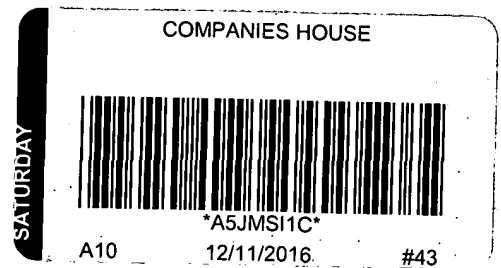


REGISTERED COMPANY NUMBER: 05687455 (England and Wales)
REGISTERED CHARITY NUMBER: 1113572

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2016
FOR
HOME-START CARMARTHEN-LLANELLI



Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

HOME-START CARMARTHEN-LLANELLI
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 9
Detailed Statement of Financial Activities	10 to 11

HOME-START CARMARTHEN-LLANELLI

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05687455 (England and Wales)

Registered Charity number

1113572

Registered office

44 Station Road
Llanelli
Carmarthenshire
SA15 1AN

Trustees

Mrs A Williams

H J Evans

- resigned 27.10.15

Cllr P Edmunds

Mrs L Clark

- resigned 25.11.15

Mrs M Davies

Mrs C L Jones

C Lewis

Mrs H Nicholls

- appointed 25.11.15

R J Griffiths

- appointed 26.4.16

Company Secretary

Mrs P A Parker

Independent examiner

Charles & Co

Chartered Certified Accountants

3 Murray Street

Llanelli

Carmarthenshire

SA15 1AQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are normally appointed at the Annual General Meeting (AGM) following nomination and election by the members of the scheme. On occasion, vacancies may arise and suitable individuals may be co-opted onto the board of trustees at any point during the year until the next AGM. Co-opted members will be formally noted as having been proposed and seconded at a meeting of the trustees before becoming a trustee.

Induction and training of new trustees

To help new trustees become familiar with the scheme's work and with their new duties there is a structured induction process that includes an opportunity to meet with the Chairperson, visit the Home-Start office to meet staff and be briefed about the scheme, the volunteers and the support offered to families.

Trustees are expected to undertake training in equality and diversity and safeguarding and promoting the welfare of children and attend the Home-Start UK Trustee Induction Day.

HOME-START CARMARTHEN-LLANELLI

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have conducted its own review of the major strategic, business and operational risks which the charity faces. A strategic plan has been developed and regular monitoring ensures that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Home-Start wants to see a society in which every parent has the support they need to give their children the best possible start in life.

Home-Start offers support, friendship and practical help to parents with young children, in local communities throughout the UK and with British Forces in Germany and Cyprus.

Home-Start offers a unique service, recruiting and training volunteers - who are usually parents themselves - to visit families at home who have at least one child under 5 to offer informal, friendly and confidential support.

To help give children the best possible start in life, Home-Start supports parents as they grow in confidence, strengthen their relationships with their children and widen their links with the local community.

Each Home-Start scheme is an independent voluntary organisation which works towards the increased confidence and independence of the family by:

- offering support, friendship and practical assistance
- visiting families in their own homes, where the dignity and identity of each individual can be respected and protected
- reassuring parents that difficulties in bringing up children are not unusual and encouraging enjoyment in family life
- developing a relationship with the family in which time can be shared and understanding can be developed; the approach is flexible to take account of different needs
- encouraging the parents' strengths and emotional well-being for the ultimate benefit of their own children
- encouraging families to widen their network of relationships and to use effectively the support and services available within the community.

HOME-START CARMARTHEN-LLANELLI

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

ACHIEVEMENT AND PERFORMANCE

Strategic Objectives

In 2015-16 Home-Start Carmarthen-Llanelli said it would:

- Through its Families First funding provide high quality home visiting support to 127 families with children aged 0-14 as agreed with our funders
- Continue to support volunteers particularly looking at engagement and consultation to develop the organisation
- Review targets in relation to funding/staffing and look at growth or decline
- Review one Quality Assurance Self Assessment and monitor action plans at each quarterly Directors meeting
- Maintain the annual business cycle - quarterly monitoring of the annual plan, driving it forward to ensure the scheme can respond to new challenges
- Use the Trustee Recruitment Pack to recruit new committee members, with particular emphasis on recruiting from the Carmarthen and North of the County areas, and inform members of the Committee of relevant training opportunities.
- Continue to ensure the scheme plays an active part in the community to maintain a high profile.
- Continue the mapping exercise to ensure that resources are targeted in order to meet the identified need
- Continue to conform to the Service Level Agreement with the local authority
- Review sustainability issues and potential future funding sources, exploring opportunities for the continuance of support to families
- Identify a range of opportunities to encourage feedback from volunteers, families and referrers to promote organisational growth and feed the results back into the business planning cycle.
- Review Health and Safety provision within the scheme to ensure that it fulfils its legal obligations
- Hold a Strategic Planning Day involving all service users to review and update the Strategic Plan

2015/16 saw Home-Start Carmarthen-Llanelli enter into the first year of a new contract with Carmarthenshire County Council under the Welsh Government's Families First initiative, a contract being serviced by a consortium of 3 organisations - Home-Start Carmarthen-Llanelli, Home-Start Dinefwr and Action for Children. This proved to be a very successful collaboration, all working closely to fulfil the terms of the contract by providing a package of targeted support for families within Carmarthenshire. The two Home-Start schemes providing the home based volunteer support and Action for Children providing the parenting programmes. This is a 2 year contract which may be extended for a further 18 months subject to continued Families First funding.

At the start of the year the Trustees considered and agreed to use a proportion of Home-Start Carmarthen-Llanelli's reserve funds to create and pay for the salary of a 12 month post which would concentrate solely on setting up a training arm in order to begin to generate an income for Home-Start Carmarthen-Llanelli. Unfortunately after 8 months the member of staff in post resigned and after discussion the trustees regrettably decided that although they were beginning to see an income being generated, to have to start over again would be too much of a risk, and therefore once the scheduled training courses had completed they would not continue with the Training Arm.

FINANCIAL REVIEW

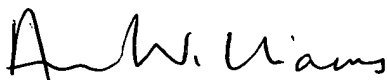
Principal funding sources

The Charity received its core funding from the Welsh Assembly via the Families First Grant. The total amount for the year received was £135,267

FUTURE DEVELOPMENTS

To secure additional funds to run complimentary services which will address identified needs to provide better financial security for the scheme.

Approved by order of the board of trustees on 25 October 2016 and signed on its behalf by:



Mrs A Williams - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOME-START CARMARTHEN-LLANELLI

I report on the accounts for the year ended 31 March 2016 set out on pages five to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

25 October 2016

HOME-START CARMARTHEN-LLANELLI**STATEMENT OF FINANCIAL ACTIVITIES**
FOR THE YEAR ENDED 31 MARCH 2016

	Notes	Unrestricted fund £	Restricted fund £	2016 Total funds £	2015 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		7,111	-	7,111	2,324
Investment income	2	9	-	9	9
Incoming resources from charitable activities					
Homestart		-	135,267	135,267	182,598
Total incoming resources		7,120	135,267	142,387	184,931
RESOURCES EXPENDED					
Charitable activities					
Homestart		16,883	135,677	152,560	193,375
Governance costs		-	1,176	1,176	1,498
Total resources expended		16,883	136,853	153,736	194,873
NET INCOMING/(OUTGOING) RESOURCES					
		(9,763)	(1,586)	(11,349)	(9,942)
RECONCILIATION OF FUNDS					
Total funds brought forward		53,473	5,129	58,602	68,544
TOTAL FUNDS CARRIED FORWARD		43,710	3,543	47,253	58,602

The notes form part of these financial statements

HOME-START CARMARTHEN-LLANELLI

BALANCE SHEET
AT 31 MARCH 2016

	Notes	Unrestricted fund £	Restricted fund £	2016 Total funds £	2015 Total funds £
FIXED ASSETS					
Tangible assets	6	1,541	-	1,541	1,812
CURRENT ASSETS					
Cash at bank and in hand		42,169	6,650	48,819	59,065
CREDITORS					
Amounts falling due within one year	7	-	(3,107)	(3,107)	(2,275)
NET CURRENT ASSETS		<u>42,169</u>	<u>3,543</u>	<u>45,712</u>	<u>56,790</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>43,710</u>	<u>3,543</u>	<u>47,253</u>	<u>58,602</u>
NET ASSETS		<u>43,710</u>	<u>3,543</u>	<u>47,253</u>	<u>58,602</u>
FUNDS	8				
Unrestricted funds				43,710	53,473
Restricted funds				<u>3,543</u>	<u>5,129</u>
TOTAL FUNDS				<u>47,253</u>	<u>58,602</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 25 October 2016 and were signed on its behalf by:



Mrs A Williams -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2016**

Accounting convention

Incoming resources

Resources expended

Tangible fixed assets

Plant and machinery etc	- 15% on reducing balance
-------------------------	---------------------------

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. INVESTMENT INCOME

	2016	2015
	£	£
Deposit account interest	9	9

3. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2016	2015
	£	£
Depreciation - owned assets	271	320
Other operating leases	<u>5,500</u>	<u>5,500</u>

HOME-START CARMARTHEN-LLANELLI

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

5. STAFF COSTS

	2016	2015
	£	£
Wages and salaries	107,213	151,609
	<u>107,213</u>	<u>151,609</u>

6. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2015 and 31 March 2016	4,377
	<u>4,377</u>
DEPRECIATION	
At 1 April 2015	2,565
Charge for year	271
	<u>2,836</u>
At 31 March 2016	2,836
	<u>2,836</u>
NET BOOK VALUE	
At 31 March 2016	1,541
	<u>1,541</u>
At 31 March 2015	1,812
	<u>1,812</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other creditors	3,107	2,275
	<u>3,107</u>	<u>2,275</u>

8. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
Unrestricted funds			
General fund	53,473	(9,763)	43,710
Restricted funds			
Home Start	5,129	(1,586)	3,543
	<u>58,602</u>	<u>(11,349)</u>	<u>47,253</u>
TOTAL FUNDS	<u>58,602</u>	<u>(11,349)</u>	<u>47,253</u>

HOME-START CARMARTHEN-LLANELLI

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,120	(16,883)	(9,763)
Restricted funds			
Home Start	135,267	(136,853)	(1,586)
TOTAL FUNDS	<u>142,387</u>	<u>(153,736)</u>	<u>(11,349)</u>

HOME-START CARMARTHEN-LLANELLI

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
INCOMING RESOURCES		
Voluntary income		
Donations	1,702	650
Sundry Receipts	5,409	1,674
	<hr/> 7,111	<hr/> 2,324
Investment income		
Deposit account interest	9	9
Incoming resources from charitable activities		
Core Funding	135,267	134,249
Big Lottery Fund	-	48,349
	<hr/> 135,267	<hr/> 182,598
Total incoming resources	142,387	184,931
RESOURCES EXPENDED		
Charitable activities		
Wages	107,213	151,609
Other operating leases	5,500	5,500
Rates and water	491	509
Insurance	1,063	885
Light and heat	933	2,364
Telephone	687	1,065
Postage and stationery	3,438	3,595
Advertising	50	42
Sundries	795	666
Repairs and Renewals	1,302	620
Staff Expenses	5,554	6,908
Training Costs	1,708	868
Volunteer Expenses	7,519	11,322
Membership Fees	143	85
Volunteer Training	1,888	2,252
Annual Fee - Home Start	3,287	3,734
Trips	-	1,031
Repay underspend previous year	10,718	-
Plant and machinery	250	295
Fixtures and fittings	21	25
	<hr/> 152,560	<hr/> 193,375
Governance costs		
Accountancy	900	900
Professional fees	276	598
	<hr/> 1,176	<hr/> 1,498
Total resources expended	153,736	194,873

This page does not form part of the statutory financial statements

HOME-START CARMARTHEN-LLANELLI

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
Net expenditure	<u>(11,349)</u>	<u>(9,942)</u>