

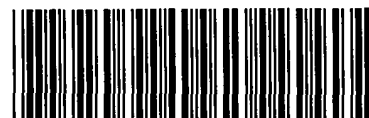
BILLINGSHURST COMMUNITY PARTNERSHIP LTD

(A Company Limited By Guarantee)

Accounts for the year ended 31 March 2016

Registered Number 5573204

MONDAY - FRIDAY



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BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
(A Company Limited by Guarantee) - Registered Number 5573204

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BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
(A Company Limited by Guarantee) - Registered Number 5573204

General Information

Company Directors

Tony Burke
Denise Campbell
Owen Davies
John Griffin
Ken Johnson
Gillian Knight

Company Secretary

Ken Johnson

Registered Office

First Floor, Atlantic House,
Jegers Mead,
Billinshurst,
West Sussex,
RH14 9PB.

Company Number:

5573204

Bankers:

NatWest Bank PLC, 57 High Street,
Billingshurst, West Sussex, RH14 9FJ.

BILLINGSHURST COMMUNITY TRANSPORT LIMITED

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES' OF BILLINGSHURST COMMUNITY TRANSPORT LIMITED
YEAR ENDED 31 March 2016**

We report on the accounts of the company for the year ended 31 March 2016.

Respective responsibilities of trustees and examiner

The Company's directors are responsible for the preparation of the accounts. The charity's trustees consider that neither an audit or independent is required for this period (under the Companies Act 2006) but nonetheless requested that an independent examination be performed.

It is our responsibility to:

- examine the accounts

Basis of independent examiner's report

An examination was carried out in accordance with the directions given by the directors. An examination included a review of the accounting records kept by the Billingshurst Community Partnership Ltd. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with the Companies Act 2006; and
to prepare accounts which accord with the accounting records which accord with the accounting records and comply with the accounting requirements the Companies Act 2006.

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hilton Sharp & Clarke
Chartered Accountants
Atlantic House
Jengers Mead
Billingshurst
RH14 9PB

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
(A Company Limited by Guarantee) - Registered Number 5573204

Report of the Directors

The directors present their report with the financial statements of the company for the year ended 31 March 2016.

Status of the company and principle activities

The company is registered under the Companies Act as a company limited by guarantee. The directors are all volunteers and the company has no paid employees. The principle activity of the company of the company in the year under review was that of undertaking projects to provide services to the local community.

Directors

The directors during the year under review were:

Tony Burke
Denise Campbell
Owen Davies
John Griffin
Ken Johnson
Gillian Knight

Review of the year

The Partnership Community Shop (Billingshurst Creatives) closed at the end of March and the lease was surrendered on the renewal date in September 2015
Although disappointing in some ways the shop has led to indepent traders in the village as well as several internet busineses being established.

The YES Project is still going strong and is being developed further to provide services for Young People

Signicant progress has been made on the EYE project. A planning application has been submitted and it is hoped that approval will be forthcoming early in the new year.

The Lunch club, held every fortnight continues to be a great success. Several new members have joined and there is a varied programme of speakers and activities.

Billifest 2015, the Community Event and Christmas Market supported by the County Council, District Council, Local Organisation, Local Traders, Developers and the local community was held in December. The day was very successful with the addition of a number of new traders and activities for Children.

Results for the Year

Details of the results for year are set out in the statement of financial activities on Pages 5 - 12.

Fixed Assets

The Company has no Fixed Assets

Reserves Policy

The company's pimary objective is undertaking projects that will provide services or amenities for the local community. No commitments are made for individual projects until the funding required is secured and then the project is carried out to an agreed budget within the funds available.

Taxation status

In the opinion of the directors the company is exempt from taxation in respect of its income.

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
(A Company Limited by Guarantee) - Registered Number 5573204

Report of the Directors (cont)

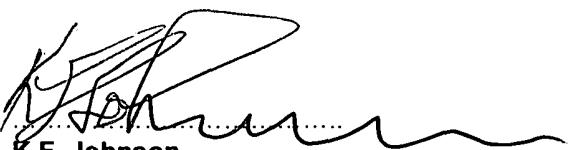
Investment policy

The directors do not consider it prudent to invest in anything other than very low risk investments. Cash required for operational purposes is held in an ordinary bank current account.

Small company exemptions

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

A handwritten signature in black ink, appearing to read 'K.F. Johnson', written over a dotted line.

K.F. Johnson
Company Secretary

Date:

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
(A Company Limited by Guarantee) - Registered Number 5573204

Income and Expenditure account
For the year ended 31 March 2016

INCOME	2015/16		2014/15	
	£	£	£	£
BilliFest 2014 (2013)	5,650.00		3,090.25	
Education Youth Enterprise (EYE)	16,853.60		11,295.56	
Equipment / Hire	230.99		-	
General	740.00		1,040.00	
Italian Market 2015	-		150.00	
Luncheon Club	1,378.57		2,833.50	
Piazza Italia	400.00		-	
Refreshments	44.00		-	
Village Regeneration	1,124.88		2,000.00	
WISH	3,900.00		-	
YES	17.10		-	
Youth	-		3,000.00	
Community Shop	3,673.84		14,546.33	
		34,012.98		37,955.64
EXPENDITURE				
ARTS	-		120.82	
BilliFest 2015 (2014)	3,370.61		3,437.83	
Community Led Plan	30.00		432.65	
Education Youth Enterprise (EYE)	25,020.27		2,975.30	
Equipment / Hire	550.99		-	
General	2,361.20		1,917.89	
Italian Market 2015	-		20.00	
Luncheon Club	2,381.98		1,453.29	
Piazza Italia	375.89		-	
Refreshments	58.37		-	
Village Regeneration	181.70		1,661.65	
WISH	2,780.15		-	
YES	2,156.10		2,477.50	
Youth	155.07		321.53	
Community Shop	4,397.60		21,672.51	
		43,819.93		36,490.97
		-9,806.95		1,464.67

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
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Balance Sheet
For the year ended 31 March 2016

	2015/16	2014/15
		£
CURRENT ASSETS		
Bank Accounts	30,170.51	41,244.78
Cash	330.40	314.96
	30,500.91	41,559.74
Current Liabilities	0.00	-529.00
NET CURRENT ASSETS	30,500.91	41,030.74
FINANCED BY		
Retained funds	30,500.91	41,030.74
RESERVES	30,500.91	41,030.74

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

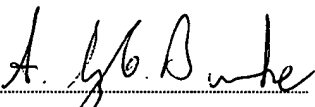
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 and 395 and which comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April)

The financial statement were approve by the Board of Directors on 23 September 3016 and were signed on Its behalf by :


 Name A G C Burke

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
(A Company Limited by Guarantee) - Registered Number 5573204

Notes to the Financial Statements
For the year ended 31 March 2016

1 - Accounting Policies

(a) Accounting convention

These accounts are prepared under the historical cost convention and comply with applicable accounting standards and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

(b) Incoming resources

Incoming resources are included in the statement of Financial Activities when the company is legally entitled to the income. Grant income is recognised when all conditions necessary for receipt have been satisfied.

(c) Resources expended

All expenditure is accounted on an accruals basis and has been classified under headings that aggregate all costs to that category.

2 - Creditors

Accounts paid but not banked by 31 March 2016

		2015/16 £	2014/15 £
Italian Market	Licence Fee		20.00
General	Chamber of Commerce Membership Fee		60.00
Key Deposits			449.00
	TOTAL	0.00	529.00

3- Reserves

Project	At 1 April 2015 £	Income £	Expenditure £	At 31 March 2016 £
ARTS	610.52	-	-	610.52
BilliFest	436.35	5,650.00	3,370.61	2,715.74
Community Led Plan	1,285.99	-	30.00	1,255.99
Education Youth Enterprise (EYE)	12,753.52	16,853.60	25,020.27	4,586.85
Equipment / Hire	-	230.99	550.99	320.00
General	3,731.19	740.00	2,361.20	2,109.99
Luncheon Club	1,919.01	1,378.57	2,381.98	915.60
Piazza Italia	-	400.00	375.89	24.11
Refreshments	317.07	44.00	58.37	302.70
Village Regeneration	2,666.53	1,124.88	181.70	3,609.71
WISH	-	3,900.00	2,780.15	1,119.85
YES	6,794.01	17.10	2,156.10	4,655.01
Youth	6,058.81	-	155.07	5,903.74
Youth Council	3,011.10	-	-	3,011.10
Community Shop	1,838.64	3,673.84	4,397.60	1,114.88
	41,422.74	34,012.98	43,819.93	31,615.79

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
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Income and Expenditure accounts
For the year ended 31 March 2016

Lunch Club

Income and Expenditure for 2015/2016

	£	£
INCOME		
B/f from 2014/15	1,919.01	
Member Lunch Payments	1,378.57	
		3,297.58
EXPENDITURE		
Room Hire	1,068.85	
Food Costs	1,022.94	
Activities	60.00	
Birthday Cakes	124.00	
Christmas Gifts	47.86	
Misc	58.33	
		2,381.98
Excess of Income over Expenditure		915.60

ARTS Projects

Income and Expenditure for 2015/2016

INCOME		
B/f from 2014/15	610.52	
		610.52
EXPENDITURE		
	0.00	
		0.00
Excess of Income over Expenditure		610.52

BILLIFEST

Income and Expenditure for 2015/2016

INCOME		
B/f from 2014/15	306.35	
B/f from 2014/15 Italian Market	130.00	
Billingshurst Lions Donation	500.00	
Chamber of Commerce Donation	250.00	
Saxon Weald Donation	500.00	
Rydon Homes Donation	500.00	
Devine Homes Donation	500.00	
Harwoods Donation	100.00	
West Sussex CC Grant	2000.00	
A2 Dominion Donation	500.00	
Raffle Takings	550.00	
Market Stallholders	250.00	
		6086.35
EXPENDITURE		
Electrics	68.00	
Marquees	1928.50	
Insurance	163.55	
Advertising	161.84	
Programme Design & Printing	657.00	
Entertainers	275.00	
Misc (Poster Competition & Crew & Radio Weald Refreshments)	116.72	
		3,370.61
Excess of Income over Expenditure		2,715.74

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
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Income and Expenditure accounts (cont...)
For the year ended 31 March 2016

<u>Refreshments</u>	£	£
Income and Expenditure for 2015/2016		
INCOME		
B/f from 2014/15	317.07	
Horsham DC Grant	44.00	
		361.07
EXPENDITURE		
Purchases	13.07	
Misc	45.30	
		58.37
Excess of Income over Expenditure		302.70
 <u>YOUTH</u>		
Income and Expenditure for 2015/2016		
Income		
B/f from 2014/15	6,058.81	
		6,058.81
Expenditure		
Room Hire	12.00	
Misc (Travel. Parking and Refreshments)	143.07	
		155.07
Excess of Income over Expenditure		5,903.74
 YES		
Income and Expenditure for 2015/2016		
Income		
B/f from 2014/15	6,794.01	
Misc	17.10	
		6,811.11
Expenditure		
Cost of Vouchers	2,156.10	
		2,156.10
Expenditure		4,655.01
 VILLAGE REGENERATION		
Income and Expenditure for 2015/2016		
Income		
B/f from 2014/15	2,666.53	
Set Up Grant returned from Billingshurst Creatives	1,114.88	
Misc	10.00	
		3,791.41
Expenditure		
Library IT	181.70	
		181.70
Excess of Income over Expenditure		3,609.71

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
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Income and Expenditure accounts (cont...)
For the year ended 31 March 2016

EDUCATION YOUTH ENTERPRISE EYE

	£	£
Income		
B/f from 2014/15	12,753.52	
Horsham DC Section 106 Grant	16,853.60	
		29,607.12
Expenditure		
Architects Fees	14,595.56	
Website	1,000.00	
Planning Application Fee	1,840.00	
Arboricultural Report	660.00	
Reptile Survey	2,148.00	
Paths	528.00	
Biological Survey	1,057.80	
GPR Survey	1,260.00	
Printing	717.58	
Hilton, Sharp & Clark Advice	1,200.00	
Bank Charges	13.33	
		25,020.27
		4,586.85

COMMUNITY LED PLAN

Income		
B/f from 2014/15	1,285.99	
		1,285.99
Expenditure		
Stand at Billingshurst Show	30.00	
		30.00
		1,255.99

COMMUNITY SHOP SUMMARY (See note on Page 13)

Set Up Costs	-20622.84
Trading	1571.59
Rents	19882.13
Key Deposits	284.00
TOTAL	1114.88

Balance of £1,114.88 Transferred to Regeneration Project from where original SET UP funding was provided.

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
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Income and Expenditure accounts (cont...)
For the year ended 31 March 2016

<u>General</u>	<u>2015/16</u>	<u>2014/15</u>
	£	£
INCOME		
Balance B/f	3,731.19	4,609.08
West Sussex CC Grant		500.00
Horsham DC Grant	500.00	500.00
Billingshurst History Society Donation		40.00
Billingshurst Horticultural Society Donation	20.00	0.00
Billingshurst Parish Council Grant	100.00	
Italian Markt Fee	120.00	
	4,471.19	5,649.08
EXPENDITURE		
Room Hire	801.40	233.00
Companies House Return	13.00	12.50
Postage	0.00	0.00
Stationery	23.98	109.15
Insurance	150.00	120.00
AIMT Membership	0.00	186.00
Website	680.00	605.00
Chamber of Commerce Membership Fee	72.00	60.00
Action in Rural Sussex Membership	0.00	0.00
Misc		10.60
Bank Charges	129.47	130.76
Gazebos	0.00	0.00
Website Domain Name Registration	76.00	30.00
P O Box Registration	0.00	0.00
PR	0.00	0.00
Photocopying	296.24	67.84
AGM (Stationery,Postage&Refreshments)	0.00	197.04
Notice Board	19.11	156.00
Computer Repair	100.00	
BCP storage		
	2,361.20	1,917.89
Excess of Income over Expenditure	<u>2,109.99</u>	<u>3,731.19</u>

BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED
(A Company Limited by Guarantee) - Registered Number 5573204

Income and Expenditure accounts (cont...)
For the year ended 31 March 2016. (SEE NOTES)

COMMUNITY SHOP (See note on Page 13)

Income and Expenditure for 2015/2016

	£	£
<u>SET UP COSTS</u>		
Income		
B/f from 2014/15	-18,589.84	
Refund on Business Rates	820.29	
Refund from Utility Warehouse	42.66	
Sale of Shelving	100.00	
		-17,626.89
Expenditure		
Rent	1500	
Service Charge	127.77	
Water Rates	65.58	
Business Rates	75.26	
Performing Rights Costs	15.72	
Insurance	152.54	
Credit Card Machine Costs	457.77	
Telephone / Electricity	492.87	
Bank Charges	106.45	
Misc	1.99	
		2,995.95
		<u>-20,622.84</u>
TRADING		
Income		
B/f from 2014/15	1,757.79	
Cancelled Cheque	57.00	
Sales	597.45	
		2,412.24
Expenditure		
Payments to Traders	840.65	
		840.65
		<u>1,571.59</u>
RENTS		
Income		
B/f from 2014/15	18,221.69	
Rents Received	2,056.44	
		20,278.13
Expenditure		
Rent Refund	396.00	
		396.00
		<u>19,882.13</u>
KEY DEPOSITS		
Income		
B/f from 2014/15	449.00	
		449.00
Expenditure		
Deposits Returned	165.00	
		165.00
		<u>284.00</u>

BILLINGSHURST COMMUNITY PARTNERSHIP Ltd

(A Company Limited By Guarantee)

Notes to the annual accounts

The B/f balances (made up of grants and donations) for the general Admin Account and Individual projects were carried forward from 2014/15 shown in the annual accounts for that year.

Cash

At 31.3.16 there were Cash Floats as follows :

Refreshments	£11.53
TAG	£5.00
Lunch Club	£313.87
	<u>£330.40</u>

Transfers

When all financial transactions on Billingshurst Creatives were completed were completed the balance of £1,114.88 was transferred to the Regeneration Project from where from the original SET UP funding was sourced.
The £1,114.88 is shown as expenditure for the Community Shop and Income for The Regeneration Project.