(A company limited by guarantee)

## Annual Report and Financial Statements

31 December 2012

Company registration number. 6070847 Charity registration number: 1119402

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# Skiddaw House Foundation Contents

Reference and Administrative Details	1
Trustees' report	2
Trustees' responsibilities in relation to the financial statements	4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8

## Skiddaw House Foundation Reference and Administrative Details

**Charity name** 

Skiddaw House Foundation

Charity registration number

1119402

Company registration number

6070847

Registered office

58 Meadow Croft

Penrith Cumbria CA11 8EH

**Trustees** 

T Sloan

W R Sellers
M Douglas
R W Booth
H Crompton

M P Neale

(Resigned 15 April 2013)

E T Grimshaw

(Appointed 5 February 2013)

F M Cox

(Appointed 5 February 2013)

L Grundy

(Appointed 5 February 2013)

J L Thomas

(Appointed 5 February 2013)

Secretary

V J Tait

## Trustees' Report for the Year Ended 31 December 2012

## Structure, Governance and Management

#### Governing Document

The company is a charity limited by guarantee. It was incorporated on 26 January 2007. The company was established to support the charitable objects of YHS (England and Wales) Limited particularly by the provision of simple accommodation at Skiddaw House, Cumbria under a Memorandum of Association which established the objects and powers of the charitable company. It is governed under its Articles of Association. In the event of being wound up the charity must donate any property left after settling its debts to any other charity with similar objects, or dispose of its assets in any other way permitted by the Charity Commission.

#### Recruitment and Appointment of Trustees/Directors

The Directors/Trustees are appointed and have agreed to serve due to their involvement in and commitment to the local area and are as described in the statutory papers

The trustees review the risks to which the charity is exposed on a regular basis. They ensure that systems are in place to mitigate those risks

The trustees have paid due regard to the Charity Commission's public benefit guidance

#### **Objectives and Activities**

The principal aims and objectives in the year are

- i) to help all, especially young people of limited means, to a greater knowledge, love and care of the countryside
- ii) to provide accommodation at Skiddaw House for them in their travels and thus promote their health, recreation and education
- iii) to restore, maintain, improve and extend the use of Skiddaw House primarily in an environmentally sympathetic way

All the funds of the company are used in the pursuit of these objectives

#### **Reserves Policy**

This document includes all funds held by the project as charity trustees

Our Reserves Policy relates to our general (unrestricted) funds which are freely available to be used for any or all of the purposes of the charity

The charity is building up a pool of funds to use on maintenance and improvements of Skiddaw House in the future

#### **Achievements and Performance**

Improvements to Skiddaw House in 2012 included the completion of the inside insulation, refurbishment of the women's washroom and the addition of a heater in the boot room. There are plans afoot to refurbish the men's washroom and to improve access. Improvements will depend upon funding

# Skiddaw House Foundation Trustees' Report for the Year Ended 31 December 2012

## Small company provisions

V J Tait

This report has been prepared in accordance with the small companies regime under the Companies Act 2006

Approved by the Board on 2 September 2013 and signed on its behalf by

V J Tait Secretary

## Trustees' Responsibilities in relation to the Financial Statements

The trustees (who are also directors of Skiddaw House Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for that period in preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Independent Examiner's Report to the Trustees of

#### **Skiddaw House Foundation**

I report on the accounts of the company for the year ended 31 December 2012, which are set out on pages 6 to 14

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act, and
- state whether particular matters have come to my attention

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

in connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting records, comply with the
    accounting requirements of section 396 of the Companies Act 2006 and with the
    methods and principles of the Statement of Recommended Practice Accounting and
    Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Hazel Henderson ATT

5 Pategill Road PENRITH CA11 8LN

2 September 2013

## Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 December 2012

		Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	Note	£	£	£	£
Incoming resources Incoming resources from generated funds					
Voluntary income	2	4,585	-	4,585	23,078
Investment income	3	1	-	1	2
Other incoming resources	4	300	-	300	307
Total incoming resources		4,886	-	4,886	23,387
Resources expended Costs of generating funds Costs of generating voluntary income			-		
Charitable activities		7,457		7,457	10,733
Total resources expended		7,457		7,457	10,733
Net (expenditure)/income before transfers		(2,571)	-	(2,571)	12,654
Transfers Gross transfers between funds		1,614	(1,614)		
Net movements in funds		(957)	(1,614)	(2,571)	12,654
Reconciliation of funds					
Total funds brought forward		40,654	1,614	42,268	29,614
Total funds carried forward		39,697	-	39,697	42,268

## Company registration number: 6070847

#### Balance Sheet as at 31 December 2012

		20	12	20	11
	Note	£	£	£	£
Fixed assets Tangible assets	9		37,638		40,667
Current assets Debtors Cash at bank and in hand	10	664 2,553 3,217		925 5,251 6,176	
Creditors: Amounts falling due within one year	- 11	(1,158)		(4,575)	
Net current assets			2,059		1,601
Net assets			39,697		42,268
The funds of the charity:					
Restricted funds in surplus			-		1,614
Unrestricted funds Unrestricted income funds			39,697		40,654
Total charity funds			39,697		42,268

For the financial year ended 31 December 2012, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Board on 2 September 2013 and signed on its behalf by

W R Sellers Trustee

The notes on pages 8 to 14 form an integral part of these financial statements

Page 7

#### Notes to the Financial Statements for the Year Ended 31 December 2012

#### 1 Accounting policies

#### Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006

#### Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose

Further details of each fund are disclosed in note 14

#### Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability

Incoming resources from tax reclaims are included in the statement of financial activities at the same time as the gift to which they relate

Investment income is recognised on a receivable basis

#### Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Fixed assets**

Individual fixed assets costing £400 or more are initially recorded at cost

#### Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows

Plant and machinery 25% straight line basis
Leasehold and other interests in land Over the remaining length of the lease and buildings

## Notes to the Financial Statements for the Year Ended 31 December 2012

continued

## 2 Voluntary income

		Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
	Donations and legacies				
	Appeals and donations	3,917	-	3,917	4,153
	Gift Aid tax reclaimed	668	<u> </u>	668	895
		4,585	-	4,585	5,048
	Grants				
	Grants - other agencies	<u>-</u>			18,030
		4,585		4,585	23,078
3	Investment income				
		Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
	Investment income				
	Interest on cash deposits	1	-	1	2
4	Other incoming resources				
4	Other incoming resources	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
4	Other incoming resources  Other income	Funds	Funds	2012	2011

#### Notes to the Financial Statements for the Year Ended 31 December 2012

continued

## 5 Total resources expended

	Donations and legacies	Young peoples services	Total 2012	Total 2011
	£	£	£	£
Direct costs				
Repairs and maintenance	-	640	640	-
Equipment repairs and renewals	-	1,962	1,962	-
Sundry expenses	-	20	20	150
Advertising	-	377	377	-
Consultancy fees	-	_	-	300
Legal and professional fees	-	_	-	5,754
Loan interest	-	127	127	254
Depreciation of short leasehold property	-	4,107	4,107	3,976
Depreciation of plant and machinery		224	224	299
		7,457	7,457	10,733

## 6 Trustees' remuneration and expenses

No trustees received any remuneration during the year

## 7 Net (expenditure)/income

Net (expenditure)/income is stated after charging

	2012	2011
	£	£
Depreciation of tangible fixed assets	4,331	4,275

#### 8 Taxation

The company is a registered charity and is, therefore, exempt from taxation on income and gains

## Notes to the Financial Statements for the Year Ended 31 December 2012

continued

#### Tangible fixed assets 9

		Short leasehold and other interests in land and buildings £	Plant and machinery including motor vehicles £	Total £
	Cost			
	As at 1 January 2012	46,120	2,838	48,958
	Additions	1,302	<u> </u>	1,302
	As at 31 December 2012	47,422	2,838	50,260
	Depreciation			
	As at 1 January 2012	6,351	1,940	8,291
	Charge for the year	4,107	224	4,331
	As at 31 December 2012	10,458	2,164	12,622
	Net book value			
	As at 31 December 2012	<u>36,964</u>	674	37,638
	As at 31 December 2011	<u>39,769</u>	898	40,667
10	Debtors			
			2012 £	2011 £
	Other debtors	=	664	925
11	Creditors: Amounts falling due within one ye	ar		
			0040	0044
			2012 £	2011 £
	Trade creditors		-	1,890
	Other creditors		1,158	2,685
	onioi ordanoro	_	1,158	4,575
		=		

## Notes to the Financial Statements for the Year Ended 31 December 2012

continued

## 12 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

## Notes to the Financial Statements for the Year Ended 31 December 2012

continued

## 13 Related parties

#### Controlling entity

The charity is controlled by the trustees who are all directors of the company

#### 14 Analysis of funds

	At 1 January 2012	Incoming resources	Resources expended	Transfers	At 31 December 2012
	£	£	£	£	£
General Funds Unrestricted income fund	40,654	4,886	(7,457)	1,614	39,697
Restricted Funds				_	_
Slating Solar panels	-	-	-	-	-
UV water	-	-	-	-	-
Solar thermal	-	-	-	-	-
Insulation	1,614			(1,614)	
	1,614			(1,614)	
	42,268	4,886	(7,457)	-	39,697

The restricted funds represent a project which the charity has undertaken in the year, the installation of sheeps wool insulation to the property

#### 15 Transfers

Transfers made between fixed asset expenditure meet the restrictions under the funding agreements in place

## Notes to the Financial Statements for the Year Ended 31 December 2012

continued

## 16 Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£	£
Tangible assets	37,638	-	37,638	40,667
Current assets Creditors Amounts falling	3,217	-	3,217	6,176
due within one year	(1,158)	_	(1,158)	(4,575)
Net assets	39,697	-	39,697	42,268