

Charity Registration No. 1114639

Company Registration No. 05761174 (England and Wales)

**HUMANITAS CHARITY**  
**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 28 SEPTEMBER 2016**



**Caladine**

Chartered Certified Accountants

WEDNESDAY



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COMPANIES HOUSE

# HUMANITAS CHARITY

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr G J Loughlin	(Chairman)
	Ms D M Eastwood	
	Mr B Ross-Williams	
	Ms L Hughes	
	Ms K Chisholm	
	Mr R H Dumbleton	
	Miss S Wade	
	Dr R Momeni	
<b>Company Secretary</b>	Miss S Wade	
<b>Chief Executive</b>	Miss S Wade	
<b>Charity number</b>	1114639	
<b>Company number</b>	05761174	
<b>Registered office</b>	103 St Pauls Road London N1 2NA	
<b>Independent examiner and Accountants</b>	J R Caladine FCCA Caladine Limited Chantry House 22 Upperton Road Eastbourne East Sussex BN21 1BF	
<b>Bankers</b>	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	
<b>Solicitors</b>	Lawson Lewis Blakers 11 Hyde Gardens Eastbourne East Sussex BN21 4PP	

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# HUMANITAS CHARITY

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# **HUMANITAS CHARITY**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 28 SEPTEMBER 2016**

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The trustees present their report, which also incorporates a company directors' report, and accounts for the year ended 28 September 2016.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Financial Reporting Standards for Smaller Entities (effective January 2015), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective 1 January 2015) and the Companies Act 2006.

#### **Structure, governance and management**

The charity is a company limited by guarantee and is registered with the Charity Commission (Charity number 1114639). On 11 October 2012, the charity changed its name to Humanitas Charity from Foundation for Relief of Disabled Orphans.

The charity is managed by a Board of eight Trustees with a breadth of skills and experience. The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr G J Loughlin  
Ms D M Eastwood  
Mr B Ross-Williams  
Ms L Hughes  
Ms K Chisholm  
Mr R H Dumbleton  
Miss S Wade  
Dr R Momeni

All of whom are eligible for re-election and will be proposed for re-election at the next Annual General Meeting.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

The Trustees agree that the CEO is given the authority to represent the Charity on its behalf on all matters of day to day management.

Our operational and fundraising activities are managed from our London office; this is also the base from which we raise awareness of our cause. Our programmes are directly managed on the ground by our senior management team under the leadership of our Chief Executive who is accountable to the Board of Trustees.

We employ professional staff in Ghana and Romania to help deliver our projects on the ground. We also recruit professional volunteers from the UK to provide support in all of our project areas to keep our operational costs to a minimum.

The trustees would like to thank the staff of Humanitas for their commitment, dedication and hard work, which has enabled us to operate effectively, efficiently and with care and respect for all our beneficiaries and partners.

More information about the charity can be found at [www.humanitascharity.org](http://www.humanitascharity.org)

#### **Objectives**

Humanitas is a creative and ambitious grass roots charity that has worked for more than a decade to protect and care for some of the world's most vulnerable people.

The charity's objectives are to transform the quality of life and empower disadvantaged children in developing countries. Our primary aim is to provide health care, education and a home to under privileged children and their families.

# **HUMANITAS CHARITY**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 28 SEPTEMBER 2016**

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### **Mission Statement**

We believe everyone is entitled to health care, an education and a family. We strive to provide these three key rights across the globe.

### **Activities to achieve objectives**

We deliver our work in areas of extreme poverty or crisis critical regions where there is limited or no existing government or charity support. We currently run projects in Ghana, Romania and on the European borders;

- We work alongside deprived, rural communities in Ghana to ensure that children don't miss out on an education and are given the chance to go to school.
- Our medical professionals and volunteer nurses deliver life saving treatment to refugees living on the European borders.
- Our professional staff in Romania care for orphaned and abandoned children with disabilities and place them into loving foster homes.

### **Main Achievements**

From the significant expansion of our pupil numbers to securing funds to purchase a mobile medical unit, 2016 has been a remarkable year for Humanitas.

#### **Educating more children**

We are delighted to report that the intake for our primary school in Ghana has grown from 66 to 150 pupils and we have built an additional three classrooms to accommodate the expanding numbers. This increase is largely a result of our successful engagement with the local community and the trust we have earned from the Chief of the village. More and more parents are seeing the benefit that learning brings to their children's lives and better understand the longer-term opportunity that education offers to break the cycle of poverty in their community.

#### **Empowering communities**

In 2016 we lead an initiative to give parents a chance to have a say in the day-to-day running and future development of the school. These meetings have proven very popular and have resulted in a positive shift in the level of support that parents are offering; from actively encouraging full attendance to assisting with out of school activities and clubs. The school is firmly embedded in the life of the community and has become a central hub for young and old who are all committed to its success.

#### **Delivering life saving treatment**

Thanks to a generous benefactor, we were able to purchase a much-needed mobile medical clinic to provide treatment to hundreds of refugee families living on the European borders. Before we had the unit our Doctor and volunteer nurses were forced to diagnose and treat patients by torchlight, in the rain and in chaotic situations where large numbers of people were present and also demanding help. It was far from ideal and we strongly believed that these people, who were living in an environment that lacked basic dignity, deserved better. Our mobile clinic has enabled us to treat patients in a well-lit, dry and private environment where thorough medical assessments can be carried out with consideration and respect.

#### **The launch of our first sponsored cycle ride**

Our most successful event of the year was also a first for us, three sponsored cycle routes through Cambridgeshire open to all abilities and ages - from 7-70! With 84 riders taking part we raised a total of £12,600 on the day. Based on all of the positive feedback we received and a growth in new supporters, we are confident that next year's event will be bigger and better.

#### **Welcoming new Ambassadors**

This year saw the launch of our Ambassador Programme, aimed at harnessing support from individuals who are influential in their sectors and who can use their networks to amplify our reach. We have successfully recruited four new Ambassadors including Max Williams (Cinematographer and Director of Photography on the BAFTA winning, short animation film 'The Bigger Picture') and singer/song writer Kelly Oliver who has been described by BBC Radio 2 as an 'emerging voice in British folk music'. We are delighted to have our new Ambassadors on board and will be working closely with them over the year ahead.

# **HUMANITAS CHARITY**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 28 SEPTEMBER 2016**

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### **A REVIEW OF OUR PROJECTS**

#### **THE RIGHT TO A FAMILY**

Our work in Romania remains focused on the rehabilitation of children who have been orphaned or abandoned, many of whom have special needs. We currently run two residential homes for up to thirteen children who are cared for by foster parents, with support from the Humanitas physiotherapist, care assistants and social worker.

Many of the children living in our homes have experienced severe neglect whilst living in state run institutions and need intense therapy and emotional support to enable them to overcome their experiences and move on with their lives. We have seen the children in our care grow from frightened, mute and undernourished children into teenagers that are thriving and learning.

It is testament to the commitment and determination of our staff and the bravery and resilience of the children that over the year we have been able to integrate some of our children into mainstream schooling, a huge achievement given the adversity they have had to overcome.

A key part of our strategy for tackling child abandonment in Romania is the delivery of our Foster Care and Adoption Programme. To date, we have secured stable foster homes for nineteen children who are now given the love and care that they had been so cruelly denied. Once they are placed in homes we continue to monitor and support the children's progress and are frequently surprised by the positive strides that they make. We are committed to providing the lifelong support to these disadvantaged children and it is a credit to the on-going dedication of our social work team and the parents that a majority of our foster placements have been long term.

#### **THE RIGHT TO HEALTHCARE**

##### **Romania**

In 2016 our Therapy Centre in Romania was used by up to thirty-two children each week, 13 of whom live in our two residential homes and 19 who we have placed with foster parents as part of our government-accredited Foster Care & Adoption Programme. The services within the centre continue to be offered free of charge to the disabled children living in the surrounding village as it is the only one of its kind in the region. This year we welcomed Mihiela (Head Psychologist) to the centre and she has quickly become a vital part of our team. Mihiela has made some phenomenal progress with the children in our care especially with some of our teenagers who have developed new challenging behaviours.

When at the Therapy Centre the children are treated by fully qualified staff who use a variety of techniques including tailored physiotherapy, psychotherapy, speech, play & sensory therapies to assist with their individual development. In response to the lack of provision in Romania we have also developed a training course for our foster parents, giving them the opportunity to learn techniques to effectively care for their disabled children.

The children who benefit from attending the centre range from 2 years to 19 years of age and their disabilities range from autism, deafness and blindness, cerebral palsy and muscular dystrophy. A large number of our children also still carry the emotional trauma of being institutionalised; this can cause them to self-harm and many have significant behavioural difficulties that require intensive therapy to overcome.

Our aim is to help children deal with the emotional trauma they have suffered in their relatively short lives. We teach them important life skills and offer them a chance to build relationships and engage in human interaction - something they did not experience in state care. We want to give the children a chance to live fulfilling and independent lives, to experience the thrill of learning and what it feels like to be loved.

One of the children in our care is called Florentina and she has made great progress this year. At just one year old, Florentina was abandoned in a state hospital with a medical diagnosis that stated she would be bed-ridden for life. After receiving intensive therapy in our centre every day, Florentina now aged ten can enjoy walks around the park with our physiotherapist Radu

# HUMANITAS CHARITY

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 28 SEPTEMBER 2016**

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### European borders

Over the past year we have been compelled to respond to the unprecedented refugee crisis in Europe by providing medical care to families fleeing war and persecution. The United Nations medical tents were all located in the registered camps but there were thousands of refugees who were forced to wait for days on the borders because the camps were full. We were determined to use our medical expertise and resources to offer medical assistance to those living outside the camps.

With funds raised throughout the year and during Refugee Week, our Doctor and nursing volunteers from the UK undertook a number of missions to the island of Lesbos, the border of Croatia and Serbia, Indomeni, Thessaloniki and among the camps and on the streets in Greece and in Germany. A majority of the adults and children we treated were suffering from dehydration, exhaustion, hypothermic shock and respiratory problems.

People like Khaldoon and his wife Hind who were fleeing the war in Iraq. Our team met Khaldoon and Hind on the ferry coming back from Lesbos, she was pregnant and unwell and desperately in need of treatment;

*'Humanitas saved me, my wife and my baby. I will never forget everything they have done to help us. Sarah and Ramiz are part of my family now and I hope I can work with Humanitas one day to help other people.'*

It has been our privilege to be able to support and care for these incredible people and we will continue to take our medical van to the borders in 2017; to save lives and show that humanity hasn't given up on them.

### THE RIGHT TO AN EDUCATION

In 2014 we launched our 'Education Matters' programme by building a primary school in the remote village of Ayensuako in Ghana. Before our arrival the children living in the village did not attend school as the cost of transport and books was more than their families could afford. The people living in Ayensuako face a constant struggle for survival and without access to an education, the children's options are confined to those of their parents –subsistence farming where a day's work might be enough to feed their family for one day.

Two years on and our pupil numbers have increased from 66 to 150. Our teachers and management team have been inspired by the dedication, enthusiasm and tangible progress made by our pupils. They are inspiring to us all. They are taking control of their lives and have such a wonderful array of ambitions; some want to be a doctor, some want to teach, some even aspire to be president one day. But what they all have in common is their determination to provide a better future for their families and their community.

In August, thanks to additional funding, we were able to install a water well and tank to provide clean water for our school and the village. Before the well was built our staff and pupils were forced to walk for an hour to the nearest water source, a river that was contaminated. The new well has eliminated the risk of the villagers contracting diseases such as Typhoid and Dysentery and means that our pupils have the opportunity to play during their break times rather than walking in high temperatures to collect dirty water.

In September we launched our 'Trips for Humanity' programme and took a team of twelve self funded volunteers from the UK to build three new brick classrooms. The classrooms replaced existing bamboo and clay huts that had no protection from the weather during the rainy season. Our pupils can now attend school on every day of the academic year, which will have a big impact on their progress.

Ten-year-old Ransford is a shining example of how the impact our school has on individual lives. Ransford sadly lost his parents when he was four years old and was living in a small orphanage. Without a family to pay the school fees Ransford had no access to an education. We heard about Ransford and offered him a place at the Humanitas School. He was extremely shy at first, but our dedicated teachers provided extra tuition after school to help him catch up with his classmates. After just one year of school Ransford is a different child. His outgoing and cheerful nature rubs off on all who meet him. More than that, his progress in class has been astounding, coming 3rd in his class in the end of year exams. His words summarise exactly what we are trying to achieve;

*'I thank God that I have the opportunity to go to school here. I love coming to school very much. I know that I will have a better life one day. Then I will help children that come to the school and my community'* Ransford Mensah.

# **HUMANITAS CHARITY**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 28 SEPTEMBER 2016**

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### **SUMMARY OF FUNDRAISING ACTIVITIES**

This year we received support from a number of existing and new Trusts and Foundations, corporates and individual major donors including the Lewis Ward Charitable Trust, The Betty Lawes Foundation, the Iris Noreen Setchell Charitable Trust, the Souter Charitable Trust, LV, Google and IDNet.

We launched an online 'Shop for Humanity' initiative giving supporters the opportunity to directly purchase items such as school books for pupils in our school or a lunch for a child living in one of our residential homes. This gave us a focus for our social media activity in the lead up to Christmas and enabled us to build our supporter base.

This year saw the expansion of our events programme and a significant increase in the number of volunteers engaged in our fundraising activities. We hosted a white-collar boxing event at the Clapham Grand, a pop up film event, a flagship sponsored cycle event as well as multiple bucket collections at London stations during Refugee Week. The number of schools, Rotary Clubs, churches and community groups engaged in fundraising on our behalf increased towards the latter part the year and we expect to see the impact of this in our 2017 financial report.

### **Public Benefit**

The Trustees consider that the objectives and activities as described above fulfill the requirements of the Charity Commission's public benefit disclosure.

### **Financial Review**

Our work has a strong appeal to individual and Trust funders who are committed to seeing the direct impact of their giving and the positive changes they can make to individual lives. As an ambitious, grassroots charity we have an unshakable sense of responsibility for the funds that we secure and an obligation to ensure that any donations made to the charity are used to benefit as many beneficiaries as possible.

During the year ended 28 September 2016 we received a total of £212,999 in grants and donations (including associated gift aid) which is an increase of £80,477 on the previous financial year.

Overall, there was a surplus on the General fund for the year after transfers of £2,532 (2015: Deficit of £3,424). Fund balances of £10,011 are carried forward at 28 September 2016 on Restricted funds and £11,530 on Unrestricted funds.

### **Reserves Policy**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three month's expenditure, although this has not been possible in the year under review.

### **Risk factors**

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. These were primarily overstaffing and overexpenditure on programmes, both of which have been curtailed.



# HUMANITAS CHARITY

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 28 SEPTEMBER 2016**

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### Future Plans

Our ambitions for 2017 are:

- To build a pre-school in Ghana to ensure that all children starting at our primary school can read and write.
- To recruit volunteers to take part in our 'Trips for Humanity' programme and support the delivery and expansion of our projects.
- To secure sufficient funds to continue with our existing projects and diversify our income to support new planned developments.
- Develop our work within the refugee crisis in Europe.

### Trustee responsibilities

The trustees, who are also the directors of Humanitas Charity for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of trustees



.....  
**Miss S Wade**

Trustee

Dated: 20.06.17

# HUMANITAS CHARITY

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HUMANITAS CHARITY

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I report on the accounts of the charity for the year ended 28 September 2016, which are set out on pages 8 to 17.

### **Respective responsibilities of trustees and examiner**

The trustees, who are also the directors of Humanitas Charity for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**J R Caladine FCCA CTA FCIE**  
**Caladine Limited**

Chartered Certified Accountants  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

Dated: 20 April 2017

# HUMANITAS CHARITY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 28 SEPTEMBER 2016

	Notes	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<b><u>Income</u></b>					
Donations		196,400	58,983	255,383	192,864
Investments		20	-	20	18
<b>Total income</b>	<b>3</b>	<b>196,420</b>	<b>58,983</b>	<b>255,403</b>	<b>192,882</b>
<b><u>Expenditure</u></b>					
Costs of generating funds		52,910	3,450	56,360	67,578
Charitable activities		129,882	65,472	195,354	121,880
<b>Total expenditure</b>	<b>4</b>	<b>182,792</b>	<b>68,922</b>	<b>251,714</b>	<b>189,458</b>
Net income/(expenditure) for the year		13,628	(9,939)	3,689	3,424
<b>Gross transfers between funds</b>	<b>11</b>	<b>(11,096)</b>	<b>11,096</b>	<b>-</b>	<b>-</b>
Net movement in funds		2,532	1,157	3,689	3,424
Fund balances at 29 September 2015		8,998	8,854	17,852	14,428
Fund balances at 28 September 2016		11,530	10,011	21,541	17,852

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# HUMANITAS CHARITY

## BALANCE SHEET

AS AT 28 SEPTEMBER 2016

	Notes	2016 £	£	2015 £	£
<b>Fixed assets</b>					
Tangible assets	7		-		212
Investments	8		1		1
			<u>1</u>		<u>213</u>
<b>Current assets</b>					
Debtors	9	11,020		13,359	
Cash at bank and in hand		14,012		6,440	
		<u>25,032</u>		<u>19,799</u>	
<b>Creditors: amounts falling due within one year</b>	10	(3,492)		(2,160)	
<b>Net current assets</b>			<u>21,540</u>		<u>17,639</u>
<b>Total assets less current liabilities</b>			<u>21,541</u>		<u>17,852</u>
<b>Income funds</b>					
Restricted funds	11		10,011		8,854
Unrestricted funds	11		11,530		8,998
			<u>21,541</u>		<u>17,852</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 28 September 2016. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with special provisions relating to companies subject to small companies regime within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 10.04.17

Miss S Wade  
Trustee

# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 28 SEPTEMBER 2016

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#### 1 Accounting policies

##### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective 1 January 2015) and the Companies Act 2006.

##### 1.2 Incoming resources

Voluntary income and donations are accounted for as received by the Charity.

Grants are recognised in full in the Statement of Financial Activities in the period in which they are received.

##### 1.3 Gifts in kind

These are valued at the equivalent market value of the gift.

##### 1.4 Resources expended

Resources expended are recognised in the period in which they are incurred and allocated to the particular cost centre to which they relate. Resources include irrecoverable VAT.

Charitable activities expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries.

Governance represents the strategic and legal costs of the Charity.

##### 1.5 Apportionment of costs

Rent, computer consumables, telephone and office supplies are apportioned between the cost centres as follows:

Charitable Activities	85%
Fundraising Costs	15%

##### Salaries, contractors and consultants

Salary, contractors and consultancy costs are apportioned between the cost centres based on the number of hours spent by each staff member on each cost centre activity.

##### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	25% on a straight line basis
Computing equipment	33.3% on a straight line basis

Small items of equipment and fixtures below £250 are not capitalised.

##### 1.7 Investments

The investment in the subsidiary company is stated at cost.

# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 SEPTEMBER 2016

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### 1 Accounting policies

(Continued)

#### 1.8 Unrestricted funds

Donations and incoming resources receivable or generated for the objections of the charity without further specified purpose are available as general funds. Out of the general funds, the trustees may earmark monies for particular works of the charity which are classified as unrestricted designated funds.

#### 1.9 Restricted funds

All to be used for the specific purpose as laid down by the donor. Expenditure which meets this criteria is charged to the fund together with a fair allocation of management at support costs.

### 2 Funds

The charity operates a general fund which encompasses the core work:

The charity sets aside monies given generally for our partner charity Romanian Relief, which it has decided to use for kids being looked after by Romanian Relief in their Safe Homes project, therapy centre and towards their medical clinic. It has also started an educational project in Ghana.

The following restricted funds are in operation:

#### Family Support

A programme to reduce the rate of abandonment of babies in maternity and children's hospitals in Romania and to provide ongoing support to these families.

#### Safe Homes

Providing safe homes for orphaned and abandoned children with disabilities and special needs, which the charity gives grants for.

#### Therapy Centre

This is another of the Romanian Relief projects providing physiotherapy, speech therapy, sensory therapy and psychotherapy to children in Romania.

#### Ghana

This is a project called Education matters, relating to a school and a library for children on a remote island in Ghana.

# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 SEPTEMBER 2016

### 3 Incoming Resources

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<b>Donations</b>				
Donations in kind	21,800	12,100	33,900	29,975
Grants	86,620	12,796	99,416	43,691
Event income	8,484	-	8,484	30,367
Gifts and donations	69,892	33,420	103,312	82,866
Gift aid tax reclaimed	9,604	667	10,271	5,965
	<u>196,400</u>	<u>58,983</u>	<u>255,383</u>	<u>192,864</u>
<b>Investments</b>				
Interest receivable	20	-	20	18
	<u>20</u>	<u>-</u>	<u>20</u>	<u>18</u>
<b>Total incoming resources</b>	<u>196,420</u>	<u>58,983</u>	<u>255,403</u>	<u>192,882</u>

# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 SEPTEMBER 2016

### 4 Total expenditure

	Unrestricted funds £	Restricted funds £	2016 £	2015 £
<b>Raising funds</b>				
Computer supplies and services	25	-	25	102
Consultancy / Contractor services	25,376	-	25,376	15,503
Events	17,203	2,180	19,383	48,616
Marketing and artwork	1,027	949	1,976	1,288
Online fundraising and giving costs	1,588	321	1,909	1,026
Miscellaneous	610	-	610	-
Office supplies	68	-	68	19
Rent	1,605	-	1,605	1,020
Salaries	5,408	-	5,408	-
Telephone	-	-	-	4
	<u>52,910</u>	<u>3,450</u>	<u>56,360</u>	<u>67,578</u>
<b>Charitable activities</b>				
<b>Direct charitable activities</b>				
Computer supplies and services	143	-	143	675
Consultancy / Contractor services	65,947	-	65,947	41,258
Training costs	3,000	-	3,000	-
Office supplies	317	-	317	89
Rent	7,490	-	7,490	4,760
Salaries	1,352	-	1,352	-
Telephone	-	-	-	21
Miscellaneous	269	-	269	35
Travelling and accommodation	1,618	5,364	6,982	6,723
Volunteer expenses	-	-	-	300
Medical equipment and medicines	6,570	775	7,345	6,675
Grants to Romanian Relief	37,241	40,500	77,741	41,800
Donations to Ghana project	-	9,675	9,675	2,742
Gifts in kind	-	-	-	1,000
Mission costs	-	9,060	9,060	10,691
	<u>123,947</u>	<u>65,374</u>	<u>189,321</u>	<u>116,769</u>



# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 SEPTEMBER 2016

### 4 Total expenditure

(Continued)

	Unrestricted funds £	Restricted funds £	2016 £	2015 £
<b>Support Costs</b>				
Depreciation	212	-	212	213
Insurance	312	-	312	189
Office supplies	68	8	76	81
Postage and delivery	808	-	808	443
Rent and rates	1,605	-	1,605	1,020
<b>Governance</b>				
Independent examiners fee	840	-	840	1,000
Accountancy	1,800	-	1,800	1,880
Bank charges	277	90	367	272
Sundry	13	-	13	13
	<u>5,935</u>	<u>98</u>	<u>6,033</u>	<u>5,111</u>
<b>Total charitable activities</b>	<b>129,882</b>	<b>65,472</b>	<b>195,354</b>	<b>121,880</b>
<b>Total expenditure</b>	<b><u>182,792</u></b>	<b><u>68,922</u></b>	<b><u>251,714</u></b>	<b><u>189,458</u></b>

### 5 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 1 of them was reimbursed a total of £1,268 for travelling and other out of pocket expenses (2015: 1 Trustee reimbursed £2,634).

During the year Ramiz Momeni undertook consultancy services for the charity and received £29,500 (2015: - £22,505) as authorised by the Charity Commission.

# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 SEPTEMBER 2016

### 6 Employees

#### Number of employees

The average monthly number of paid employees during the year was:

	2016 Number	2015 Number
Charity Administration and Activities	1	-
Salaries	6,760	-
	6,760	-

Sarah Wade the Chief Executive who also acts as a Trustee is not in receipt of any salary and thanks are expressed for her services to the charity.

The charity are also grateful for the support of unpaid staff and other contractor services not reflected above.

### 7 Tangible fixed assets

	Fixtures, fittings and equipment £
<b>Cost</b>	
At 29 September 2015 and at 28 September 2016	14,977
<b>Depreciation</b>	
At 29 September 2015	14,765
Charge for the year	212
<b>At 28 September 2016</b>	<b>14,977</b>
<b>Net book value</b>	
At 28 September 2016	-
At 28 September 2015	212

### 8 Fixed asset investments

	£
Cost brought forward	1

# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 SEPTEMBER 2016

### 8 Fixed asset investments

(Continued)

Historical cost:

At 28 September 2016

1

#### Holdings of more than 20%

The company holds more than 20% of the share capital of the following companies:

Company	Country of registration or incorporation	Shares held Class	%
<b>Subsidiary undertakings</b>			
Humanitas Boutique Limited	England	Ordinary	100

### 9 Debtors

2016  
£

2015  
£

Other debtors

3,142

4,784

Amounts owed by group undertakings

7,560

8,443

Income tax recoverable

318

132

11,020

13,359

### 10 Creditors: amounts falling due within one year

2016  
£

2015  
£

Taxes and social security costs

97

-

Other creditors

3,395

2,160

3,492

2,160

# HUMANITAS CHARITY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 SEPTEMBER 2016

### 11 Movement in funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 29 September 2015	Incoming resources	Resources expended	Transfers	Balance at 28 September 2016
	£	£	£	£	£
<b>Unrestricted funds</b>					
General	8,998	196,420	(182,792)	(11,096)	11,530
	<u>8,998</u>	<u>196,420</u>	<u>(182,792)</u>	<u>(11,096)</u>	<u>11,530</u>
<b>Restricted funds</b>					
Treatment and Training	616	-	-	-	616
Family Support	-	21	(3,001)	2,980	-
Safe Homes	-	38,278	(44,701)	6,423	-
Therapy Centre	-	4,465	(6,158)	1,693	-
Medical Centre	1,200	-	-	-	1,200
Ghana	7,038	16,219	(15,062)	-	8,195
	<u>8,854</u>	<u>58,983</u>	<u>(68,922)</u>	<u>11,096</u>	<u>10,011</u>
<b>Total</b>	<b>17,852</b>	<b>255,403</b>	<b>(251,714)</b>	<b>-</b>	<b>21,541</b>
	<u>17,852</u>	<u>255,403</u>	<u>(251,714)</u>	<u>-</u>	<u>21,541</u>

The transfers from the General fund were to cover the deficits arising on the restricted funds.

### 12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 28 September 2016 are represented by:			
Investments	1	-	1
Current assets	15,021	10,011	25,032
Creditors: amounts falling due within one year	(3,492)	-	(3,492)
	<u>11,530</u>	<u>10,011</u>	<u>21,541</u>

### 13 Related parties

Included in debtors at 28 September 2016 is £7560 (2015: £8443) owed to the charity by its subsidiary Humanitas Boutique Limited. This loan is interest free and no security has been provided.