

BILLINGSHURST COMMUNITY PARTNERSHIP Ltd

( A Company Limited By Guarantee )

Accounts for the year ended 31 March 2007

Registered Number 5573204

THURSDAY



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17/01/2008  
COMPANIES HOUSE

# **BILLINGSHURST COMMUNITY PARTNERSHIP Ltd**

**( A Company Limited By Guarantee )**

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## **BILLINGSHURST COMMUNITY PARTNERSHIP Ltd**

**( A Company Limited By Guarantee )**

### **General Information**

Board of Management	Patnck Perks Ken Johnson Tony Burke Denise Campbell John Gnffin John Jewkes
Company Secretary	Ken Johnson
Registered Office	Billingshurst Village Hall, Roman Way, Billinshurst, West Sussex, RH14 9QW
Company Number	5573204
Bankers	NatWest Bank PLC, 57 High Street, Billingshurst, West Sussex, RH14 9FJ

**BILLINGSHURST COMMUNITY PARTNERSHIP LIMITED**  
(A Company Limited by Guarantee)

**Independent Examiner's Report to the Directors**

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I report on the accounts of the partnership for the period from incorporation on 23<sup>rd</sup> September 2005 to 31<sup>st</sup> March 2007, which are set out on pages 2 to 9

**Respective responsibilities of the directors and examiner**

The Company's directors are responsible for the preparation of the accounts. The company's director consider that neither an audit or independent examination is required for this period (under the Companies Act 1985) but have nonetheless requested that an independent examination be performed

It is my responsibility to

- examine the accounts, and
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the directions given to me in your letter dated 29 June 2007. The examination included a review of the accounting records kept by the BC Partnership Ltd. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I am not required to express an audit opinion on the view given by the accounts

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with the Companies Act 195 and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Companies Act 1985

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name DA DAVID LEWIS ARCHER

**Relevant professional qualification of body:**

Address. 13 THREE ACRES, HORSHAM W. SUSSEX RH12 1ES

Date: 30 8 2007

**BILLINGSHURST COMMUNITY PARTNERHIP Ltd**  
**(A Company Limited by Guarantee)**

**Report of the Directors**

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The directors submit their report and accounts for the year ended 31 March 2007

**Status of the company and principal activities**

The company is registered under the Companies Act 1985 as a company limited by guarantee and not having a share capital. The Directors are all volunteers and the company has no paid employee.

**Directors**

The directors at 31 March 2007, all of whom acted throughout the year, are listed on page 1 as the Board of Management.

The Management Committee's structure is governed by the Memorandum and Articles of Association and is subject to the election at the Partnerships AGM each year. The Directors are elected by the Management Committee at the first committee meeting following the AGM.

**Review of the year**

The Directors are pleased with developments made to date, in this the first year as a company. Projects covering issues such as the young, the elderly, transport, and the production of new sports facilities proceed to plan and budget. The Directors are currently reviewing the Business Plan and are due to undertake a new round of public consultation.

**Results for the year**

Details of the results for the year are set out in the Statement of Financial Activities on page 4.

**Fixed assets**

The Partnership has no fixed assets.

**Reserves policy**

The partnership's primary objective is undertaking projects that will provide services or amenities for the community. No commitments are made to those individual projects until the funding required is secured and then the project is carried out to an agreed budget within the funds available.

The general administration of the partnership is primarily funded through a variety of grants secured from Public Bodies. The Board's intention is to ensure that the general reserve is sufficient to finance the following years' running costs.

## **Taxation status**

In the opinion of the directors the Company is exempt from taxation in respect of its income

## **Investment policy**

The directors do not consider it prudent to invest in anything other than very low risk investments. Cash required for operational purposes is held in an ordinary bank current account. Funds not needed immediately are transferred to an interest bearing bank deposit account.

## **Statement of director's responsibilities**

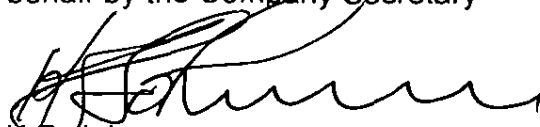
Company law requires the directors to prepare accounts for each financial period which give a true and fair view of the state of affairs of the Company as at the end of that period and of the surplus or deficit of the Company for that period. In preparing those accounts the directors are required to

- Select suitable accounting policies and apply them consistently,
- Make judgments and estimates that are reasonable and prudent,
- State whether applicable accounting standards have been followed,
- State whether applicable statements of recommended practice have been followed, and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in the foreseeable future.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and which enable them to ensure that the accounts comply with relevant legislation. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Small company exemptions**

The Report of the Directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and was approved by the Board on 13 September 2007 and signed on its behalf by the Company Secretary



K.F. Johnson,  
Company Secretary

**BILLINGSHURST COMMUNITY PARTNERSHIP Ltd****( A Company Limited By Guarantee )****General Account Income and Expenditure for 2006/07**

	£	£
<b>INCOME</b>		
Balance B/f from 2005/06	3,046 16	
Billingshurst Parish Council Grant	1,800 00	
Horsham D C Grant	600 00	
West Sussex C C Grant	500 00	
Horsham D C Grant for Consultation	500 00	
Billfest Donations	520 00	
Billfest Grant Billingshurst Parish Council	200 00	
BAIT	500 00	
		7,666 16
Other Income		
Bank Interest		932 50
		8,598 66
<b><u>EXPENDITURE</u></b>		
Room Hire	56 40	
Telephone / Internet	113 63	
Postage	27 93	
Stationery	103 51	
Photo Copy / Print	231 46	
Computing	72 00	
Charge for replacing mislaid Bank Statement	5 00	
AIMT Membership	152 75	
AIMT Insurance	158 95	
Website	765 71	
Stand at Billingshurst Show	75 00	
BFC AGM Display	98 75	
PR	15 00	
Consultation Document	795 00	
Ord Survey Fee Walking Project	55 81	
Billfest Costs	573 25	
		3,300 15
<b>Excess of Income over Expenditure</b>		<b><u>5,298 51</u></b>

**BILLINGSHURST COMMUNITY PARTNERSHIP Ltd**  
( A Company Limited by Guarantee )

**Project Financial Summary for 2006/07**

PROJECT	INCOME	EXPENDITURE	BALANCE
	£	£	£
General	8,598 66	3,300 15	5,298 51
Burnt Row Wood	11,801 31	6,925 54	4,875 77
Youth Gigs	6,738 89	2,802 88	3,936 01
Youth Tag	7,787 34	2,530 83	5,256 51
Fishing Lake	13,339 43	12,777 21	562 22
ARTS	2,005 94	1,156 70	849 24
Refreshments	1,308 01	1,104 18	203 83
Luncheon Club	3,807 68	1,324 83	2,482 85
Total	55387 26	31922 32	23,464 94

**BALANCE SHEET**

Year 2006 / 07

	£	£
<b>CURRENT ASSETS</b>		
Bank Accounts	23,445 41	
Cash	19 53	
		23,464 94
<b>FINANCED BY</b>		
Balance brought forward		41894 59
Excess of expenditure		18,429 65
Total		<u>23,464 94</u>

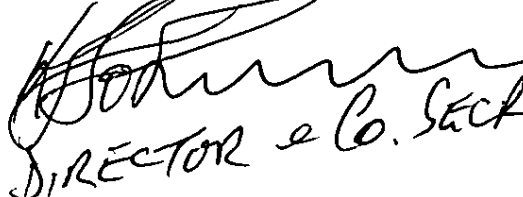
For the year ended 31 March 2007 the directors are satisfied that the company was entitled to exemption under section 249A(1) of the Companies Act 1985 and that no members have requested an audit pursuant to section 249B(2) of the Act

The directors acknowledge their responsibility for

- i) Ensuring the company keeps accounting records which comply with section 221 of the Companies Act 1985, and
- ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its net movement of funds for the financial period in accordance with the requirements of Section 226 of the Companies A 1985 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

These accounts were approved by the board on <sup>12th September</sup> ~~xxxxxx~~ 2007 and signed on its behalf by

  
DIRECTOR & Co. SECRETARY.



**BILLINGSHURST COMMUNITY PARTNERSHIP Ltd**  
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**Luncheon / Activity Club for Older People**  
**Income and Expeniture for 2006/07**

	£	£
<b>Income</b>		
B/f from 2005/06	3,757 68	
Fund Raising	50 00	
		<hr/>
		3,807 68
<b>Expenditure</b>		
Room Hire	1,324 83	
		<hr/>
<b>Excess of Income over Expenditure</b>		1,324 83
		<hr/>
		2,482 85

**ARTS Projects**  
**Income and Expeniture for 2006/07**

<b>Income</b>		
B/F from 2005/06	516 44	
Alice in Wonderland Ticket Sales	532 50	
Graffiti Workshops Subs	273 00	
Mozart Ticket Sales	240 00	
Art Installation Workshop Subs	24 00	
A daughter of the Aurora Ticket Sales	68 00	
Animation Workshops	165 00	
His Name was Jim Ticket Sales	187 00	
		<hr/>
		2,005 94
<b>Expenditure</b>		
Ragged Trousered Philantropist Room Hire	84 60	
WW2 Concert Ticket Printing	26 44	
WW2 Production Fee	75 00	
Alice in Wonderland Ticket Printing	47 00	
Alice in Wonderland Temp Event Notice	21 00	
Alice in Wonderland Production fee	426 00	
Materials for Graffiti Workshops	52 50	
Graffiti Workshops Room Hire	89 86	
Art Mozart Ticket printing	45 83	
Art Mozart Room Hire	79 90	
A daughter of the Aurora Ticket Printing	45 83	
His name was Jim Ticket Printing	26 44	
Art Installation Workshop Room Hire	30 54	
Animation Workshops Room Hire	105 76	
		<hr/>
		1,156 70
<b>Excess of Income over Expenditure</b>		<hr/>
		849 24

**Refreshments**  
**Income and Expeniture for 2006/07**

<b>Income</b>		
B/f from 2005/06	159 94	
Sales	1,148 07	
		<hr/>
		1,308 01
<b>Expenditure</b>		
Purchases	1,104 18	
		<hr/>
		1,104 18
<b>Excess of Income over Expenditure</b>		<hr/>
		203 83

## **GIGS**

### **Income and Expenditure for 2006/07**

#### **Income**

Balance B/f	3,313 74
WSCC grant	300.00
Ticket Sales	2,975 00
Rapping Workshop Subs	37 85
Tea Shirt Sales	112 30

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**6,738.89**

#### **Expenditure**

Hire at Village Hall	1,145 53
Hire Band / Disco etc	523.75
Security Tags	355 44
Youth Consultant	176 25
Contingency	45.25
Tea Shirts includes Printing	496 66
Rapping Workshop Room Hire	60 00

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**2,802.88**

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**3,936 01**

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## **TAG**

### **Income and Expenditure for 2006/07**

#### **Income**

Balance B/f from 2004/05	6,659 89
Donation from Saxon Weald	100 00
Subs	239 45
Table Tennis DDC Grant	500 00
Table Tennis Subs	288 00

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**7,787.34**

#### **Expenditure**

Room Hire	674.12
Youth Consultant	729.75
Replacement CDs	47.20
Contingency	208 02
Administration	52 74
Art Materials	117 97
Equipment	50 00
Table Tennis Equipment	651 03

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**2,530.83**

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**5,256 51**

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**BILLINGSHURST COMMUNITY PARTNERSHIP Ltd**  
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**Fishing Lake**

**Income and Expeniture for 2006/07**

Heading	Actual to date	
<b>Income</b>		
B/f from 2005/06	12,639 43	
Donaton Scottish & southern	700 00	
		<hr/>
		13,339 43
<b>Expenditure</b>		
Excavaton, form Islands, form Bundings		
spread spoil, pipe workand Paths	5,885 00	
Aquatic Plants	2,500 00	
Landscaping	3,270 00	
Signs	251 76	
Fishing Platforms	137 45	
Picnic Benches	517 00	
Additional Soil	216 00	
		<hr/>
		12,777 21
		<hr/>
		562 22

**Burnt Row Wood**

**Income and Expeniture for 2006/07**

<b>Income</b>		
Grant B/f from 2005/06	11,801 31	
		<hr/>
		11,801 31
<b>Expenditure</b>		
Replanting of wild flowers		
IT	950 00	
Site Maps	450 00	
Finger Boards	176 40	
Booklets	1,399 17	
Trail Maps	1,440 00	
Public display and exhibition	1,488 00	
Volunteers	72 00	
Brdge	256 20	
Well Head	372 78	
Grass Seed & Herbicide	60 99	
	260 00	
		<hr/>
		6,925 54
		<hr/>
		4,875 77

## **BILLINGSHURST COMMUNITY PARTNERSHIP Ltd**

**( A Company Limited By Guarantee )**

### **Notes to the annual accounts**

The B/f balances ( made up of grants and donations) for the general Admin Account and Individual projects were carried forward from 2005/06 and shown in the annual accounts for that year

#### **General**

Billingshurst Parish Council provided Grant to the general running of BCP Ltd by paying the cost of room Hire direct and made a grant of £1,800 direct to the partnership  
BCP Ltd is holding £500 grant on behalf of Billingshurst Action Initiative Team ( BAIT )

#### **Youth GIGs Project**

Billingshurst Parish Council provided Grant to support the GIGS project by covering the cost of Security at all Gigs held during the year

#### **Cash**

At 31 3 07 there were Cash Floats as follows

Refreshments	£11 53
TAG	£ 5
GIGS	£ 3
	£19 53