equivalents: Cash at bank and in hand	40,937	25,613

Principal accounting policies 31 March 2023

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are laid out below.

Basis of preparation

These financial statements have been prepared for the year to 31 March 2023 with comparative information given in respect to the year to 31 March 2022.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these financial statements.

The trustees acknowledge and recognise the impact of the aftermath of the Covid-19 pandemic on the charity as well as the impact of the current macroeconomic and geopolitical climate. They have concluded that there may be some negative consequences such as greater challenges in acquiring grant income at a time when there are increased needs from beneficiaries and increased pressure on costs due to inflation. However, the trustees will continue to monitor income, expenditure and cash flows closely and they are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due.

Critical accounting estimates and areas of judgement

The trustees have estimated future income and expenditure flows for the purposes of assessing going concern (see assessment of going concern above). There are no other critical accounting estimates or areas of judgement.

Income recognition

Income comprises donations and grants, Coronavirus Job Retention Scheme funding, income from room hire and miscellaneous income.

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Principal accounting policies 31 March 2023

Income recognition (continued)

Donations and grants are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations or grants pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Funding from the government's Coronavirus Job Retention Scheme is accounted for once the charity is entitled to the funding and the amount receivable has been quantified.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities.

All expenditure is stated inclusive of irrecoverable VAT.

Tangible fixed assets

Leasehold Improvements are capitalised and written off over their expected useful life which equates to the remaining length of the lease.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Principal accounting policies 31 March 2023

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Fund structure

Restricted funds comprise monies raised for, or their use restricted to, a specific purpose, or contributions subject to donor imposed conditions.

General funds represent those monies which are freely available for application towards achieving any charitable purpose that falls within the charitable company's charitable objects.

Leased assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight-line basis over the term of the lease.

Notes to the financial statements 31 March 2023

1. Grants

	Unrestricted funds £	Restricted funds £	2023 Total funds £	Unrestricted fund	Restricted funds £	2022 Total funds £
Trafford MBC Government grants	—	—	—	10,667	—	10,667
Clothworkers Foundation	—	—	—	—	10,000	10,000
Anonymous	—	—	—	—	39,993	39,993
Trafford Housing Trust	—	9,500	9,500	—	24,500	24,500
The Daughters of Charity of St Vincent de Paul, International	—	—	—	5,037	—	5,037
HM Prison and Probation Service	—	10,000	10,000	—	—	—
Virgin Media Community Fund	—	—	—	—	1,000	1,000
Screwfix Foundation	—	—	—	—	5,000	5,000
Mothers Union	—	—	—	—	300	300
Trafford MBC	—	—	—	—	7,000	7,000
Trafford MBC TMBC	—	—	—	7,500	—	7,500
GMP Sheriff Fund	—	—	—	—	1,975	1,975
CYP Trustees of the	—	—	—	—	1,000	1,000
The Charity Services TCSPTW	—	—	—	—	150	150
Arnold Clark	—	—	—	1,000	—	1,000
The Rope Trust	3,000	—	3,000	—	—	—
Duchy of Lancaster	—	—	—	—	2,000	2,000
The Albert Gubay Foundation – building refurbishment	—	68,417	68,417	—	35,500	35,500
The Albert Gubay Foundation – support worker	—	35,500	35,500	—	—	—
Bolton at Home	8,000	—	8,000	14,000	—	14,000
The Big Life Group GM IRS	3,080	32,755	35,835	—	—	—
Cash 4 Kids	—	5,475	5,475	—	2,135	2,135
The National Lottery Community Fund	—	33,250	33,250	—	—	—
The National Lottery Awards for All	—	10,000	10,000	—	—	—
The Tudor Trust	25,000	2,000	27,000	—	—	—
World Day of Prayer Switzerland	—	6,000	6,000	—	—	—
Marks and Spencer Fund	—	1,000	1,000	—	—	—
Total funds	39,080	213,897	252,977	38,204	130,553	168,757

2. Staff costs and remuneration of key management personnel

	2023 £	2022 £
Staff costs during the year were as follows:		
Wages and salaries	141,437	114,310
Social security costs	8,289	5,558
Pension costs	2,506	1,950
	152,232	121,818

The average number of employees during the year was 6 (2022 - 6). The full-time equivalent number of employees was 5 (2022 - 5).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees and the Director. The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £ 44,702 (2022 - £37,059).

Notes to the financial statements 31 March 2023

There are no employees who received remuneration (including employee benefits but excluding employer pension costs) of more than £ 60,000.

3. Net movement in funds i.e. net income (expenditure)

This is stated after charging

	2023 Total funds £	2022 Total funds £
Staff costs (note 2)	152,232	121,818
Audit fee	2,400	3,156

As the charity is part of a large group, it is required to have its accounts audited rather than have an independent examination. The difference between the independent examination fee and audit fee is £2,500 plus VAT, which has been paid by the parent charity, DCSVP Services.

4. Trustees' remuneration

None of the trustees received any remuneration in respect of their services during the year (2022 - £nil). No expenses (2022 - £nil) were reimbursed to trustees.

5. Taxation

Out There Supporting Families of Prisoners Limited is a registered charitable company and, therefore, is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

6. Tangible fixed assets

	Leasehold Improvements £
Cost	
At 1 April 2022	—
Additions	59,041
at 31 March 2023	59,041
Depreciation	
At 1 April 2022	—
Charge for year	3,515
At 31 March 2023	3,515
Net book values	
At 31 March 2023	55,526
At 31 March 2022	—

7. Debtors

	2023 £	2022 £
Prepayments and accrued income	1,181	1,148
Grants receivable	12,500	2,000

Notes to the financial statements 31 March 2023

	13,681	3,148
8. Creditors	2023	2022
	£	£
Sundry creditors and accruals	5,456	2,462

9. Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
Staff costs fund	45,745	97,005	(131,907)	10,843
Travel, training and supervision fund	1,064	6,000	(4,997)	2,067
Building refurbishment fund	2,440	19,376	(4,129)	17,687
Leasehold improvement fund	—	59,041	(3,515)	55,526
Family activities and welfare fund	557	32,475	(10,800)	22,232
	49,806	213,897	(155,348)	108,355

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
Staff costs fund	25,487	95,993	(75,735)	45,745
Travel, training and supervision fund	—	4,000	(2,936)	1,064
Building refurbishment fund	22,748	22,000	(42,308)	2,440
Family Activities and welfare fund	4,947	8,560	(12,950)	557
	53,182	130,553	(133,929)	49,806

Staff costs fund

The staff costs fund comprises monies given toward various salaries.

Travel, Training and supervision fund

The travel, training and supervision fund comprises monies given specifically for staff travel, training and supervision.

Building refurbishment fund

The building refurbishment fund represents monies given for the external refurbishment of the buildings.

Family Activities and Wellbeing fund

The family activities and welfare fund represented funding received to cover the costs of family activities and welfare.

Leasehold Improvement Fund

The leasehold improvement fund represents monies give specifically to upgrade the existing leasehold building.

10. Analysis of net assets between funds

	General fund £	Restricted funds £	2023 Total funds £
Fund balances at 31 March 2023 are represented by:			
Fixed Assets	—	55,526	55,526
Current assets	1,789	52,829	54,618
Current liabilities	(5,456)	—	(5,456)
Total net (liabilities) assets	(3,667)	108,355	104,688
	General fund £	Restricted funds £	2022 Total funds £
Fund balances at 31 March 2022 are represented by:			
Current assets	(21,045)	49,806	28,761
Current liabilities	(2,462)	—	(2,462)
Total net assets	(23,507)	49,806	26,299

11. Controlling party and ultimate parent

The sole member of the charitable company, and thus its parent entity, is DCSVP Services, a registered charity (Charity Registration Number 114926) and a company limited by guarantee (Company Registration Number 07638065 (England and Wales)). The charitable company was established by the Daughters of Charity of St Vincent de Paul, a Roman Catholic religious congregation, in order to safeguard its Vincentian ethos. The financial statements of DCSVP Services may be obtained from Provincial House, The Ridgeway, Mill Hill, London, NW7 1RE.

12. Member's liability

The charitable company is limited by guarantee. In the event of the charitable company being wound up, the member is required to contribute an amount not exceeding £1.

13. Connected organisations and related party transactions

The Daughters of Charity of St Vincent de Paul (the Congregation) and Daughters of Charity of St Vincent de Paul Charitable Trust (Charity Registration No 236803 (England and Wales), SCO39155 (Scotland)) are connected to the charitable company by virtue of the fact that Out There Supporting Families of Prisoners Limited was initiated by the Congregation and the fact that two of the trustees of Out There Supporting Families of Prisoners Limited who served during the year were Daughters of Charity of St Vincent de Paul, one of which was also a trustee of the Charitable Trust.

During the year the Charitable Trust paid Out There £nil in return for the hire of a room (2022 - £1,500) and one donation of £225 (2022 - £nil) was received from trustees and other entities they are connected to. There were no transactions between the Congregation and Out There (2022 - none).