**COMPANY REGISTRATION NUMBER: 05991685** 

**CHARITY REGISTRATION NUMBER: 1117761** 

# Throughcare Housing & Support Ltd Company Limited by Guarantee Financial Statements 30 November 2017





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# **GARRATTS WOLVERHAMPTON LIMITED**

Chartered Accountants& statutory auditor 29 Waterloo Road Wolverhampton WV1 4DJ

# **Company Limited by Guarantee**

# **Financial Statements**

Year ended 30 November 2017

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# **Company Limited by Guarantee**

# **Trustees' Annual Report (Incorporating the Director's Report)**

## Year ended 30 November 2017

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the company for the year ended 30 November 2017.

#### Reference and administrative details

Registered charity name

Throughcare Housing & Support Ltd

**Charity registration number** 

1117761

Company registration number 05991685

Principal office and registered 11A Well Street

office

Hockely

Birmingham West Midlands B19 3BG England

#### The trustees

Mrs K Kaur (Director)

Mrs V J Hylton Mr E Olaiya Mr H Rodney Baron J Bhatti Mr R Bhardwaj S Irshad Mrs R Behal

(Appointed 1 May 2017) (Appointed 1 May 2017) (Appointed 1 May 2017) (Resigned 8 May 2017)

(Resigned 8 May 2017) (Resigned 8 May 2017) (Resigned 8 May 2017)

**Company secretary** 

Miss Louise Wallace

**Auditor** 

Garratts Wolverhampton Limited

Chartered Accountants & statutory auditor

29 Waterloo Road Wolverhampton WV1 4DJ

## Structure, governance and management

The company is registered as a private company limited by guarantee and not having a share capital.

The subscribers to the memorandum are the first members of the Charity but membership is open to other individuals or organisations who apply to the Charity and are approved by the directors.

Under charity law those persons having the general control and management of the administration of the Charity are deemed to be charity trustees.

## **Trustee Induction & Training**

Advice for Trustees published by the Charity Commission is given to new Trustees and new guidance is notified and made available to Trustees.

# **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued)

## Year ended 30 November 2017

#### Objectives and activities

The company operates as a charity to provide housing and support to disadvantaged members of the community.

#### **Public benefit**

The trustees, having considered s.17 of the Charities Act 2011, have satisfied themselves that they have complied with the duty to have regard to the Public Benefit guidance published by the Charity Commission. The activities and achievements of the charity are outlined throughout this trustees report and we believe demonstrate that the charity is providing public benefit.

## Achievements and performance

Over the last year, the company won a legal case against the local authority and has now had reinstatement of it's exempt status. This has led to an improvement in the company's financial standing and the Trustees aim to expanding the hostel and client base by an additional 30% by the end of the next financial year.

The company has already added more hostels to it's client base and aims to further increase this to reinstate it to its former sound financial standing. The company has developed the support department and has successfully housed and supported the majority of its clients this year through the "move on" programme into independent living. Throughcare has expanded its offering with the opening of hostels for unaccompanied asylum seeking minors and asylum seekers with the aim of providing housing and support. Throughcare has been in touch with various local authorities and has accommodation ready for use.

Throughcare continues to develop the West midlands consortium framework agreement with Staffordshire as lead council and has achieved an extension of this contract. Throughcare also continues to work with Birmingham Children services. The company has started the process of registering as a social landlord which will greatly improve outcomes for it's clients and customers.

#### **Financial review**

Throughcare continues to source for funds for its charitable activities from various funding bodies. It currently has pending applications with charitable trusts and foundations.

Throughcare won it's claim against the council regarding the removal of it's exempt status. This has led to substantial financial improvement and it continues to work to improve this arm of business, Throughcare continues to expand its business scope with the aim of continuing to progress and expand the services offered by the charity.

#### Reserves Policy

The Trustees review the reserves regularly to ascertain that Throughcare will continue in its charitable activities for the near future. The funds are in deficit due to a legal court case that is currently ongoing which the Trustees believe will be successful.

#### Plans for future periods

Throughcare is relocating its administration operation and has plans to open a resource centre to train more clients and staff and also to commence the existing apprenticeship programme in the next financial year. Throughcare also plans to expand the current 24 hour hostels, develop a service for unaccompanied asylum seeking minors and develop its other areas of business.

# **Company Limited by Guarantee**

Trustees' Annual Report (Incorporating the Director's Report) (continued)

# Year ended 30 November 2017

# Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 18 May 2018 and signed on behalf of the board of trustees by:

ValeneyHylton Mrs V Hylton Trustee

# **Company Limited by Guarantee**

# **Trustees' Responsibilities Statement**

#### Year ended 30 November 2017

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the company trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- · make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **Company Limited by Guarantee**

# Independent Auditor's Report to the Members of Throughcare Housing & Support Ltd

#### Year ended 30 November 2017

#### Opinion

#### Independent examiner's statement

In connection with my examination nothing has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
- proper accounting records are kept (in accordance with section 386 of the Companies Act 2006); and
- accounts are prepared which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

# **Company Limited by Guarantee**

# Independent Auditor's Report to the Members of Throughcare Housing & Support Ltd (continued)

#### Year ended 30 November 2017

#### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

# **Company Limited by Guarantee**

# Independent Auditor's Report to the Members of Throughcare Housing & Support Ltd (continued)

# Year ended 30 November 2017

# Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
  detecting a material misstatement resulting from fraud is higher than for one resulting from error,
  as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override
  of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the
  disclosures, and whether the financial statements represent the underlying transactions and
  events in a manner that achieves fair presentation.

# **Company Limited by Guarantee**

# Independent Auditor's Report to the Members of Throughcare Housing & Support Ltd (continued)

# Year ended 30 November 2017

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

J.T. Hitchen FCA (Senior Statutory Auditor)

For and on behalf of Garratts Wolverhampton Limited Chartered Accountants & statutory auditor

29 Waterloo Road Wolverhampton WV1 4DJ

18 May 2018

# **Company Limited by Guarantee**

Statement of Financial Activities (including income and expenditure account)

# Year ended 30 November 2017

		20 Unrestricted	2016	
	Note	funds	Total funds £	Total funds
Income and endowments Charitable activities	5.	375,688	. 375,688	428,764
Total income	•	375,688	375,688	428,764
Expenditure Expenditure on charitable activities	6,7	386,295	386,295	450,141
Total expenditure		386,295	386,295	450,141
Net expenditure and net movement in funds	•	(10,607)	(10,607)	(21,377)
Reconciliation of funds Total funds brought forward		(90,960)	(90,960)	(69,583)
Total funds carried forward		(101,567)	(101,567)	(90,960)

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# **Company Limited by Guarantee**

# **Statement of Financial Position**

# **30 November 2017**

		201	7	2016
	Ņote	3	£	£
Fixed Assets				440
Tangible fixed assets	12		· · · · · · · · · · · · · · · · · · ·	· 116 ·
Creditors: amounts falling due within one year	14	101,567	•	91,076
Net Current Liabilities			101,567	91,076
<b>Total Assets Less Current Liabilities</b>	-		(101,567)	(90,960)
Net Liabilities			(101,567)	(90,960)
		•		
Funds of the Charity Unrestricted funds			(101,567)	(90,960)
Total charity funds	16		(101,567)	(90,960)
I Otal Charity lunus	10		(101,507)	(30,300)

For the year ending 30 November 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

## Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 18 May 2018, and are signed on behalf of the board by:

Mrs K Kaur (Director) Director

# **Company Limited by Guarantee**

# **Statement of Cash Flows**

# Year ended 30 November 2017

	•	Note	2017 £	2016 £
Cash Flows from Operating Activities Net expenditure			(10,607)	(21,377)
Adjustments for: Depreciation of tangible fixed assets Accrued income			116 (71)	257 -
Changes in: Trade and other creditors			10,820	16,048
Cash generated from operations			258	(5,072)
Net cash from/(used in) operating activities			258	(5,072)
Net Increase/(Decrease) in Cash and Cash Eq Cash and Cash Equivalents at Beginning of Y			258 (4,804)	(5,072) 268
Cash and Cash Equivalents at End of Year		13	(4,546)	(4,804)

# **Company Limited by Guarantee**

#### **Notes to the Financial Statements**

#### Year ended 30 November 2017

#### 1. General information

The company is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 11A Well Street, Hockely, Birmingham, West Midlands, B19 3BG, England.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

## Incoming resources

Incoming resources are recognised in the year to which they relate. Incoming resources are recognised in the year to which they relate.

## **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

## Going concern

There are no material uncertainties about the charity's ability to continue.

#### **Transition to FRS 102**

The entity transitioned from previous UK GAAP to FRS 102 as at 1 December 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 19.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amount reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

#### Year ended 30 November 2017

## 3. Accounting policies (continued)

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
  contracted service. This is classified as unrestricted funds unless there is a contractual
  requirement for it to be spent on a particular purpose and returned if unspent, in which case
  it may be regarded as restricted.

# **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

#### Year ended 30 November 2017

#### 3. Accounting policies (continued)

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
  activities that further its charitable aims for the benefit of its beneficiaries, including those
  support costs and costs relating to the governance of the charity apportioned to charitable
  activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment

20% straight line

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

## **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 30 November 2017

#### 3. Accounting policies (continued)

#### Impairment of fixed assets (continued)

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the company are assigned to those units.

#### **Financial instruments**

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 30 November 2017

## 3. Accounting policies (continued)

## **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

## 4. Limited by guarantee

The company is registered as a private company limited by guarantee and not having a share capital.

#### 5. Charitable activities

	Unrestricted	<b>Total Funds</b>	Unrestricted	Total Funds
·	Funds	2017	Funds	2016
	£	£	£	£
Local authority/Childrens Services	•			
contract payments	375,630	375,630	423,973	423,973
Other Contracts	58	58	4,791	4,791
	375,688	375,688	428,764	428,764

## 6. Expenditure on charitable activities by fund type

	Unrestricted	<b>Total Funds</b>	Unrestricted	Total Funds
	Funds	2017	Funds	2016
	£	£	£	£
Activity type 1	134,067	134,067	166,693	166,693
Support costs	252,228	252,228	283,448	283,448
	386,295	386,295	450,141	450,141

# 7. Expenditure on charitable activities by activity type

		Activities	•		
	N.F.	undertaken -		Total funds	Total fund
		directly Si	upport costs	2017	2016
		£	£	£	£
Activity type 1		134,067	249,826	383,893	447,741
Governance costs			2,402	2,402	2,400
		134,067	252,228	386,295	450,141

**Company Limited by Guarantee** 

Notes to the Financial Statements (continued)

Year ended 30 November 2017

8. Analysis of support costs

	Analysis of support costs activity	Analysis of support costs activity	Analysis of support costs activity	Analysis of support costs activity	Analysis of support costs activity		
	1	2	á	4	5	Total 2017	Total 2016
	£	£	£	£	£	3 .	£
Staff costs	160,069	6,353	348			166,770	_
Premises	20,200	18,142	· · -	_	·	38,342	-
General office	11,926	6,450	_	-	-	18,376	_
Support costs - Other costs type 1	18,596	4,999	116	2,641	1,490	27,842	-
	210,791	35,944	464	2,641	1,490	251,330	

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

## Year ended 30 November 2017

## 9. Net expenditure

Net expenditure is stated after charging/(crediting):		
	2017	2016
	£	£
Depreciation of tangible fixed assets	116	257

#### 10. Staff costs and emoluments

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2017 £	2016 £
Wages and salaries	160,069	189,839
Social security costs	6,353	7,062
Employer contributions to pension plans	348	<u> </u>
	166,770	196,901

The average head count of employees during the year was 17 (2016: 17). The average number of full-time equivalent employees during the year is analysed as follows:

	•			2017	2010
		·		No	No
Number of staff				17	17
			•		

No employee received employee benefits of more than £60,000 during the year (2016: Nil).

# 11. Trustee remuneration and expenses

No employee received remuneration of more than £60,000 during the year.

#### 12. Tangible fixed assets

	Equipment £	Total £
Cost At 1 December 2016 and 30 November 2017	3,595	3,595
<b>Depreciation</b> At 1 December 2016 Charge for the year	3,479 116	3,479 116
At 30 November 2017	3,595	3,595
Carrying amount At 30 November 2017	·	_
At 30 November 2016	116	116

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued):

## Year ended 30 November 2017

# 13. Cash and cash equivalents

•	Cash and cash equivalents comprise the following:		
		2017	2016
	Bank overdrafts	(4,546)	(4,804)
14.	Creditors: amounts falling due within one year		
		2017	2016
		£	£
	Bank loans and overdrafts	4,546	4,804
	Accruals and deferred income	1,539	1,610
	Social security and other taxes	64,767	60,576
	Other creditors	30,715	24,086
		101,567	91,076

## 15. Pensions and other post retirement benefits

## **Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £348 (2016: £Nil).

# 16. Analysis of charitable funds

## **Unrestricted funds**

	At			At
	1 December 2		30	November
	016	Income	Expenditure	2017
	£	£	£	£
General funds	(90,960)	375,688	(386,295)	(101,567)
· ·				

## 17. Analysis of net assets between funds

	Unrestricted	Total Funds	Total Funds
	Funds	2017	2016
•	£	£	£
Tangible fixed assets		, <del>-</del>	114
Defined benefit pension	(101,567)	(101,567)	
Net liabilities	(101,567)	(101,567)	114

# 18. Related parties

The company was under the control of Mrs K Kaur (Director), during the current and previous year.

# **Company Limited by Guarantee**

Notes to the Financial Statements (continued)

# Year ended 30 November 2017

# 19. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The company transitioned to FRS 102 on 1 December 2015.

No transitional adjustments were required in the retained funds or income or expenditure for the year.

**Company Limited by Guarantee** 

**Management Information** 

Year ended 30 November 2017

The following pages do not form part of the financial statements.

# **Company Limited by Guarantee**

# **Detailed Statement of Financial Activities**

# Year ended 30 November 2017

	2017 £	2016 £
Income and endowments		
Charitable activities	•	
Local authority/Childrens Services contract payments	375,630	423,973
Other Contracts	58	4,791
	375,688	428,764
<b>-</b>		400.704
Total income	375,688	428,764
Expenditure	. •	
Expenditure on charitable activities		
Wages and salaries	160,069	189,839
Employer's NIC	6,353	7,062
Pension costs	348	_
Rent	20,200	17,833
Rates and water	2,262	1,767
Light and heat	18,142	27,716
Insurance	18,595	16,904
Motor vehicle expenses	4,999	3,827
Legal and professional fees	2,402	2,700
Telephone	11,926	11,924
Other office costs	6,450	11,963
Depreciation	116	257
Rentals Paid and Sundry Costs	126,766	146,447
Repairs and Bank Charges	7,667	11,902
	386,295	450,141
Total expenditure	386,295	450,141
Total Oxponence		
Net expenditure	(10,607)	(21,377)

# **Company Limited by Guarantee**

# **Notes to the Detailed Statement of Financial Activities**

# Year ended 30 November 2017

	•	2017	2016
		£	£
Expenditure on charitable activities	• • •	• •	*
Activity type 1		• . •	•
Activities undertaken directly			
Direct charitable activity 1 - rates & water		2,262	1,767
Direct charitable activity 1 - light & heat		1,500	14,037
Property rentals paid		124,128	141,099
Property repairs and maintenance		6,177	9,790
		134,067	166,693
Support costs	•		<del></del> .
Support costs Support charitable activity 1 - wages/salaries		160,069	189,839
Support charitable activity 1 - employer's NIC	• • • • • • • • • • • • • • • • • • • •	6,353	7,062
Support charitable activity 1 - pension costs	•	348	-,,002
Support charitable activity 1 - Office rent and rates		20,200	17,833
Support charitable activity 1 - light & heat	•	16,642	13,679
Support charitable activity 1 - insurance		18,595	16,904
Support charitable activity 1 - motor expenses and travel	•	4,999	3,827
Support charitable activity 1 - legal and professional fees		.,	300
Support charitable activity 1 - telephone		11,926	11,924
Support charitable activity 1 - stationary and postage		6,450	11,963
Support charitable activity 1 - depreciation		116	257
Support charitable activity 1 - sundry expenses		2,638	5,348
Support charitable activity 1 - bank charges		1,490	2,112
		249,826	281,048
		249,620	201,040
Governance costs			
Governance costs - accountancy fees		2,402	2,400
Expenditure on charitable activities		386,295	450,141
•			