

# **LIFELINE OPTIONS CIC**

## **Contents of the financial Statements**

**FOR THE YEAR ENDED 30 NOVEMBER 2015**

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## **LIFELINE OPTIONS CIC**

### **Company Information**

**FOR THE YEAR ENDED 30 NOVEMBER 2015**

**DIRECTOR:** Barbara Forbes

**SECRETARY** David Forbes

**REGISTERED OFFICE:** Lifeline Options (CIC)  
746 Big Peg  
120 Vyse Street  
Birmingham  
B18 6NE

**REGISTERED NUMBER:** 05610834

## **LIFELINE OPTIONS CIC**

### **Report of the Directors**

**FOR THE YEAR ENDED 30 NOVEMBER 2015**

The Directors present their report with financial statements of the company for the year ended 30 November 2015.

### **PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was the provision of professional consultancy and personal advice on a wide range of matters concerning the integration of refugees into the world of business and employment.

Lifeline Options (CIC) focuses particularly on personal and professional rehabilitation and the numerous issues within the Asylum system which impact on this process.

### **DIRECTORS**

The directors during the year under review were

Mrs Barbara Forbes

Mr David Forbes

The beneficial interests of the directors holding office on 30 November 2015 in the issued share capital of the company were as follows

Ordinary £1 shares	30 11.13	30 11 14	30 11 15
Mr David Forbes	1 00	1.00	1 00
Mrs Barbara Forbes	1.00	1 00	1.00

## **LIFELINE OPTIONS CIC**

### **Statement of Director's Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and the profit or loss for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible of safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Statement as to disclosure of Information to Auditors**

So far as the directors are aware, there is no relevant audit information (as defined by section 476 of the companies Act 2006).

# **LIFELINE OPTIONS CIC**

## **Report of the Directors and Financial Statements**

**FOR THE YEAR ENDED 30 NOVEMBER 2015**

This report has been prepared in accordance with the special provisions applicable to companies' subject to small companies' regime

**ON BEHALF OF THE BOARD.**

A handwritten signature in cursive script, appearing to read 'Barbara Forbes'.

**Mrs Barbara Forbes-Director**

**Approved by the Board on: 15/08/2016**

## LIFELINE OPTIONS CIC

### Income Statement

FOR THE YEAR ENDED 30 NOVEMBER 2015

		30.11.13	30.11.14	30.11.15
	Notes	£	£	£
<b>REVENUE</b>	2	35,065.84	28,552.77	26,709.57
Cost of sales		30,836.37	19,150.00	18,429.20
<b>GROSS PROFIT</b>		<u>4,229.47</u>	<u>9,402.77</u>	<u>8,280.37</u>
Administrative expenses		<u>19,260.26</u>	<u>17,919.14</u>	<u>21,720.08</u>
<b>OPERATING PROFIT</b>		<u>(15,030.79)</u>	<u>(8,516.37)</u>	<u>(13,439.71)</u>
Interest receivable and similar income		-	-	-
Interest payable and similar charges		-	-	-
<b>PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<u>(15,030.79)</u>	<u>(8,516.37)</u>	<u>(13,439.71)</u>
Tax on profit on ordinary activities				
<b>PROFIT FOR THE FINANCIAL YEAR</b>		<u>(15,030.79)</u>	<u>(8,516.37)</u>	<u>(13,439.71)</u>
<b>AFTER TAXATION</b>				
<b>RETAINED PROFIT FOR THE YEAR</b>		<u>(15,030.79)</u>	<u>(8,516.37)</u>	<u>(13,439.71)</u>

## LIFELINE OPTIONS CIC

### Balance Sheet

FOR THE YEAR ENDED 30 NOVEMBER 2015

	Notes	30.11 13		30.11 14		30 11 15
	£	£	£	£	£	£
<b>NON-CURRENT ASSETS</b>						
Computer Equipment	-	1,437.87	-	718 94	-	-
<b>CURRENT ASSETS</b>						
Trade and receivables	-	-	-	-	-	-
Cash at bank and in hand	<u>1,774 83</u>	1,774 83	<u>1,607 29</u>	1,607.29	<u>1,091 45</u>	1,091.45
		<b>3,212.70</b>		<b><u>2,326.23</u></b>		<b>1,091.45</b>
<b>NON- CURRENT LIABILITIES</b>						
Trade payables	78 29		276 82		416.16	
IR PAYE & NI payable	<u>387.63</u>	<b>465.92</b>	219 00	<b>495.82</b>	-	<b>416.16</b>
<b>NET ASSETS</b>		<b><u>2,746.78</u></b>		<b><u>1,830.41</u></b>		<b><u>675.29</u></b>
<u>Financed by</u>						
<b>CAPITAL AND RESERVES</b>						
Called up share capital		17,777 57		10,346 78		14,115 00
Profit and loss account		<u>(15,030 79)</u>		<u>(8,516 37)</u>		(13,439 71)
<b>SHAREHOLDERS' FUNDS</b>		<b><u>2,746.78</u></b>		<b><u>1,830.41</u></b>		<b><u>675.29</u></b>

## **LIFELINE OPTIONS CIC**

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to small companies' regime

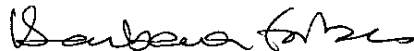
For the year ended 30/11/2015 the company was entitled to exemption under section 477 of the companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

**ON BEHALF OF THE BOARD:**



Barbara Forbes.

15/08/2016



# **LIFELINE OPTIONS CIC**

## **Notes to the Financial Statements**

**FOR THE YEAR ENDED 30 NOVEMBER 2015**

### **1. ACCOUNTING POLICIES**

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002)

### **2. REVENUE**

The revenue represents net invoiced sales of goods, excluding value added tax.

### **3. Capital and reserves**

The capital structure is made of:

#### **CALLED UP SHARE CAPITAL**

Authorised Number	Class	Nominal value	30 11 13 £	30 11 14 £	30 11.15 £
1000	Ordinary	£	1000	1000	1000

Allotted, issues and fully paid

Number	Class	Nominal value	30 11 13	30 11 14	30 11 15
02	Ordinary	£	2	2	2

## LIFELINE OPTIONS CIC

### Income Statement

FOR THE YEAR ENDED 30 NOVEMBER 2015

	£	30 11 13 £	£	30 11 14 £	£	30 11 15 £
<b>REVENUE</b>		35,065 84		28,552 77		26,709 57
Cost of sale	<u>30,836 37</u>	30,836 37	<u>19,150 00</u>	19,150 00	<u>18,429.20</u>	<u>18,429.20</u>
<b>GROSS PROFIT</b>		<b>4,229.47</b>		<b>9,402.77</b>		<b>8,280.37</b>
<b>Other income</b>						
Bank interest receivable		-		-		-
		<b>4,229.47</b>		<b>9,402.77</b>		<b>8,280.37</b>
<b>Expenditure</b>						
Director's salaries		-		-		-
Staff Training		3,886 70		2,000 00		2,090 00
Office rent		5,040 00		4,428.00		6,042 00
Dir' Empl NI&PAYE		64 06		281 55		54 75
Post and Stationary		1,240 88		845 05		1,487 58
Software		344 58		218 26		806 25
Pc/printer consumables		782 69		1,014.46		945.50
Donation		220 00		50 00		1,118.83
Telephone		1,911 57		1,722 71		3,415 69
Post and packing		801.62		375 74		419.07
Bank Charges		47 88		288 99		400 03
General Expenses		766 89		646 79		642 54
Interpretation charges		234.17		150.00		133 00
Other Travel cost		428 71		2,753.80		114 00
Professional Fees		2,838 58		1,907 00		2,500.00
Employer Insurance		278.93		255.85		256 00
Legal costs		73 00		262 00		576 00
Depreciation charges		-		<u>718.94</u>		<u>718 94</u>
		<b>19,260.26</b>		<b>17,919.14</b>		<b>21,720.08</b>
<b>PROFIT (LOSS)</b>		<b><u>(15,030.79)</u></b>		<b><u>(8,516.37)</u></b>		<b><u>(13,439.71)</u></b>

# CIC 34

## Community Interest Company Report

For official use  
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Please  
complete in  
typescript, or  
in bold black  
capitals.

Company Name in  
full

Lifeline Options Community Interest Company

Company Number

5610834

Year Ending

November 2015

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

### PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

- Austenry was reflected in the continuing cuts to the budgets for immigration and asylum services across the board, including the Home Office, the Tribunals and Legal Aid. The end result was an increase in the desperation of service users. As a result, we became the largest single conduit for charity payments issuing from "Hope Housing" and "Hope Destitution". There was a rapid increase in numbers of referrals for immigration advice from Local Authority Social Services Departments, especially Birmingham, alongside those from The Red Cross and ad hoc local refugee service groups in the Midlands.
- Our on-site Social Work Degree Educator, formerly one of our placement students, managed to get a job in N Somerset with our recommendation, meaning that we were relegated to the position of practice supervisor with an off-site "educator", with the consequent loss of funds. In addition, one of our two students was unable to complete as a result of ill health. Both students made a big contribution to our service delivery to asylum seekers and other immigrants.
- As in the previous year our assisting activity at regional Immigration Tribunals continued to rise – up from 16 cases. There was a 32% increase in numbers of cases involving families with mixed immigration statuses and including British or European citizens among their number. As a result, the benefits of our activity were becoming known to a wider spectrum of society.
- We continued to be one of the top three major users of the Asylum Support Tribunal with a high success rate. At the same time, a new line of work on refugee family reunion took off rapidly.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

- Birmingham City University
- RESTORE - Churches Together in Birmingham asylum and refugee befriending project
- College for International Citizenship, Joseph Chamberlain College, Birmingham
- West Midlands Red Cross/Derby Red Cross/Leicester Red Cross
- Hope Housing/Hope Destitution (charities, Birmingham)
- Office of the Immigration Services Commissioner (OISC)
- Asylum Support Appeals Project, London (ASAP)
- Beneficiaries

The OISC made a premises inspection involving some 250 files. We had a clean bill of health and some free advice. We continued to have ad hoc training, information and on-site practice activities with Birmingham City University and Joseph Chamberlain College. There was the customary ongoing two-way communication with "Hope", ASAP and the beneficiary group. There was no universal consultation.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

**No remuneration was received.**

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

**No transfer of assets other than for full consideration has been made.**


*(Please continue on separate continuation sheet if necessary.)*

**(N.B. Please enclose a cheque for £15 payable to Companies House)**

## PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

15.08 2016

Office held (tick as appropriate) Director Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Lifeline Options CIC	
746 Big Peg, 120 Vyse Street, Hockley	
Birmingham	
B18 6NE	Telephone 0121 359 5435
DX Number	DX Exchange

**When you have completed and signed the form, please send it to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG