

TM02

Termination of appointment of secretary



You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk


☒ **What this form is for**
You may use this form
to terminate the appointment of a
secretary (individual or corporate).

☐ **What this form is NOT for**
You cannot use this form
terminating the appointment
of a director. To do this, please
use TM01 'Termination of ap-
pointment of director'.

THURSDAY



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COMPANIES HOUSE

1	Company details	
Company number	6 0 1 1 6 0 7	→ Filling in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *
Company name in full	Cartric Limited	
2	Secretary's current details on the Register	
	Please give us the current appointment details of this secretary held on the public Register.	
Title*	N/a	
Full forename(s)	N/a	
Surname/Corporate name	C.C.S. Secretaries Limited	
3	Termination date^①	
Date of termination of appointment	d 1 d 8 m 1 m 2 y 2 y 0 y 0 y 9	
	① Only one secretary appointment can be terminated per form.	
4	Signature	
Signature	I am signing this form on behalf of the company. FOR AND ON BEHALF OF C.C.S. SECRETARIES LIMITED	
	Signature  X	
	AUTHORISED SIGNATORY This form may be signed by: Director ^② , Secretary, Person authorised ^② , Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor.	
	② Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership. ③ Person authorised Under either section 270 or 274 of the Companies Act 2006.	

C.C.S. SECRETARIES LIMITED
FOR AND ON BEHALF OF

AUTHORISED SIGNATORY

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have correctly entered the name of the secretary being terminated.
- ☐ You have included the date of termination.
- ☐ You have signed the form.



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS.
DX 481 N.R. Belfast 1.



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk