

Media Community Network Limited
(A company limited by guarantee)

**Report and Financial Statements
for the Period Ended 31 October 2007**

**Charity number 1123545
Company number 5953001**

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Media Community Network Limited
(A company limited by guarantee)

Legal and Administrative Information

Charity Name: Media Community Network Limited
Charity registration number: 1123545
Company registration number: 5953001
Registered Office: 15 Cromford Road, London, SW18 1NZ

Directors

Michael Wolkind QC	Chair (appointed 5 June 2008)
Claire Lawrence	Secretary (appointed 2 October 2006)
James Haddock ACA	Treasurer (appointed 2 October 2006)
Aidan Sheridan	(appointed 2 October 2006)
Fiona O'Malley	(appointed 2 October 2006)
Lucy Garrett	(appointed 2 October 2006)

Senior Management

Laverne Hunt Operations Director & Founder

Bankers

Co-operative Bank, P.O. Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

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Media Community Network Limited

Report of the Directors for the period ended 31 October 2007

The Directors present their report and financial statements for the period ended 31 October 2007.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 2 October 2006 and registered as a charity on 9 April 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law.

As is appropriate for an organisation at an early stage of development, the directors are drawn from traditional professions (law and accountancy) and the world of education. As the charity develops the directors would expect to adopt a formal review process for the directors in order to ensure the mix of skills and experience remains appropriate.

In the interests of good corporate governance, the charity's founder has not been appointed as a director.

Director Induction and Training

Most directors are already familiar with the responsibilities of charity trustees and all have access to the Secretary (a solicitor) should they have questions. All directors receive a copy of the Charity Commission booklet on Trustee Director responsibilities.

Risk Management

The Directors are aware of the need for formal risk management procedures but given the early stage of the organisation have focussed on the key risks of:

- child protection, where a standard child protection policy has been introduced;
- internal financial control, where the Operations Director who is responsible for incurring the majority of expenditure is not a cheque signatory; and
- access to future funding, where the directors have engaged a specialist consultancy firm to assist with grant applications to funding bodies.

Organisational Structure

The Directors are responsible for the strategic direction and policy of the charity while day to day Operational control is delegated to the Founder who is responsible for the provision of the services.

In the initial stages of the Company's development, the directors met periodically as required. Following the commencement of the first project in September 2007 directors met more or less monthly but as a result of the reduced level of activity for 2008 / 9 the directors have reverted to meeting as required.

Related Parties

There are currently no related parties other than the Directors and the Founder.

Objectives and Activities

The company's objects and principal activities are to promote and advance the education of the public, particularly but not exclusively young people, in drama, music, the media and the arts in general, to help them develop their capabilities or improve relationships, so that they may enhance their roles as individuals and members of society.

The main objectives and activities for the period were the identification, organisation and commencing delivery of the first pilot project with Goldwyn School in Kent.

Achievements and Performance

The main area of charitable activity is the provision of film projects to youth groups. Following receipt of a grant from the South East London Foundation ("SELF"), the company has successfully run two projects one during and immediately after the period being reported on and one in Spring 2008.

Financial Review

Against the backdrop of limited resources and insecurities over funding, it has continued to be difficult to plan or develop projects. In particular the reliance on the Operation Director and Founder's continuing ability to provide substantial amounts of unpaid time is a major concern. The preliminary nature of the charity's activities resulted in a deficit in its first period of operation.

Principal Funding Sources

The principal funding source for the charity in the period was a grant from SELF which was banked after the period end but has been recorded as a debtor in the financial statements. Going forward the directors have engaged a specialist consultancy firm to assist with grant applications to funding bodies (the cost being met by specific donations) and there are encouraging signs of interest in new projects from various youth organisations and schools.

Investment Policy

None of the charity's funds are currently available for long term investment.

Reserves Policy

The Directors believe that the charity is not currently in a position to retain reserves other than those arising from timing differences between receipt and application of funding.

Plans for Future Periods

Subject to the availability of funding, the charity plans to expand the number of projects it runs and is looking to build long term relationships with both "customers" (schools and youth groups) and funding bodies.

Responsibilities of the Directors

Company law requires the Directors to prepare financial statements for each financial period which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial period. In preparing those financial statements, the directors should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Directors

Directors, who are trustees for the purpose of charity law, who served during the period and up to the date of this report are set out on page 2.

Basis of preparation

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

The charity's income in the period was less than £10,000 and so the Company is not required to have the financial statements audited or independently reviewed.

Approved on ^{2 APRIL 2009} ~~xxx~~ by James Haddock and Claire Lawrence who had been authorised so to do by the directors on 23 July 2008.

A handwritten signature in black ink, appearing to read 'CL Lawrence', written over a circular stamp or seal.

Claire Lawrence
Director & Secretary

Media Community Network Limited
Statement of Financial Activities (including Income & Expenditure Account)
for the period ended 31 October 2007

	Notes	Unrestricted Funds 2007 £	Restricted Funds 2007 £	Total Funds 2007 £
Incoming resources				
Incoming resources from generated funds:				
Voluntary income (donations and grants)		-	7,000	7,000
Total incoming resources		-	7,000	7,000
Resources expended				
Charitable activities	4	(2,849)	-	(2,849)
Total resources expended		(2,849)	-	(2,849)
Net movement in funds		(2,849)	7,000	4,151
Reconciliation of funds				
Total funds brought forward		-	-	-
Total funds carried forward	10	(2,849)	7,000	4,151

The statement of financial activities includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

Media Community Network Limited
Balance Sheet as at 31 October 2007

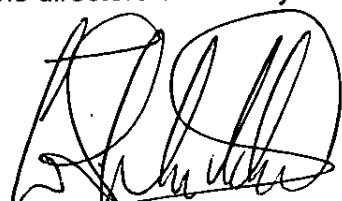
	Notes	Unrestricted Funds 2007 £	Restricted Funds 2007 £	Total Funds 2007 £
Fixed Assets				
Tangible assets	6	578	-	578
		578	-	578
Current Assets (Liabilities)				
Debtors	7	-	7,000	7,000
Creditors: amounts falling due within one year	8	(1,000)	-	(1,000)
Net Current (Liabilities) Assets		(1,000)	7,000	6,000
Total assets less current liabilities		(422)	7,000	6,578
Creditors: amounts falling due after more than one year	9	(2,427)	-	(2,427)
Net (Liabilities) Assets		(2,849)	7,000	4,151
Unrestricted funds	10	(2,849)	-	(2,849)
Restricted funds	10	-	7,000	7,000
Total funds		(2,849)	7,000	4,151

For the period ended 31 October 2007 the company was entitled to exemption under section 249A(1) of the Companies Act 1985. Members have not required the company to obtain an audit in accordance with section 249B(2) of the Companies Act 1985. The directors acknowledge their responsibility for:

- (a) ensuring the company keeps accounting records which comply with section 221; and
- (b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period, and of its profit or loss for the financial period, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company;

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved on 2 April 2009 by James Haddock and Claire Lawrence who had been authorised so to do by the directors on 23 July 2008.


James Haddock ACA
Director and Treasurer

1) Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period and in the preceding period.

a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 1985 and the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005.

b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

2) Governance costs

There were no material governance costs in the period.

3) Trustees and employees

The trustees received neither remuneration nor reimbursement of expenses for their services during the period.

The trustees of the charity are not covered by indemnity insurance.

The Trust has no employees but provides its courses by using the services of specialist sub-contractors including the Founder.

4) Related party transactions

Laverne Hunt, the Founder, has incurred various costs on behalf of the charity which have not yet been reimbursed and the outstanding balance is shown as a Creditor due after more than one year because Laverne has agreed not to require reimbursement until the charity has sufficient funds. There were no other related party transactions requiring disclosure.

5) Taxation

The Trust is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

Media Community Network Limited**Notes forming part of the Financial Statements for the period ended 31 October 2007****6) Tangible assets**

	Cost £	Depreciation £	Total £
Website	800	(222)	578

The website is being depreciated over two years and the charge for the period is £222..

7) Debtors

	Total £
SELF Grant	7,000

8) Creditors: amounts falling due within one year

	Total £
Accrued course costs	1,000

9) Creditors: amounts falling due after one year

	Total £
Amounts due to Founder (see note 4 above)	2,427

10) Funds

Restricted funds comprise the Projects Fund which is held for the operation of projects for which specific funding has been received.

The unrestricted deficit of the charity at the 31 October 2007 amounted to £2,849, principally represented by amounts due to the Founder.

11) Post-balance sheet events

Since the period end the Company has utilised the SELF grant to provide a course in Southwark. This resulted in various monies becoming due to the Founder in connection with her professional services which she has kindly allowed to be used to fund the other course delivered in the period.