

Registered number  
06011953

Charity number  
1125942

**CHALKHILL COMMUNITY CENTRE LIMITED**  
( A company limited by guarantee)

Unaudited Accounts  
for the year ended  
31 March 2019

Clifford C Palmer & Co  
61-67 Rectory Road  
Wivenhoe  
Colchester  
Essex  
CO7 9ES

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**CHALKHILL COMMUNITY CENTRE LIMITED**  
**( A company limited by guarantee)**

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**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Company Information**

**Charity number**  
1125942

**Registered number**  
06011953

**Registered office**  
113 Chalkhill Road  
Wembley  
Middlesex  
HA9 9FX

**Trustees**  
Hassan Mohamud Afrah  
Firoz Muhammad Noman resigned 15/10/18  
Gloria Lily Travers  
Mary Patricia Lee  
Munia Omar  
Winston Henry  
Kathleen Fraser  
Tom Allsop  
Sarah Marquis (Councillor)

**Accountants**  
Clifford C Palmer & Co  
61-67 Rectory Road  
Wivenhoe  
Colchester  
Essex  
CO7 9ES

**Bankers**  
Barclays Bank Plc  
Wembley

**Chalkhill Community Centre Limited**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2019**

The trustees present their report and the financial statements for the year ended 31 March 2019. The trustees, who are also directors of Chalkhill Community Centre Limited for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

The association was incorporated on 28 November 2006, as a company limited by guarantee and registered as Charity on 18 September 2008. Its governing document is the Memorandum and Articles of Association as amended and adopted on 5 September 2008.

**Objectives and activities**

The objects of the charity are:

- a). To further or benefit the residents of Chalkhill in the Brent area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.
- b). To relieve elderly people in need.
- c). To relieve disabled people in need.
- d). To promote racial harmony for the public benefit.
- e). To promote such other charitable purposes as may from time to time determined.

**Chalkhill Community Centre Limited**  
**(A company limited by guarantee)**

**Report of the trustees (Incorporating the directors' report)**  
**for the year ended 31 March 2019 (continued)**

**Achievements and performance**

For the period to 31 March 2019, we had approximately 25 different regular activities each week with 4 regular church groups using the Centre. Keep Fit for over 50's is continuing as usual. Raunchy Rockers Experience continues on a Friday morning with music from the 60s. This group has now been performing all over Brent and even in Barnet. We will be looking to deliver very successful computer classes later in the year.

Brent Mixed Voices choir for older people has a good turn out and on occasions Ark Academy pupils attend the sessions bridging the gap between older & younger generations, choir is enjoyed by all ages.

Table tennis has ceased for now but will continue once the number of attendees increases.

Fashion classes for youngsters and older people may start back from late November 2017 which have been very successful in the past.

Ballet classes for kids are also going well and will continue as usual from September 2017.

Martial arts features significantly at the centre with classes attended by children and adults for Karate, Tai Chi and Taekondo.

We continue to have regular groups such as Willows Pensioners' group, 2 weekly sessions of ladies only keep fit (strictly no men allowed) And we respect their privacy by drawing the blinds and covering the door windows.

The activities shows that we are working with all sections of the community, the Centre is always buzzing with activities and at weekends, bookings are made for social get together; again by a cross section of our community.

**Financial review**

We are raising money in different ways: by setting up and delivering some activities; by hiring out rooms to groups; we also hire out rooms for weddings, conferences, meetings etc, at a very competitive rate to the community and by grant funding.

The bookings for weddings, parties, christenings etc are still very much in evidence and makes us a good living to subsidise other groups which are not so able to pay the full price for a booking e.g. local residents' associations.

We are always seeking Funding for activities and projects at the centre to accomodate a diverse community with an aim towards decreasing isolation and increasing harmony for residents of Chalkhill and Brent.

**Chalkhill Community Centre Limited**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2019 (continued)**

**Statement of trustees' responsibilities**

The trustees (who are also directors of Chalkhill Community Centre Limited for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to

any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



.....  
Winston Henry  
Treasurer

12 November 2019

**Chalkhill Community Centre Limited**  
**(A company limited by guarantee)**

**Independent examiner's report to the trustees on the unaudited financial statements of Chalkhill Community Centre Limited.**

We report on the accounts of Chalkhill Community Centre Limited for the year ended 31 March 2019 set out on pages 2 to 10.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act 2011, as amended; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act, as amended; and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of

section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination or Statement of Recommended Practice : Accounting and Reporting by Charities have not been met or

the accounts have not been prepared in the accordance with the Charities SORP (FRS 102).

*Clifford C Palmer & Co*

**Clifford C Palmer & Co**  
Chartered Accountants  
61-67 Rectory Road  
Wivenhoe  
Colchester  
Essex  
CO7 9ES

12 November 2019

**CHALKHILL COMMUNITY CENTRE LIMITED**

**Statement of financial activities ( incorporating the income and expenditure account)  
for the year ended 31 March 2019**

	Notes	Unrestricted Funds £	Restricted Funds £	2019 Total £	2018 Total £
<b>Incoming resources</b>					
<i>Incoming resources from generating funds :</i>					
Voluntary income	2		11,787	11,787	3,950
CCC led activities	3	-		-	5,000
Hall hire	3	77,716		77,716	112,629
Miscellaneous income		<u>765</u>		<u>765</u>	
<b>Total incoming resources</b>		<u><b>78,481</b></u>	<u><b>11,787</b></u>	<u><b>90,268</b></u>	<u><b>121,579</b></u>
<b>Resources expended</b>					
Costs of generating voluntary income / CCC led activities costs		-	-	-	
Staff costs	5	36,658	5,929	5,929	4,083
Establishment costs		5,412	-	36,658	47,944
Motor and travelling expenses		3,089	-	5,412	2,972
Accountancy fees		1,440	-	3,089	1,414
Legal and professional fees		13,590	-	1,440	4,490
Communications and IT		603	-	13,590	24,703
Other office expenses		5,138	-	603	644
Telephone		910	-	5,138	8,243
Postage, packing and stationery		1,800	-	910	874
Service charges		28,404	-	1,800	910
Security		-	-	28,404	35,207
Depreciation	4	1,325	-	-	-
		<u>1,325</u>		<u>1,325</u>	<u>4,887</u>
<b>Total resources expended</b>		<u><b>96,389</b></u>	<u><b>5,929</b></u>	<u><b>102,298</b></u>	<u><b>136,351</b></u>
<b>Net incoming / (outgoing) resources for the year</b>		<u><b>(17,888)</b></u>	<u><b>5,858</b></u>	<u><b>(12,030)</b></u>	<u><b>(14,772)</b></u>
<b>Total funds brought forward</b>		<u><b>100,942</b></u>	<u><b>23,129</b></u>	<u><b>124,071</b></u>	<u><b>138,843</b></u>
<b>Total funds carried forward</b>		<u><b>83,054</b></u>	<u><b>28,987</b></u>	<u><b>112,041</b></u>	<u><b>124,071</b></u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.



**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Balance Sheet**  
**as at 31 March 2019**

	Notes	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	7	<u>3,973</u>	<u>5,298</u>
<b>Current assets</b>			
Debtors	8	5,216	-
Cash at bank and in hand		<u>104,915</u>	<u>122,644</u>
		110,131	122,644
<b>Creditors: amounts falling due within one year</b>	9	(2,063)	(3,872)
<b>Net current assets</b>		<u>108,068</u>	<u>118,772</u>
<b>Net assets</b>		<u>112,041</u>	<u>124,070</u>
<b>Funds</b>			
Unrestricted income funds	11	83,054	100,942
Restricted income funds	12	28,987	23,129
<b>Total funds</b>		<u>112,041</u>	<u>124,071</u>

The trustees' is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

  
Winston Henry  
Treasurer

Approved by the board on 11 November 2019

Registered number  
06011953

## CHALKHILL COMMUNITY CENTRE LIMITED

### 1 Notes to financial statements for the year ended 31 March 2019

#### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

##### 1.1. Basis of accounting

The financial statements have been prepared in accordance with the FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard) Charities SORP (FRS 102) and the Companies Act 2006.

##### 1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

##### 1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

##### 1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and office equipment 25% reducing balance basis

### 2 Voluntary income

	Restricted funds £	2019 Total £	2018 Total £
Grants receivable	11,787	11,787	3,950
	<u>11,787</u>	<u>11,787</u>	<u>3,950</u>

# **CHALKHILL COMMUNITY CENTRE LIMITED**

<b>3 Activities for generating funds</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2019 Total £</b>	<b>2018 Total £</b>
CCC led activities	-	-	-	5,000
Hall hire	<u>77,716</u>	-	<u>77,716</u>	<u>112,629</u>
	<u>77,716</u>	<u>-</u>	<u>77,716</u>	<u>117,629</u>

<b>4 Net incoming / (outgoing) resources for the year</b>	<b>2019 £</b>	<b>2018 £</b>
This is stated after charging:		
Depreciation of owned fixed assets	<u>1,325</u>	<u>4,887</u>

<b>5 Employment costs</b>	<b>2019 £</b>	<b>2018 £</b>
Salaries and wages	35,251	47,847
Other costs	<u>1,407</u>	<u>97</u>
Total	<u>36,658</u>	<u>47,944</u>

No employee received emoluments of more than £60,000 ( 2018 : None).

The average monthly number of employees (including trustees) during the year, calculated on the basis of full time equivalents, was as follows :

<b>2019 Number</b>	<b>2018 Number</b>
<u>2</u>	<u>2</u>

## **6 Taxation**

The charity's activities fall within the exemption afforded by the provisions of section 505 of the Taxes Act 1988 and section 256 of the Taxation of Chargeable Gains Act 1992. Accordingly no tax charges have arisen in the Charity.

## **7 Tangible fixed assets**

	<b>Fixtures, fittings &amp; equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2018	56,821	56,821
Additions	-	-
At 31 March 2019	<u>56,821</u>	<u>56,821</u>
<b>Depreciation</b>		
At 1 April 2018	51,523	51,523
Charge for the period	<u>1,325</u>	<u>1,325</u>
At 31 March 2019	<u>52,848</u>	<u>52,848</u>
<b>Net book value</b>		
At 31 March 2019	<u>3,973</u>	<u>3,973</u>
At 31 March 2018	<u>5,298</u>	<u>5,298</u>

# CHALKHILL COMMUNITY CENTRE LIMITED

<b>8 Debtors</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Trade debtors	4,022	
Prepayments	1,194	-
	<u>5,216</u>	<u>-</u>

<b>9 Creditors: amounts falling due within one year</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Other creditors	-	300
Accruals	2,063	3,572
Deferred Income	-	-
	<u>2,063</u>	<u>3,872</u>

<b>10 Analysis of net assets between funds</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Intangible fixed assets	3,973	-	3,973
Current assets	110,131	-	110,131
Current liabilities	(2,063)	-	(2,063)
	<u>112,041</u>	<u>-</u>	<u>112,041</u>
Net assets at 31 March 2019			

<b>11 Unrestricted funds</b>	<b>At 1 April 2018</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>At 31 March 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<u>100,942</u>	<u>78,481</u>	<u>(96,369)</u>	<u>83,054</u>

<b>12 Restricted funds</b>	<b>At 1 April 2018</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>At 31 March 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<u>23,129</u>	<u>11,787</u>	<u>(5,929)</u>	<u>28,987</u>

## 13 Trustees' expenses

During the period the charity paid Gloria Travers a trustee £ 1,462 for administrative expenses and reimbursement of incurred costs. (2018 : £484).

## 14 Going concern

The accounts have been prepared on the assumption that the company is able to carry on business as a going concern, which the directors consider appropriate having regard to the circumstances.

## 15 Company limited by guarantee

Chalkhill Community Centre Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Detailed profit and loss account**  
**for the year ended 31 March 2019**

	Unrestricted Funds £	Restricted Funds £	2019 Total £	2018 Total £
<b>Incoming resources</b>			-	-
Incoming resources from generating funds :				
Voluntary Income		11,787	11,787	3,950
CCC led activities	-		-	5,000
Hall hire	77,716		77,716	112,629
Miscellaneous Income	765		765	
<b>Total incoming resources</b>	<b>78,481</b>	<b>11,787</b>	<b>90,268</b>	<b>121,579</b>
<b>Resources expended</b>				
Costs of generating voluntary income / CCC led activities costs		5,929	5,929	4,083
Staff costs	36,658	-	36,658	47,944
Establishment costs	5,412		5,412	2,972
Motor and travelling expenses	3,089		3,089	1,414
Accountancy fees	1,440		1,440	4,490
Legal and professional fees	13,590		13,590	24,703
Communications and IT	603		603	644
Other office expenses	5,138		5,138	8,243
Telephone	910		910	874
Postage, packing and stationery	1,800		1,800	910
Service charges	26,404		26,404	35,207
Security	-		-	-
Depreciation	1,325	-	1,325	4,887
<b>Total resources expended</b>	<b>96,369</b>	<b>5,929</b>	<b>102,298</b>	<b>136,351</b>
<b>Net incoming / (outgoing) resources for the year</b>	<b>(17,888)</b>	<b>5,858</b>	<b>(12,030)</b>	<b>(14,772)</b>
<b>Total funds brought forward</b>	<b>100,942</b>	<b>23,129</b>	<b>124,071</b>	<b>138,843</b>
<b>Total funds carried forward</b>	<b>83,054</b>	<b>28,987</b>	<b>112,041</b>	<b>124,071</b>

**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Detailed profit and loss account**  
**for the year ended 31 March 2019**

	Unrestricted Funds £	Restricted Funds £	2019 Total £	2018 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds :			-	
Voluntary income		11,787	11,787	3,950
CCC led activities			-	5,000
Hall hire	77,716		77,716	112,829
Miscellaneous income	765		765	
<b>Total incoming resources</b>	<b>78,481</b>	<b>11,787</b>	<b>90,268</b>	<b>121,579</b>
<b>Resources expended</b>				
Costs of generating voluntary income / CCC led activities costs		5,929		
<b>Staff costs:</b>				
Wages and salaries	33,789			
Trustees expenses - GT	1,462			
Other	1,407			
	<b>36,658</b>	-		
<b>Establishment costs:</b>				
Rates & Water	0	0		
Repairs and maintenance	1,388			
Insurance	4,024			
	<b>5,412</b>	-		
<b>Motor and travelling expenses</b>				
Travel and subsistence	3,089			
Motor expenses	0			
	<b>3,089</b>	-		
<b>Accountancy fees</b>	1,440			
<b>Legal and professional costs:</b>				
Professional other	13,580			
<b>Communications and IT</b>				
Website / IT service charge	603			
<b>Other office expenses</b>				
Miscellaneous expense	3,029			
Office expenses	2,109			
	<b>5,138</b>	-		
<b>Telephone</b>	910			
<b>Postage, packing and stationery</b>				
Postage	61			
Stationery and printing	1,739			
	<b>1,800</b>	-		
<b>Service charges</b>	26,404			
<b>Security</b>	0			
<b>Depreciation</b>	1,325	0		
<b>Total resources expended</b>	<b>102,298</b>	<b>5,929</b>		
<b>Net incoming / (outgoing) resources for the year</b>	<b>(23,817)</b>	<b>5,858</b>		