

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 5 7 8 8 1 0 8

Company name in full Sphera Pharm Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) VIRGIL HARSHAM

Surname LEVY

3 Liquidator's address

Building name/number 1 BEASLEY'S YARD

Street 126 HIGH STREET

Post town UXBRIDGE

County/Region MIDDLESEX

Postcode U B 8 1 J T

Country UNITED KINGDOM

4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator

Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

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Period of progress report

From date

^d 0 ^d 3 ^m 0 ^m 3 ^y 2 ^y 0 ^y 2 ^y 1

To date

^d 0 ^d 2 ^m 0 ^m 3 ^y 2 ^y 0 ^y 2 ^y 2

7

Progress report


☒ The progress report is attached

8

Sign and date

Liquidator's signature

Signature

X 

X

Signature date

^d 2 ^d 2 ^m 0 ^m 4 ^y 2 ^y 0 ^y 2 ^y 2

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	ROCHELLE KARUNARATNE
Company name	LA BUSINESS RECOVERY LTD
Address	1 BEASLEY'S YARD
	126 HIGH STREET
Post town	UXBRIDGE
County/Region	MIDDLESEX
Postcode	U B 8 1 J T
Country	UNITED KINGDOM
DX	
Telephone	01895819460

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

SPHERA PHARM LIMITED
(IN MEMBERS' VOLUNTARY LIQUIDATION)

LIQUIDATOR'S ANNUAL REPORT TO MEMBERS
FOR THE YEAR ENDING 2 MARCH 2022

DATED: 22 APRIL 2022

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APPENDICES

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SPHERA PHARM LIMITED
(IN MEMBERS' VOLUNTARY LIQUIDATION)

LIQUIDATOR'S ANNUAL REPORT TO MEMBERS AND CREDITORS
FOR THE YEAR ENDING 2 MARCH 2022

DATED: 22 APRIL 2022

1 Statutory and general information

Company number: 05788108

Liquidator: Virgil Harsham Levy of LA Business Recovery Limited, 1 Beasley's Yard,
126 High Street, Uxbridge Middlesex, UB8 1JT

Liquidator's details: t: 01895819460
e: rochelle@labr.co.uk

Date of appointment: 3 March 2021

- 1.1 Members wishing to contact the Liquidator should do so via one of the means listed above in the first instance.
- 1.2 No ethical issues have come to light during the period reported on.

2 Liquidator's Actions Since Appointment

- 2.1 This report should be read in conjunction with my previous progress reports and my receipts and payments account which is attached as Appendix 1; please note that the figures are shown net of VAT.
- 2.2 My receipts and payments account confirms that asset realisations have been in line with the declaration of solvency. Greater detail is provided below.

Assets

- 2.3 My receipts and payments account confirm that asset realisations have been in line with the declaration of solvency.
- 2.4 All assets have now been realised.

2.5 Cash at bank

A credit balance of £166,131.74 representing the Company's cash at bank was transferred into the designated liquidation account. This is the only asset that has been realised in this liquidation.

2.6 Other matters

- 2.7 In addition to my responsibility to realise the Company's assets, I am required to comply with various legislative and best practice obligations and deadlines. These obligations include filing of documents with the Registrar of Companies, ensuring that all receipts and payments are promptly dealt with and proper accounting records are maintained. In addition, I am required to undertake periodic case reviews to monitor progress, and record any claims received. Furthermore, I am obliged to deal with any other day to day matters that may arise during the liquidation.
- 2.8 Members are advised that HM Revenue & Customs ("HMRC") have delayed closure in this matter. I received a letter from HMRC advising of a missing tax return and a subsequent penalty determination, as a result of it not being filed.
- 2.9 In December 2021, member of my team called HMRC, which reaffirmed their position that the return was showing as outstanding.
- 2.10 I contacted the Company's former accountants, Ward Williams Chartered Accountants, who confirmed that the purported missing return had been filed on time and sent evidence of this to me. I have forwarded this to HMRC and currently await confirmation of the retraction of the penalty and clearance to close this liquidation.
- 2.11 HMRC's VAT department later indicated that a pre-appointment VAT return was also outstanding. We notified HMRC that this was incorrect and that the alleged missing return had, in fact, been sent

to HMRC for filing.

- 2.12 HMRC's advisor informed us that they were currently working through a six month back log, and it was likely that the relevant return would not be filed and processed until approximately May 2022.
- 2.13 A final VAT return has been requested by us, although has not yet been received.
- 2.14 Whilst HMRC's delays have considerably improved since last year, there have been delays in responding to correspondence as highlighted above. This has been the case for all insolvency appointments in the UK. HMRC have issued periodic apologies to my team; however, their ability to provide timely responses and refunds has not improved since March 2020 and over the course of the various lockdowns brought on by the global pandemic.

3 Liabilities

- 3.1 There were liabilities in respect of VAT for £5,407.00 and Corporation Tax of £10,830.00 listed in the Declaration of Solvency.
- 3.2 Shortly after my appointment, Ward Williams advised that the Corporation Tax figure owed was £10,586.99. This was paid to HMRC on 17 March 2021.
- 3.3 They also confirmed the VAT figure was £5,281.37 on 9 August 2021 and this was paid to HMRC on 10 August 2021.

4 Distributions to the shareholder

- 4.1 The following distributions were made to the sole shareholder, Mrs Karima Hebri, holding the 2 Ordinary shares.

Date	Amount of distribution (£)	Rate of distribution per share (£)
12 March 2021	50,000.00	25,000.00 per 1 ordinary share
16 March 2021	90,000.00	45,000.00 per 1 ordinary share
18 March 2021	35,063.75	17,531.88 per 1 ordinary share
15 June 2021	4,401.00	2,200.50 per 1 ordinary share

5 Liquidator's Remuneration

- 5.1 It was agreed at a General Meeting held on 3 March 2021 that the fee for placing the Company into Voluntary Liquidation and the Liquidators fee be fixed at £3,000.00 plus VAT.
- 5.2 This fee has been drawn in full from case funds.
- 5.3 You may find it useful to read "A Guide To Liquidators' Fees" which can be downloaded from R3 website at <https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/>. Please ensure that you download the correct version for the date of appointment.

6 Liquidator's Expenses

- 6.1 Expenses are any payments from an insolvent estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. The term also includes disbursements, which are payments which are first met by the office holder and then reimbursed to the office holder from the estate. Expenses are split into:
 - 6.1.1 Category 1 expenses, which are payments to persons providing the service to which the expense relates who are not an associate of the office holder(s); and
 - 6.1.2 Category 2 expenses, which are payments to associates or which have an element of shared costs. Before being paid, category 2 expenses require approval in the same manner as an office holder's remuneration.
- 6.2 Details of the expenses that I have incurred and paid are detailed below.
- 6.3 The following Category 1 expenses (disbursements) were incurred throughout the Liquidation and were paid from case funds:
 - 6.3.1 The Specific Bond Fee incurred was £532.00.
 - 6.3.2 £160.00 plus VAT was paid to EPE Reynell Advertising Limited for two statutory advertisements, each totalling £80.00 plus VAT. The first is a notice of the Special Resolution placing the company into Voluntary Liquidation, and the second is a notice of my appointment as liquidator. Both are required to be published in the London Gazette.

- 6.4 There are no expenses remaining to be paid.
- 6.5 There were no Category 2 expenses in this liquidation.

7 Members' Further Information

- 7.1 As a member if you require any further information with regard to any aspect of this report or my fees and expenses, please do not hesitate to contact me and I will do my best to assist you accordingly.
- 7.2 If you are not satisfied with my response, you have the right to request further information from me with regard to my remuneration and expenses, with either the permission of the court or with a collective request from 5% of the total voting rights of all members having the right to vote at general meetings of the company. This request must be made within 21 days of receipt of this report.
- 7.3 Further, members have the right to apply to challenge the amount of, or the basis of, my remuneration and expenses, with either the permission of the court or with a collective request from 10% of the total voting rights of all members have the right to vote at general meetings of the company. This application must be made 8 weeks or receipt of this report.

8 Conclusion

- 8.1 A member of my team shall periodically chase HMRC to finalise outstanding matters as detailed in this report. Once this is completed, I can issue a proposed final report to the member.
- 8.2 Should you require any further information regarding the Liquidation or have any objection to my release as Liquidator please contact Rochelle Karunaratne of the Uxbridge office by emailing rochelle@labr.co.uk in the first instance, who will be happy to assist as appropriate.
- 8.3 Alternatively, you may write to me at 1 Beasley's Yard, 126 High Street, Uxbridge, Middlesex, UB8 1JT.

Yours faithfully,



Virgil H Levy
Liquidator

Dated: 22 April 2022

Sphera Pharm Limited
(In Liquidation)
Liquidator's Summary of Receipts and Payments
To 02 March 2022

RECEIPTS	Declaration of Solvency (£)	Total (£)
Book Debts	14,625.00	0.00
Cash at Bank	153,053.00	166,131.74
Director's Loan Account	36,051.00	36,051.00
		<hr/>
		202,182.74
		<hr/>
PAYMENTS		
Professional Fees	(2,400.00)	2,000.00
Specific Bond		532.00
Office Holders Fees	(3,600.00)	3,000.00
Office Holders Expenses	(752.00)	0.00
Corporation Tax	(10,830.00)	10,586.99
VAT	(5,407.00)	5,281.37
Statutory Advertising		160.00
Ordinary Shareholders		179,464.75
Vat Receivable		1,032.00
		<hr/>
		202,057.11
Net Receipts/(Payments)		125.63
		<hr/>

MADE UP AS FOLLOWS

Bank 1 Current	125.63
	<hr/>
	125.63
	<hr/>


 Virgil Harsham Levy
 Liquidator

Time

Hourly charge-out rates are charged in 6-minute units. In the event that less than 6 minutes are spent, multiples will be rounded up.

The actual rate charged will depend upon the nature of each activity undertaken for the case and / or the person undertaking that activity. The firm's charge-out rates, which may increase from time to time during the course of the case, are currently as follows:

Grade	Hourly rate (charged in 6-minute units)
	£
Directors / Insolvency Practitioner (IP)	400-560
Managers / Senior Managers	300-375
Junior Administrators / Senior Administrators	150-275
Assistants & Support Staff	90-120

The upper end of these rates is usually sought in cases where specialist expertise is required.

In most cases the lower end will be charged by the IP. Cases are considered on a case by case basis and the IP will delegate wherever possible casework to Managers and Administrators in order to reduce time costs; however, the IP cannot delegate all administrative work. For example, approving and reviewing estate payments, considering case reviews, case compliance checks, ethical considerations, bribery considerations, considering specialist advice, drafting of progress reports, drafting specific letters, complying with pre-action protocol requirements.

The IP will seek to exercise discretion and general oversight when recording time and will always have due regard to the nature and complexity or simplicity of any appointment before deciding on the charge out level that is appropriate for the assignment.

Allocation of Time

Time is allocated by function and the main categories of work will be covered by the following summary headings.

Work will include, consideration of incoming correspondence, composing outgoing correspondence, consideration and interaction with advisers concerning relevant law and practice; general strategy and specific strategic requirements; it is sometimes the case that not all time is allocated to work that directly benefits the creditors but are required by statute; work undertaken hereunder will always require consideration and review time to be allocated; time will be allocated against such headings such as Administration & Planning (incl. Cashiering); Realisation of Assets; Investigations; Creditors; Case Specific.

These summary headings are not exhaustive headings but seek to categorise the various elements of work we usually undertake. This schedule has been prepared for all types of insolvency cases for which Virgil H Levy takes office and certain summary headings may only be relevant to Liquidations, Voluntary Arrangements, Bankruptcies or Administrations. It is our aim to report to Creditors any significant changes to the time allocation at each reporting stage.

Summarily, these short headings indicate the work that may be likely to be required over the course of an insolvency assignment generally. Where fee resolutions are sought, the specific work and detailed explanations relevant to the assignment will be published together with fees estimates where time costs are sought.

In all cases, we will provide a narrative of the work either undertaken or to be undertaken but that narrative will be specific to the assignment. We will not provide a generic list of work that may or may not be undertaken.

Expense Policy

Expenses incurred directly in connection with the administration of all cases are charged at the following rates:

Expense	Charge Policy
Business mileage	HMRC Non-Profit Rate (Presently 45p Per Mile)
Postage	At Cost
Photocopies / Printing	If Undertaken by Third Party; At Cost
Faxes Sent / Received	If Undertaken by Third Party; At Cost
Room Hire Where Required for Statutory Meetings (Whether Meetings Are Attended Or Not)	At Cost
UK Company, Individual and Company Searches	At Cost
Credit Searches (Individual and Company)	At Cost
Travel & Accommodation Costs as Required	At Cost (Hotels, Air Travel, Rail, Taxis, Public Transport, Parking, Subsistence etc.).
Other Third-Party Expenses Incurred Directly in Connection With The Case	At Cost

Please note that the above charges and policies are subject to review.

Category 1 Expenses (Direct Expenses)

Category 1 disbursements as defined by SIP 9, which can be specifically identified as relating to the administration of the case will be charged to the estate at cost, with no uplift. These include but are not limited to such items as case advertising, bonding and other insurance premiums and properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 Expenses (Other Expenses)

Category 2 disbursements as defined by SIP9, are costs that are directly referable to the appointment in question but not a payment to an independent third party. These disbursements may include shared or allocated costs that can be allocated to the appointment on a proper reasonable basis.

These may include (but are not limited to) room hire, copying, business mileage, case management software, allocated communication costs provided by the IP or his firm and whose calculation is reasonable.



HM Revenue
& Customs

Insolvency Guidance

1 October 2020

Background

We are making changes to our IT systems to ensure they remain robust and resilient in the face of future challenges. Alongside the move to Making Tax Digital (MTD) for VAT, HMRC are gradually migrating customers' VAT records to a new platform.

As with any large-scale IT delivery project, occasionally unforeseen issues come to light when rolling out functionality to a wider range of business and customer types. Usually, these can be resolved quickly with minimal visibility or impact on individual customers.

Identified issues and resulting delays

We have become aware of some issues affecting one specific customer group – Insolvency Practitioners who are:

- notifying insolvency
- submitting paper returns
- requesting repayments
- awaiting confirmation that all matters are concluded.

It has not always been possible to take some of these actions within expected timescales for a small minority of these customers. We are now making significant progress to recover this situation.

We understand that customers may be concerned about these delays. We would like to apologise for any problems this issue has caused.

If there is a particular level of urgency, please contact R3 or your representative body who have direct access to the Insolvency Customer Service Manager for HMRC, but we would otherwise appreciate patience on this matter and will provide further updates through messages in this format in due course.

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HM Revenue
& Customs

Insolvency Guidance

24 August 2021

Update on service levels

You will be aware of continuing delays to some of our services which are affecting Insolvency Practitioners (IPs) who are:

- notifying insolvencies
- submitting paper returns
- requesting repayments
- waiting for confirmation that matters are concluded.

We apologise for these delays and assure you that we are working hard to bring service levels back to normal.

The delays have happened as a result of issues with a new IT platform and delivering the COVID support schemes.

In recent weeks we have taken steps to improve our processes and increase the number of colleagues supporting insolvency activity and our service levels are improving.

We hope to be back to the under thirty days level of service you experienced before Covid for

- raising of Members Voluntary Liquidations (MVL) cases during September
- VAT 426 claims service by the end of October.

As a result of the training and support required for the additional colleagues, you may experience temporary disruption to the availability of phone lines. We will notify you in advance of any temporary service disruption or removal.

In the short-term, we would ask you continue to only contact Enforcement & Insolvency Service (EIS) for urgent and new cases.

We have seen a significant number of calls asking for progress updates on cases. We fully understand why this is, but the time we spend on progress chasing means we have less time to work through the original requests.

The following EIS phone lines are up and running if you or your clients need further support:

Individual Bankruptcy	0300 3229242
CVL / Compulsory Liquidation	0300 3229241
Members Voluntary Liquidation	0300 3227815
Post Insolvency VAT	0300 3227018
VAT426 Team	0300 3229246

In addition to the activity outlined above, we are also making sure we have enough support for insolvency related workloads going forward as we plan for the ongoing financial impacts of Coronavirus on insolvencies in 2022 and 2023.

Thank you in advance for your continued patience and understanding.

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