# Liquidator's Progress Report

**S.192** 

Pursuant to Sections 92A and 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

5619347

Name of Company

Compensation Professionals Network Limited

1/We

Robert Neil Dymond, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS

Lisa Jane Hogg, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS

the liquidator(s) of the company attach a copy of my/our Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 27/08/2013 to 26/08/2014

Signed \_\_\_\_\_

Wilson Field Limited The Manor House 260 Ecclesall Road South Sheffield S11 9PS

Ref COMP05C/RD/LJH/GK2/HC/JL2

\*A3JJ4TGI\* 29/10/2014 #85 COMPANIES HOUSE

# Compensation Professionals Network Limited (In Liquidation) Joint Liquidators' Abstract of Receipts & Payments

| From 27/08/2013<br>To 26/08/2014 | tatement<br>of Affairs   |
|----------------------------------|--------------------------|
|                                  | ASSET REALISATIONS       |
| 15,000 00                        | Cash Held by third party |
| 9 38                             | Bank Interest Net of Tax |
| 736 49                           | Transfer from Admin      |
| 15,745 87                        |                          |
|                                  | COST OF REALISATIONS     |
| 4,873 07                         | Administrators fees      |
| 9,832 67                         | Legal Fees (1)           |
| 150 00                           | Search Fees              |
| 224 50                           | Travel expenses          |
| 67 00                            | Statutory Advertising    |
| 10 00                            | Land Registry Fees       |
| (15,157 24)                      |                          |
| 588.63                           |                          |
|                                  |                          |
|                                  | REPRESENTED BY           |
| 570 33                           | Vat Receivable           |
| 18 30                            | Bank 1 Current           |
| 588.63                           |                          |

Robert Neil Dymond Joint Liquidator

## In the matter of Compensation Professionals Network Limited ("the Company")

### And in the matter of The Insolvency Amendment Rules 2010

### Joint Liquidators' report to members and creditors

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|                   |                   |                   |                  |                |                |                |   |                |   |   |                |                |                | 1 Introduction |   |    |    |   |   |   |   |   |    |   |   |   |
|                   |                   |                   |                  |                |                |                |   |                |   |   |                |                |                | 1 Introduction |   |    |    |   |   |   |   |   |    |   |   |   |
|                   |                   |                   |                  |                |                |                |   |                |   |   |                |                |                | 1 Introduction |   |    |    |   |   |   |   |   |    |   |   |   |
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| i introduction    | i introduction    | i miloduction     | i miloduction    | i miloduction  | i muoduciion   | i muoduciion   |   |                |   |   |                |                |                |                | 1 Introduction |   |    |    |   |   |   |   |   |    |   |   |   |
| i introduction    | i introduction    | i miloduction     | i miloduction    | i miloduction  | i muoduciion   | i muoduciion   | 1 1111111111111111111111111111111111111 |                |   |   |                |                |                |                |                |                | 1 Introduction |   |    |    |   |   |   |   |   |    |   |   |   |
| i muoduction      | i muoduction      | i muoduction      | i muoduction     | i muoduction   | i mu odection  | i mubauchon    | a minicipality                          | a minicipality |   |   |                |                |                |                |                |                | 1              | 1              | 4              | 4              | 4              |   |    |    |   |   |   |   |   |    |   |   |   |
| i muoduction      | i muoduction      | i muoduction      | i muoduction     | i muoduction   | i mu odection  | i mubauchon    | a minicipality                          | a minicipality | 1 1111111111111111111111111111111111111 | 1 1111111111111111111111111111111111111 |                |                |                |                |                |                |                | 1              | 4              | 4              | 4              |   |    |    |   |   |   |   |   |    |   |   |   |
| i introduction    | i introduction    | i introduction    | i introduction   | i introduction | i introduction | i introduction | a indecedence                           | a indecedence  | 1 Independence                          | 1 Independence                          | 1 Inherition   |                |                |                |                |                |                |                | 4              | 4              | 4              |   |    |    |   |   |   |   |   |    |   |   |   |
| 1 Introduction    | 1 Introduction    | 1 Introduction    | i introduction   | 1 Introduction | i introduction | i introduction | T Introduction                          | T Introduction | introduction                            | introduction                            | introduction   | introduction   |                |                |                |                |                |                |                |                | 4              |   |    |    |   |   |   |   |   |    |   |   |   |
| 1 Introduction    | 1 Introduction    | 1 Introduction    | i introduction   | 1 Introduction | i introduction | i introduction | T Introduction                          | T Introduction | introduction                            | introduction                            | introduction   | introduction   | T INTERCUENCE  |                |                |                |                |                |                |                | 4 1-4          |   |    |    |   |   |   |   |   |    |   |   |   |
| 1 Introduction    | 1 Introduction    | 1 Introduction    | 1 Introduction   | 1 Introduction | 1 Introduction | 1 Introduction | 1 Introduction                          | 1 Introduction | 1 Introduction                          | 1 Introduction                          | 1 Introduction | 1 Introduction | 1 Introduction |                |                |                |                |                |                |                |                |   |    |    |   |   |   |   |   |    |   |   |   |
| 1 Introduction    | 1 Introduction    | 1 Introduction    | 1 Introduction   | 1 Introduction | 1 Introduction | 1 Introduction | 1 Introduction                          | 1 Introduction | 1 Introduction                          | 1 Introduction                          | 1 Introduction | 1 Introduction | 1 Introduction |                |                |                |                |                |                |                |                |   |    |    |   |   |   |   |   |    |   |   |   |
| 1 Introduction    | 1 Introduction    | 1 Introduction    | 1 Introduction   | 1 Introduction | 1 Introduction | 1 Introduction | 1 Introduction                          | 1 Introduction | 1 Introduction                          | 1 Introduction                          | 1 Introduction | 1 Introduction | 1 Introduction |                |                |                |                |                |                |                |                |   |    |    |   |   |   |   |   |    |   |   |   |
| 1 Introduction    | 1 Introduction    | 1 Introduction    | 1 Introduction   | 1 Introduction | 1 Introduction | 1 Introduction | 1 Introduction                          | 1 Introduction | 1 Introduction                          | 1 Introduction                          | 1 Introduction | 1 Introduction | 1 Introduction |                |                |                |                |                |                |                |                |   |    |    |   |   |   |   |   |    |   |   |   |

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### 1. Introduction

This report to members and creditors covers the period 27 August 2013 to 26 August 2014 and attached at Appendix A is a Receipts and Payments account for the same period

This report is prepared on an exception basis detailing only material changes from the last report

### 2 Company and Joint Liquidators' details

Company name Compensation Professionals Network Limited

Registered address c/o Wilson Field Limited

The Manor House

260 Ecclesall Road South

Sheffield S11 9PS

Other trading names of the Company None

Company number 05619347

Name of Joint Liquidators Robert Neil Dymond and Lisa Jane Hogg

Address of Joint Liquidators Wilson Field Limited

The Manor House

260 Ecclesall Road South

Sheffield S11 9PS

Date of appointment 27 August 2013

Change in Office Holder None

### 3. Progress during the period

The attached receipts and payments account is generally self-explanatory, but I would report specifically as follows

Please note that all funds are held in a separate trust account set up in the Company's name Bank interest net of tax in the sum of £9 38 has been received during the period covered by this report

### Funds held by third party

As referred to in my reports to creditors during the Administration term, the Company had deposited £1,050,000 00 with chartered accountant Mahmood Poptani, who was operating via a sole trader business trading as Brooks Poptani. The Joint Liquidators' investigations into the affairs of the Company revealed that the balance of funds accrued via five payments from the Company's bank account to Brooks Poptani, made between April 2011 and February 2012. The Joint Liquidators understand from Mr Poptani that he was initially approached by the director of the Company, David Patrick Buckley, as he was keen to move a sum of money out of the Company's bank account to be held in an external account for the purpose of eventually satisfying the Company's outstanding indebtedness to HM Revenue & Customs. This is the alleged purpose of the various transfers from the Company's bank account to Brooks Poptani.

Following Mr Poptani's receipt of the payments, Mr Poptani advised that he made various payments on behalf of the Company from the funds held, on the instruction of Mr Buckley These payments totalled £276,800 51, with £9,315 11 being paid to Newlyn High Court, two payments totalling £25,485 40 being made to I Law and a payment of £12,000 00 being returned to the Company The balance of £230,000 00 related to two payments to Biocide plc ("Biocide") in the sum of £50,000 00 and £180,000 00 In return for the payments of £230,000 00 to Biocide, the Company acquired 200,000 Ordinary Shares of 1p each in that company ("the Shares") Biocide is a company specialising in identifying and formulating specific chemical compounds to create powder and liquid-based hygiene and healthcare formulations and further information in this respect is referred to subsequently in this report These payments reduced the balance of funds held by Brooks Poptani to £773,199 50 Mr Poptani has confirmed that he was instructed by Mr Buckley not to pay the balance to HMRC until "all the issues would be resolved"

Upon pursuing Mr Poptani for payment of the balance held by Brooks Poptani, the Joint Liquidators were advised that Mr Poptani had invested the monies in a building project in Darses-Salaam, Tanzania, on behalf of the Company Mr Poptani advised that the investment was intended to be a short term investment with a projected return of 10-15%. However, following the Administration of the Company, Mr Poptani has stated that he requested that the investment be liquidated and repaid to the Company in full. As the investment was terminated prematurely, Mr Poptani advised that no profit had been made. Creditors should note that no evidence of this transaction has been provided and the investment has not been repaid to the Company.

The information provided by Mr Poptani was received by the Joint Liquidators following the issue of proceedings pursuant to Section 236 of the Insolvency Act 1986, in which the Court compelled Mr Poptani to cooperate with the Joint Liquidators' enquiries Extensive communications followed with Mr Poptani, in which payment of the balance of funds was requested for the benefit of the Company's creditors Mr Poptani made various promises of payment and tendered an interim payment of £15,000 00 to the Joint Liquidators, leaving a balance outstanding of £758,199 50 Despite Mr Poptani's indication that he would repay the balance of funds, no further payments were forthcoming which led the Joint Liquidators issuing a statutory demand against Mr Poptani in respect of the balance of funds totalling £758,199 50

Mr Poptani failed to make payment of the balance of funds within the period required by the statutory demand which led to a bankruptcy petition being issued against him by the Joint Liquidators. Mr Poptani indicated an intention to propose an Individual Voluntary Arrangement ("IVA") to his creditors which resulted in adjournments of the bankruptcy hearing. Whilst Mr Poptani eventually submitted an IVA proposal to creditors, this was not deemed acceptable by the Joint Liquidators, who are Mr Poptani's principal creditor. The final adjourned hearing was held on 24 May 2014 and with no acceptable IVA proposed, it was ordered that Mr Poptani be made bankrupt. Subsequently, Fiona Grant of Wilson Field Limited was appointed Trustee of Mr Poptani's bankruptcy and the Joint Liquidators have registered a claim in Mr Poptani's estate in the sum of £758,199.50. The Trustee of Mr Poptani's bankruptcy is currently investigating his affairs and has established that Mr Poptani's main assets are his interest in a property which is owned jointly with his wife, land which is owned solely by Mr Poptani, the land in Tanzania referred to previously and a share in a life policy. The prospect of a dividend to unsecured creditors from Mr Poptani's bankruptcy is, at this stage, unclear

The Joint Liquidators consider that they may have a claim against Mr Buckley for breaches of Sections 172 and/or 174 of the Companies Act 2006, by causing, allowing or otherwise failing to prevent the apparent misappropriation of the funds held by Mr Poptani. It is considered that a claim may be appropriate in this respect pursuant to Section 212(3) of the Insolvency Act 1986, which could compel Mr Buckley to pay, restore or otherwise account to the Company for the loss resulting from his breaches of duty. The Joint Liquidators have written to Mr Buckley on numerous occasions in an attempt to gather further information in respect of his role in the proceedings, to no response. This matter has been referred to the Joint

Liquidators' solicitors Further information in this respect will be reported via the Joint Liquidators' subsequent reports to creditors

### Shares in Biocide

As referred to previously, Mr Poptani, allegedly acting on the instructions of Mr Buckley, had spent £230,000 00 from the funds he was holding on the acquisition of a shareholding in Biocide, a company specialising in identifying and formulating specific chemical compounds to create powder and liquid-based hygiene and healthcare formulations. Correspondence has been entered into with Biocide in respect of the Company's shareholding in that business and Biocide has confirmed that its share register holds 200,000 Ordinary Shares of 1p each in the name of the Company Biocide has further confirmed that the Shares were acquired for a consideration of £230,000, which was received by Biocide during November 2012

Under the terms of the share purchase, the Company was unable to realise the Shares before November 2013, in light of a restriction which prohibited the sale of the Shares for twelve months after the date of their acquisition. Upon expiry of the restriction period, the Joint Liquidators instructed Charterfields Limited ("Charterfields"), a firm of RICS qualified International Asset Consultants, to value and market the Shares for sale Charterfields advised that the Shares were not listed on the London Stock Exchange or the Alternative Investment Market and therefore their value was minimal and potential purchasers would be difficult to identify Charterfields subsequently marketed the Shares for sale but as anticipated, interest was limited. Whilst Mr Buckley, acting by his agent Declan Tighe, initially expressed an interest in acquiring the shares for £12,000.00 but subsequently withdrew this offer. Charterfields' subsequent marketing did not identify a potential purchaser for the Shares.

In light of the lack of interest generated by Charterfields' marketing, the Shares were referred to Redmayne –Bentley LLP ("RB"), one of the UK's largest independently owned stockbrokers RB subsequently marketed the Shares for sale but reported that interest was limited, given their nature Eventually, Declan Tighe revisited his interest in the Shares which resulted in RB receiving an offer of £6,000 00. In light of the limited interest in the Shares, RB recommended acceptance of Mr Tighe's offer. The sale of the Shares to Mr Tighe subsequently completed and the consideration of £6,000 00 has been received by the Joint Liquidators. Creditors should note that this realisation does not appear on the receipts and payments account enclosed at Appendix A, as the realisation occurred outside the period covered by this report.

It is apparent that the purchase of the shares was not in the interests of creditors, and was made at a time when the Company had outstanding liabilities. The Joint Liquidators therefore consider that they may have a further claim against Mr Buckley for the shortfall of £224,000 resulting from the apparent misappropriation of Company funds.

### **Payments**

Payments in the sum of £9,832 have been made to the Joint Liquidators' Soliciotrs, HLW Keeble Hawson ("HLW"), who have incurred significant time costs in attending to correspondence with Mr Poptani and making applications to Court pursuant to Section 236 of the Insolvency Act 1986 along with petitioning for Mr Poptani's Bankruptcy whilst attending various adjournment hearings in the same regard

### 4. Investigations

It is a statutory requirement that a report on the director's conduct is submitted to The Insolvency Service ("IS"), within six months of appointment. The appropriate report has been submitted, however I am unable to comment on the content of the report due to confidentiality imposed by the IS.

I confirm that I have investigated the affairs of the Company in accordance with SIP 2, a Liquidators' investigations into the affairs of an insolvent Company and SIP 4, disqualification of directors and that my investigations are ongoing

### 5. Assets that remain to be realised

As outlined above, the funds invested by Mr Poptani in the sum of £758,199 together with the shortfall of £224,000 in relation to the Shares continue to be pursued by the Joint Liquidators

### 6. Creditors and distributions

### Secured Creditors

The Company did not extend security to any of its creditors

### Preferential Creditors

There have been no preferential claims received to date and none are expected

### Prescribed Part

Within the Insolvency Act 1986 there are provisions for a fund, called the Prescribed Part, to be set aside for distribution to the unsecured creditors in accordance with Section 176A of The Insolvency Act 1986. The fund is calculated on the net realisations of assets subject to a floating charge contained in a debenture created on or after 15 September 2003 and the implementation of the Enterprise Act 2002. The fund is calculated as being 50% of the first £10,000 of net property and 20% thereafter, subject to a maximum fund of £600,000.

As there is no qualifying charge holder, there are no realisations subject to a floating charge and the Prescribed Part provisions need not apply

### **Unsecured Creditors**

Unsecured claims received to date total £2,276,799 although claims have not yet been formally agreed. Any distribution to the unsecured creditors will be dependent upon the potential realisations from the Bankruptcy estate of Mr Poptani and from any claim against the director being successful, therefore the position is uncertain at present.

### 7. Joint Liquidators' remuneration

In accordance with Rule 2 106 the creditors agreed to the Joint Administrators and that of any subsequent Liquidators remuneration being based on 25% of the value of the realisations, plus 10% of the value of any distributions made to creditors of the Company by the Joint Liquidators

Attached at Appendix B is a detailed summary of our time costs during the Liquidation period of £25,653 comprising of 98 37 hours at an average charge out rate of £260 80. To date, no fees have been drawn. The details of the charge out rates and disbursements are attached at Appendix C

In accordance with this resolution, I have drawn £4,873 07 on account of remuneration, representing 25% of realisations across both the Administration and Liquidation

My expenses for the period are as follows (\* denotes that they are Category 2 disbursements) -

|                                     | Expenses<br>Incurred<br>£ | Expenses<br>Drawn<br>£ |
|-------------------------------------|---------------------------|------------------------|
| Postage, stationery & photocopying* | 160 00                    | Nil                    |
| Storage *                           | 72 00                     | Nit                    |
| Mileage *                           | 224 50                    | 224 50                 |
| Land Registry On-Line search fees*  | 110 00                    | 110 00                 |
| Statutory Advertising               | 67 00                     | 67 00                  |
| License fees                        | 31 91                     | Nil                    |
| Total                               | 665 41                    | 401.50                 |

In addition to the above, I have also drawn the following, relating to expenses incurred prior to the period covered by this report -

|                              | Expenses Drawn £ |
|------------------------------|------------------|
| Companies House search fees* | 50 00            |
| Total                        | 50.00            |

Within 21 days of receipt of this progress report a creditor may request further information regarding the Joint Liquidators remuneration and expenses, and their rights to challenge the office holders' remuneration and expenses. Any request must be in writing and may be made by either a secured creditor or an unsecured creditor with the concurrence of at least 5% in value of unsecured creditors, or the permission of the Court

### 8. Conclusion

In common with all professional firms, our charge out rates increase from time to time. I enclose a copy of our current charge out rates and disbursements policy as Appendix C.

I will report again in 12 months unless the liquidation is terminated prior to this

Yours faithfully

R N Dymond Joint Liquidator

### Compensation Professionals Network Limited - In Liquidation

### Appendix A

**Receipts and Payments Account** 

# Compensation Professionals Network Limited (In Liquidation)

# Joint Liquidators' Abstract Of Receipts And Payments To 26 August 2014

| RECEIPTS  | Statement Total (£) of Affairs (£)                         |
|---|--|
| Cash Held by third party Bank Interest Net of Tax Transfer from Admin                                   | 15,000 00<br>9 38<br>736 49                                |
|   | 15,745 87  |
| PAYMENTS  |  |
| Administrators fees Legal Fees (1) Search Fees Travel expenses Statutory Advertising Land Registry Fees | 4,873 07<br>9,832 67<br>150 00<br>224 50<br>67 00<br>10 00 |
|   | 15,157 24  |
| Net Receipts/(Payments)   | 588 63   |
| MADE UP AS FOLLOWS  |  |
| Bank 1 Current<br>VAT Receivable / (Payable)  | 18 30<br>570 33  |
|   | Robert Neil Dymond<br>Joint Liquidator                     |

# Time Entry - Cumulative Detailed SIP9 Time & Cost Summary

COMP05C - Compensation Professionals Network Limited From 27/08/2013 To 26/08/2014 Project Code POST

| Classification of Work Function                                 | Directors<br>& IP's | Manager &<br>Senior Manager | Admunistrators | Assistants &<br>Support Staff | Total Hours   | Time Cost (£) Average Hourly<br>Rate (£) | Average Hourly<br>Rate (£) | Hours Cum<br>(POST Only) | Time Costs Cum<br>(POST Only) |
|---|---------------------|-----------------------------|----------------|-------------------------------|---------------|--|----------------------------|--------------------------|-------------------------------|
|   | 000                 | 9-                          | 000            | 7 18                          | 878           | 1 257 79                                 | 143 20                     | 878                      | 1 257 79                      |
| ADCR Case Reviews   | 0 0                 | 050                         | 050            | 0 17                          | 177           | 495 00                                   | 280 19                     | 177                      | 495 DO                        |
|   | 0 30                | 000                         | 2 50           | 80                            | 2 80          | 720 00                                   | 257 14                     | 2.80                     | 22.00                         |
|   | 000                 | 000                         | 0 37           | 505                           | 5 42          | 593 01                                   | 109 48                     | 542                      | 593.01                        |
|   | 0 10                | 80                          | - 26           | 000                           | 500           | 454 00                                   | 227 00                     | 500                      | 00 424                        |
| ADSO Strategic Overview   | 080                 | 000                         | 000            | 00<br>0                       | 080           | 320 00                                   | 400 00                     | 080                      | 320 00                        |
| Admin and Planning  | 180                 | 2 10                        | 527            | 12 40                         | 21 57         | 3,839 80                                 | 178 04                     | 21 57                    | 3,639 80                      |
|   |                     |                             |                |                               |               |  |                            |                          |                               |
|   | 0.40                | 80                          | 0.00           | 000                           | 0 7 0         | 211 00                                   | 301 43                     | 0.70                     | 211.00                        |
|   | 2 10                | 000                         | 80             | 900                           | 2 10          | 840 00                                   | 400 00                     | 2 10                     | 840 00                        |
| KEIS Identifying Securing and insuring                          | 3 20                | 000                         | 000            | 000                           | 3.20          | 1 280 00                                 | 400 00                     | 3 20                     | 1 280 00                      |
| Case Specific Matters   | 5 70                | 00 0                        | 0 30           | 00 0                          | 00.9          | 2,331 00                                 | 388 50                     | 6 00                     | 2,331 00                      |
|   |                     |                             |                |                               |               |  |                            |                          |                               |
| CRCO Communications with Creditors                              | 0000                | 000                         | 0.50           | 80                            | 0.50          | 120 00                                   | 240 00                     | 080                      | 120 00                        |
| Creditors   | 000                 | 00 0                        | 0 20           | 00 0                          | 0.50          | 120 00                                   | 240 00                     | 0 0 0                    | 120 00                        |
|   |                     |                             |                | :                             |               |  |                            |                          |                               |
|   | 2 10                | 80                          | 989            | 0 33                          | 8 93          | 1 985 00                                 | 222 20                     | 8<br>69                  | 1 965 00                      |
| INRE Investigation and Review                                   | 7.70                | 000                         | 25 97          | 1 20                          | 34 87         | 8,256 00                                 | 236 79                     | 34 87                    | 825600                        |
| Investigations  | 9 80                | 00 0                        | 32 47          | 1 53                          | 43 80         | 10,241 00                                | 233 81                     | 43.80                    | 10,241 00                     |
|   |                     |                             |                |                               |               |  |                            |                          |                               |
| REDC Debt Collection<br>REPB Property, Business and Asset Sales | 13.80               | 88                          | 5.50<br>2.50   | <b>0</b> 60                   | 20 20<br>6 30 | 7 002 00<br>2,120 00                     | 346 63<br>336 51           | 20 20<br>6 30            | 7 002 00<br>2 120 00          |
| Realisation of Assets   | 17 60               | 00 0                        | 8 00           | 060                           | 26 50         | 9,122.00                                 | 344 23                     | 26 50                    | 9,122.00                      |
| Total Hours   | 34 90               | 2.10                        | 46 53          | 14 83                         | 98.37         | 25,653 80                                | 260 80                     | 98 37                    | 25,653 80                     |
|   |                     |                             |                |                               |               |  |                            |                          |                               |

Version 15-01-14

### Compensation Professionals Network Limited - In Liquidation

### Appendix C

Wilson Field Limited Charge out Rates and Disbursement Policy

### WILSON FIELD LIMITED CHARGE OUT RATES AND DISBURSEMENT POLICY

In accordance with the statement of insolvency practice covering fees and disbursements, we are required to disclose to you our policy for recovering non-specific disbursements, and the charge out rates for the various grades of staff who may be involved in this case

### **Hourly Charge Out Rates**

| Directors/Insolvency Practitioner        | £350 - 500 |
|--|------------|
| Managers & Senior Managers               | £260 ~ 400 |
| Administrators and Senior Administrators | £120 - 240 |
| Secretarial & Support                    | £100 - 130 |

The office holder(s) will seek approval from creditors to draw remuneration on a time cost basis, in accordance with the rates detailed above, at the meeting of creditors

In common with all professional firms, our charge out rates increase from time to time. We reserve the right to change the rates without prior notice to you. Any change will be reported in the next statutory report to creditors.

All time is recorded in 6 minute units

### Rechargeable Disbursements

### Category 2 disbursements - as defined in SIP 9 - requiring prior approval of creditors

| Postage, stationery, photocopying etc               | £10 per member and creditor per year (or part year) |
|---|---|
| Room Hire where meeting held at Wilson Field office | £100 (£150 for London)                              |
| Storage of books and records                        | £72 per box per year                                |
| Mileage   | 45p per mile  |
| Collection of books and records                     | £30 per hour  |
| Companies House search fees                         | £10 per search document                             |
| Land Registry On-Line search fees                   | £10 per document                                    |
| Document Upload Centre charge                       | £150  |
| Registering of restrictions on property             | £150* per restriction *                             |
| Removal of a restriction on a property              | £50* per restriction                                |
| Property Transfer Fees                              | £250* per transfer                                  |
| Issuing winding up petitions                        | £1,000*   |
| Issuing bankruptcy petitions                        | £1,000*   |
| Insolvency software fee                             | £150 per year (or part year)                        |
|   |   |

\*These category 2 disbursements are in relation to profit cost only. Any category 1 disbursement in respect of these such as Court Fees, Deposit fees, Land Registry fees will also be recovered at the prevailing rates.

The office holder(s) will seek approval from creditors to draw these disbursements at the creditors meeting

These rates are applicable on all insolvency appointments from 1 February 2014 until further notice