

Company number 6047467

Charity number 1121892

**THE INSTITUTE OF URBAN INFORMATION**

(A company limited by Guarantee)

**FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED 31<sup>ST</sup> JULY 2010**



**LYNDOE REEVE**

**CHARTERED ACCOUNTANTS**

**THE INSTITUTE OF URBAN INFORMATION**

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**OFFICERS AND PROFESSIONAL ADVISERS**

Company number	6047467
Directors and Trustees	Rt Hon, C Clarke K R T de Graaf L Morphy Sir S H Milton
Solicitors	Stone King Sewell 16 St John's Lane London EC1M 4BS
Accountants	Lyndoe Reeve Chartered Accountants 34-36 Maddox Street London W1S 1PD
Registered Office	26-27 Great Sutton Street London EC1V 0DS

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**REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31<sup>ST</sup> JULY 2010**

The trustees who are also directors of the charity for the purposes of the Companies Act, present their report and the accounts for the period ended 31<sup>st</sup> July 2010

**Trustees responsibilities in relation to the financial statements**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the profit or loss of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Principal activities**

The charity is constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association. The charity's principal activity during the period is that of the promotion and education of the public in urban information.

**Directors and trustees**

The directors in office during the period were as follows

Rt Hon C Clarke  
K R T de Graaf  
L Morphy  
Sir S H Milton

**Reserves and risk management**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

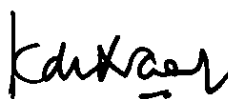
**Political and charitable donations**

During the period, the company made charitable contributions as shown in the statement of financial activities on page 3.

**Small company rules**

The report of the trustees has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The report was approved by the board on 13/09/2010



K R T de Graaf

Director & Trustee

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**STATEMENT OF FINANCIAL ACTIVITIES****FOR THE PERIOD ENDED 31<sup>ST</sup> JULY 2010****SUMMARY INCOME AND EXPENDITURE ACCOUNT**

	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Year ended</u>	
				<u>2010</u>	<u>31/01/09</u>
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Subscriptions		-	-	-	-
Donations		-	-	-	-
Investment income	2	-	14	14	400
		_____	_____	_____	_____
Total income		-	14	14	400
		_____	_____	_____	_____
<b>RESOURCES EXPENDED</b>					
Cost of generating funds					
Direct charitable expenditure		-	13,000	13,000	-
Fundraising costs		-	395	395	-
Charitable expenditure					
Management and administration	3	-	5,159	5,159	287
		_____	_____	_____	_____
Total expenditure		-	18,553	18,553	287
		_____	_____	_____	_____
<b>NET INCOME FOR THE YEAR</b>		-	(18,539)	(18,539)	113
Balance brought forward		-	18,539	18,539	18,426
		_____	_____	_____	_____
Balance carried forward		£ -	£ -	£ -	£ 18,539
		=====	=====	=====	=====

The notes on page 5 form part of these financial statements

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(Company number 06047467)

**BALANCE SHEET AT 31<sup>ST</sup> JULY 2010**

	<u>Notes</u>	£	<u>2010</u>	£	£	<u>31 1 09</u>	£
<u>Current assets</u>							
Cash at bank		459			18,826		
<u>Creditors</u> amounts falling due within one year	4	459			287		
Net current assets				-		18,539	
<u>Total assets less current liabilities</u>				£ -		£ 18,539	
				=====		=====	
<u>Funds</u>							
Unrestricted funds				-		18,539	
Restricted funds				-		-	
				£ -		£ 18,539	
				=====		=====	

In approving these financial statements as directors of the company we confirm

- 1 For the period ended 31<sup>st</sup> July 2010 the company was entitled to exemption under subsection (2) of Section 477 of the Companies Act 2006
- 2 No notice has been deposited under Section 476 of the Companies Act 2006
- 3 The directors acknowledge their responsibilities for -
  - (a) ensuring that the company keeps proper accounting records which comply with Section 386, and
  - (b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies act 2006 relating to small companies

Approved by the Board on 13/09/2010

  
K R T de Graaf

Director and Trustee

The notes on page 5 form part of these financial statements

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**NOTES TO THE FINANCIAL STATEMENTS****FOR THE PERIOD ENDED 31<sup>ST</sup> JULY 2010****1 Accounting policies**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008 ). The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005), applicable accounting standards and the Companies Act 2006

**a) Incoming resources**

Voluntary income and donations are included in incoming resources when they are receivable. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs

**b) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals Basis

**c) Expenditure on management and administration of the charity**

Administration expenditure includes all expenditure not directly related to the charitable activity or fundraising ventures

<b>2 <u>Investment income</u></b>	<b><u>2010</u></b>	<b><u>2009</u></b>
Interest receivable on bank deposits	<b>£ 14</b>	<b>£ 400</b>
	<b>=====</b>	<b>=====</b>
<b>3 <u>Management and administration</u></b>		
Accountancy	250	250
Legal and professional	4,023	-
Irrecoverable VAT	707	37
Bank charges	14	-
Postage, stationery and office expenses	165	-
	<b>£ 5,159</b>	<b>£ 287</b>
	<b>=====</b>	<b>=====</b>
<b>4 <u>Creditors</u> amounts falling due within one year</b>		
Accruals	459	287
	<b>£ 459</b>	<b>£ 287</b>
	<b>=====</b>	<b>=====</b>

**5 Trustees remuneration**

The trustees received no remuneration or expenses during the period

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**STATEMENT OF FINANCIAL ACTIVITIES****FOR THE PERIOD ENDED 31<sup>ST</sup> JULY 2010**

	Restricted Funds	Unrestricted Funds	Year ended	
			2010	31 01 09
<b><u>INCOMING RESOURCES</u></b>				
Subscriptions	-	-	-	-
Donations	-	-	-	-
Investment income	-	14	14	400
<b>TOTAL INCOMING RESOURCES</b>	-	14	14	400
<b><u>RESOURCES EXPENDED</u></b>				
Direct charitable expenditure				
Grants made	-	13,000	13,000	-
Fundraising				
Event costs	-	395	395	-
Web design and computer expenses	-	-	-	-
	-	395	395	-
Management and administration				
Legal and professional	-	4,023	4,023	-
Accountancy	-	250	250	250
Irrecoverable VAT	-	707	707	37
Bank charges	-	14	14	-
Postage, stationery and office expenses	-	165	165	-
	-	5,159	5,159	287
<b>TOTAL RESOURCES EXPENDED</b>	-	18,553	18,553	287
<b>NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR</b>	<b>£ -</b>	<b>£ (18,539)</b>	<b>£ (18,539)</b>	<b>£ 113</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>