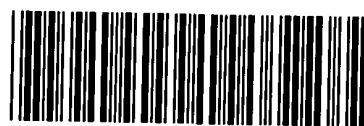


REGISTERED COMPANY NUMBER: 05687455 (England and Wales)
REGISTERED CHARITY NUMBER: 1113572

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2017
FOR
HOME-START CARMARTHEN-LLANELLI

Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

TUESDAY



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COMPANIES HOUSE

HOME-START CARMARTHEN-LLANELLI
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FOR THE YEAR ENDED 31 MARCH 2017

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HOME-START CARMARTHEN-LLANELLI

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
05687455 (England and Wales)

Registered Charity number
1113572

Registered office
44 Station Road
Llanelli
Carmarthenshire
SA15 1AN

Trustees

Mrs A Williams
Cllr P Edmunds
Mrs M Davies
Mrs C L Jones
C Lewis
Mrs H Nicholls
R J Griffiths

- appointed 26.4.16

Company Secretary

Independent examiner

Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are normally appointed at the Annual General Meeting (AGM) following nomination and election by the members of the scheme. On occasion, vacancies may arise and suitable individuals may be co-opted onto the board of trustees at any point during the year until the next AGM. Co-opted members will be formally noted as having been proposed and seconded at a meeting of the trustees before becoming a trustee.

Induction and training of new trustees

To help new trustees become familiar with the scheme's work and with their new duties there is a structured induction process that includes an opportunity to meet with the Chairperson, visit the Home-Start office to meet staff and be briefed about the scheme, the volunteers and the support offered to families.

Trustees are expected to undertake training in equality and diversity and safeguarding and promoting the welfare of children and attend the Home-Start UK Trustee Induction Day.

Risk management

The trustees have conducted its own review of the major strategic, business and operational risks which the charity faces. A strategic plan has been developed and regular monitoring ensures that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

HOME-START CARMARTHEN-LLANELLI

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

OBJECTIVES AND ACTIVITIES

Objectives and aims

Vision

Home-Start wants to see a society in which every parent has the support they need to give their children the best possible start in life.

Core Belief

Home-Start believes that children need a happy and secure childhood and that parents play the key role in giving their children a good start in life and helping them achieve their full potential.

Aims

Each Home-Start scheme is an independent voluntary organisation which works towards the increased confidence and independence of the family by:

- offering support, friendship and practical assistance
- visiting families in their own homes, where the dignity and identity of each individual can be respected and protected
- reassuring parents that difficulties in bringing up children are not unusual and encouraging enjoyment in family life
- ~~developing a relationship with the family in which time can be shared and understanding can be developed;~~ the approach is flexible to take account of different needs
- encouraging the parents' strengths and emotional well-being for the ultimate benefit of their own children
- encouraging families to widen their network of relationships and to use effectively the support and services available within the community.

HOME-START CARMARTHEN-LLANELLI

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2017**

ACHIEVEMENT AND PERFORMANCE

Strategic Objectives

In 2016-17 Home-Start Carmarthen-Llanelli said it would:

- Through its Families First funding, aiming to provide high quality home visiting support to 86 families of which 20 should be TAF key worked
- Apply for grants which complement the work of the scheme and reinforce the core funding looking additionally at pots of funding which promote inclusion of eg Welsh speaking and rural communities
- Review sustainability issues and potential future funding sources, exploring opportunities to re-establish delivering accredited training to our volunteers
- Continue to support volunteers, particularly looking at engagement and consultation to develop the organisation
- Continue to ensure that we recruit sufficient volunteers in order to meet our contractual targets
- Maintain the annual business cycle - quarterly monitoring of the operational objectives, reviewing targets in relation to funding/staffing and look at growth or decline
- Hold an annual Away Day involving service users to review and update the Strategic Plan and Quality Assurance self-assessments
- Use the Trustee Recruitment Pack to recruit new Board members, with particular emphasis on recruiting from the Carmarthen and North of the County areas and from minority groups;
- Continue to ensure the scheme plays an active part in the community to maintain a high profile;
- Continue to offer a range of opportunities to encourage feedback from volunteers, families and referrers to promote organisational growth and feed the results back into the business planning cycle

and are pleased to announce that we have met all of our targets.

2016/17 saw Home-Start Carmarthen-Llanelli enter into the second year of its joint contract with Action for Children and Home-Start Dinefwr. Unfortunately the contract had to take a 14% cut to their budget so to prevent this resulting in further cuts to staff hours cuts were taken from other areas mainly governance and staff and volunteer training. During the year also, the introduction of auto-enrolment now means that all are staff are in receipt of work pensions.

In September we undertook our Quality Assurance Audit which means that the quality of our practice has been assessed under the Home-Start Quality Assurance System. This is a robust, bespoke system originally developed in collaboration with Charities Evaluation Service (designers of PQASSO). It is based on a programme of self-assessment against Home-Start's nationwide quality standards.

The ongoing development of our services has been reviewed, as well as the continuous improvement of practice areas relating to governance, management and safeguarding & service delivery. The standards also incorporate principles of ISO 9001 & Investors in People requirements. Reviews are undertaken by Home-Start UK's quality assurance specialists who are accredited ISO auditors.

FINANCIAL REVIEW

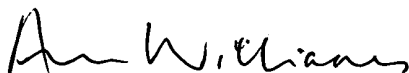
Principal funding sources

The Charity received its core funding from the Welsh Assembly via the Families First Grant. The total amount for the year received was £122,921.

FUTURE DEVELOPMENTS

To look at possible merger between Home-Start Carmarthen-Llanelli and Home-Start Dinefwr to form one scheme within the county and make us stronger moving forward.

Approved by order of the board of trustees on 27 July 2017 and signed on its behalf by:



Mrs A Williams - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOME-START CARMARTHEN-LLANELLI

I report on the accounts for the year ended 31 March 2017 set out on pages five to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. ~~It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.~~

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Robert Ashley Williams
Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

Date: 11th July 2017

HOME-START CARMARTHEN-LLANELLI**STATEMENT OF FINANCIAL ACTIVITIES**
FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted fund £	Restricted fund £	2017 Total funds £	2016 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		6,751	2,000	8,751	7,111
Investment income	2	7	-	7	9
Incoming resources from charitable activities					
Homestart		-	122,921	122,921	135,267
Total incoming resources		6,758	124,921	131,679	142,387
RESOURCES EXPENDED					
Charitable activities					
Homestart		231	130,161	130,392	152,560
Governance costs		-	1,393	1,393	1,176
Total resources expended		231	131,554	131,785	153,736
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS					
		6,527	(6,633)	(106)	(11,349)
Gross transfers between funds	8	(3,090)	3,090	-	-
Net incoming/(outgoing) resources		3,437	(3,543)	(106)	(11,349)
RECONCILIATION OF FUNDS					
Total funds brought forward		43,710	3,543	47,253	58,602
TOTAL FUNDS CARRIED FORWARD		47,147	-	47,147	47,253

The notes form part of these financial statements

HOME-START CARMARTHEN-LLANELLI

BALANCE SHEET
AT 31 MARCH 2017

	Notes	Unrestricted fund £	Restricted fund £	2017 Total funds £	2016 Total funds £
FIXED ASSETS					
Tangible assets	6	1,310	-	1,310	1,541
CURRENT ASSETS					
Cash at bank and in hand		45,837	3,525	49,362	48,819
CREDITORS					
Amounts falling due within one year	7	-	(3,525)	(3,525)	(3,107)
NET CURRENT ASSETS		<u>45,837</u>	<u>-</u>	<u>45,837</u>	<u>45,712</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>47,147</u>	<u>-</u>	<u>47,147</u>	<u>47,253</u>
NET ASSETS		<u>47,147</u>	<u>-</u>	<u>47,147</u>	<u>47,253</u>
FUNDS	8				
Unrestricted funds				47,147	43,710
Restricted funds				-	3,543
TOTAL FUNDS				<u>47,147</u>	<u>47,253</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

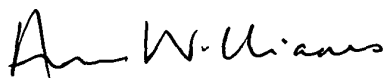
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 27 July 2017 and were signed on its behalf by:



Mrs A Williams -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2017**

Accounting convention

Incoming resources

Resources expended

Tangible fixed assets

Plant and machinery etc - 15% on reducing balance

Taxation

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. INVESTMENT INCOME

	2017	2016
	£	£
Deposit account interest	7	9

3. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2017	2016
	£	£
Depreciation - owned assets	231	271
Other operating leases	<u>5,501</u>	<u>5,500</u>

HOME-START CARMARTHEN-LLANELLI

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

5. STAFF COSTS

	2017	2016
	£	£
Wages and salaries	<u>87,972</u>	<u>107,213</u>

6. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2016 and 31 March 2017	<u>4,377</u>
DEPRECIATION	
At 1 April 2016	2,836
Charge for year	<u>231</u>
At 31 March 2017	<u>3,067</u>
NET BOOK VALUE	
At 31 March 2017	<u>1,310</u>
At 31 March 2016	<u>1,541</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Other creditors	<u>3,525</u>	<u>3,107</u>

8. MOVEMENT IN FUNDS

	At 1.4.16 £	Net movement in funds £	Transfers between funds £	At 31.3.17 £
Unrestricted funds				
General fund	43,710	6,527	(3,090)	47,147
Restricted funds				
Home Start	3,543	(6,633)	3,090	-
TOTAL FUNDS	<u>47,253</u>	<u>(106)</u>	<u>-</u>	<u>47,147</u>

HOME-START CARMARTHEN-LLANELLI

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	6,758	(231)	6,527
Restricted funds			
Home Start	124,921	(131,554)	(6,633)
TOTAL FUNDS	<u>131,679</u>	<u>(131,785)</u>	<u>(106)</u>