

The East of England Faiths Agency C.I.C.

60 46834

ANNUAL REPORT AND ACCOUNTS FOR 2012 – 2013



Community Interest Company Registration Number 6046834 – Registered in England and Wales
Registered Office and Postal Address The Inter-Faith Centre, The West Building,
University Campus Suffolk, Waterfront Building, Neptune Quay, Ipswich IP4 1QJ
Phone 01379 678615 Web site www.eefa.net Email office@eefa.net

The East of England Faiths Agency C. I. C.

ANNUAL REPORT FOR 2012 – 2013

REPORT OF THE BOARD OF DIRECTORS FOR 2012 - 2013

The Board of The East of England Faiths Agency C. I. C. (EEFA) is pleased to present its Report and Financial Statement for the year ending 31st March 2013

Reference and Administrative Details of the Community Interest Company, its Directors and Advisers

The Company is an Incorporated Private Limited Company (Company No 6046834) registered on 10th January 2007. The registered address of the Company is The Inter-Faith Centre, The West Building, University Campus Suffolk, Waterfront Building, Neptune Quay, Ipswich, IP4 1QJ.

The Company has office accommodation which is provided by University Campus Suffolk and which it shares with Suffolk Inter-Faith Resource. It is furnished with fittings provided by the Suffolk New College and / or donated by other supportive groups.

The Honorary Officers of the Board for 2012 - 2013 are

Prudence Jones	Chairman
William David Capey	Company Secretary and Treasurer
Cynthia Margaret Capey	Managing Director

Members of the Board for 2012 - 2013

Judith Anne Bruni	(Appointed 6 th November 2007)
Cynthia Margaret Capey	(Appointed 10 th January 2007)
Dr William David Capey	(Appointed 10 th January 2007)
Prudence Heather Jones	(Appointed 6 th November 2007)
Jaswinder Singh Nagra	(Appointed 6 th November 2007)
Shelagh Georgina Phillips	(Appointed 6 th November 2007)
Dr John Anthony Ronald Greaves Rudge	(Appointed 7 th December 2007)
Martin Spettigue	(Appointed 18 th October 2010)
Bhartiben Tailor	(Appointed 6 th November 2007)
Richard Togher	(Appointed 18 th October 2010)

The Company's Bankers are

The National Westminster Bank plc Ipswich Tavern Street Branch

The Independent Examiner is

Mr Clive Mees, Retired Lecturer (formerly in Business Studies, Suffolk New College, Ipswich)

Structure, Governance and Management

The company is constituted as a limited company and is governed by its memorandum and articles of association.

The Board of EEFA

The Board of The East of England Faiths Agency C. I. C. comprises up to 10 members. The Officers of the Board are appointed by the Board. The Board maintains electronic communication throughout the year.

EEFA Staff

EEFA has two full time (voluntary) staff and a team of occasional tutors. Its regular staff are

Hon Executive Officer
(Voluntary)

David Capey

Hon Education and Training Officer
(Voluntary)

Cynthia Capey

EEFA's staff have been involved around the region in statutory and voluntary sector committees (Regional Voluntary Sector Infrastructure Consortium and Regional Voluntary Sector Equalities Group)

Board Responsibilities in Respect of the Financial Statements

Company law requires the Board Members of EEFA to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company at the year-end and of the net incoming/outgoing resources of the company for the year then ending. In preparing these financial statements, the Board Members are required to

- ☐ Select suitable accounting policies
- ☐ Make judgements and estimates that are reasonable and prudent
- ☐ State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- ☐ Prepare financial statements on a going concern basis unless it is inappropriate to assume that the company will continue on that basis

The Board Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

External Examiner

In accordance with the requirements of the Companies Act 1985 a resolution proposing that Clive Mees be reappointed as external examiner of the Company will be put to the Annual General Meeting.

Objectives, Activities and Achievements

The Company's object is to carry on activities which benefit the community and in particular (without limitation) to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular communities in the East of England Region.

Powers

The Company has the power to do anything which is incidental or conducive to the furtherance of its object.

Limited Liability

The liability of the Members is limited.

Guarantee

Every Member of the Company undertakes to contribute a sum not exceeding £1 to the assets of the Company if it is wound up during his, her or its membership or within one year afterwards:

- a) for payment of the debts and liabilities of the Company contracted before he, she or it ceased to be a Member,
- b) for the costs, charges and expenses of winding up; and
- c) for the adjustment of the rights of the contributories among themselves.

In furtherance of these objectives, the following activities have taken place during the year:-

EEFA has a responsive strategy and in the last year it has provided teaching and training service to schools in Suffolk, Norfolk, Cambridge and Essex as well as providing Diversity Training for statutory bodies and HE institutions

Through involvement with the National Council for Faiths and Beliefs in Further Education, EEFA has supported the developing multi-faith chaplaincies in FE colleges

Financial Review

Since April 1st 2011, EEFA has been responsible for the teaching / training activities previously provided by Suffolk Inter-Faith Resource. EEFA's financial record for the year 2012-2013 was unspectacular but stable. Its income was almost exclusively drawn from its provision of teaching and training activities which are always self financing and which produce a small excess of income to cover administrative costs.

EEFA has been registered as a Centre to deliver Open College Network Courses and has run one course in the year – General Religious Education (Level 3). The uptake was not as good as desired and the income and expenditure from this course just about matched.

EEFA's General Account which is used for company running costs and Directors' expenses started the year with a balance of £4524. Net income in the year from teaching and training exceeded expenditure on running cost and after transfers had been made to remove deficits in the restricted funds for staff salaries and the SCC SLA events, the end of year balance in the unrestricted fund was £5,877.

Over all, the year started with a balance of £4875 and finished the year with a balance of £6,040.

As last year, income generated in the year has been somewhat disappointing but overall, the account remains small but stable.

The Future

Due to the financial plight of the country, the prospects of generating significant money from teaching / training remains bleak but as previously reported, EEFA's overheads are minimal and it is able to ride out the effect of the recession as long as this does not continue for too long. It still hopes to attract more teaching and training work. Its success in attracting further funding to support its research programme is doubtful and this has been put on hold for the present time. It continues to be represented on Regional groups such as the Regional Voluntary Infrastructure Consortium and the Regional Equalities Group for the voluntary sector. It is contributing to the deliberations of the Regional Health and Faith Group and is involved supporting the re-establishment of North East Essex Faiths Forum and a Pan-Essex Faiths Forum. It will continue to work in the Region to foster the creation of multi-faith chaplaincy in FE establishments through its involvement with the National Council for Faiths and Beliefs in FE.



Dr W David Capey (Hon Company Secretary)
1st December 2013

INDEPENDENT EXAMINER'S REPORT

To the Directors of The East of England Faiths Agency C.I.C.

I report on the accounts of the company for the year ended 31 March 2013, which are set out on the following pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts

Independent examiner's statement

In connection with my examination, no matter has come to my attention

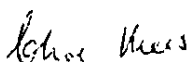
1 which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records, and
- to prepare accounts which accord with the accounting records

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name



Clive Mees

Relevant professional qualification or body DMS Cert Ed

Address Plumstead, Westhorpe, Stowmarket, Suffolk, IP14 4SU

Date 19th December 2013

The East of England Faiths Agency C.I.C.
BALANCE SHEET
For the period from 1st April 2012 to 31st March 2013

		2012/2013		2011/2012	
	Note	£p.	£p	£p	£p
Tangible assets					
Tangible fixed assets	13	-		-	
Current assets					
Debtors and Prepayments	14	4,198 23		3,794 56	
Cash at bank		6,201 79		10,994 48	
		<u>10,400 02</u>		<u>14,789 04</u>	
Creditors amount falling due within one year	15	4,359 13		9,914 04	
		<u>4,359 13</u>		<u>9,914 04</u>	
Net assets			<u>6,040 89</u>		<u>4,875 00</u>
Unrestricted funds		5,877 37		4,524 00	
Restricted Funds					
Restricted Fund (NEEFF)		163 52		205 88	
Restricted Fund (WDC SLA Events)		<u>0 00</u>		<u>145 12</u>	
Total funds			<u>6,040 89</u>		<u>4,875 00</u>

For the year ending 31st March 2013, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

These Financial Statements were approved by the East of England Faiths Agency C.I.C. and signed on their behalf by



William David Cahey - Treasurer

The East of England Faiths Agency C.I.C. - Statement of Financial Activities (including Income and Expenditure Account)
For the period from 1st April 2012 to 31st March 2013

INCOMING RESOURCES	Note	Unrestricted Funds £ p	Restricted Fund (SIFRE Staff Salaries and Expenses) £ p	Restricted Fund (Sales of SIFRE resources)	Restricted Fund (NEEFF)	Restricted Fund (WDC SLA Events)	Total Funds 2012/2013	Total Funds 2011/2012
Donations, grants and similar income	2	3,716 52	12,355 20				16,071 72	25,141 96
Income generated by sale services	3	10,802 52					10,802 52	7,495 53
NOCN Courses	3a	1,000 00					1,000 00	2,250 00
Sale of SIFRE Resources				1,913 55			1,913 55	2,643 75
Suffolk County Council SIFRE/SLA Income	3b	500 00				1,300 00	500 00	12,819 00
Waveney District Council SLA Income		0 00					1,300 00	1,000 00
NEEFF Funds	3c	0 00			0 00		0 00	1,593 00
Overheads on SLAs		0 00					0 00	1,600 00
Sundry Income	4	243 80					243 80	162 00
Bank Interest	5	1 42					1 42	3 68
TOTAL INCOMING RESOURCES		16,264 25	12,355 20	1,913 55	0 00	1,300 00	31,833 00	54,708 92
RESOURCES EXPENDED								
Centre and Office Related Expenditure	6	2,691 90					2,691 90	2,172 49
Other Expenditure	8	2,188 54					2,188 54	623 67
Teaching Related Fees and Expenses	9	6,056 23					6,056 23	5,350 61
Fees transferred to SIFRE		815 26		1,555 15			815 26	4,224 34
Sales Income transferred to SIFRE							1,555 15	1,676 60
Suffolk County Council SIFRE/SLA Expenses	9a	500 00				1,445 12	500 00	13,152 44
Waveney District Council SLA Expenses		0 00					1,445 12	854 88
Teaching and Sales Discounts Given	10	216 00		358 40			574 40	1,566 45
NOCN Training Courses	9d	1,076 96					1,076 96	1,450 00
NEEFF Expenditure		0 00			42 36		42 36	1,387 12
Board Members' costs and expenses		0 00					0 00	127 40
Staff Salaries	11	1,201 64	12,355 20				13,556 84	22,864 52
Staff Expenses		164 36					164 36	1,478 75
TOTAL RESOURCES EXPENDED		14,910 89	12,355 20	1,913 55	42 36	1,445 12	30,667 12	56,929 27
NET INCOMING RESOURCES		1,353 37	0 00	0 00	-42 36	-145 12	1,165 89	-2,220 35
TOTAL FUNDS AT 1st APRIL 2012		4,524 00	0 00	0 00	205 88	145 12	4,875 00	7,095 35
TOTAL FUNDS AT 31st MARCH 2013		5,877 37	0 00	0 00	163 52	0 00	6,040 89	4,875 00

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Notes forming part of the financial statements for the year 1st April 2012 to 31st March 2013

- 1 a** The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities Statement of Recommended Practice issued in October 2000 (revised 2005)
- The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities (Effective April 2008)
- b** Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by occasional volunteers has not been included
- c** Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable
- d** Incoming resources from sales of books and the Diversity Game and from investments is included when receivable
- e** Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered
- f** Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is subsumed as office costs
- g** Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years. Items of equipment are capitalised where the purchase price exceed £500
- h** Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds
- i** Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs

INCOME

2	Donations, grants and similar income	£	p	£	p	£	p	£	p
	Donations (General)	-				5	05		
	Tutors' fees/ expenses transferred to EEFA funds	839	44			3,240	10		
	Income - Grants for Staff Salaries	-				308	00		
	Income - fbfie reimbursements	138	00			0	00		
	Employee costs recovered	112	56			676	20		
	Staff earnings transferred to EEFA Staff Salaries	530	00			3,333	07		
	Previous year's fees not claimed	27	56			0	00		
	Previous years payments cancelled	253	70			0	00		
	Tutors' fees/ expenses to be transferred to SIFRE	815	26			4,224	34		
				2,716	52			11,786	76

Intangible income

The EEFA Office is housed in the Inter-Faith Centre in the West Building of University Campus Suffolk

University Campus Suffolk provides heating, lighting, water and cleaning

The accommodation cost quoted is an estimate of the sum of these provisions based on knowledge of the local situation

	£	p	£	p	£	p	£	p
Accommodation	1,000	00			1,000	00		
			1,000	00			1,000	00
Donations, grants and similar income			3,716.52				12,786	76

Support for SIFRE Staff salaries

SIFRE Salaries	12,355	20			12,355	20		
			12,355.20				12,355.20	

Overheads on SLAs		£ . p	£ . p	£ p	£ p
Income - SCC SLA Events - Overheads		-		1,600 00	
Income - SCC SLA Prevent Events - Overheads		-		-	
			-		1,600.00
3	Income generated by sale services				
	Teaching Fees (Adult)	4,639 58		2,697 35	
	Teaching Fees (Schools)	2,330 00		3,010 00	
	Teaching Fees (Charities)	410 00		100 00	
	Teaching Fees (IHS / CDF)	-		35 00	
	Cost of room hire and lunches	506 23		695 00	
	IHS Salaries	1,648 19			
	SIFRE / IHS Service Charge	143 77			
	Income - Study Group Donations	-		-	
	Resources supplied	45 00		-	
	Tutors' Expenses	1,079 75		958 18	
	Income - Grants, B2010 Support	-		-	
	OCN Registration Fees	-		-	
		10,802 52			7,495.53
3a	NOCN Courses				
	Income - Fees for NOCN Courses	1,000 00		2,250 00	
			1,000 00		2,250 00
3b	Sale of SIFRE Resources				
	Income - Sale of SIFRE Handbook	261 80		- 53 55	
	Handbooks supplied	124 95		-	
	Income - sale of SIFRE Diversity Game	660 00		1,080 00	
	Income - Sale of SIFRE Diversity Game Mat	605 00		522 50	
	Income - Sale of SIFRE Faith Cards	261 80		1,094 80	
		1,913 55			2,643.75
	Income generated by sale of goods and services		13,716.07		12,389 28
3c	Suffolk County Council SIFRE/SLA Income				
	Income - SCC SLA Events - Grant	-		12,819 00	
	SCC SLA Staff and Tutor Travel Expenses	-		-	
	SCC SLA Staff and Tutors' Fees	500 00		-	
	Income - SCC SLA Events - Hospitality	-		30 00	
	Income - WDC SLA Events - Overheads	-		259 88	
	Income - SCC SLA Events - Travel Expenses	-			
			500.00		12,819.00
3d	Waveney District Council SLA Income				
	Income - WDC SLA Events - Grant	1,300 00		1,000 00	
			1,300 00		1,000 00
3e	NEEFF Funds				

	Income - Grants for NEEFF	-		1,593.00	
		-			1,593.00
4	Sundry Income	£ p	£ p	£ p	£ p
	Sundry - Postage and Packaging	100.03		72.00	
	SIFRE / IHS Service Charge	143.77		90.00	
			243.80		162.00
5	Bank Interest	£ p	£ p	£ p	£ p
	Income - Interest on funds in Reserve Account	1.42		3.68	
			1.42		3.68
<hr/>					
	EXPENDITURE				
6	Centre and Office Related Expenditure	£ p	£ p	£ p	£ p
	Accommodation related costs	-		-	
	Purchases - EEFA Office	-		-	
	Membership Fees / Subscriptions	75.00		100.00	
	Company Insurance	355.52		355.52	
	Office Costs - Consumables	411.39		-	
	Office Costs - Equipment	-		-	
	Office Costs - Photocopying	51.36		-	
	Office Costs - Postage	245.00		286.15	
	Office Costs - Publishing	95.68		-	
	Office Costs - Stationery	125.55		231.91	
	Office Costs - Internet Services	332.40		198.91	
			1,691.90		1,172.49
	Intangible expenses				
	Accommodation	1,000.00		1,000.00	
			1,000.00		1,000.00
	Centre and Office Related Expenditure		2,691.90		2,172.49
7	Other Expenditure				
	Advertising	-		360.00	
	Donations for use of premises	-		-	
	Purchases - Resource Materials	-		122.40	
	Purchases - Resources Books	-		-	
	fbfe Hospitality	138.00		-	
	IHS Staff Salaries	1,648.19		-	
	Previous Years' Income Written Off (Invoices)	250.00		-	
	Previous Years' Income Written Off (Training)	137.35		52.25	
	Previous Year's Associates Fees Written Off	-		-	
	Sundry Items	15.00		89.02	
			2,188.54		623.67
8	Fees transferred to SIFRE	£ p	£ p	£ p	£ p
	Fees for services of SIFRE Staff	815.26		4,224.34	

		815 26		4,224 34	
	Sales Income transferred to SIFRE				
	Handbooks supplied	-		-	
	Resources sold by EEFA on behalf of SIFRE	1,555 15		1,676 60	
		1,555 15			1,676.60
9	Teaching Related Fees and Expenses	£ p	£ p	£ . p	£ p
	Expenses	1,034 23		1,144 61	
	Tutors' Fees - (Adult)	2,347 00		1,115 00	
	Tutors' Fees (Schools)	1,840 00		2,333 00	
	Tutors' Fees (Charity Groups)	185 00		58 00	
	Tutors Fees (IHS / CDF)	-		20 00	
	Cost of room hire and lunches	650 00		680 00	
		6,056 23			5,350.61
9a	Suffolk County Council SIFRE/SLA Expenses	£ p	£ p	£ p	£ p
	SCC SLA Expenses	-		645 10	
	SCC SLA Fees	500 00		8,297 00	
	SCC SLA Events - Overheads	-		1,600 00	
	SCC SLA Events - Hospitality	-		259 88	
	SCC SLA Events - Publicity	-		322 80	
	SCC SLA Events - Room Hire	-		30 00	
	SCC SLA Events - Travel & Other Expenses	-		1,997 66	
		500 00			13,152.44
		-			-
9b	Waveney District Council SLA Expenses				
	WDC SLA Fees	1,002 26		600 00	
	WDC SLA travel expenses	253 80		141 12	
	WDC SLA Expense	189 06		113 76	
		1,445.12			854.88
9c	NOCN Training Courses				
	Staff Training Courses	-		-	
	NOCN Expenditure	612 96		575 00	
	Tutors' Fees (OCN Courses)	320 00		875 00	
	Other NOCN Payments	144 00			
		1,076 96			1,450 00
10	Teaching and Sales Discounts Given				
	If EEFA's clients / customers are unable to pay for our services we negotiate an acceptable cost				
	Discounts on Sales	358 40		1,467 15	
	Pro Bono work	216 00		99 30	
	Free AA Memberships	-		-	
		574.40			1,566.45
11	Staff Salaries	£ p	£ p	£ p	£ p
	EEFANICs	671 64		772 68	
	EEFA Staff Salaries	530 00		9,736 64	

			1,201 64		10,509 32
11a	Staff Expenses				
	Staff Conference Fees	-		672 00	
	Staff Conference Travel	-		208 88	
	Pay Adjustments	47 16		- 36 16	
	Expenses - Staff	117 20		634 03	
			164 36		1,478.75
11b	SIFRE Staff Salaries and Expenses				
	SIFRE Staff Salaries	12,355 20		12,355 20	
			12,355.20		12,355.20
11c	SIFRE Study Groups				
	SIFRE Study Group Expenses	-		-	
			-		-
	Board Members' costs and expenses				
	Expenses - Board Members	-		127 40	
			-		127 40
12	NEEFF Expenditure				
	NEEFF Expenditure	42 36		927 32	
	NEEFF travel expenses	-		79 80	
	NEEFF Fees	-		380 00	
			42 36		1,387.12
13	Tangible fixed assets				
	There were no tangible fixed assets belonging to EEFA				
14	Income outstanding				
	Previous Years' Income Outstanding (Invoices)	490 45		198 45	
	This Year's Income Outstanding (Invoices)	969 00		1,776 45	
	This Year's SLA Income Outstanding (Invoices)	-		-	
	Previous Years' Income Outstanding (Training)	-		-	
	This Year's Income Outstanding (Training)	2,738 78		1,819 66	
	This Year's SLA Income Outstanding (Training)	-		-	
			4,198 23		3,794 56
	Debtors and Prepayments		4,198 23		3,794 56
15	Expenditure committed	£ . p	£ . p	£ . p	£ . p
	Income Tax & NICs Outstanding	0 01		- 80 93	
	Previous years payments outstanding	- 85 46		168 24	
	Payments Outstanding	3,233 39		7,021 08	
	Previous year's fees outstanding	107 51		63 39	
	This year's fees outstanding	1,103 68		2,742 26	
	Less duplicate outstanding entryre IHS				
			4,359 13		9,914 04

16 Income Tax & NICs Outstanding

Due	£ p	£ p	£ . p	£ . p
Employee NI Payment to HMIT	569 64		564 36	
EEFA NICs	671 64		772 68	
Tax Payment to HMIT	1,633 23		1,773 21	
		2,874 51		3,110 25
Paid	£ . p	£ . p	£ . p	£ . p
Last year's overpayment	80 93		0 03	
HMRC credits and interest			-	
Payments - HMIT Income Tax and NI	2,793 57		3,191 15	
		2,874 50		3,191 18
Outstanding		0 01		- 80.93

17 Movement of Funds

	As at 1st April 2012	Incoming Resources	Outgoing Resources	Transfers	As at 31st March 2013
Restricted Funds	£ p	£ . p	£ . p	£ p	£ p
Restricted Fund (SIFRE Staff Salaries and Expenses)	-	12,355 20	12,355 20	-	-
Restricted Fund (NEEFF)	205 88	-	42 36	-	163 52
Restricted Fund (WDC SLA Events)	145 12	1,300 00	1,445 12	-	-
Unrestricted funds					
Unrestricted Funds	4,524 00	16,264 25	14,910 89	-	5,877 37
Total Funds	4,875.00	29,919 45	28,753.57	-	6,040 89

W. L. D. Capen
WILLIAM DAVID CAPEY

000593/15.

CIC 34

Community Interest Company Report

For official use
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Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

The East of England Faiths Agency C I C

Company Number

6046834

Year Ending

31st March 2013

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

The Company's object is to carry on activities which benefit the community and in particular (without limitation) to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular communities in the East of England Region.

EEFA has continued to provide teaching and training service to schools in Cambridge, Essex, Norfolk and Suffolk and has responded to requests for Diversity Training of staff of Statutory Bodies. It has provided speakers for WEA Saturday Schools. Suffolk County Council required EEFA to deliver Inter-Faith week and HMD events.

It has been working to re-establish the North East Essex Faiths Forum and the formation of a Pan-Essex Faiths Forum. Through involvement with the National Council for Faiths and Beliefs in Further Education, EEFA has continued to support the developing multi-faith chaplaincies in FE colleges.

During the year EEFA, as a registered body with the Open College Network, has delivered a course in General Religious Education leading to a Level 3 qualification.
(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

EEFA's stakeholders include members of faith communities and inter-faith groups in the East of England Region together with staff of the Region's statutory authorities, schools, housing associations etc together with their clients and with school and FE students. EEFA's teaching and training are always provided after discussion to ascertain the needs of its clients and it sees repeat booking as an affirmation of the appreciation of its work by its clientele. All institutions are provided with a delivery assessment form on which they are requested to comment on the quality of the tutor delivering the service. Those that have been returned continue to report good to excellent delivery.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below

No remuneration was received

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full consideration has been made

(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

W:LD Capey.

Date

18/12/2013

Office held (tick as appropriate) ☐ Director ☒ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

Dr William D Capey

The East of England Faiths Agency CIC
The Inter-Faith Centre, The West Building, UCS
Waterfront Building, Neptune Quay,
Ipswich, Suffolk, IP4 1QJ

Telephone 01379 678615

DX Number DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG