# THROUGHCARE HOUSING & SUPPORT LTD

# **COMPANY LIMITED BY GUARANTEE**

# Unaudited Financial Statements

**30 November 2013** 

**Charity Number 1117761** 

## **GARRATTS WOLVERHAMPTON LIMITED**

Chartered Accountants 29 Waterloo Road Wolverhampton WV1 4DJ



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## **Financial Statements**

# Year ended 30 November 2013

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### **Trustees Annual Report**

#### Year ended 30 November 2013

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 30 November 2013.

### Reference and administrative details

Registered charity name

Throughcare Housing & Support Ltd

Charity registration number

1117761

Company registration number

05991685

**Registered office** 

164B Oxhill Road Handsworth Wood Birmingham B21 8EP

#### The trustees

The trustees who served the company during the period were as follows:

Mrs K Kaur (Director) Baron J Bhatti Mr R Bhardwaj Miss S Rashid Mrs R Behal

**Secretary** 

Miss Louise Wallace

### Structure, governance and management

The company is registered as a private company limited by guarantee and not having a share capital.

The subscribers to the memorandum are the first members of the Charity but membership is open to other individuals or organisations who apply to the Charity and are approved by the directors.

Under charity law those persons having the general control and management of the administration of the Charity are deemed to be charity trustees.

### Objectives and activities

The company operates as a charity to provide housing and support to disadvantaged members of the community.

### **Trustees Annual Report** (continued)

#### Year ended 30 November 2013

#### Achievements and performance

Over the last year, the company has expanded greatly within 24 hour hostels. A further three 24 hour hostels supporting 16-18 year old females were opened.

Throughcare was also successful in joining the West Midlands Consortium framework agreement with Staffordshire as lead council for the provision of support and accommodation to 16-17 year olds in various tiers. This has led to an increase in the influx of clients in and out of 24 hour hostels.

Throughcare will also be housing and supporting vulnerable clients in Walsall later in 2014. There is a new project planned for young people aged 18+ leaving care to be housed and supported to move on. The company has also facilitated the "move on programmes" for approximately forty clients who have moved on from the hostels to independent living. The company has also recruited more staff in the last year.

#### Financial review

Throughcare continues to source for funds for its charitable activities from various funding bodies.

Throughcare is also attempting to improve its financial position by expanding its business base and re-investing the funds into the charity for the promotion of its objectives.

Although financially it has been a difficult year with cut backs from the Council, Throughcare is expanding its business scope with the aim of continuing to progress the charity.

#### Plans for future periods

Throughcare plans to move office and open a resource centre to train more clients and staff, and also to commence the exisiting apprenticeship programme in the next financial year. Throughcare also plans to expand the current 24hour hostels to at least three by the end of the year, and another six hostels for young people aged 18+ in care.

### Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Registered office: 164B Oxhill Road Handsworth Wood Birmingham B21 8EP Signed by order of the trustees

MISS LOUISE WALLACE Company Secretary

9 June 2014

# Independent Examiner's Report to the Trustee of Throughcare Housing & Support Ltd

### Year ended 30 November 2013

I report on the accounts of the company for the year ended 30 November 2013 which are set out on pages 5 to 10.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of Throughcare Housing & Support Ltd for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination nothing has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
- proper accounting records are kept (in accordance with section 386 of the Companies Act 2006); and
- accounts are prepared which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner's Report to the Trustee of Throughcare Housing & Support Ltd (continued)

Year ended 30 November 2013

J.T. HITCHEN FCA

Independent examiner

Garratts Wolverhampton Limited

**Chartered Accountants** 

29 Waterloo Road

Wolverhampton

WV1 4DJ

9 June 2014

# Statement of Financial Activities (Incorporating the Income and Expenditure Account)

### Year ended 30 November 2013

	Total Funds 2013		Total Funds 2012
	Note	£	£
Incoming Resources			
Incoming resources from charitable activities	2	717,358	634,442
<b>Total Incoming Resources</b>		717,358	634,442
Resources Expended			
Charitable activities	3/4	(761,812)	(628,162)
Governance costs	5	(1,499)	(1,441)
Total Resources Expended		(763,311)	(629,603)
Net (Outgoing)/Incoming Resources for the Year/Net			
(Expenditure)/Income for the Year	6	(45,953)	4,839
Reconciliation of Funds			
Total funds brought forward		41,028	36,188
Total Funds Carried Forward		(4,925)	41,027

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

#### **Balance Sheet**

### **30 November 2013**

	2013			2012
	Note	£	£	£
Fixed Assets Tangible assets	8		1,349	2,068
Current Assets Cash at bank		3,640		89,618
Creditors: Amounts falling due within one year	9	(9,914)		(50,658)
Net Current (Liabilities)/Assets			(6,274)	38,960
Total Assets Less Current Liabilities			(4,925)	41,028
Net (Liabilities)/Assets			(4,925)	41,028
Funds				
Unrestricted income funds	10		(4,925)	41,028
<b>Total Funds</b>			(4,925)	41,028

For the year ended 30 November 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the trustee and authorised for issue on the 9 June 2014 and are signed on their behalf by:

MRSK KAUR (DIRECTOR)

Company Registration Number: 05991685

### **Notes to the Financial Statements**

### Year ended 30 November 2013

### 1. Accounting policies

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

#### Fixed assets

All fixed assets are initially recorded at cost.

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment - 20% straight line

### 2. Incoming resources from charitable activities

	Unrestricted	<b>Total Funds</b>	Total Funds
	Funds	2013	2012
	£	£	£
Local authority/Childrens Services contract payments	681,014	681,014	616,288
Sandwell Council Contracts	4,326	4,326	15,277
Other Contracts	32,018	32,018	2,877
	717,358	717,358	634,442

### 3. Costs of charitable activities by fund type

	Unrestricted	<b>Total Funds</b>	Total Funds
	Funds	2013	2012
	£	£	£
Provision of housing	439,130	439,130	398,662
Support costs	322,682	322,682	229,500
	761,812	761,812	628,162

### 4. Costs of charitable activities by activity type

Activities			
undertaken	Support	<b>Total Funds</b>	Total Funds
directly	costs	2013	2012
£	<b>.£</b>	£	£
439,130	322,682	•	628,162
	undertaken directly £	undertaken directly costs £ £ 439,130 322,682	undertaken directly         Support costs         Total Funds           £         £         £           439,130         322,682         761,812

## **Notes to the Financial Statements**

### Year ended 30 November 2013

### 5. Governance costs

	Accountancy fees	Unrestricted Funds £ 1,499	Total Funds 2013 £ 1,499	Total Funds 2012 £ 1,441
6.	Net (outgoing)/incoming resources for the year			
	This is stated after charging:		2013 £	2012 £
	Depreciation		719	517
7.	Staff costs and emoluments			
	Total staff costs were as follows:			
			2013 £	2012 £
	Wages and salaries		245,746	164,495
	Social security costs		13,222	8,855
			258,968	173,350
	Particulars of employees:			
	The average number of employees during the ye equivalents, was as follows:	ear, calculated	on the basis	of full-time
			2013	2012
			No	No
	Number of staff		19	14

No employee received remuneration of more than £60,000 during the year (2012 - Nil).

## **Notes to the Financial Statements**

# Year ended 30 November 2013

## 8. Tangible fixed assets

					Equipment £
	Cost At 1 December 2012 and 30 N	lovember 2013			3,595
	Depreciation At 1 December 2012 Charge for the year				1,527 719
	At 30 November 2013				2,246
	Net Book Value At 30 November 2013				1,349
	At 30 November 2012				2,068
9.	Creditors: Amounts falling d	ue within one year			
	PAYE and social security Other creditors Accruals	·		2013 £ 7,931 374 1,609 9,914	2012 £ 5,670 - 44;988 50,658
10.	Unrestricted income funds				
		Balance at 1 December 2012 £	Incoming resources	resources £	Balance at 80 November 2013
	General Funds	41,028	717,358	(763,311)	(4,925)
11.	Analysis of net assets between	n funds			
			Tangible fixed assets £	Net current assets/ (liabilities)	Total £
	Unrestricted Income Funds		1,349	(6,274)	(4,925)
	<b>Total Funds</b>		1,349	(6,274)	(4,925)

### **Notes to the Financial Statements**

## Year ended 30 November 2013

## 12. Company limited by guarantee

The company is registered as a private company limited by guarantee and not having a share capital.