In accordance with Rule 3.41 of the Insolvency (England & Wales) Rules 2016.

AM07

Notice of creditor's decision on administrator's proposals



COMPANIES HOUSE **Company details** Filling in this form Company number Please complete in typescript or in bold black capitals. Company name in full **EXTRA WINDOWS LIMITED** Administrator's name Full forename(s) STEVEN: JOHN Surname **PARKER** Administrator's address Building name/number Street **RADIAN COURT KNOWLHILL** Post town MILTON KEYNES County/Region **Postcode** M K 5 8 Country Administrator's name • Other administrator Full forename(s) TREVOR JOHN Use this section to tell us about Surname **BINYON** another administrator. Administrator's address @ Other administrator Building name/number 1 Use this section to tell us about Street **RADIAN COURT** another administrator. **KNOWLHILL** Post town **MILTON KEYNES** County/Region Postcode 5 Country

6	Purpose of procedure or meeting	
	Approval of the Joint Administrators' proposals	
1		
7	Description of procedure or meeting®	
	Virtual meeting	Whether it was a virtual or physical meeting, some other decision procedure (please describe), or deemed consent.
8	Address of meeting	
	If a meeting was held at a physical location, give the address below.	1
Building name/number		
Street		
Post town		
County/Region		
Postcode		
 Country		·

9	Other platform for decision procedure or meeting •	
	Conference call	● If a meeting was not held at (or the decision procedure was not undertaken at) a physical location, tell us what means were used—for example email, videolink
10	Meeting	
	If a meeting was held was the required quorum met? ☑ Yes □ No	
11	Details of creditors' decisions	
	Details of decisions including any modifications to the proposals approved by the creditors are as follows:	
	Modifiications to proposals were made and approved	•
	No creditors' committee was formed	
	Details of any receivations percent	
12	Details of any resolutions passed	**************************************
	Give details of any resolutions which were passed.	
,	See attached Record of Decision	
· , · , · , · , · , · , · , · , · , · ,		•

13	Date and time of decision made or res	colution nassed	
Date	d 2 d 8 m 0 m 5 y 2 y 0 y 2 y 0) -)	
Time	1 0 : 0 mo	•	
14	Sign and date		
Administrator's signature	Signature X	×	
Signature date		<u>-</u>	ſ

Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	All information on this form will appear on the public record.
Contact name	☑ Where to send
Company name	You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:
Address	The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.
Post town County/Region Postcode	
Country	<i>i</i> Further information
DX Telephone	For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk
✓ Checklist We may return forms completed incorrectly or with information missing. Please make sure you have remembered the following: □ The company name and number match the information held on the public Register. □ You have signed the form.	This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Extra Windows Limited (in Administration)

Record of Voting at the Creditors' Meeting Held on 28 May 2020

The following decisions were put forward by the Joint Administrators for creditors' consideration:

- 1 That the Joint Administrators' Statement of Proposals be approved.
- 2 That a Creditors' Committee be established if sufficient nominations are received by 27 May 2020 and those nominated are willing to be members of a Committee.
- That the Joint Administrators be discharged from liability in respect of any action undertaken by them pursuant to Paragraph 98 of Schedule B1 of the Act, such discharge to take effect when the appointment of Joint Administrators ceases to have effect, as defined by the Act, unless the court specifies a time.
- 4 That the Joint Administrators' fees be fixed by reference to the time given by them and their staff in attending to matters arising in the Administration, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken.
- 5 That the Joint Administrators be authorised to recover all Category 2 disbursements, calculated on the bases detailed in Opus Restructuring LLP's summary.
- 6 That the unpaid pre-Administration costs set out in the Joint Administrators' Proposal be approved.

The following decisions were put forward by Mr Stratford Hamilton PCR LLP and Mr Ian Defty of CVR Global LLP:

- 7 That the Joint Administrators proposals be varied with the resolutions outlined below.
- That the Joint Administrators fees be fixed by time given by them and their staff in attending to matters arising in the Administration, such time to be charged'at an hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken capped at £10,000.00.
- 9 That the Joint Administrators Pre Appointment costs of £23,895.00 be approved.
- 10 The Company exit administration into Creditors Voluntary Liquidation on or before the 30 June 2020 with Stratford Hamilton of PCR LLP and Ian Defty of CVR Global LLP being appointed as Joint Liquidators.
- 11 That the Legal Fees of Bird and Bird LLP and Agents Fees of Lambert Smith Hampton as outlined in the Administrators Proposals are approved.
- 12 That the Joint Administrators be discharged from liability in respect of any action undertaken by them pursuant to Paragraph 98 of Schedule B1 of the Act, such discharge to take effect when the appointment of Joint Administrators ceases to have effect, as defined by the Act, unless the court specifies a time.
- 13 That the Joint Administrators be authorised to recover all Category 2 disbursements, calculated on the bases detailed in Opus Restructuring LLP's summary.

The following creditors voted (in person or by proxy):

Resolutions put forward by the Joint Administrators:

Ref.	Creditor.	Claim ¹ £	How Voted	Decision 1	Decision 2	Decision 3	Decision 4	Decision 5	Decision 6
1	Nicholas Hewitson	50,000.00	In person	For	For	For	For	For	For
2	Libiris Limited	175,086.74	By proxy	Against	Against	For _	Against	For	For
3 ·	John Chapman	36,319.56	By proxy	Against	Against	For	Against	For	For
4	Ólympic Installations Limited t/a Olympic Glass	23,615.83	By proxy	Against	Against .	For	Against	For	For
5	Louise Lawrence	3,346.60	By proxy	Against	Against	For	Against	· For	For
	Total Claims	288,368.73		,		•			
	Votes in Favour			17.34%	17.34%	100.00%	17.34%	100.00%	100.00%
	Outcome of Decision			Rejected	Rejected	Approved	Rejected	Approved	Approved

Resolutions put forward by Mr Stratford Hamilton PCR LLP and Mr Ian Defty of CVR Global LLP:

Ref.	Creditor	Claim ¹ £	How Voted	Decision 7	Decision 8	Decision 9	Decision 10	Decision 11	Decision 12	Decision 13
1	Nicholas Hewitson	50,000.00	In person	Did not vote	Did not vote	Did not vote	Did not vote	Did not vote	Did not vote	Did not vote
2	Libiris Limited	175,086.74	Ву ргоху	For	For	For	For	For	For	For
3 ·	John Chapman	36,319.56	By proxy	For	. For	For	For	For	For	For
4	Olympic Installations Limited t/a Olympic Glass	23,615.83	By proxy	For	For	For	For	For.	For	For
5	Louise Lawrence	3,346.60	By proxy	For -	For	For	For	For	For	For
	Total Claims	288,368.73								
	Votes in Favour			100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
:	Outcome of Decision			Approved	Approved	Approved	Approved	Approved	Approved	Approved

¹ Note: a claim form MUST have been received by the deadline in order for the vote to count. Claim forms submitted prior to the Notice of Decision Procedure count for these purposes.

Proofs of debt and voting instructions are attached to this Record of Voting.

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Steven John Parker Chair

28 May 2020