

BRIGHTON & HOVE FOOD PARTNERSHIP LTD

Financial statements

31 March 2007

Registered Company Number: 5636575

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BRIGHTON & HOVE FOOD PARTNERSHIP LTD

Annual Report and Financial Statements for the period ended 31 March 2007

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BRIGHTON & HOVE FOOD PARTNERSHIP LTD

Company Information 31 March 2007

REGISTERED NUMBER:

5636575

REGISTERED OFFICE:

Brighton Eco Centre
39-41 Surrey Street
Brighton
BN1 3HF

BANKERS:

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

REPORTING ACCOUNTANT:

Clare Osbond
Voluntary Sector Services
15 Mansfield Road
Hove
BN3 5NL

BRIGHTON & HOVE FOOD PARTNERSHIP LTD

Report of the directors for the period 25th November 2005 to 31st March 2007

The directors present their report and accounts for the period 25th November to 31st March 2007

Company Status

The company is a company limited by guarantee. It was incorporated on 25th November 2005 under the Companies Act 1985, and is governed by its Memorandum and Articles of Association.

Objectives and Principle activities

The Brighton & Hove Food Partnership aims to work across the community to strengthen the growth and development of a localised food system which promotes social equity, economic prosperity, environmental sustainability, global fairtrade and the health and well-being of all residents.

The Food Partnership is a membership organisation which brings together a diverse range of individuals and organisations across the city who are interested in or engaged in working towards a healthier, more sustainable food system for Brighton and Hove. The Partnership's membership has continued to grow over the past year and has now reached over 170.

Review of Business

I. Core activities

The core work of the Food Partnership includes raising awareness about local food, producing City Food News, the Food Partnership's newsletter, developing the Matchmaking Scheme, and developing and maintaining the Food Partnership's website. In the following section, we report on our achievements in these four areas over the past year.

Raising awareness about local food

One way in which the Food Partnership promotes its message is by holding stalls at community events to raise awareness and to distribute informational materials about local food, health and environmental sustainability. Over the past year the Food Partnership held stalls at events such as Seedy Sunday 2006 and 2007, The Brighton and Hove Food and Drink Festival (September 2006), Brighton City College Green Week (March 2006) and the Hertford Local Produce Festival (June 2006). Through the Food Partnership stall we provide a variety of information about local food and the links between the food we eat and our health, as well as that of the environment. Stall-holding is also a good opportunity to raise awareness of the Food Partnership's

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Report of the directors for the period 25th November 2005 to 31st March 2007

work and to attract new members. The Food Partnership Co-ordinator also gave a talk to City College catering students about the benefits of local food, seasonality, different food production methods and where to buy local food

City Food News

Since its inception, the Food Partnership's newsletter has been a key source of communication with its members and city residents. City News reports on local and national issues pertaining to food, health and environmental sustainability. It focuses on work being done around the city, by community groups, restaurants, shops, to improve access to fresh, healthy and local food. Reaching over 500 people, City Food News is an important means by which the Food Partnership can communicate its aims and raise awareness of its work, whilst highlighting the importance of supporting a more localised food system. Over the past year, the Food Partnership has produced three newsletters.

Matchmaking scheme

Over the past year we have continued to promote and coordinate the Matchmaking Scheme. This is an on-going initiative that links allotment growers with community food projects such as lunch clubs or cookery groups. It provides a system by which allotment growers can donate their surplus produce to community groups and is a great way to increase the amount of local food eaten locally and to reduce waste within the local food system. The scheme has been promoted in City Food News, through the Brighton and Hove Organic Gardening Group, The Allotment Federation and by the city council's allotment officer.

Website

The Food Partnership was awarded funding from the Co-operative Dividend Scheme to develop its website into an educational resource for the community and beyond. The website, www.bhfood.org.uk, was finished and launched in September 2006. This resource is a work in progress and will continue to develop over time. The site contains a great deal of information about the Food Partnership, local food, food and health, food and the environment, and local events. It also contains a series of factsheets, a newsletter and publications archive and an extensive links page, providing links to local and national organisations dealing with food, health and sustainability issues, as well as information about where locally grown foods can be purchased. The Food Partnership also plans to use the website as a channel to communicate about its progress in achieving its targets in *Spade to Spoon*, the city's food strategy and action plan.

II. Project work and other activities

Between November 2005 and March 2007, the Food Partnership carried out work in a variety of other areas to further its mission statement to promote a healthier, more sustainable food system for Brighton and Hove, including

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Local Produce Festival

In June 2006 the Food Partnership organised and ran a local produce festival at Hertford Infant and Nursery School in Hollingdean. The festival brought fresh, local, seasonal produce to an area of the city which normally doesn't have access to such foods. The event was a great opportunity for the school community and people of all ages to come together in an enjoyable, welcoming environment.

Beyond the farmers' market element of the event, there were educational activities including cookery demonstrations and stalls with information about seed saving, composting, food and health, and environmental sustainability. There were also activities, such as a smoothie bike and a fruit shy, to encourage the children to eat more fruit. The festival was a great success and the school was very pleased with the outcome.

Delivery of Spade to Spoon (and associated work)

In September 2006, the Brighton & Hove Food Partnership was involved in planning the launch event for Spade to Spoon: Making the Connections, the food strategy and action plan for Brighton and Hove. This event brought together people from across diverse sectors in the city to hear about some work already going on that demonstrates the strategy in action.

Following the strategy launch we organised a very successful food debate entitled Eating the Future: Is our food costing the Earth? The debate was a fringe event of the city's annual food and drink festival and also highlighted some of the concerns central to the food strategy, such as healthy diets, local food and environmental sustainability. The debate was expertly chaired by BBC radio broadcaster and Food Partnership Organising Committee member, Barbara Myers. Panelists included Vicki Hird, Senior Food and Farming Campaigner for Friends of the Earth, Martin Caraher, Reader in Food and Health policy at City University in London, and Richard D. North, writer and broadcaster. The debate was attended by over 100 people.

Much of the Food Partnership's work over the coming years will focus on delivering its targets in Spade to Spoon. Some of these targets in the action plan have already been achieved, including piloting a grant scheme (see below) to support food work in the city and developing a website providing information on healthy eating and general food information. Work to achieve other targets is on-going.

Fundraising

Over the past year the Food Partnership has been exploring opportunities to become more financially sustainable and, to this end, submitted applications to various funders. Over the past financial year, the Food Partnership received funding from the Brighton and Hove City Teaching Primary Care Trust, the Hedgecock Bequest grant Programme and the Co-operative Community Dividend Scheme. We were unsuccessful in other funding applications to funders such as the Awards for All programme, the Esmée Fairbairn Foundation and the Greencard Charitable Trust.

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Further bids are currently being developed to seek funding to support the Food Partnership's core activities and in delivering its targets in Spade to Spoon

Good Food Grants

Between September 2006 and March 2007, Brighton & Hove Food Partnership administered a very successful small grants programme Under the Good Food Grants Scheme, the Primary Care Trust put forward a pot of £15,000 to support food and health projects in community settings and schools across the city The scheme was greatly oversubscribed we received 50 applications requesting nearly £40,000. We were able to fund 24 exciting projects – nine in schools and 15 in community settings We will be monitoring these projects over the coming year and we hope to be able to run the grant scheme again next year

Links with other organisations

Over the past year the Food Partnership has become a member of Food Links UK, the Brighton Peace and Environment Centre, Community Voluntary Sector Forum and the Business Community Partnership In the coming year, we will be extending our reach by forging new relationships with groups across the city For example, through the Good Food Grant Scheme and through our Spade to Spoon delivery work, we will be working closely with schools and organisations in Brighton and Hove

Directors

The directors who served during the year were

Mischa Hewitt (appointed 09-09-05, resigned 12-04-06)

Barbara Myers (appointed 15-10-05)

Alison Patrick (appointed 07-12-05, resigned 21-03-07)

Lynn Smyth (appointed 07-12-05)

Kim Turner (appointed 04-09-05, resigned 21-03-07)

Garry Wilson (appointed 15-09-05, resigned 08-12-06)


None of the directors had any beneficial interest in the company

Small company special provisions

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

Approved by the board of Directors on and signed on its behalf

Director



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Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period

In preparing those financial statements, the directors are required to

- Select suitable accounting policies and then apply them consistently,
- Make judgements and estimates that are reasonable and prudent,
- Comply with applicable accounting standards subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The directors are responsible for

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985, and
- Safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

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Profit and loss account for the period 25th November 2005 to 31st March 2007

	Note	2007 £
Turnover		63
Other operating income	2	41,355
Total Operating Income	3	41,418
Administrative expenses		40,580
Operating Surplus (Loss)	4	838
Surplus (Loss) on ordinary activities before taxation		838
Tax on surplus on ordinary activities		-
Retained surplus (loss) for the financial year		838
Retained surplus at 25 November 2005		4,586
Retained surplus at 31 March 2007		5,424

(The notes on pages 9 to 10 form part of these financial statements)

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Balance Sheet as at 31 March 2007

	Note	2007 £
Current Assets		
Cash at Bank and in hand		7,916
Debtors	5	<u>53</u>
		7,969
Current Liabilities		
Creditors – Amounts falling due within one year	6	2,545
Net Assets		<u>5,424</u>
Reserves		
Profit and loss account		<u>5,424</u>
		<u>5,424</u>

In the directors' opinion the company was entitled under Section 249A(1) of the Companies Act 1985 to exemption from the audit of its accounts for the period ended 31 December 2006. No notice from members requiring an audit has been deposited under Section 249B(2) of the Companies Act 1985 in relation to its accounts for the financial period.

The directors acknowledge their responsibilities for

- (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

The financial statements on pages 7 to 10 were approved by the board of Directors on
and were signed on its behalf by

Director



(The notes on pages 9 to 10 form part of these financial statements)

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Notes to the Financial Statements for the period 25th November 2005 to 31st March 2007

(a) Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

The company has taken advantage of the exemption from preparing a cash flow statement conferred by the Financial Reporting Standard for Smaller Entities (effective January 2005)

(b) Turnover

Turnover represents the invoiced value of goods and services supplied by the company. The company is not registered for VAT

(c) Other Income

Grants receivable are credited to income in the period to which they relate, except where the donor imposes restrictions of the timing of the expenditure. Grants relating to later periods are treated as deferred income

(d) Taxation

The directors consider that the company's income is exempt for corporation tax purposes

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Notes to the Financial Statements for the period 25th November 2005 to 31st March 2007

2. Other operating income

Grants and donations received during the year and included in other operating income comprise

	2007 £
Brighton & Hove City Primary Care Trust	23,700
Brighton & Hove City Primary Care Trust (Good Food Grants)	15,000
Brighton & Hove City Council	1,500
Co-Operative Group	1,000
Miscellaneous donations	155
	<u>41,355</u>

3. Total operating income

In the opinion of the directors, none of the income of the company is attributable to geographical markets outside the UK.

4. Operating Surplus/(Loss)

The operating loss is stated after charging

	2007 £
Accountancy services	200
	<u>200</u>

5. Debtors

	2007 £
Fee income	53
	<u>53</u>

6. Creditors: Amounts falling due within one year

	2007 £
Accruals	1,710
Creditors	835
	<u>2,545</u>

7. Share capital

The company is limited by guarantee, and therefore has no share capital

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The page which follows does not
form part of the statutory financial
statements of the company

BRIGHTON & HOVE FOOD PARTNERSHIP LTD
DETAILED INCOME & EXPENDITURE ACCOUNT
FOR THE PERIOD 25 NOVEMBER 2005 TO 31 MARCH 2007

INCOME

	2006	
	£	
Grants and Donations	36,355	
Fee Income	5,063	
Total income		41,418

EXPENDITURE

Direct costs

Project costs	15,725	
Consultancy	14,300	
Promotion	59	
Design	86	
Printing	820	
Events	15	
Venue and catering	293	
Membership fees	84	
		31,382

Running costs

Rent	1,214	
Insurance	75	
Office costs	283	
Website design	1,500	
Telephone	36	
Postage	265	
Management	5,600	
Accountancy	200	
Bank charges	25	
		9,198

Total expenditure	40,580
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Surplus for the year	838
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