## AD01

# Change of registered office address



	You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk	
		ease v.uk 6LSTEEW* 2/12/2017 #304 PANIES HOUSE
1	Company details	
Company number	0 6 2 2 7 4 2 3	→ Filling in this form Please complete in typescript or in
Company name in full	Total Break Limited	bold black capitals.
		All fields are mandatory unless specified or indicated by *
2	New registered office address ●	
	The change in registered office address does not take effect until the Registrar has registered this notice.  A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.	● Change of registered office For England and Wales companies, the address provided can either be in England or Wales.  For Welsh companies, the address provided must be in Wales.
Building name/number	DLP House	For companies registered in Scotland or Northern Ireland, the address
Street	46 Prescott Street	provided must be in Scotland or Northern Ireland respectively.
Post town	Halifax	
County/Region	West Yorkshire	
Postcode	H X 1 2 Q W	
3	Signature	
	I am signing this form on behalf of the company.	Societas Europaea  If the form is being filed on behalf
Signature	This form may be signed by:	of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.  Person authorised Under either section 270 or 274 of the Companies Act 2006.
į	Director <b>②</b> , Secretary, Person Authorised <b>③</b> , Liquidator, Administrator, Administrative, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	the Companies Act 2000.

## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Shar	rna Swaby		
Company name DL Partnership (UK) Limited			
Address DLP Ho	use		
46 Prescott Street			
Post town Halifax			
County/Region West Yorkshire			
Postcode	H X 1 2 Q W		
Country			
DX .			
Telephone 01422	356093		

### ✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have provided the new registered office address in section 2.
- The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland.
- You have signed the form.

#### Important information

Please note that all information on this form will appear on the public record.

#### ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS. DX 481 N.R. Belfast 1.

### **7** Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk