

Company number : 6047467

Charity number : 1121892

**THE INSTITUTE OF URBAN INFORMATION**

(A company limited by Guarantee)

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> JANUARY 2009**

**LYNDOE REEVE**

**CHARTERED ACCOUNTANTS**

THURSDAY



LD5      \*LWQMFFAX\*      43  
26/11/2009  
COMPANIES HOUSE

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**OFFICERS AND PROFESSIONAL ADVISERS**

Company number : 6047467

Directors and Trustees : Rt Hon, C. Clarke MP  
K.R.T. de Graaf  
L. Morphy  
Sir S.H. Milton

Solicitors : Stone King Sewell  
16 St John's Lane  
London  
EC1M 4BS

Accountants : Lyndoe Reeve  
Chartered Accountants  
34-36 Maddox Street  
London  
W1S 1PD

Registered Office : 26-27 Great Sutton Street  
London  
EC1V 0DS

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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> JANUARY 2009**

The trustees who are also directors of the charity for the purposes of the Companies Act, present their report and the accounts for the year ended 31<sup>st</sup> January 2009.

Trustees responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the profit or loss of the charity for that period. In preparing those financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal activities

The charity is constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association. The charity's principal activity during the period is that of the promotion and education of the public in urban information.

Directors and trustees

The directors in office during the period were as follows :

Rt Hon. C. Clarke MP  
K.R.T. de Graaf  
L. Morphy  
Sir S.H. Milton

Reserves and risk management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

Political and charitable donations

During the period, the company made no political contributions and no charitable contributions.

Small company rules

The report of the trustees has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The report was approved by the board on : 18 Nov 2009

  
..... Director & Trustee  
K.R.T. de Graaf

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**STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31<sup>ST</sup> JANUARY 2009****SUMMARY INCOME AND EXPENDITURE ACCOUNT**

	<u>Notes</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>2009</u>	<u>Total 2008</u>
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Subscriptions		-	-	-	14,000
Donations		-	-	-	14,761
Investment income	2	-	400	400	38
		—	—	—	—
Total income		-	400	400	28,799
		—	—	—	—
<b>RESOURCES EXPENDED</b>					
Cost of generating funds					
Direct charitable expenditure		-	-	-	-
Fundraising costs		-	-	-	3,107
Charitable expenditure					
Management and administration	3	-	287	287	7,266
		—	—	—	—
Total expenditure		-	287	287	10,373
		—	—	—	—
<b>NET INCOME FOR THE YEAR</b>					
		-	113	113	18,426
Balance brought forward		-	18,426	18,426	-
		—	—	—	—
Balance carried forward		£ -	£ 18,539	£ 18,539	£ 18,426
		====	=====	=====	=====

The notes on page 5 form part of these financial statements.

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**BALANCE SHEET AT 31<sup>ST</sup> JANUARY 2009**

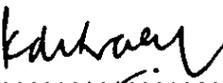
	<u>Notes</u>	£	<u>2009</u>	£	£	<u>2008</u>	£
<b><u>Current assets</u></b>							
Cash at bank		18,826			21,775		
<b><u>Creditors</u> : amounts falling due</b>							
within one year	4	287			3,349		
		-----			-----		
Net current assets			18,539			18,426	
			-----			-----	
<b><u>Total assets less current liabilities</u></b>			£ 18,539			£ 18,426	
			=====			=====	
<b><u>Funds</u></b>							
Unrestricted funds			18,539			18,426	
Restricted funds			-			-	
			-----			-----	
			£ 18,539			£ 18,426	
			=====			=====	

In approving these financial statements as directors of the company we confirm :

1. For the period ended 31<sup>st</sup> January 2009 the company was entitled to exemption under subsection (1) of Section 249A of the Companies Act 1985.
2. No notice has been deposited under subsection (2) of Section 249B.
3. The directors acknowledge their responsibilities for :-
  - (a) ensuring that the company keeps proper accounting records which comply with Section 221, and
  - (b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies act 1985 relating to small companies.

Approved by the Board on : 18 Nov 2009

  
 ..... Director and Trustee  
 K.R.T. de Graaf

The notes on page 5 form part of these financial statements.

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**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31<sup>ST</sup> JANUARY 2009****1. Accounting policies**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005.) The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005), applicable accounting standards and the Companies Act 2006.

**a) Incoming resources**

Voluntary income and donations are included in incoming resources when they are receivable. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

**b) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals Basis.

**c) Expenditure on management and administration of the charity**

Administration expenditure includes all expenditure not directly related to the charitable activity or fundraising ventures.

<b>2. <u>Investment income</u></b>	<b><u>2009</u></b>	<b><u>2008</u></b>
Interest receivable on bank deposits	£ 400	£ 38
	=====	=====
<b>3. <u>Management and administration</u></b>		
Accountancy	250	250
Legal and professional	-	5,473
Irrecoverable VAT	37	1,543
	-----	-----
	<b>£ 287</b>	<b>£ 7,266</b>
	=====	=====
<b>4. <u>Creditors</u> : amounts falling due within one year</b>		
Accruals	287	3,349
	-----	-----
	<b>£ 287</b>	<b>£ 3,349</b>
	=====	=====

**5. Trustees remuneration**

The trustees received no remuneration or expenses during the period.