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Registration number 06201561

Institute of British Sign Language Community Interest Company

(A company limited by guarantee)

Directors' Report and Unaudited Financial Statements

for the Year Ended 30 April 2013



Hurst & Co
Chartered Accountants
74/76 High Street
WINSFORD
Cheshire
CW7 2AP

Institute of British Sign Language Community Interest Company
Company Information

Directors	David Antony Duller Allan Joseph Sharp Ann Kathryn Goldfinch Bryn Williams Gillian Jones-Leach Richard Jones Ryan Swart Michelle Jones John Hay
Company secretary	Mr Peter Webster Jackson
Registered office	11-13 Wilson Patten Street Warrington Cheshire WA1 1PG
Accountants	Hurst & Co Chartered Accountants 74/76 High Street WINSFORD Cheshire CW7 2AP

Institute of British Sign Language Community Interest Company
Directors' Report for the Year Ended 30 April 2013

The directors present their report and the unaudited financial statements for the year ended 30 April 2013

Directors of the company

The directors who held office during the year were as follows

David Antony Duller

Allan Joseph Sharp

Ann Kathryn Goldfinch (Resigned 18 December 2012)

Bryn Williams (Resigned 6 September 2013)

Gillian Jones-Leach

Richard Jones

Ryan Swart

Michelle Jones

John Hay (appointed 1 December 2012)


Principal activity

The principal activity of the company is to promote the study, development and teaching of British Sign Language

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006

Approved by the Board on 6 January 2014 and signed on its behalf by



Mr Peter Webster Jackson
Company secretary

**Chartered Accountants' Report to the Board of Directors on the Preparation of the
Unaudited Statutory Accounts of
Institute of British Sign Language Community Interest Company
for the Year Ended 30 April 2013**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Institute of British Sign Language Community Interest Company for the year ended 30 April 2013 set out on pages 4 to 8 from the company's accounting records and from information and explanations you have given us

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook

This report is made solely to the Board of Directors of Institute of British Sign Language Community Interest Company, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of Institute of British Sign Language Community Interest Company and state those matters that we have agreed to state to them, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Institute of British Sign Language Community Interest Company and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Institute of British Sign Language Community Interest Company has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Institute of British Sign Language Community Interest Company. You consider that Institute of British Sign Language Community Interest Company is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Institute of British Sign Language Community Interest Company. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.



Hurst & Co
Chartered Accountants
74/76 High Street
WINSFORD
Cheshire
CW7 2AP

6 January 2014

Institute of British Sign Language Community Interest Company
Profit and Loss Account for the Year Ended 30 April 2013

	Note	2013 £	2012 £
Turnover		36,580	6,166
Cost of sales		<u>(10,156)</u>	<u>(1,510)</u>
Gross profit		26,424	4,656
Administrative expenses		<u>(16,909)</u>	<u>(4,790)</u>
Operating profit/(loss)		<u>9,515</u>	<u>(134)</u>
Profit/(loss) on ordinary activities before taxation		9,515	(134)
Tax on profit/(loss) on ordinary activities	2	<u>(692)</u>	<u>-</u>
Profit/(loss) for the financial year	7	<u><u>8,823</u></u>	<u><u>(134)</u></u>

Institute of British Sign Language Community Interest Company

(Registration number: 06201561)

Balance Sheet at 30 April 2013

	Note	2013 £	2012 £
Fixed assets			
Tangible fixed assets	3	<u>2,969</u>	<u>160</u>
Current assets			
Debtors	4	453	-
Cash at bank and in hand		<u>6,559</u>	<u>833</u>
		7,012	833
Creditors: Amounts falling due within one year	5	<u>(4,244)</u>	<u>(4,079)</u>
Net current assets/(liabilities)		<u>2,768</u>	<u>(3,246)</u>
Net assets/(liabilities)		<u>5,737</u>	<u>(3,086)</u>
Capital and reserves			
Profit and loss account	7	<u>5,737</u>	<u>(3,086)</u>

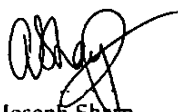
These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008)

For the year ending 30 April 2013 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

Approved by the Board on 6 January 2014 and signed on its behalf by



Allan Joseph Sharp
Director

Institute of British Sign Language Community Interest Company
Notes to the Financial Statements for the Year Ended 30 April 2013

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

Income from donations, grants and commercial activities is included in the period in which it is receivable

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows

Asset class	Depreciation method and rate
Office equipment	25% straight line

Hire purchase and leasing

Rentals payable under operating leases are charged in the profit and loss account on a straight line basis over the lease term

2 Taxation

Tax on profit/(loss) on ordinary activities

	2013	2012
	£	£
Current tax		
Corporation tax charge	<u>692</u>	<u>-</u>

Institute of British Sign Language Community Interest Company
Notes to the Financial Statements for the Year Ended 30 April 2013

..... *continued*

3 Tangible fixed assets

	Office equipment £	Total £
Cost or valuation		
At 1 May 2012	213	213
Additions	3,818	3,818
At 30 April 2013	4,031	4,031
Depreciation		
At 1 May 2012	53	53
Charge for the year	1,009	1,009
At 30 April 2013	1,062	1,062
Net book value		
At 30 April 2013	2,969	2,969
At 30 April 2012	160	160

4 Debtors

	2013 £	2012 £
Other debtors	453	-
	453	-

5 Creditors. Amounts falling due within one year

	2013 £	2012 £
Trade creditors	200	125
Corporation tax	692	-
Other creditors	3,352	3,954
	4,244	4,079

6 Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

Institute of British Sign Language Community Interest Company
Notes to the Financial Statements for the Year Ended 30 April 2013

..... *continued*

7 Reserves

	Profit and loss account £	Total £
At 1 May 2012	(3,086)	(3,086)
Profit for the year	<u>8,823</u>	<u>8,823</u>
At 30 April 2013	<u><u>5,737</u></u>	<u><u>5,737</u></u>

Institute of British Sign Language Community Interest Company
Detailed Profit and Loss Account for the Year Ended 30 April 2013

	2013 £	2012 £
Turnover		
Fees Received	36,580	6,166
	<u>36,580</u>	<u>6,166</u>
Raw materials and consumables		
Course expenses	10,156	1,510
	<u>10,156</u>	<u>1,510</u>
Depreciation and other amounts written off tangible and intangible fixed assets		
Depreciation of office equipment (owned)	1,009	53
	<u>1,009</u>	<u>53</u>
Other operating charges		
Rent	5,383	1,560
Light, heat and power	345	216
Insurance	90	-
Repairs and maintenance	113	-
Exhibitions	825	-
Meeting expenses	60	200
Computer software and maintenance costs	346	-
Printing, postage and stationery	1,722	175
Travel costs	3,980	2,188
Hotel accommodation	929	156
Advertising	474	-
Accountancy fees	240	192
Administration support	1,194	-
Companies House fees	29	50
Legal and professional fees	170	-
	<u>15,900</u>	<u>4,737</u>

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Community Interest Company Report

For official use
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Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

Institute of British Sign Language Community
Interest Company

Company Number

06201561

Year Ending

30/04/2013

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

Provision of British Sign Language Qualifications

(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

The Company's Stakeholders are those interested in the promotion of British Sign Language (BSL) Consultations have taken place at regular intervals to discuss qualification strategies in BSL These were held at Derby 25/10/12, in London on 9/12/12 and at Warrington 15/1/13 and 18/3/2013

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

No remuneration was received

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfers of assets other than for full consideration have been made

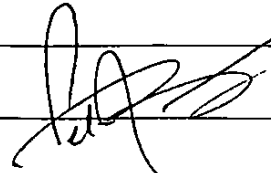
(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

03/1/14

Office held (tick as appropriate)

☒

Director

☐

Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Telephone	
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG