

AD01

Change of registered office address

BLUEPRINT

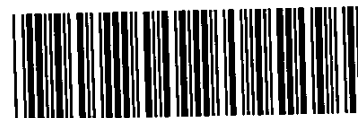
OneWorld

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
a company's registered office
address

☒ **What this form is NOT for**
You cannot use this form to change
registered office address of a Limited
Liability Partnership (LLP). To do
please use form LLAD01's Change of
registered office address of a limited
liability partnership (LLP)

TUESDAY



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LD3 10/05/2011 96

COMPANIES HOUSE

1 Company details

Company number

Company name in full AETNA GLOBAL BENEFITS (UK) LIMITED

→ **Filling in this form**
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 New registered office address ①

The change in registered office address does not take effect until the Registrar has
registered this notice

A person may validly serve any document on the company at its previous registered
office for 14 days from the date that a change of registered office is registered

Building name/number

Street

Post town

County/Region

Postcode

① **Change of registered office**
For England and Wales companies,
the address provided can either be in
England or Wales.

For Welsh companies, the address
provided must be in Wales

For companies registered in Scotland
or Northern Ireland, the address
provided must be in Scotland or
Northern Ireland respectively

3 Signature

I am signing this form on behalf of the company

Signature

Signature

X  X

This form may be signed by:
Director ②, Secretary, Person Authorised ③ Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission receiver
and manager, CIC manager, Judicial factor

② **Societas Europaea**
If the form is being filed on behalf of
a Societas Europaea (SE), please
delete 'director' and insert details of
which organ of the SE the person
signing has membership.

③ **Person authorised**
Under either section 270 or 274 of the
Companies Act 2006.

AD01

Change of registered office address



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name THE COMPANY SECRETARIAL

DEPARTMENT- EP6

Address 1 EMBANKMENT PLACE

Post town LONDON

County/Region

Postcode W C 2 N 6 D X

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form.



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Lagarbank Road,
Belfast, Northern Ireland, BT1 3BS.
DX 481 N.R. Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk