

# **LIFELINE OPTIONS CIC**

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FOR THE YEAR ENDED 30 NOVEMBER 2019

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# **LIFELINE OPTIONS CIC**

## **Company Information**

FOR THE YEAR ENDED 30 NOVEMBER 2019

DIRECTOR: Barbara Forbes

SECRETARY: David Forbes

REGISTERED OFFICE: Lifeline Options (CIC)  
Suite 421  
51 Pinfold Street  
Birmingham  
B2 4AY

REGISTERED NUMBER: 05610834

# **LIFELINE OPTIONS CIC**

## **Report of the Directors**

FOR THE YEAR ENDED 30 NOVEMBER 2019

The Directors present their report with financial statements of the company for the year ended 30 November 2019.

## **PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was the provision of professional consultancy and personal advice on a wide range of matters concerning the integration of refugees into the world of business and employment.

Lifeline Options (CIC) focuses particularly on personal and professional rehabilitation and the numerous issues within the Asylum system which impact on this process.

## **DIRECTORS**

The directors during the year under review were:

Mrs Barbara Forbes

Mr David Forbes

The beneficial interests of the directors holding office on 30 November 2019 in the issued share capital of the company were as follows:

Ordinary £1 shares	30.11.17	30.11.18	30.11.19
Mr David Forbes	1.00	1.00	1.00
Mrs Barbara Forbes	1.00	1.00	1.00

## **LIFELINE OPTIONS CIC**

### **Statement of Director's Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and the profit or loss for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible of safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

### **Statement as to disclosure of Information to Auditors**

So far as the directors are aware, there is no relevant audit information (as defined by section 476 of the companies Act 2006).

# **LIFELINE OPTIONS CIC**

## **Report of the Directors and Financial Statements**

FOR THE YEAR ENDED 30 NOVEMBER 2019

This report has been prepared in accordance with the special provisions applicable to companies subject to small companies' regime.

ON BEHALF OF THE BOARD:



Mrs Barbara Forbes-Director

Approved by the Board on: 22/07/2020

# LIFELINE OPTIONS CIC

## Income Statement

FOR THE YEAR ENDED 30 NOVEMBER 2019

		30.11.17	30.11.18	30.11.19
	Notes	£	£	£
<b>REVENUE</b>	2	5,255.03	7,610.00	7,569.00
Cost of sales		-	-	-
<b>GROSS PROFIT</b>		<u>5,255.03</u>	<u>7,610.00</u>	<u>7,569.00</u>
Administrative expenses		<u>11,032.66</u>	<u>15,187.88</u>	<u>14,929.79</u>
<b>OPERATING LOSS (PROFIT)</b>		<u>(5,777.63)</u>	<u>(7,577.88)</u>	<u>(7,360.79)</u>
Interest receivable and similar income		-	-	-
Interest payable and similar charges		-	-	-
<b>LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<u>(5,777.63)</u>	<u>(7,577.88)</u>	<u>(7,360.79)</u>
Tax on profit on ordinary activities				
<b>LOSS FOR THE FINANCIAL YEAR</b>		<u>(5,777.63)</u>	<u>(7,577.88)</u>	<u>(7,360.79)</u>
<b>AFTER TAXATION</b>				
<b>RETAINED LOSS FOR THE YEAR</b>		<u>(5,777.63)</u>	<u>(7,577.88)</u>	<u>(7,360.79)</u>

## LIFELINE OPTIONS CIC

### Balance Sheet

FOR THE YEAR ENDED 30 NOVEMBER 2019

	Notes	30.11.17	30.11.18	30.11.19
	£	£	£	£
<b>NON-CURRENT ASSETS</b>				
Computer Equipment	-	-	-	-
<b>CURRENT ASSETS</b>				
Trade and receivables	-	-	-	-
Cash at bank and in hand	<u>1,060.37</u>	<u>1,060.37</u>	<u>1,560.39</u>	<u>2,570.27</u>
		<b><u>1,060.37</u></b>	<b><u>1,560.39</u></b>	<b><u>2,570.27</u></b>
<b>NON- CURRENT LIABILITIES</b>				
Trade payables	184.57	176.47	68.33	
IR: PAYE & NI payable	-	<b>184.57</b>	<b>176.47</b>	<b>68.33</b>
<b>NET ASSETS</b>		<b><u>875.80</u></b>	<b><u>1,383.92</u></b>	<b><u>2,501.94</u></b>
<u>Financed by:</u>				
<b>CAPITAL AND RESERVES</b>				
Called up share capital		6,653.43	8,961.80	9,862.73
Profit and loss account		(5,777.63)	(7,577.88)	(7,360.79)
<b>SHAREHOLDERS' FUNDS</b>		<b><u>875.80</u></b>	<b><u>1,383.92</u></b>	<b><u>2,501.94</u></b>

## **LIFELINE OPTIONS CIC**

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to small companies' regime.

For the year ended 30/11/2019 the company was entitled to exemption under section 477 of the companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

### **ON BEHALF OF THE BOARD:**

Barbara Forbes.



22/07/2020



# **LIFELINE OPTIONS CIC**

## **Notes to the Financial Statements**

FOR THE YEAR ENDED 30 NOVEMBER 2019

### **1. ACCOUNTING POLICIES**

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

### **2. REVENUE**

The revenue represents net invoiced sales of goods, excluding value added tax.

### **3. Capital and reserves**

The capital structure is made of:

#### **CALLED UP SHARE CAPITAL**

##### **Authorised:**

<b>Number:</b>	<b>Class</b>	<b>Nominal value</b>	<b>30.11.17</b>	<b>30.11.18</b>	<b>30.11.19</b>
			<b>£</b>	<b>£</b>	<b>£</b>
<b>1000</b>	<b>Ordinary</b>	<b>£</b>	<b>1000</b>	<b>1000</b>	<b>1000</b>

##### **Allotted, issues and fully paid:**

<b>Number:</b>	<b>Class</b>	<b>Nominal value</b>	<b>30.11.17</b>	<b>30.11.18</b>	<b>30.11.19</b>
		<b>£</b>			
<b>02</b>	<b>Ordinary</b>	<b>£</b>	<b>2</b>	<b>2</b>	<b>2</b>

# **LIFELINE OPTIONS CIC**

## **Income Statement**

FOR THE YEAR ENDED 30 NOVEMBER 2019

	30.11.17	30.11.18	30.11.19
£	£	£	£
<b>REVENUE</b>	<b>5,255.03</b>	<b>7,610.00</b>	<b>7,569.00</b>
Cost of sale	-	-	-
<b>GROSS PROFIT</b>	<b>5,255.03</b>	<b>7,610.00</b>	<b>7,569.00</b>
<b>Other income</b>	<b>-</b>	<b>-</b>	<b>-</b>
Bank interest receivable	-	-	-
	<b>5,255.03</b>	<b>7,610.00</b>	<b>7,569.00</b>
<b>Expenditure</b>			
Staff Training	700.00	1,351.10	141.90
Office rent	2,790.00	4,056.00	4,680.00
Printing and Stationary	557.26	1,759.11	275.61
Software	744.43	343.43	1,844.37
Pc/printer consumables	675.73	-	979.72
Donation	140.00	1,834.49	574.00
Telephone	985.85	917.64	1,131.65
Post and packing	352.92	449.94	478.05
Bank Charges	143.69	128.90	117.44
General Expenses	727.66	986.92	15.60
Interpretation charges	400.61	40.00	568.44
Other Travel cost	129.05	62.75	88.05
Professional Fees	2,257.56	2,747.29	2,667.89
Employer Insurance	412.91	412.31	411.73
Legal costs	15.00	98.00	63.00
Subsistence	-	-	396.66
Heat & Light	-	-	495.68
	<b>11,032.66</b>	<b>15,187.88</b>	<b>14,929.79</b>
<b>LOSS (PROFIT)</b>	<b>(5,777.63)</b>	<b>(7,577.88)</b>	<b>(7,360.79)</b>

100686/15

**CIC 34****Community Interest Company  
Report****For official use**  
(Please leave blank)*Please complete  
in typescript, or  
in bold black  
capitals.***Company Name in full** Lifeline Options Community Interest Company**Company Number**

05610834

**Year Ending**

(DD/MM/YY) 30 November 2019

*(The date format is required in full)*

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

-This year we decided to prioritize the large number of our existing clients whose cases were coming up for renewal on the 2.5 year x 4 cycle which makes up the "ten year route to settlement" as well as those whose immigration situation allowed them to apply to enter the ten year route for the first time, either via new asylum submissions or on paid immigration forms. In all, 66 individuals or families came into these categories. As discussed in last year's report the "Hostile Environment" conditions continued to make this task quite arduous, with about a quarter to the cases remaining unsolved during the year, while the rest were successful, but often at a high cost to the individual/family budget. Related mental health problems continued to dog several clients and the shortage of provision continued to be only too evident.

- However, a therapeutic environment was brought into play by three volunteers, one a British Pakistani lady on placement from University College, Birmingham, plus a Sudanese Bahraini man and a French

Algerian woman, who had worked in the challenging setting of Calais. This enabled our work to address needs more holistically than would be done under a narrow law focus, with continuing outlets to asylum support and ad hoc back-up services to other migrant families.

- Meanwhile, the work of our volunteer in family reunion and spouse visa application continued to thrive and 22 cases were successfully concluded, including three under the European Union Settlement Scheme (EUSS). These latter cases reminded us that there is a significant degree of ethnic diversity among non-British EU citizens.

- At the same time, our outreach continued through Birmingham City of Sanctuary, Handsworth Welcome "SERVAS" and the follow-up report of the Permanent People's Tribunal.

- In October our ongoing assistance in appeals was given a big boost when we qualified, via our company secretary for the top level, "OISC Level 3" in asylum, meaning that direct representation at Tribunal became possible for the first time. Apparently there are fewer than 20 asylum level 3s active in the whole country, while the number of asylum applicants is increasing for the first time in several years.

- Sadly, there was little or no practical outcome from the two reports in which we had participated last year by Independent Inspector on Immigration, one on detention and one on fees. Institutional inertia continues as before at the policy implementation level of UK Visas and immigration. However, following a top-level enquiry, there was a significant improvement in the operation of the Modern Anti-Slavery Act thanks to the new guidance on appeals against "reasonable Grounds" decisions in September 2019. We had three clients with Modern Day Slavery cases which had stalled. But, late in the reporting period two of these were re-opened to formal Reconsideration with a potential appeal to follow.

- On Detention, it remained to be seen what practical effect the 2019 second Shaw Report on immigration detention would have. There is some suggestion that releases are happening more quickly as unsuitability for detention is identified, often under Rule 35. But, the Home Office could well be under pressure to continue a flow of detention in order to justify the size of the detention estate. During the year four of our clients were detained, each for period of under two weeks, before being released into uncertain accommodation and support.

(If applicable, please just state "A social audit report covering these points is attached").

*(Please continue on separate continuation sheet if necessary.)*

**PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.**

- Birmingham City of Sanctuary
- RESTORE - Churches Together in Birmingham asylum and refugee befriending project
- Handsworth Welcome (churches asylum welfare project)
- West Midlands Red Cross/Derby RC/Leicester RC
- Coventry Refugee Centre/ Wulfrun and Bham Refugee Migrant Centres/Refugee Action Bham
- Nottingham Refugee Forum/Derby Refugee Forum
- Hope Housing and Hope Destitution (charities, Birmingham)
- OISC
- Asylum Support Appeals Project (ASAP) - London
- Piers Road Centre (Beneficiary-led projects)
- Quaker Asylum and Refugee Network (QARN)
- Journeymen Theatre

THERE HAS BEEN ONGOING CONSULTATION DURING THE YEAR, BUT  
NO SINGLE GATHERING OFF ALL STAKEHOLDERS

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

*No remuneration was received*

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

*No transfer of assets other than for full consideration has been made*


*(Please continue on separate continuation sheet if necessary.)*

**PART 5 – SIGNATORY (Please note this must be a live signature)**

(DD/MM/YY)

The original report  
must be signed by a  
director or secretary  
of the company

Signed



Date

25/7/2020

Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.

Applications will be rejected if this information is incorrect.

*Office held (delete as appropriate) Director/Secretary*

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

David Forbes
Lifeline Options
Suite 421, 51 Pinfold Street, Birmingham B2 4AY
Tel 0121 359 5435
DX Number                      DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

***For companies registered in England and Wales:* Companies House, Crown Way, Cardiff CF14 3UZ  
DX 33050 Cardiff**

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

**(N.B. Please enclose a cheque for £15 payable to Companies House)**