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THE COMPANIES ACTS 1985 to 1989

PRIVATE COMPANY LIMITED BY SHARES

ARTICLES OF ASSOCIATION OF

EDX 1/2/07 COMPANIES HOUSE

344

# **VIRGIN MEDIA PAYMENTS LTD**

# PRELIMINARY

- 1.1 The regulations contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985 (SI 1985 No. 805) as amended by the Companies (Tables A to F) (Amendment) Regulations 1985 (SI 1985 No. 1052) and as further amended by The Companies Act 1985 (Electronic Communications) Order 2000 (SI 2000 No. 3373) (such Table being hereinafter called "Table A") shall apply to the Company save in so far as they are excluded or varied hereby and such regulations (save as so excluded or varied) and the Articles hereinafter contained shall be the Articles of Association of the Company.
- 1.2 In these Articles the expression "the Act" means the Companies Act 1985, but so that any reference in these Articles to any provision of the Act shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.

# ALLOTMENT OF SHARES

- 2.1 Shares which are comprised in the authorised share capital with which the Company is incorporated shall be under the control of the directors who may (subject to section 80 of the Act and to article 2.4 below) allot, grant options over or otherwise dispose of the same, to such persons, on such terms and in such manner as they think fit.
- 2.2 All shares which are not comprised in the authorised share capital with which the Company is incorporated and which the directors propose to issue shall first be offered to the members in proportion as nearly as may be to the number of the existing shares held by them respectively unless the Company in general meeting shall by special resolution otherwise direct. The offer shall be made by notice specifying the number of shares offered, and limiting a period (not being less than 14 days) within which the offer, if not accepted, will be deemed to be declined. After the expiration of that period, those shares so deemed to be declined shall be offered in the proportion aforesaid to the persons who have, within the said period, accepted all the shares offered to them; such further offer shall be made in like terms in the same manner and limited by a like period as the original offer. Any shares not accepted pursuant to such offer or further offer as aforesaid or not capable of being offered as aforesaid except by way of fractions and any shares released from the provisions of this article by any such special resolution as aforesaid shall be under the control of the directors, who may allot, grant options over or otherwise dispose of the same to such persons, on such terms, and in such manner as they think fit, provided that, in the case of shares not accepted as aforesaid, such shares shall not be disposed of on terms which are more favourable to the subscribers therefor than the terms on which they were offered to the members. The foregoing provisions of this article 2.2 shall have effect subject to section 80 of the Act.
- 2.3 In accordance with section 91(1) of the Act sections 89(1) and 90(1) to (6) (inclusive) of the Act shall not apply to the Company.

2.4 The directors are generally and unconditionally authorised for the purposes of section 80 of the Act to exercise any power of the Company to allot and grant rights to subscribe for or convert securities into shares of the Company up to the amount of the authorised share capital with which the Company is incorporated at any time or times during the period of five years from the date of incorporation and the directors may, after that period, allot any shares or grant any such rights under this authority in pursuance of an offer or agreement so to do made by the Company within that period. The authority hereby given may at any time (subject to the said section 80) be renewed, revoked or varied by ordinary resolution.

# SHARES

- 3.1 The lien conferred by regulation 8 in Table A shall attach also to fully paid-up shares, and the Company shall also have a first and paramount lien on all shares, whether fully paid or not, standing registered in the name of any person indebted or under liability to the Company, whether he shall be the sole registered holder thereof or shall be one of two or more joint holders, for all moneys presently payable by him or his estate to the Company. Regulation 8 in Table A shall be modified accordingly.
- 3.2 The liability of any member in default in respect of a call shall be increased by the addition at the end of the first sentence of regulation 18 in Table A of the words "and all expenses that may have been incurred by the Company by reason of such non-payment".

# 4. GENERAL MEETINGS AND RESOLUTIONS

- 4.1 Every notice convening a general meeting shall comply with the provisions of section 372(3) of the Act as to giving information to members in regard to their right to appoint proxies; and notices of and other communications relating to any general meeting which any member is entitled to receive shall be sent to the directors and to the auditors for the time being of the Company.
- 4.2.1 No business shall be transacted at any general meeting unless a quorum is present. Subject to article 4.2.2 below, two persons entitled to vote upon the business to be transacted, each being a member or a proxy for a member or a duly authorised representative of a corporation, shall be a quorum.
- 4.2.2 If and for so long as the Company has only one member, that member present in person or by proxy or (if that member is a corporation) by a duly authorised representative shall be a quorum.
- 4.2.3 If a quorum is not present within half an hour from the time appointed for a general meeting the general meeting shall stand adjourned to the same day in the next week at the same time and place or to such other day and at such other time and place as the directors may determine; and if at the adjourned general meeting a quorum is not present within half an hour from the time appointed therefor such adjourned general meeting shall be dissolved.
- 4.2.4 Regulations 40 and 41 in Table A shall not apply to the Company.
- 4.3.1 If and for so long as the Company has only one member and that member takes any decision which is required to be taken in general meeting or by means of a written resolution, that decision shall be as valid and effectual as if agreed by the Company in general meeting, subject as provided in article 4.3.3 below.
- 4.3.2 Any decision taken by a sole member pursuant to article 4.3.1 above shall be recorded in writing and delivered by that member to the Company for entry in the Company's minute book.
- 4.3.3 Resolutions under section 303 of the Act for the removal of a director before the expiration of his period of office and under section 391 of the Act for the removal of an auditor before the expiration of his period of office shall only be considered by the Company in general meeting.
- 4.4 A member present at a meeting by proxy shall be entitled to speak at the meeting and shall be entitled to one vote on a show of hands. In any case where the same person is appointed proxy for more than one member he shall on a show of hands have as many votes as the number of members for whom he is proxy. Regulation 54 in Table A shall be modified accordingly.

4.5 Unless resolved by ordinary resolution that regulation 62 in Table A shall apply without modification, the appointment of a proxy and any authority under which the proxy is appointed or a copy of such authority certified notarially or in some other way approved by the directors may be deposited or received at the place specified in regulation 62 in Table A up to the commencement of the meeting or (in any case where a poll is taken otherwise than at the meeting) of the taking of the poll or may be handed to the chairman of the meeting prior to the commencement of the business of the meeting.

# APPOINTMENT OF DIRECTORS

- 5.1.1 Regulation 64 in Table A shall not apply to the Company.
- 5.1.2 The maximum number and minimum number respectively of the directors may be determined from time to time by ordinary resolution. Subject to and in default of any such determination there shall be no maximum number of directors and the minimum number of directors shall be one. Whenever the minimum number of directors is one, a sole director shall have authority to exercise all the powers and discretions by Table A and by these Articles expressed to be vested in the directors generally, and regulation 89 in Table A shall be modified accordingly.
- 5.2 The directors shall not be required to retire by rotation and regulations 73 to 80 (inclusive) in Table A shall not apply to the Company.
- 5.3 No person shall be appointed a director at any general meeting unless either:-
  - (a) he is recommended by the directors; or
- (b) not less than 14 nor more than 35 clear days before the date appointed for the general meeting, notice signed by a member qualified to vote at the general meeting has been given to the Company of the intention to propose that person for appointment, together with notice signed by that person of his willingness to be appointed.
- 5.4.1 Subject to article 5.3 above, the Company may by ordinary resolution appoint any person who is willing to act to be a director, either to fill a vacancy or as an additional director.
- 5.4.2 The directors may appoint a person who is willing to act to be a director, either to fill a vacancy or as an additional director, provided that the appointment does not cause the number of directors to exceed any number determined in accordance with article 5.1.2 above as the maximum number of directors and for the time being in force.
- In any case where as the result of death or deaths the Company has no members and no directors the personal representatives of the last member to have died shall have the right by notice in writing to appoint a person to be a director of the Company and such appointment shall be as effective as if made by the Company in general meeting pursuant to article 5.4.1 above. For the purpose of this article, where two or more members die in circumstances rendering it uncertain which of them survived the other or others, the members shall be deemed to have died in order of seniority, and accordingly the younger shall be deemed to have survived the elder.

# BORROWING POWERS

6.1 The directors may exercise all the powers of the Company to borrow money without limit as to amount and upon such terms and in such manner as they think fit, and subject (in the case of any security convertible into shares) to section 80 of the Act to grant any mortgage, charge or standard security over its undertaking, property and uncalled capital, or any part thereof, and to issue debentures, debenture stock, and other securities whether outright or as security for any debt, fiability or obligation of the Company or of any third party.

# ALTERNATE DIRECTORS

- 7.1 Unless otherwise determined by the Company in general meeting by ordinary resolution an alternate director shall not be entitled as such to receive any remuneration from the Company, save that he may be paid by the Company such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct, and the first sentence of regulation 66 in Table A shall be modified accordingly.
- 7.2 A director, or any such other person as is mentioned in regulation 65 in Table A, may act as an alternate director to represent more than one director, and an alternate director shall be entitled at any meeting of the directors or of any committee of the directors to one vote for every director whom he represents in addition to his own vote (if any) as a director, but he shall count as only one for the purpose of determining whether a quorum is present.

# 8. GRATUITIES AND PENSIONS

- 8.1.1 The directors may exercise the powers of the Company conferred by its Memorandum of Association in relation to the payment of pensions, gratuities and other benefits and shall be entitled to retain any benefits received by them or any of them by reason of the exercise of any such powers.
- 8.1.2 Regulation 87 in Table A shall not apply to the Company.

# 9. PROCEEDINGS OF DIRECTORS

- 9.1.1 A director may vote, at any meeting of the directors or of any committee of the directors, on any resolution, notwithstanding that it in any way concerns or relates to a matter in which he has, directly or indirectly, any kind of interest whatsoever, and if he shall vote on any such resolution his vote shall be counted; and in relation to any such resolution as aforesaid he shall (whether or not he shall vote on the same) be taken into account in calculating the quorum present at the meeting.
- 9.1.2 Each director shall comply with his obligations to disclose his interest in contracts under section 317 of the Act.
- 9.1.3 Regulations 94 to 97 (inclusive) in Table A shall not apply to the Company.
- 10. THE SEAL
- 10.1 If the Company has a seal it shall only be used with the authority of the directors or of a committee of directors. The directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a director and by the secretary or second director. The obligation under regulation 6 in Table A relating to the sealing of share certificates shall apply only if the Company has a seal. Regulation 101 in Table A shall not apply to the Company.
- The Company may exercise the powers conferred by section 39 of the Act with regard to having an official seal for use abroad, and such powers shall be vested in the directors.

# 11. PROTECTION FROM LIABILITY

For the purposes of this Article a "Liability" is any liability incurred by a person in connection with any negligence, default, breach of duty or breach of trust by him in relation to the Company or otherwise in connection with his duties, powers or office and "Associated Company" shall bear the meaning referred to in section 309A(6) of the Act. Subject to the provisions of the Act and without prejudice to any protection from liability which may otherwise apply:

11.1 the directors shall have power to purchase and maintain for any director of the Company, any director of an Associated Company, any auditor of the Company and any officer of the Company (not being a director or auditor of the Company), insurance against any Liability.

- 11.2 every director or auditor of the Company and every officer of the Company (not being a director or auditor of the Company) shall be indemnified out of the assets of the Company against any loss or liability incurred by him in defending any proceedings in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from any Liability.
- 11.3 Regulation 118 shall not apply to the Company.

# 12. TRANSFER OF SHARES

Notwithstanding anything contained in these Articles, whether expressly or impliedly contradictory to the provisions of this Special Article (to the effect that any provision contained in this Special Article shall override any other provision of these Articles):

The Directors shall not decline to register any transfer of shares, nor may they suspend registration thereof, where such transfer:

- (a) is to any bank, institution or other person to which such shares have been charged by way of security, or to any nominee of such a bank, institution or other person (or a person acting as agent or security trustee for such person) (a "Secured Institution"); or
- (b) is delivered to the Company for registration by a Secured Institution or its nominee in order to perfect its security over the shares; or
- (c) is executed by a Secured Institution or its nominee pursuant to a power of sale or other power existing under such security,

and the Directors shall forthwith register any such transfer of shares upon receipt and furthermore notwithstanding anything to the contrary contained in these Articles no transferor of any shares in the Company or proposed transferor of such shares to a Secured Institution or its nominee and no Secured institution or its nominee shall (in either such case) be required to offer the shares which are or are to be the subject of any transfer as aforesaid to the shareholders for the time being of the Company or any of them and no such shareholder shall have any right under the Articles or otherwise howsoever to require such shares to be transferred to them whether for any valuable consideration or otherwise.

Name and address of subscriber

NTL GROUP LIMITED NTL HOUSE BARTLEY WOOD BUSINESS PARK HOOK HAMPSHIRE RG27 9UP

Dated 11th December 2006.

The regulations of Table A to the Companies Act 1985 apply to the Company save in so far as they are excluded or varied by its Articles of Association.

Table A as prescribed by the Companies (Tables A to F) Regulations 1985 (S.I. 1985 No. 805), amended by the Companies (Tables A to F) (Amendment) Regulations 1985 (S.I. 1985 No. 1052) and The Companies Act 1985 (Electronic Communications) Order 2000 (S.I. 2000 No. 3373), is reprinted below.

# Table A THE COMPANIES ACT 1985

# Regulations for Management of a Company Limited by Shares

# INTERPRETATION

- In these regulations the Act" means 45. means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force.
- "the articles" means the articles of the company.
- "clear days" in relation to the period of notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect.
- communication" means the same as in the Electronic Communications Act
- electronic communication" means the same as in the Bectronic
- "executed" includes any mode of execution.
  "office" means the registered office of the company.
- "the holder"in relation to shares means the member whose name is entered in the register of members as the holder of the shares
- "the seal" means the common seal of the company
- "secretary" means the secretary of the company or any other person appointed to perform the duties of the secretary of the company, including a joint, assistant or deputy secretary.
  "the United Kingdom" means Great Britain and Northern Ireland.
- Unless the context otherwise requires, words or expressions contained in these regulations bear the same meaning as in the Act but excluding any statutory modification thereof not in force when these regulations become binding on the company.
- SHARE CAPITAL Subject to the provisions of the Act and without prejudice to any rights attached to any existing shares, any share may be issued with such rights or restrictions as the company may by ordinary resolution determine
- 3. Subject to the provisions of the Act, shares may be issued which are to be redeemed or are to be liable to be redeemed at the option of the company or the holder on such terms and in such manner as may be provided
- The company may exercise the powers of paying commissions by the Act. Subject to the provisions of the Act, any such conferred by the Act. commission may be satisfied by the payment of cash or by the allotment of fully or partly paid shares or partly in one way and partly in the other.
- Except as required by law, no person shall be recognised by the company as holding any share upon any trust and (except as otherwise provided by the articles or by law) the company shall not be bound by or recognise any interest in any share except an absolute right to the entirety thereof in the holder.

# SHARE CERTIFICATES

- Every member, upon becoming the holder of any shares, shall be entitled without payment to one certificate for all the shares of each class held by him (and, upon transferring a part of his holding of shares of any class, to a certificate for the balance of such holding) or several certificates for one or more of his shares upon payment for every certificate after the first of such reasonable sum as the directors may determine. Every certificate shall be sealed with the seal and shall specify the number, class and distinguishing numbers (if any) of the shares to which it relates and the amount or respective amounts paid up thereon. The company shall not be bound to issue more than one certificate for shares held jointly by several persons and delivery of certificate to one joint holder shall be a sufficient delivery to all of them
- If a share certificate is defaced, worn-out, lost or destroyed, it may be renewed on such terms (if any) as to evidence and indemnity and payment of the expenses reasonably incurred by the company in investigating evidence as the directors may determine but otherwise free of charge, and (in the case of defacement or wearing-out) on delivery up of the old certificate.
- The company shall have a first and paramount lien on every share (not being a fully paid share) for all moneys (whether presently payable or not) payable at a fixed time or called in respect of that share. The directors may at any time declare any share to be wholly or in part exempt from the provisions of this regulation. The company's lien on a share shall extend to any amount payable in respect of it.

- The company may sell in such manner as the directors determine any shares on which the company has a lien if a sum in respect of which the lien exists is presently payable and is not paid within fourteen clear days after notice has been given to the holder of the share or to the person entitled to it in consequence of the death or bankruptcy of the holder, demanding payment and stating that if the notice is not complied with the shares may be sold.
- To give effect to a sale the directors may authorise some person 10. to execute an instrument of transfer of the shares sold to, or in accordance with the directions of, the purchaser. The title of the transferee to the shares shall not be affected by any irregularity in or invalidity of the proceedings in reference to the sale.
- The net proceeds of the sale, after payment of the costs, shall be applied in payment of so much of the sum for which the lien exists as is presently payable, and any residue shall (upon surrender to the company for cancellation of the certificate for the shares sold and subject to a like lien for any moneys not presently payable as existed upon the shares before the sale) be paid to the person entitled to the shares at the date of the sale

# CALLS ON SHARES AND FORFEITURE

- Subject to the terms of allotment, the directors may make calls upon the members in respect of any moneys unpaid on their shares (whether in respect of nominal value or premium) and each member shall (subject to receiving at least fourteen clear days' notice specifying when and where payment is to be made) pay to the company as required by the notice the amount called on his shares. A call may be required to be paid by instalments. A call may, before receipt by the company of any sum due thereunder, be revoked in whole or part and payment of a call may be postponed in whole or part. A person upon whom a call is made shall remain liable for calls made upon him notwithstanding the subsequent transfer of the shares in respect whereof the call was made.
- A call shall be deemed to have been made at the time when the resolution of the directors authorising the call was passed
- The joint holders of a share shall be jointly and severally liable to
- If a call remains unpaid after it has become due and payable the person from whom it is due and payable shall pay interest on the amount unpaid from the day it became due and payable until it is paid at the rate fixed by the terms of allotment of the share or in the notice of the call, or if no rate is fixed, at the appropriate rate (as defined by the Act) but the Directors may waive payment of the interest wholly or in part.
- An amount payable in respect of a share on allotment or at any 16. fixed date, whether in respect of nominal value or premium or as an instalment of a call, shall be deemed to be a call and if it is not paid the provisions of the articles shall apply as if that amount had become due and
- payable by virtue of a call.

  17. Subject to the terms of allotment, the directors may make arrangements on the issue of shares for a difference between the holders in the amounts and times of payment of calls on their shares
- 18. If a call remains unpaid after it has become due and payable the directors may give to the person from whom it is due not less than fourteen clear days' notice requiring payment of the amount unpaid together with any clear days notice requiring payment to the animals disparately interest which may have accrued. The notice shall name the place where payment is to be made and shall state that if the notice is not complied with the shares in respect of which the call was made will be liable to be forfeited.
- If the notice is not complied with any share in respect of which it was given may, before the payment required by the notice has been made, be forfeited by a resolution of the directors and the forfeiture shall include all dividends or other moneys payable in respect of the forfeited shares and not paid before the forfeiture.
- Subject to the provisions of the Act, a forfeited share may be sold, re-allotted or otherwise disposed of on such terms and in such manner as the directors determine either to the person who was before the forfeiture the holder or to any other person and at any time before sale, re-allotment or other disposition, the forfeiture may be cancelled on such terms as the directors think fit. Where for the purposes of its disposal a forfeited share is to be transferred to any person the directors may authorise some person to execute an instrument of transfer of the share to that person
- A person any of whose shares have been forfeited shall cease to be a member in respect of them and shall surrender to the company for

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which is registered, but any instrument of transfer which the directors refuse to register shall be returned to the person lodging it when notice of the refusal to register shall be returned to the person lodging it when

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If it a member dies the survivor of survivors where he was a joint if a member dies the survivor of survivors where he was a sole holder or the life homeoal representatives where he was a sole holder or the 29. If a member dies the survivor of survivors where he was a joint holder, and his personal representatives where he was a sole holder by the aniv persons recognised by the aniv persons of initial holders, shall be the only persons recognised by the holder, and his personal representatives where he was a sole holder of the only persons recognised by the only survivor of joint holders, shall be the only persons recognised shall company as having any title to his interest. But nothing herein contained shall company as having any title to his interest. TRANSMISSION OF SHARES only survivor of laint notaers, shall be the only persons recognised by company as having any title to his interest; but nothing herein contained company as having any title to his interest; but nothing herein contained company as having any title to his interest, but nothing herein contains a decreased marriage from any liability in recognity company as naving any title to his interest; but nothing herein contained shall release the estate of a deceased member from any liability in respect of any cheen which had been inimite held by him above which had been inimite held by him

n had been jointly held by him.

A person becoming entitled to a share in consequence of the 30. A person becoming entitled to a share in consequence of the standard produced as death or bankruptcy of a member may, upon such evidence being produced as death or bankruptcy of a member may, upon such evidence the nolder of the teach or bankruptcy of a member may, upon such excerned as the transfered the directors may properly require, elect either to become as the transfered the directors may properly require, elect either to the compount to that share or to have some person nominated by him registered as the transfered the share or to have some person nominated by him registered as the transfered that the checks to become the holder he shall give notice to the compount to that if he elects to become the holder he shall give notice to the compount. resuess the estate of a versalist members which had been jointly held by him. share or to have some person nominated by him registered as the transfered.

If he elects to become the holder he shall give notice to the company to that

offer if he elects to have another nerson ranishered he shall execute an If he elects to become the holder he shall give notice to the company to that the elects to become the holder he shall give notice to the shall execute an effect. If he elects to have another person, All the articles relating to effect. If he elects to that person, All the articles relating to instrument of transfer as if it instrument of transfer as shall annly to the notice or instrument of transfer as the transfer of shares shall annly to the notice or instrument of transfer or shares shall annly to the notice or instrument of transfer or shares shall annly to the notice or instrument of transfer or shares shall annly to the notice or instrument of transfer or shares shall annly to the notice or instrument. institument of transfer of the share to that person. All the articles relating to the transfer of shares shall apply to the notice of instrument of transfer as an instrument of transfer as accuracy for the manner and the dank of th the transfer of shares shall apply to the notice of instrument of transfer as it if were an instrument of transfer executed by the member and the death or handrington of the member had not occurred.

31. A person becoming entitled to a share in consequence of the would be death or bankruptcy of a member shall have the rights to which he would be death or bankruptcy of a member shall have the rights to which he shall not, before the horizontal transfer of the share. The entitled in respect of it to be being registered as the holder of the share. The entitled in respect of the share is a share the entitled in respect of the share. were an instrument of transfer executed by bankruptcy of the member had not occurred. entitled if he were the moder of the share, except that he shall not, before being registered as the holder of the share, be entitled in respect of it to being registered as the holder of the common or at any senarate massion of attend or vote at any meeting of the common or at any senarate massion of attend or vote at any meeting of the common or at any senarate massion. being registered as the holder of the share, be entitled in respect or it to attend or vote at any meeting of the company or at any separate meeting of the holders of any place of charge in the company

when of your at any meeting of the company of the holders of any class of shares in the company.

impany may by ordinary resolution:
Increase its share capital by new shares of such amount as The company may by ordinary resolution: ALTERATION OF SHARE CAPITAL

consolidate and divide all or any of its share capital into (D) coreolidate and divide all or any of its share capital into shares of larger amount than its existing shares;
(c) subject to the provisions of the Act, sub-divide its shares, subject to the provisions of the Act, sub-divide its shares, or any of them into charee of emailer amount and the resolution may only them into charee of emailer amount and the resolution may only them into charee of emailer amount and the resolution may only the charee of emailer amount and the resolution of them. the resolution prescribes;

(c) subject to the provisions of the Act, sub-divide its shares, or any of them, into shares of smaller amount and the resolution may and of them, into shares the charge resulting from the out-absorber and of them. or any of them, into shares of smaller amount and the resolution may of determine that, as between the shares resulting from the sub-division, any of them may have any orelared an advantage of compared with the others. determine that, as delivered the shares resulting from the sub-division, any of them may have any preference or advantage as compared with the others; and

Whenever as a result of a consolidation of shares any members and honder of a charal the directors may an honder of cancelled.

wherever as a result of a consolidation of shares any members as a result of a consolidation of shares any members as a result of a consolidation of shares may, on behalf of would become entitled to tractions of a share, the directors for the heat nice through the shares representing the tractions for the heat nice through the shares representing the tractions for the heat nice. would become entitled to tractions of a share, the directors may, on benaff of those members, sell the shares representing the fractions for the pest price those members, sell the shares representing the tractions to the annulation of the resemble of the provisions of the resemble of the provisions of the resemble of the provisions of the provisions of the resemble of the provisions of t those members, sell the shares representing the fractions for the best price reasonably obtainable to any person (including, subject to the provisions of the reasonably obtainable to any person (including, subject to the provisions of the reasonably obtainable to any person (including, subject to the provisions of sale in due proportion to sale in the company) and distribute the net proceeds of sale in due proportion to company) and the directors may authorize some nerson to among those members and the directors may authorize Act, the company) and distribute the net proceeds of sale in due proportion to among those members, and the directors may authorise some person to among those members, and the directors may authorise some person to execute an instrument of transfer of the shares to, or in accordance with the execute an instrument of transfer of the shares to, or in accordance with the direction of the purchaser. direction of the purchaser.

The transferee shall not be bound to see to the application of the purchase The transferee shall not be bound to see to the application of the purchase money nor shall his title to the shares be affected by any irregularity in or involution of the proceedings in reference to the cale

money nor shall his title to the shares be attected by any irregularity in or invalidity of the proceedings in reference to the sale.

Subject to the provisions of the Act, the company may by special solution softened to the provisions of the Act, the company may by special solution services to share nanital and narital redemention reserve and and accountable services to share nanital and narital redemention reserve. 34. Subject to the provisions of the Act, the company may by special resolution reduce its share capital, any capital redemption reserve and any resolution reduce its share require account in any way.

OF OWN SHARES

OF OWN SHARES

Subject to the provisions of the Act, the company may purchase but to the provisions of the Act, the company may purchase subject to the provisions of the Act, the company may purchase subject to the provisions of the Act, the company may purchase subject to the provisions of the Act, the company may purchase subject to the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may purchase the provisions of the Act, the company may provide the Act to the provisions of the Act to the Act t share premium account in any way. PURCHASE OF DWN SHARES

35. Subject to the provisions of the Act, the company may purchase its own shares (including any redeemable shares) and, if it is a private to own shares (including any redeemable shares) and, if it is a private its own shares apayment in respect of the redemption or purchase of its company, make a payment in respect of the redemption or purchase of the company or the own shares otherwise than out of distributable profile of the company or the own shares of a fresh issue of shares.

MEETINGS

All general meetings other than annual general meetings shall be an annual general meetings other than annual general meetings. proceeds of a fresh issue of shares. GENERAL MEETINGS

oruntary general meetings.

The directors may call general meetings and, on the requisition of the directors may call general meetings and fortunate processed to 37. The directors may call general meetings and, on the requisition of the Act, shall forthwith proceed to members pursuant to the provisions of the Act, shall forthwith proceed to members pursuant to the provisions of the Act, shall forthwith proceed to members an avtranctinary general meeting for a date out later than each company an avtranctinary general meetings and the requisition of the Act, shall forthwith proceed to members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than eight convene an extraordinary general meeting. If there are not within the united weeks after receipt of the requisition. If there are not within the united weeks after receipt of the requisition. any director or any kingdom sufficient directors to call a general meeting. called extraordinary general meetings.

kinguoin sumuem onecurs in early general meeting. : GENERAL MEETINGS
An annual general meeting and an extraordinary general meeting and an extraordinary general meeting and an extraordinary general meeting as a province of a resolution of a 38. An annual general meeting and an extraordinary general meeting a called for the passing of a special resolution of a resolution appointing a called for the passing of a special resolution of a resolution appointing a called by at least twenty-one clear days' notice.

All other extraordinary necessary meetings shall be called by at least the called by at least twenty-one clear days' notice. NOTICE OF GENERAL MEETINGS person as a director shall be called by at least twenty-one clear days.
All other extraordinary general meeting shall be called by shorter not clear days, notice but a general meeting may be called by shorter not clear days, notice but a general meeting may be called by shorter not fourteen

All other extraordinary general meeting may be called by shorter notice if it is clear days' notice but a general meeting may be called by shorter notice if it is a screek!in the case of an annual general meeting, by all the

o attend and vote thereat; and by a majority in number of in the case of any other meeting by a majority in number of (a) In the case of any other meeting by a majority in number of the members having a right to attend and vote being a majority together the members having a right to attend and vote being a majority together have having a right to attend and vote being a majority to attend and vote being a majority in our case in nominal value at the sharps divide holding not been than ninety. If we have case in nominal value at the sharps divide holding not been than ninety. (a) In the case of all although the members entitled to attend and vote thereat, and so agreed:-

the members having a right to attend and vote being a majority together holding not less than ninety-five per cent, in nominal value of the shares giving that right that right.

The notice shall specify the time and place of the meeting and the general natural natural in the case of an annual natural of the business to be transacted and in the case of an annual natural of the business to be transacted and in the case of an annual natural of the business to be transacted and in the case of an annual natural of the business to be transacted and in the case of an annual natural natur that right.

The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general most ing shall enemit the machine as such meeting, shall specify the meeting as such.
Subject to the provisions of the articles and to any restrictions imposed on any subject to the provisions of the articles and to any restrictions imposed on any subject to the provisions of the articles and the members. In all necessary and the subject to the provisions of the articles and the articles are also articles and the articles and the articles and the articles and the articles are articles and the articles and the articles and the articles are articles and the articles are articles and the articles are articles are articles are articles and the articles are articles nature of the numbers to be transacted and meeting, shall specify the meeting as such.

audied to the provisions of the articles and to any restrictions imposed on any shares, the notice shall be given to all the members, to all persons entitled to shares, the notice shall be given to all the members at a member and to the share in consequence of the death or hankriming at a member and to the shares, the notice shall be given to all the members, to all persons entitled to the a share in consequence of the death or bankruptcy of a member and to the death or bankruptcy and are distance and profitor. or auditors.

The accidental omission to give notice of a meeting to, or the accidental omission to give notice and there is necessive notice.

It is notice of a meeting by any necessive antitled to receive notice.

39. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

PROCEEDINGS AT GENERAL MEETINGS

PROCEEDINGS AT GENERAL MEETINGS directors and auditors.

NGS AT UENEHAL MEETINUS

NO business shall be transacted at any meeting unless a quorum is

NO business shall be transacted.

No business to be transacted. 40. No business shall be transacted at any meeting unless a quorum is present. Two persons entitled to vote upon the business to be transacted, and help a mamber or a duly sutherfield. present. Two persons entitled to vote upon the business to be transacted, and the proxy for a member or a duly authorised each being a member or a proxy for a member or a duly authorised each being a member or a proxy for a member or a duly authorised each being a member or a business of the proxy for a member of a duly authorised that the time is not oresent within half an hour from the time of the proxy for a conform is not oresent within half an hour from the time of the proxy for a conform is not oresent within half an hour from the time.

ive of a corporation, shall be a quorum.

If such a quorum is not present within half an hour from the time of the such a quorum reseer to be the meeting or it during a meeting cuch a quorum reseer to be the meeting or it during a meeting cuch a quorum reseer to be 41. If such a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting such a quorum ceases to be appointed for the meeting, shall stand adjourned to the same day in the next week the meeting shall stand adjourned to the same and place as the directors may at the same time and place or to such time and place as the directors may at the same time and place or to such time and place as the directors. esent, the meeting shall stand adjourned to the same day in the next week the same time and place or to such time and place as the directors may the same time and place or to such time and place as the directors may starming

The chairman, if any, of the board of directors or in his absence 42. The chairman, it any, of the board of directors or in his absence some other director nominaled by the directors shall preside as chairman of some other director in some but it neither the chairman our such other director if some his meeting but it neither the chairman our such other director if some his meeting but it neither the chairman our such other director. determine.

some other director nominated by the directors shall preside as chairman of the meeting, but it neither the chairman not such other director (if any) be the meeting, but it neither the chairman not such other director he within lifteen minutes after the time appointed for holding the meeting present within lifteen minutes after the time appointed one of their number to be and willing to act, the directors present shall elect one of their number and willing to act. present within litteen minutes after the time appointed for holding the meeting and willing to act, the directors present shall elect one of their number to be and willing to act, the directors present and willing to act, the directors present and willing to any one director organization and if there is not one director organization and if there is not one director organization. and willing to act, the directors present shall elect one of their number to be obtained and, if there is only one director present and willing to act, he shall be chairmen

If no director is willing to act as chairman, or if no director

present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their meeting, the members present and entitled to vote shall choose one of their meeting, the members and entitled to vote shall contain an administration that he is not a mamber of the contain and the contains and the c be chairman.

A director shall, notwithstanding that he is not a member, be a director shall, notwithstanding that he is not a member, be a director shall, notwithstanding that he is not a member, be a director shall, notwithstanding that he is not a member, be a director shall, notwithstanding that he is not a member, be a director shall, notwithstanding that he is not a member, be a director shall not a member of the director shall not a membe

A director shall, notwithstanding that he is not a member, be a director shall, notwithstanding that he is not a member, be entitled to attend and speak at any general meeting and at any separate entitled to attend and class of shares in the company.

The chairman may with the consent of a meeting of the chairman may with the consent of a meeting of the chairman may. meeting of the holders of any class of shares in the company.

The chairman may, with the consent of a meeting adjourn the The chairman may, with the consent of a meeting adjourn the The chairman may and the consent of a meeting and shall it so directed by the meeting adjourn the consent (and shall it so directed by the meeting to his consent of the consent of the

quorum is present (and shall it so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be meeting from time to time and from place to place, but no business shall be meeting from time to time and from place to place, but no business which minht properly transmitted an adjourned meeting when the meeting which minht properly transmitted an adjourned meeting when the meeting which minht properly the meeting and place to place to the meeting and place to place to the meeting and place to place making from time to time and from place to place, out no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment on taken clans have been transacted at the meeting had the adjournment on taken clans. ansacted at an adjourned meeting other than business which might properly ave been transacted at the meeting had the adjournment hot taken place.

Also been transacted at the meeting had the adjournment had taken place.

Also been transacted at the meeting had the adjournment had taken place. have been transacted at the meeting had the adjournment not taken place.

When a meeting is adjourned for fourteen days or more, at least seven dear when a meeting is adjourned for fourteen days or more, at least seven dear when a meeting is adjourned for fourteen days or more, at least seven days or more When a meeting is adjourned for tourteen days or more, at least seven clear days or more, at least seven clear days or more, at least seven clear days or more of the adjourned to the time and place of the adjourned days rudice shall be given specifying the time and the description and days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to nive any each notice

e necessary to give any such notice.

A resolution but to the vote of a meeting shall be decided on a analysis of the control 40. A resolution put 10 the vote of a meeting shall be decided on a show of hands unless before, or on the decidration of the result of, the snow of hands unless that demanded. Subject to the provisions of the Art and bands a notice this demanded. meeting and the general nature of the pushness shall not be necessary to give any such notice.

by the challman; or by at least two members having the right to vote at the

by a member or members representing not less than

(c) by a member or members representing not less than one tenth of the total voting rights of all the members having the right to vote at the meating. or

and (d) cancel shares which, at the date of the passing of the shares so (a) by at least two members having the right to vote at the shares so (b) by at least two members having the right to the shares so (b) by at least two members having the right to vote at the shares so (b) by at least two members having the right to vote at the shares so (b) by at least two members having the right to vote at the shares so (c) by at least two members having the right to vote at the shares so (b) by at least two members having the right to vote at the shares so (c) by at least two members having the right to vote at the shares so (b) by at least two members having the right to vote at the shares so (c) by at least two members having the right to vote at the shares so (c) by at least two members having the right to vote at the share capital by the amount of the shares so (c) one-tenth of the tallar values are members holding shares conferring a right of the meeting; or by a member or members holding shares conferring a right of the meeting; or by a member or members holding shares conferring a right of the meeting; or which an aggregate sum has been gain

(d) by a member or members holding shares conterring a right to vote at the meeting being shares on which an aggregate sum has been paid to vote at the meeting being shares on which an aggregate sum has been paid to vote at the meeting being shares on the total sum paid up on all the shares up equal to not less than one-tenth of the total sum paid up on all the shares conterring that right: conterring that right;

and a demand by a person as proxy for a member shall be the same as a demand by the member.

Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.

The demand for a poll may, before the poll is taken, be withdrawn 48 but only with the consent of the chairman and a demand so withdrawn shall follows: not be taken to have invalidated the result of a show of hands declared before the demand was made.

A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the

resolution of the meeting at which the poll was demanded.

50. In the case of an equality of votes, whether on a show of hands 50. or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he may have.

A poll demanded on the election of a chairman or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either forthwith or at such time and place as the chairman directs not being more than thirty days after the poll is demanded. demand for a poil shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.

No notice need be given of a poll not taken forthwith if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.

53. A resolution in writing executed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed at a general meeting at which he was present shall be as effectual as if it had been by the company in relation to the meeting, or passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or

### VOTES OF MEMBERS

Subject to any rights or restrictions attached to any shares, on a show of hands every member who (being an individual) is present in person or (being a corporation) is present by a duly authorised representative, not being himself a member entitled to vote, shall have one vote and on a poll every member shall have one vote for every share of which he is the holder.

In the case of joint holders the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the votes of the other joint holders; and seniority shall be determined by the order in which the names of the holders stand in the register of members.

A member in respect of whom an order has been made by any court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder may vote, whether on a show of hands or on a poll, by his receiver, curator bonis or other person authorised in that behalf appointed by that court, and any such receiver, curator bonis or other person may, on a poll, vote by proxy. Evidence to the satisfaction of the directors of the authority of the person claiming to exercise the right to vote shall be deposited at the office, or at such other place as is specified in accordance with the articles for the deposit of instruments of proxy, not less than 48 hours before the time appointed for holding the meeting or adjourned meeting at which the right to vote is to be exercised and in default the right to vote shall not be exercisable.

57. No member shall vote at any general meeting or at any separate meeting of the holders of any class of shares in the company, either in person or by proxy, in respect of any share held by him unless all moneys presently payable by him in respect of that share have been paid.

No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.

On a poll votes may be given either personally or by proxy. A

may appoint more than one proxy to attend on the same occasion.

The appointment of a proxy shall be executed by or on behalf of the appointor and shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve):-

| PIC/LIMIT  | ec                                 |                                 |    |
|------------|------------------------------------|---------------------------------|----|
| I/We,      | to                                 | , being a member/membe          | 1  |
| of the     | above-named company, hereb         | by appoint                      | 0  |
|            | or failing                         | him,                            | O, |
|            | as my/our proxy 1                  | to vote in my/our name(s) and o | ٥r |
| my/our b   | behalf at the annual/extraordinary | general meeting of the company  | to |
| be held of | on19, and at an                    | y adjournment thereof.          |    |
| Signed o   | n .                                | 19                              |    |

61. Where it is desired to afford members an opportunity of instructing the proxy how he shall act the appointment of a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve):-

| Plc/Limited<br>I/We |         | , of      | ,       |         | being a me | mber/me | mbers | s a |
|---------------------|---------|-----------|---------|---------|------------|---------|-------|-----|
| the above-i         | named   | company,  | hereby  | appoint |            | of      |       | ٠٥  |
| proxy to            | vote    | in my/our | name(s  | ) and   | on my/our  | behalf  | at    | th  |
| annual/avtra        | ordinar | v general | meetino | of the  | company.   | to be   | held  | 0   |

This form is to be used in respect of the resolutions mentioned below as

Resolution No. 1 \*for \*against Resolution No. 2 \*for \*against

Strike out whichever is not desired.

Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting.

Signed this ......day of ......19.... .

62. The appointment of a proxy and any authority under which it is 62. executed or a copy of such authority certified notarially or in some other way approved by the directors may:

(a) in the case of an instrument in writing be deposited at

the office or at such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the company in relation to the meeting not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote; or

(aa) in the case of an appointment contained in an electronic communication, where an address has been specified for the purpose of receiving electronic communications -

in the notice convening the meeting, (i)

in any instrument of proxy sent out (ii)

(iii) in any invitation contained in an electronic communication to appoint a proxy issued by the company in relation to the meeting,

be received at such address not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote;

in the case of a poll taken more than 48 hours after it is (b) demanded, be deposited or received as aforesaid after the poll has been demanded and not less than 24 hours before the time appointed for the taking of the poll; or

where the poll is not taken forthwith but is taken not (c) more than 48 hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chairman or to the secretary or to any

and an appointment of proxy which is not deposited, delivered or

received in a manner so permitted shall be invalid.

In this regulation and the next "address", in relation to electronic communications, includes any number or address used for the purposes of such communications.

A vote given or poll demanded by proxy or by the duly authorised 63. representative of a corporation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the company at the office or at such other place at which the instrument of proxy was duly deposited or, where the appointment of the proxy was contained in an electronic communication, at the address at which such appointment was duly received before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.

# NUMBER OF DIRECTORS

Unless otherwise determined by ordinary resolution, the number of 64. directors (other than alternate directors) shall not be subject to any maximum but shall be not less than two.
ALTERNATE DIRECTORS

Any director (other than an alternate director) may appoint any other director, or any other person approved by resolution of the directors and willing to act, to be an alternate director and may remove from office an alternate director so appointed by him.

An alternate director shall be entitled to receive notice of all 66. meetings of directors and of all meetings of committees of directors of which his appointor is a member, to attend and vote at any such meeting at which the director appointing him is not personally present, and generally to perform all the functions of his appointor as a director in his absence but shall not be entitled to receive any remuneration from the company for his services as an alternate director. But it shall not be necessary to give notice of such a meeting to an alternate director who is absent from the United Kingdom.

67. An alternate director shall cease to be an alternate director if his appointor ceases to be a director; but, if a director retires by rotation or otherwise but is reappointed or deemed to have been reappointed at the meeting at which he retires, any appointment of an alternate director made by him which was in force immediately prior to his retirement shall continue after his reappointment.

Any appointment or removal of an alternate director shall be by notice to the company signed by the director making or revoking the appointment or in any other manner approved by the directors.

Save as otherwise provided in the articles, an alternate director shall be deemed for all purposes to be a director and shall alone be responsible for his own acts and defaults and he shall not be deemed to be the agent of the director appointing him.

# POWERS OF DIRECTORS

Subject to the provisions of the Act, the memorandum and the articles and to any directions given by special resolution, the business of the company shall be managed by the directors who may exercise all the powers of the company. No alteration of the memorandum or articles and no such direction shall invalidate any prior act of the directors which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this regulation shall not be limited by any special power given to the directors by the articles and a meeting of directors at which a quorum is present may exercise all powers exercisable by the directors.

71. The directors may, by power of attorney or otherwise, appoint any person to be the agent of the company for such purposes and on such conditions as they determine, including authority for the agent to delegate all or any of his powers.

# **DELEGATION OF DIRECTORS POWERS**

The directors may delegate any of their powers to any committee consisting of one or more directors. They may also delegate to any managing director or any director holding any other executive office such of their powers as they consider desirable to be exercised by him. Any such delegation may be made subject to any conditions the directors may impose, and either collaterally with or to the exclusion of their own powers and may be revoked or altered. Subject to any such conditions, the proceedings of a committee with two or more members shall be governed by the articles regulating the proceedings of directors so far as they are capable of applying.

# APPOINTMENT AND RETIREMENT OF DIRECTORS

- At the first annual general meeting all the directors shall retire 73 from office, and at every subsequent annual general meeting one-third of the directors who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one-third shall retire from office; but if there is only one director who is subject to retirement by rotation, he shall retire.
- 74. Subject to the provisions of the Act, the directors to retire by rotation shall be those who have been longest in office since their last appointment or reappointment, but as between persons who became or were last reappointed directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.
- 75. If the company, at the meeting at which a director retires by rotation, does not fill the vacancy the retiring director shall, if willing to act, be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the reappointment of the director is put to the meeting and lost.
- No person other than a director retiring by rotation shall be appointed or reappointed a director at any general meeting unless:

  (a) he is recommended by the directors; or
- not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the company of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the company's register of directors together with notice executed by that person of his willingness to be appointed or reappointed.
- Not less than seven nor more than twenty-eight clear days before the date appointed for holding a general meeting notice shall be given to all who are entitled to receive notice of the meeting of any person (other than a director retiring by rotation at the meeting) who is recommended by the directors for appointment or reappointment as a director at the meeting or in respect of whom notice has been duly given to the company of the intention to propose him at the meeting for appointment or reappointment as a director. The notice shall give the particulars of that person which would, if he were so appointed or reappointed be required to be included in the company's register of directors.
- 78. Subject as aforesaid, the company may by ordinary resolution appoint a person who is willing to act to be a director either to fill a vacancy or as an additional director and may also determine the rotation in which any additional directors are to retire.
- The directors may appoint a person who is willing to act to be a director, either to fill a vacancy or as an additional director, provided that the appointment does not cause the number of directors to exceed any number fixed by or in accordance with the articles as the maximum number of directors. A director so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the directors who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate office at the conclusion thereof.
- Subject as aforesaid, a director who retires at an annual general meeting may, if willing to act, be reappointed. If he is not reappointed, he shall retain office until the meeting appoints someone in his place, or if it does not do so until the end of the meeting.

# DISQUALIFICATION AND REMOVAL OF DIRECTORS

- The office of a director, shall be vacated if:

  (a) he ceases to be a director by virtue of any provision of the Act or he becomes prohibited by law from being a director; or
- he becomes bankrupt or makes any arrangement or (b) composition with his creditors generally; or
- he is, or may be, suffering from mental disorder and either:
- (i) he is admitted to hospital in pursuance of an application for admission for treatment under the Mental

Health Act 1983 or, in Scotland, an application for admission under the Mental Health (Scotland) Act 1960; or

an order is made by a court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs; or

he resigns his office by notice to the company; or (d) (e) he shall for more than six consecutive months have been absent without permission of the directors from meetings of directors held during that period and the directors resolve that his office be vacated.

# REMUNERATION OF DIRECTORS

The directors shall be entitled to such remuneration as the company may by ordinary resolution determine and, unless the resolution provides otherwise, the remuneration shall be deemed to accrue from day to

### DIRECTORS EXPENSES

83. The directors may be paid all travelling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of directors or committees of directors or general meetings or separate meetings of the holders of any class of shares or of debentures of the company or otherwise in connection with the discharge of their duties.

# DIRECTORS APPOINTMENTS AND INTERESTS

- Subject to the provisions of the Act, the directors may appoint one or more of their number to the office of managing director or to any other executive office under the company and may enter into an agreement or arrangement with any director for his employment by the company or for the provision by him of any services outside the scope of the ordinary duties of a director. Any such appointment, agreement or arrangement may be made upon such terms as the directors determine and they may remunerate any such director for his services as they think fit. Any appointment of a director to an executive office shall terminate if he ceases to be a director but without prejudice to any claim to damages for breach of the contract of service between the director and the company. A managing director and a director holding any other executive office shall not be subject to retirement by rotation.
- Subject to the provisions of the Act, and provided that he has 85 disclosed to the directors the nature and extent of any material interest of his, a director notwithstanding his office:-
- may be a party to, or otherwise interested in, any (a) transaction or arrangement with the company or in which the company is otherwise interested;
- may be a director or other officer of, or employed by, (b) or a party to any transaction or arrangement with, or otherwise interested in, any body corporate promoted by the company or in which the company is otherwise interested; and
- shall not, by reason of his office, be accountable to the (c) company for any benefit which he derives from any such office or employment or from any such transaction or arrangement or from any interest in any such body corporate and no such transaction or arrangement shall be liable to be avoided on the ground of any such interest or benefit.

  86. For the purposes of regulation 85:-
- a general notice given to the directors that a director is (a) to be regarded as having an interest of the nature and extent specified in the notice in any transaction or arrangement in which a specified person or class of persons is interested shall be deemed to be a disclosure that the director has an interest in any such transaction of the nature and extent so specified;
- an interest of which a director has no knowledge and of (b) which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his.

# DIRECTORS' GRATUITIES AND PENSIONS

87. The directors may provide benefits, whether by the payment of gratuities or pensions or by insurance or otherwise, for any director who has held but no longer holds any executive office or employment with the company or with any body corporate which is or has been a subsidiary of the company or a predecessor in business of the company or of any such subsidiary, and for any member of his family (including a spouse and a former spouse) or any person who is or was dependent on him, and may (as well before as after he ceases to hold such office or employment) contribute to any fund and pay premiums for the purchase or provision of any such benefit PROCEEDINGS OF DIRECTORS

Subject to the provision of the articles, the directors may regulate their proceedings as they think fit. A director may, and the secretary at the request of a director shall, call a meeting of the directors. It shall not be necessary to give notice of a meeting to a director who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote. A director who is also an alternate director shall be entitled in the absence of his appointor to a separate vote on behalf of his appointer in addition to his own vote.

The quorum for the transaction of the business of the directors may be fixed by the directors and unless so fixed at any other number shall be A person who holds office only as an alternate director shall, if his two appointor is not present, be counted in the quorum.

The continuing directors or a sole continuing director may act notwithstanding any vacancies in their number, but, if the number of directors is less than the number fixed as the quorum, the continuing directors or director may act only for the purpose of filling vacancies or of calling a general

The directors may appoint one of their number to be the chairman of the board of directors and may at any time remove him from that office. Unless he is unwilling to do so, the director so appointed shall preside at every meeting of directors at which he is present. But if there is no director holding that office, or if the director holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the directors present may appoint one of their number to be chairman of the meeting.

All acts done by a meeting of director as of a continuous.

92. All acts done by a meeting of directors, or of a committee of directors, or by a person acting as a director shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any director or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a

director and had been entitled to vote.

A resolution in writing signed by all the directors entitled to receive notice of a meeting of directors or of a committee of directors shall be as valid and effectual as if it had been passed at a meeting of directors or (as the case may be) a committee of directors duly convened and held and may consist of several documents in the like form each signed by one or more directors; but a resolution signed by an alternate director need not also be signed by his appointor and, if it is signed by a director who has appointed an alternate director, it need not be signed by the alternate director in that capacity.

Save as otherwise provided by the articles, a director shall not vote at a meeting of directors or of a committee of directors on any resolution concerning a matter in which he has, directly or indirectly, an interest or duty which is material and which conflicts or may conflict with the interests of the company unless his interest or duty arises only because the case falls within one or more of the following paragraphs:-

the resolution relates to the giving to him of a (a) guarantee, security, or indemnity in respect of money lent to, or an obligation incurred by him for the benefit of, the company or any of its subsidiaries;

- the resolution relates to the giving to a third party of a (b) guarantee, security, or indemnity in respect of an obligation of the company or any of its subsidiaries for which the director has assumed responsibility in whole or part and whether alone or jointly with others under a guarantee or indemnity or by the giving of security;
- his interest arises by virtue of his subscribing or (c) agreeing to subscribe for any shares, debentures or other securities of the company or any of its subsidiaries, or by virtue of his being, or intending to become, a participant in the underwriting or sub-underwriting of an offer of any such shares, debentures, or other securities by the company or any of its subscidiaries for subscription, purchase or exchange;
  (d) the resolution relates in any way to a retirement

benefits scheme which has been approved, or is conditional upon approval, by the Board of Inland Revenue for taxation purposes.

For the purposes of this regulation, an interest of a person who is, for any purpose of the Act (excluding any statutory modification thereof not in force when this regulation becomes binding on the company), connected with a director shall be treated as an interest of the director and, in relation to an alternate director, an interest of his appointor shall be treated as an interest of the alternate director without prejudice to any interest which the alternate director has otherwise.

A director shall not be counted in the quorum present at a meeting in relation to a resolution on which he is not entitled to vote.

The company may by ordinary resolution suspend or relax to any extent, either generally or in respect of any particular matter, any provision of the articles prohibiting a director from voting at a meeting of directors or of a committee of directors

Where proposals are under consideration concerning the appointment of two or more directors to offices or employments with the company or any body corporate in which the company is interested the undivided profits of the company not required for paying any preferential proposals may be divided and considered in relation to each director separately and (provided he is not for another reason precluded from voting) each of the directors concerned shall be entitled to vote and be counted in the quorum in respect of each resolution except that concerning his own appointment.

If a question arises at a meeting of directors or of a committee of directors as to the right of a director to vote, the question may, before the dividend and in the same proportions and apply such sum on their behalf conclusion of the meeting, be referred to the chairman of the meeting and his ruling in relation to any director other than himself shall be final and conclusive

# SECRETARY

99. Subject to the provisions of the Act, the secretary shall be appointed by the directors for such term, at such remuneration and upon such conditions as they may think fit; and any secretary so appointed may be emoved by them.

# MINUTES

The directors shall cause minutes to be made in books kept for 100. the purpose:-

of all appointments of officers made by the directors; (a)

and

of all proceedings at meetings of the company, of the (b) holders of any class of shares in the company, and of the directors, and of committees of directors, including the names of the directors present at such meeting

# THE SEAL

The seal shall only be used by the authority of the directors or of 101. a committee of directors authorised by the directors. The directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a director and by the secretary or by a second director.

### DIVIDENDS

Subject to the provisions of the Act, the company may by 102. ordinary resolution declare dividends in accordance with the respective rights of the members, but no dividend shall exceed the amount recommended by the directors.

Subject to the provisions of the Act, the directors may pay interim dividends if it appears to them that they are justified by the profits of the company available for distribution. If the share capital is divided into different classes, the directors may pay interim dividends on shares which confer deferred or non-preferred rights with regard to dividend as well as on shares which confer preferential rights with regard to dividend, but no interim dividend shall be paid on shares carrying deferred or non-preferred rights if, at the time of payment, any preferential dividend is in arrear. The directors may also pay at intervals settled by them any dividend payable at a fixed rate if it appears to them that the profits available for distribution justify the payment. Provided the directors act in good faith they shall not incur any liability to the holders of shares conferring preferred rights for any loss they may suffer by the lawful payment of an interim dividend on any shares having deferred or non-preferred rights.

Except as otherwise provided by the rights attached to shares, all 104. dividends shall be declared and paid according to the amounts paid up on the shares on which the dividend is paid. All dividends shall be apportioned and paid proportionately to the amounts paid up on the shares during any portion or portions of the period in respect of which the dividend is paid; but if any share is issued on terms providing that it shall rank for dividend as from a particular date, that share shall rank for dividend accordingly.

105. A general meeting declaring a dividend may, upon the recommendation of the directors, direct that it shall be satisfied wholly or partly by the distribution of assets and, where any difficulty arises in regard the distribution, the directors may settle the same and in particular may issue fractional certificates and fix the value for distribution of any assets and may determine that cash shall be paid to any member upon the footing of the value so fixed in order to adjust the rights of members and may vest any assets in trustees.

Any dividend or other moneys payable in respect of a share may 106. be paid by cheque sent by post to the registered address of the person entitled or, if two or more persons are the holders of the share or are jointly entitled to it by reason of the death or bankruptcy of the holder, to the registered address of that one of those persons who is first named in the register of members or to such person and to such address as the person or persons entitled may in writing direct. Every cheque shall be made payable to the order of the person or persons entitled or to such other person as the person or persons entitled may in writing direct and payment of the cheque shall be a good discharge to the company. Any joint holder or other person jointly entitled to a share as aforesaid may give receipts for any dividend or other moneys payable in respect of the share.

107. No dividend or other moneys payable in respect of a share shall bear interest against the company unless otherwise provided by the rights attached

Any dividend which has remained unclaimed for twelve years ate when it became due for payment shall, if the directors so 108. from the date resolve, be forfeited and cease to remain owing by the company.

# ACCOUNTS

No member shall (as such) have any right of inspecting any accounting records or other book or document of the company except as conferred by statute or authorised by the directors or by ordinary resolution of the company

# CAPITALISATION OF PROFITS

The directors may with the authority of an ordinary resolution of 110. the company:-

subject as hereinafter provided, resolve to capitalise any dividend (whether or not they are available for distribution) or any sum standing to the credit of the company's share premium account or capital redemption reserve;

appropriate the sum resolved to be capitalised to the (b) members who would have been entitled to it if it were distributed by way of either in or towards paying up the amounts, if any, for the time being unpaid on any shares held by them respectively, or in paying up in full unissued shares or debentures of the company of a nominal amount equal to that sum, and allot the shares or debentures credited as fully paid to those members, or as they may direct, in those proportions, or partly in one way and partly in the other; but the share premium account, the capital redemption reserve, and any profits which are not available for distribution may, for the purposes of this regulation, only be applied in paying up unissued shares to be allotted to members credited as fully paid;

(c) make such provision by the issue of fractional certificates or by payment in cash or otherwise as they determine in the case of shares or debentures becoming distributable under this regulation in fractions; and

authorise any person to enter on behalf of all the (d) members concerned into an agreement with the company providing for the allotment to them respectively, credited as fully paid, of any shares or debentures to which they are entitled upon such capitalisation, any agreement made under such authority being binding on all such members

# NOTICES

111. Any notice to be given to or by any person pursuant to the articles (other than a notice calling a meeting of the directors) shall be in writing or shall be given using electronic communications to an address for the time being notified for that purpose to the person giving the notice.

In this regulation, "address", in relation to electronic communications, includes any number or address used for the purposes of such communications

The company may give any notice to a member either personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or by leaving it at that address or by giving it using electronic communications to an address for the time being notified to the company by the member. In the case of joint holders of a share, all notices shall be given to the joint holder whose name stands first in the register of members in respect of the joint holding and notice so given shall be sufficient notice to all the joint holders. A member whose registered address is not within the United Kingdom and who gives to the company an address within the United Kingdom at which notices may be given to him, or an address to which notices may be sent using electronic communications, shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the company. In this regulation and the next, "address" in relation to electronic communications, includes any number or address used for the purposes of such communications.

A member present, either in person or by proxy, at any meeting of the company or of the holders of any class of shares in the company shall be deemed to have received notice of the meeting and, where requisite, of the

purposes for which it was called.

Every person who becomes entitled to a share shall be bound by any notice in respect of that share which, before his name is entered in the register of members, has been duly given to a person from whom he derives

115. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. Proof that a notice contained in an electronic communication was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours was given. A notice stant be dealined to be given a trick to a stant a dealer the envelope containing it was posted, or, in the case of a notice contained in an electronic communication, at the expiration of 48 hours after the time it was sent

A notice may be given by the company to the persons entitled to a share in consequence of the death or bankruptcy of a member by sending or delivering it, in any manner authorised by the articles for the giving of notice to a member, addressed to them by name, or by the title of representatives of the deceased, or trustee of the bankrupt or by any like description at the address, if any, within the United Kingdom supplied for that purpose by the persons claiming to be so entitled. Until such an address has been supplied, a notice may be given in any manner in which it might have been given if the

death or bankruptcy had not occurred.

WINDING UP

If the company is wound up, the liquidator may, with the sanction of an extraordinary resolution of the company and any other sanction required by the Act, divide among the members in specie the whole or any part of the assets of the company and may, for that purpose, value any assets and determine how the division shall be carried out as between the members or different classes of members. The liquidator may, with the like sanction, vest the whole or any part of the assets in trustees upon such trusts for the benefit of the members as he with the like sanction determines, but no member shall be compelled to accept any assets upon which there is a liability.

INDEMNITY

118. Subject to the provisions of the Act but without prejudice to any indemnity to which a director may otherwise be entitled, every director or other officer or auditor of the company shall be indemnified out of the asset of the company against any liability incurred by him in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the company.