

Registered number  
5732445

C W SECRETARIAL SERVICES LIMITED

Abbreviated Accounts

31 March 2009

WEDNESDAY



\*PT2HTFU3\*

PC2

16/12/2009

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COMPANIES HOUSE

**C W SECRETARIAL SERVICES LIMITED**  
**Abbreviated Balance Sheet**  
**as at 31 March 2009**

	Notes	2009 £	2008 £
<b>Current assets</b>			
Debtors		345	605
Cash at bank and in hand		3,840	4,216
		<u>4,185</u>	<u>4,821</u>
<b>Creditors: amounts falling due within one year</b>		(1,414)	(986)
<b>Net current assets</b>		2,771	3,835
<b>Net assets</b>		<u>2,771</u>	<u>3,835</u>
<b>Capital and reserves</b>			
Called up share capital	2	100	100
Profit and loss account		2,671	3,735
<b>Shareholders' funds</b>		<u>2,771</u>	<u>3,835</u>

The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

*L Weare*

Linda Ann Weare  
 Director

Approved by the board on.....

*11/12/09*

**C W SECRETARIAL SERVICES LIMITED**  
**Notes to the Abbreviated Accounts**  
**for the year ended 31 March 2009**

**1 Accounting policies**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

**Turnover**

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

<b>2 Share capital</b>			<b>2009</b>	<b>2008</b>
			<b>£</b>	<b>£</b>
Authorised:				
Ordinary shares of £1 each			100	100
	<b>2009</b>	<b>2008</b>	<b>2009</b>	<b>2008</b>
	<b>No</b>	<b>No</b>	<b>£</b>	<b>£</b>
Allotted, called up and fully paid:				
Ordinary shares of £1 each			100	100

**3 Transactions with directors**

During the year the director operated a loan account with the company, which owed him £312 at the year end (£312:2008). The loan is unsecured and interest free and included in Other Creditors.