

LIFELINE OPTIONS CIC

Contents of the financial Statements

FOR THE YEAR ENDED 30 NOVEMBER 2013

	Pages
Content Page	1
Company Information	2
Report of the Directors	3-4
Report of the Directors and Financial Statements	5
Income Statement	6
Balance Sheet	7-8
Notes to the Financial Statements	9
Income Statement (Trading and Profit and Loss Account)	10

TUESDAY



A3E4C2U1

A25

12/08/2014

#268

COMPANIES HOUSE

LIFELINE OPTIONS CIC

Company Information

FOR THE YEAR ENDED 30 NOVEMBER 2013

DIRECTOR. Barbara Forbes

SECRETARY David Forbes

REGISTERED OFFICE Lifeline Options (CIC)
505b Big Peg
120 Vyse Street
Hockley
Birmingham
B18 6NE

REGISTERED NUMBER 05610834

LIFELINE OPTIONS CIC

Report of the Directors

FOR THE YEAR ENDED 30 NOVEMBER 2013

The Directors present their report with financial statements of the company for the year ended 30 November 2013.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was the provision of professional consultancy and personal advice on a wide range of matters concerning the integration of refugees into the world of business and employment
Lifeline Options (CIC) focuses particularly on personal and professional rehabilitation and the numerous issues within the Asylum system which impact on this process

DIRECTORS

The directors during the year under review were

Mrs Barbara Forbes

Mr David Forbes

The beneficial interests of the directors holding office on 30 November 2013 in the issued share capital of the company were as follows

Ordinary £1 shares	30 11 11	30.11 12	30 11.13
Mr David Forbes	1.00	1 00	1 00
Mrs Barbara Forbes	1.00	1 00	1 00

LIFELINE OPTIONS CIC

Statement of Director's Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and the profit or loss for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent,
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure of Information to Auditors

So far as the directors are aware, there is no relevant audit information (as defined by section 476 of the companies Act 2006)

LIFELINE OPTIONS CIC

Report of the Directors and Financial Statements

FOR THE YEAR ENDED 30 NOVEMBER 2013

This report has been prepared in accordance with the provisions applicable to companies subject to small companies' regime

ON BEHALF OF THE BOARD

A handwritten signature in black ink, appearing to read 'Barbara Forbes', is written above the printed name.

Mrs Barbara Forbes-Director

Approved by the Board on 08/08/2014

LIFELINE OPTIONS CIC

Income Statement

FOR THE YEAR ENDED 30 NOVEMBER 2013

		30 11 11	30 11 12	30 11 13
	Notes	£	£	£
REVENUE		15,135 00	30,897 00	35,065 84
Cost of sales		7,815 00	21,040 00	30,836 37
GROSS PROFIT		<u>7,320.00</u>	<u>9,857.00</u>	<u>4,229.47</u>
Administrative expenses		<u>15,394.99</u>	<u>18,079.76</u>	<u>19,260.26</u>
OPERATING PROFIT		(8,074.99)	(8,222.76)	(15,030 79)
Interest receivable and similar income		-	-	-
Interest payable and similar charges		-	-	-
PROFIT ON ORDINARY ACTIVITIES		<u>(8,074.99)</u>	<u>(8,222.76)</u>	<u>(15,030.79)</u>
BEFORE TAXATION				
Tax on profit on ordinary activities				
PROFIT FOR THE YEAR		<u>(8,074.99)</u>	<u>(8,222.76)</u>	<u>(15,030.79)</u>
AFTER TAXATION				
RETAINED PROFIT FOR THE YEAR		<u>(8,074.99)</u>	<u>(8,222.76)</u>	<u>(15,030.79)</u>

LIFELINE OPTIONS CIC

Balance Sheet

FOR THE YEAR ENDED 30 NOVEMBER 2013

	30.11.11		30.11.12		30.11.13	
	£	£	£	£	£	£
NON-CURRENT ASSETS						
Computer Equipments	-	-	-	-	-	1,437.87
CURRENT ASSETS						
Trade and receivables	224.05		-		-	
Cash at bank and in hand	<u>2,000.05</u>	2,224.10	<u>1,940.27</u>	1,940.27	<u>1,774.83</u>	1,774.83
	<u>2,224.10</u>		<u>1,940.27</u>		<u>3,212.70</u>	
NON-CURRENT LIABILITIES						
Trade payables	5,664.98		143.11		78.29	
IR PAYE & NI payable	<u>406.54</u>	6,071.52	<u>142.35</u>	285.46	<u>387.63</u>	465.92
NET ASSETS	<u>(3,847.42)</u>		<u>1,654.81</u>		<u>2,746.78</u>	
<u>Financed by</u>						
CAPITAL AND RESERVES						
Called up share capital	4,227.57		9,877.57		17,777.57	
Profit and loss account	<u>(8,074.99)</u>		<u>(8,222.76)</u>		<u>(15,030.79)</u>	
SHAREHOLDERS' FUNDS	<u>(3,847.42)</u>		<u>1,654.81</u>		<u>2,746.78</u>	

LIFELINE OPTIONS CIC

These financial statements have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

For the year ended 30/11/2013 the company was entitled to exemption under section 477 of the companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the companies Act 2006

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime



ON BEHALF OF THE BOARD:

Barbara Forbes

08/08/2014

LIFELINE OPTIONS CIC

Notes to the Financial Statements

FOR THE YEAR ENDED 30 NOVEMBER 2013

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002)

2. REVENUE

The revenue represents net invoiced sales of goods, excluding value added tax

3 Capital and reserves

The capital structure is made of

CALLED UP SHARE CAPITAL

Authorised Number	Class	Nominal value	30 11 11 £	30 11 12 £	30 11 13 £
1000	Ordinary	£	1000	1000	1000
Allotted issues and fully paid					
Number	Class	Nominal value	30 11 11	30 11 12	30 11 13
02	Ordinary	£	2	2	2

LIFELINE OPTIONS CIC

Income Statement

FOR THE YEAR ENDED 30 NOVEMBER 2013

	30 11 11	30 11 12	30 11 13
	£	£	£
REVENUE	15,135 00	30,897 00	35 065 84
Cost of sale	<u>7,815 00</u>	<u>21,040 00</u>	<u>30,836 37</u>
GROSS PROFIT	<u>7,320.00</u>	<u>9,857.00</u>	<u>4,229.47</u>
Other income			
Bank interest receivable	-	-	-
	7,320.00	9,857.00	4,229.47
Expenditure			
Director's salaries	-	-	-
Staff Training	1,680 00	3,717 00	3,886 70
Office rent	4,620 00	5,040 00	5,040 00
Dir' Empl NI&PAYE	522 75	142 20	64 06
Post and Stationary	432.84	593 99	1,240 88
Software	71 28	112 67	344 58
Pc/printer consumables	785.94	1,329 39	782 69
Donation	1,520.00	310 00	220 00
Telephone	1,718 95	1,551 71	1,911 57
Post and packing	109 98	169 61	801 62
Bank Charges	316 33	303 12	347 88
General Expenses	409 49	1,177 41	766 89
Interpretation charges	-	45 00	234 17
Other Travel cost	898 36	700 39	428 71
Professional Fees	3,550 00	2,602 00	2,838 58
Employer Prof Insurance	549.86	260 27	278 93
Legal costs	-	25 00	73 00
Bank Interest Payable	-	-	-
	<u>15,394.09</u>	<u>18,079.76</u>	<u>19,260.26</u>
PROFIT (LOSS)	(8,074.99)	(8,222.76)	(15,030.79)

100634 || 15

CIC 34**Community Interest Company Report**For official use
(Please leave blank)Please
complete in
typescript, or
in bold black
capitals.**Company Name in
full**

Lifeline Options Community Interest Company

Company Number

5610834

Year Ending

30 November 2013

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

- The College for International Citizenship courses underwent some budget cuts and were more modular than in previous years. Nevertheless, a dozen of our asylum seeker and refugee beneficiaries took part successfully as well as 6 students on placement with us from the Human Rights and Social Care departments of Padua University, gaining varying numbers of credits from Birmingham and Aston Universities.
- One of our past Social Work student placements returned to be an on-site practice supervisor for three different Social Work students, one from Birmingham university and two from Birmingham City University. All passed their placements with us. Towards the end of the period we hosted a self-referred French lawyer who was seeking to practise in the immigration field, having qualified in commercial law.
- Owing to the severe cuts in legal aid, we became accepted in the immigration courts as an assistant (not a full representative) to some of our clients and won four different appeals.
- Nationally, we were the third biggest referrer to the asylum welfare beneficiaries in the First Tier Tribunal Asylum Support in London, and continued to have a success rate of about two-thirds.
- We played a significant part in the national campaign to recognise a new status of "statelessness" among specified asylum seekers. In relation to this, we hosted a follow-up to last year's introductory seminar, this time inviting 32 local immigration solicitors and advisers to our premises under the auspices of Asylum Aid, the UNHCR and others.

(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

- Birmingham City University
- University of Birmingham
- University of Padua
- College for International Citizenship, Joseph Chamberlain College, Birmingham
- Hope Housing/Hope Destitution (charities, Birmingham)
- Office of the Immigration Services Commissioner (OISC)
- Asylum Support Appeals Project, London (ASAP)
- Beneficiaries

In June 2013 there was a follow-up inspection by the OISC, where it was found that there were no concerns. We continued to have ad hoc training, information and on-site practice activities with the different universities and Joseph Chamberlain College. There was the customary ongoing two-way communication with "Hope", ASAP and the beneficiary group. There was no universal consultation.

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below

No remuneration was received.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full communication has been made.


(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

11 08 2014

Office held (tick as appropriate) ☐ Director ☒ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Lifeline Options CIC	
505b Big Peg, 120 Vyse Street, Hockley *	
Birmingham	
B18 6NE	Telephone 0121 359 5435
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

* Please note change of
office address, effective
as of 28.02.2014.

