

Charity number: 1111644
Company number 05551999

The Bren Project
(A company limited by guarantee)
Trustees' report and financial statements
for the year ended 31 December 2010

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The Bren Project
(A company limited by guarantee)

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The Bren Project
(A company limited by guarantee)

Legal and administrative information

Charity number 1111644

Company registration number 05551999

Business address Dee House
67 Hoole Road
Chester
CH2 3NJ

Registered office Cholmondeley House
Dee Hills Park
Chester
CH3 5AR

Trustees J Keeling
S Brayford
D G Jamieson
R Wells
G Wells

Appointed April 2010

Secretary S Brayford

Accountants Hargreaves & Woods
Cholmondeley House
Dee Hills Park
Chester
CH3 5AR

Bankers Barclays Bank plc
30 St Werburgh Street
Chester
CH1 2DY

The Bren Project
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 December 2010

The trustees present their report and the financial statements for the year ended 31 December 2010. The trustees, who are also directors of The Bren Project for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The charity is controlled by its Memorandum and Articles of Association, and is limited by guarantee as defined by the Companies Act 1985.

Recruitment and appointment of new trustees

Membership is open to individuals or organisations which apply to the Charity in the form required by the trustees as set out in the Charity's governing document. All new staff recruitment shall follow the guidelines laid out in the recruitment and selection policy.

Related Parties

During the period covered by this report the Charity has not undertaken any transactions with related parties.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Bren Project
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Report of the trustees (incorporating the directors' report)
for the year ended 31 December 2010

Objectives and activities

Chair of Trustees Report

Another year has passed by and it is with great pride that I reflect upon the progress that The Bren Project has made. Having been involved since its inception in 2005, I am in the fortunate position to be able to appreciate just how far the charity has come in a relatively short period of time.

2010 brought with it a much needed sense of stability and focus. The medium-term financial security offered by the Big Lottery Fund, together with the kind support of other Trusts and Foundations, has enabled us to plan with some certainty and really begin to show what we are capable of as a charitable organisation.

We continue to realise how important the identity and profile of the charity is in reaching out to people in all ways, and the beginning of 2010 saw us develop this aspect of our work further with the launch of a new website and promotional materials. On the back of this we have continued to advance our network of opportunities, including partnerships with schools and employer partners.

However, most importantly, it is the people that we serve who are foremost in our minds, and who guide our every effort. It is satisfying, therefore, to report that the vast majority of outcomes set for working with clients have been met or exceeded. Beyond the figures, there is a tangible sense of impacting positively upon the quality of people's lives, not just within, but beyond the projects that we run, with a number of beneficiaries moving onto further work opportunities.

Of course, none of this progress would be possible without the hard work of our small dedicated group of employed staff, together with the extended team of self-employed Job Coaches and volunteers that they co-ordinate. My fellow trustees and I would like to extend our warm thanks to all, for their efforts over this period. It really has been a terrific collaborative achievement.

We were delighted to appoint Carol Wilson to the team in May - Carol brings considerable knowledge and experience of the sector - but similarly relieved to retain the involvement of Grant Wells, as he stepped back from paid involvement to become a trustee. I believe this demonstrates not only the worthwhile nature of our cause but also the deep commitment it creates.

The further recruitment, retention and training of Job Coaches has been another positive feature of this period, the number now available to us permits viable coverage of our geographical area, together with a level of efficiency, choice and flexibility hitherto not possible.

Over the coming year we are determined to carry on meeting and exceeding the outcomes set for our projects but also to offer an enhanced, more holistic service to our clients. We aim to include features that will promote wider employability in addition to developing their physical and emotional well-being.

In these straitened times The Bren Project continues to attract funding and favourable attention from prospective partners. Without doubt this is testimony to all that we have achieved so far and the reputation that we have so painstakingly built. We are now on course to not only repay the faith that others have so generously placed in us, but also to extend it further.

Jeremy Keeling
Chair of Trustees

The Bren Project

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Report of the trustees (incorporating the directors' report) for the year ended 31 December 2010

The Bren project - an Overview

The Bren Project obtained charitable status on the 12th October 2005. Our mission is to support and inspire people with disabilities and those at disadvantage to experience and enter the world of work. We do this by providing individuals with bespoke supported work experience placements coupled with ongoing support. We began our active project work in September 2007. The Bren Project has a particular expertise in assisting people with learning disabilities and our priority geographical area is Cheshire. Our projects seek to work with people with support needs seldom met by mainstream provision, those with severe learning disabilities and multiple disabilities i.e. physical and sensory in addition to their learning disabilities.

Since 2007 we have

- "□ Established a small, dedicated staff team
- "□ Successfully developing and delivered both our Moving On and Your Turn projects
- "□ Moved in to our new office base at Dee House in Chester
- "□ Continued to develop our operating policies and procedures
- "□ Developed a growing network of partners (voluntary sector agencies, supported living providers, special schools, college and employers from all sectors)
- "□ Recruited, inducting and training a competent and dedicated pool of sessional Job Coaches
- "□ Achieved Youth Federation accreditation in the areas of child protection, health and safety, financial probity, and Equality and Diversity
- "□ Continued to train our staff team and Job Coaches in the areas of youth work skills, financial management, health and safety (IOSH Level 4 Managing Safely), disability awareness, safeguarding and communication skills
- "□ Widely disseminated our work at conferences and open days and by presentation to a number of single agencies/partners and families
- "□ Secured funding from a number of leading partners, most notably from the Big Lottery Fund, Reaching Communities programme. This grant, with additions from Lloyds TSB and The Westminster Foundation amongst others, has funded our project work for 2010 and 2011.

In setting its objectives, the trustees have given careful consideration to the Charity Commission's guidance on public benefit.

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Report of the trustees (incorporating the directors' report)

for the year ended 31 December 2010

Achievements and performance

Developments during 2010

The Charity employs a small staff team of 3 (a full time Charity Manager and 2 part time Co-ordinators), plus a pool of self employed sessional Job Coaches. We were presented with the opportunity to rethink our staffing structure when our Funding and Development Officer, Grant Wells left us on the 12th March. After consideration we decided to take a pragmatic approach and recruit a new part time Project Co-ordinator rather than recruit a replacement Funding and Development Officer to help us to improve our 'hands on' project delivery. Carol Wilson was appointed to the post on the 24th May. Carol works for 16 hours per week. This small restructure allows the Charity Manager to use his skills to undertake the work of the Funding and Development Officer by reducing his caseload of beneficiaries. By making this change we are better placed to support our project beneficiaries, whilst developing the charity for the future. Grant Wells became a Trustee of the Bren Project from April.

During 2010 we recruited several new Job Coaches and they brought with them a wide range of background experience. We held 4 Job Coach update meetings and Training days. These were based around risk assessment, mentoring (an Introduction to Mentoring in the Workplace - delivered by Chapter), Self employment (delivered by our accountant), communication (delivered by Jo Shaw - Job Coach) and Autism awareness (delivered by Cheshire Autism Support and Development Team). These days gave everyone the opportunity to share experiences and good practice as well as the chance to discuss project direction and outcomes with project staff.

Staff undertook training the areas of financial management, confidentiality and first aid as well as the above.

With the support of BCT Regenesys and Funky Marketing and the considerable work of volunteer Ben Lowe and our Chair of Trustees Jeremy Keeling we underwent a rebrand in 2010. We developed a new website (www.brenproject.org.uk) and marketing materials to greatly improve the 'public face' of the charity. In addition, we received a grant and support from National Starch to develop a promotional video to highlight our work to potential beneficiaries, families, partners, employers and funders.

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Report of the trustees (incorporating the directors' report) for the year ended 31 December 2010

Project Work 2010

Since we began project work in 2007 we have targeted 2 distinct disadvantaged groups of people with learning disabilities

- 1 ☐ Young people in education that face the difficult transition to adult life and employment
- 2 ☐ People aged 18 plus, that have been through education and perhaps, in some cases, previous employment and who now find themselves isolated and not able to access employment support elsewhere for a variety of reasons

In January 2010 we began running a 2 year project under the Moving On Project banner with the aim of staying true to our mission to support those most in need

We worked with 30 beneficiaries in 2010 All had moderate to severe learning disabilities and many had additional physical disabilities, sensory impairments and/or mental health issues

Beneficiary referrals came from Social Worker teams, supported living providers, the volunteer centre and parents and carers as well as our 4 partner special schools (Dorin Park Chester, Springfield School Crewe, Russett School, Northwich and Park Lane School Macclesfield) By the end of the year 16 of our 30 beneficiaries were referred by special schools - they were all in the 16 - 18 age range, the remaining 14 were from the other referral partners are all 18 - 50 - this reflects previous years in which we have accommodated a very wide range of beneficiaries

We continued to work with new employers and voluntary sector placement providers We have a bank of 23 employers that have previously provided placements and we are adding to that number all the time - we had 12 new placement providers in 2010 (Capricorn Animal Rescue, Sainsburys Nantwich, Radway Garden Centre, PDSA charity shop, Furniture Finders, the Old Trooper public house, Sue Ryder, the British Heart Foundation Shop, Millets, the Bay Tree Cafe, the Garden Shop Blakemere and the Countess of Chester Hospital) and we have new providers lined up for 2011 This evidences our bespoke approach as we look for ideal placements for beneficiaries rather than just placing them with our existing employer partners

Project achievements

All 30 beneficiaries undertook a supported work placement and by 31st December, 26 had completed the full 8 weeks with the remaining 4 due to finish early 2011

We have 4 SMART (Specific, Measurable, Achievable, Realistic and Time based) outcomes for the Moving On Project
Outcome 1 60 people with learning disabilities will report improvements in practical work skills by the end of the second year of the project End of year one achievement = 30 (on target)

Outcome 2 60 people with learning disabilities will report improvements in their personal development (confidence, self esteem, motivation etc) by the end of the second year of the project End of year one achievement = 30 (on target)

Outcome 3 12 people with learning disabilities will engage in paid or voluntary work by the end of the second year of the project End of year one achievement = 8 - (2 ahead of target)

Outcome 4 40 people with learning disabilities will report improvements in health and activity by the end of the second year of the project End of year one achievement = 17 (slightly behind target)

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Report of the trustees (incorporating the directors' report)

for the year ended 31 December 2010

Paid work / volunteering outcomes (Outcome 3)

Liam - Liam was a student at Dorin Park School. He secured 15 hours a week paid employment at a Harvester restaurant in Chester. He works both in the kitchen and front of house.

Paul A - Paul is 29 years old and had never worked before. With support he secured part time work at a packaging company in Ellesmere Port, where he continues in a production role with the assistance of his supportive colleagues.

Paul C - Paul is 23 and lives at home. He has severe autism and has never worked before. After his placement he secured 5 hours per week paid employment at a supermarket Café in Ellesmere Port.

Hannah - Hannah was a student at Dorin Park School. She secured paid work at a local florist for one day a week which complements her floristry studies at college.

John - John is 44 years old and lives in supported accommodation. After his placement he continued as a volunteer for 2 days a week at the PDSA Charity Shop in Chester.

Rachael - Rachael is 26 Years old and lives at home with mum and dad. Before her placement she really lacked confidence and had never worked or volunteered before. She now volunteers for 2 days a week at the Sue Ryder shop in Ellesmere Port.

Emma - Emma is a student at Park Lane School in Macclesfield. With support she grew in confidence and developed enough new skills to enable her to volunteer one day a week at the British Heart Foundation shop in Macclesfield.

Peter - Peter is 44 years old and lives in supported accommodation. After his placement he continued as a volunteer for 2 days a week at the PDSA Charity Shop in Chester.

In addition

"☐ All beneficiaries undertook work placements in real work settings supported on a 1:1 basis by a Job Coach

"☐ All beneficiaries bar 3 that started a placement completed the full 8 week programme

"☐ A full range of placements were organised in a wide-range of vocational choice areas to meet the needs, aspirations and preferences of each individual

"☐ Three further beneficiaries continued their placements beyond 8 weeks to continue their development supported by their school or the host employer

"☐ All feedback forms from beneficiaries, parents, carers and employers rated our service as good or excellent overall and all participating employers agreed to offer more placements in the future. We are very proud of our track record in achieving 100% positive feedback from beneficiaries, parents, carers, partners and employers

Financial review

Fundraising

From 2007 to 2009 we were funded in the main by a wide variety of Trust and Foundation grants. This included substantial grants from The Bank of America, The Westminster Foundation, The Baily Thomas Charitable Fund, the Lloyds TSB Foundation, the Four Acre Trust and The St James' Place Foundation. We also received grants from over 40 other Trusts and Foundations, Connexions, Learning Together Cheshire and Warrington and partner schools.

Our biggest fundraising achievement during 2009 was a successful application to the Big Lottery Fund (BLF), Reaching Communities strand. The BLF have funded 80% of our project costs since January 2010 and this will continue until 31st December 2011. The balance of the required funding for this period has been achieved by grants from the Lloyds TSB Foundation, the Westminster Foundation, small trust grants, partner contributions and fundraising events.

Reserves Policy

The charity will aim to hold unrestricted general reserves equal to six months overall running costs.

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Report of the trustees (incorporating the directors' report)

for the year ended 31 December 2010

Plans for future periods

Our plans for 2011

Our key objective is to continue to meet and exceed the outcomes of the Moving On Project to satisfy both our funders and our beneficiaries

For 2011 we are developing a bespoke post placement programme called Your Turn for some of our adult beneficiaries to help tackle exclusion and depression whilst focusing on achieving employability. The programme is based around developing employability skills beyond purely a work experience placement. During the placement key employability skills required by the beneficiary for their chosen area of work will be identified. These skills, for instance communication, problem solving, team working, organisation etc, will be developed through a Duke of Edinburgh type programme structured around different elements such as health & fitness, contributing to the local community, new skills and adventure.

Intensive job searching will be incorporated into the programme including interview techniques, media/electronic CVs with video clips from placement & audio employer reference. Advice on any reasonable adjustments required to employ our beneficiaries will be offered to potential employers as part of the programme. A supported job trial will also be offered to employers interested in recruiting a 'Your Turn' candidate.

Outcomes will include full time and part time paid employment, voluntary work, a greater sense of well being and social inclusion.

The programme is a natural progression of the placements that the Bren Project already delivers and meets the needs of an ever increasing number of beneficiaries who feel lonely and have depression.

We will be running a small scale Your Turn pilot project in 2011 with a view to expanding delivery into a full scale project in 2012, subject to funding.

An unexpected outcome for us this year has been the realisation that some of our beneficiaries have mental health problems in addition to their learning disability and our support model has helped them to deal with some of the issues they face. This has led us to consider broadening our work in the future to include people with specific mental health issues.

We have continued to develop new links with voluntary sector partners, special schools, supporting living providers and employers in the private, public and voluntary sector throughout the year to establish our place in the sector and to seek to identify possible future funding opportunities and partnerships.

We have secured the BIG Lottery Fund match funding requirement for 2011 from the Lloyds TSB Foundation, the Westminster Foundation, partner schools, and a Community Grant from Learning Together Cheshire & Warrington.

Conclusion

2010 was our most successful year to date. Thanks to the stability provided by the funding from our partners, most notably the Big Lottery Fund, we were able to provide and develop further, a high quality service that supports disabled people towards and in some cases, into, employment and volunteering.

Feedback from all stakeholders continued to be highly positive with regard to the quality of our service and we have been constantly reminded of the need for ongoing supported employment provision for disabled people.

The Bren Project
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Report of the trustees (incorporating the directors' report)
for the year ended 31 December 2010

Statement of trustees' responsibilities

The trustees (who are also directors of The Bren Project for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



S Brayford
Secretary
J Keeling
Director

5 April 2011



P Sackett
Charity manager

The Bren Project
(A company limited by guarantee)

Independent examiner's report to the trustees on the unaudited financial statements of The Bren Project.

I report on the accounts of The Bren Project for the year ended 31 December 2010 set out on pages 2 to 21

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), as amended by section 28 of the Charities Act 2006 and that an independent examination is needed. It is my responsibility to examine the accounts under section 43(3)(a) of the Act, as amended, to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, as amended, and to state whether particular matters have come to my attention.

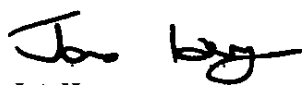
Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (i) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep proper accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charitieshave not been met, or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



J A Hargreaves

ICAEW

Independent examiner

Cholmondeley House

Dee Hills Park

Chester

CH3 5AR

6 April 2011

The Bren Project
(A company limited by guarantee)

Statement of financial activities

For the year ended 31 December 2010

	Notes	Unrestricted funds £	Restricted funds £	2010 Total £	2009 Total £
Incoming resources					
Incoming resources from generating funds					
Voluntary income	2	26,845	85,987	112,832	39,781
Investment income	3	5	-	5	49
Total incoming resources		<u>26,850</u>	<u>85,987</u>	<u>112,837</u>	<u>39,830</u>
Resources expended					
Training & support		2,597	10,655	13,252	4,916
Staff costs	5	-	55,546	55,546	52,561
Establishment costs		1,334	5,147	6,481	6,751
Motor and travelling expenses		1,449	5,702	7,151	3,999
Accountancy fees		-	-	-	1,012
Auditors' remuneration		223	780	1,003	-
Legal and professional fees		-	-	-	3,481
Communications and IT		358	1,073	1,431	978
Other office expenses		412	1,087	1,499	1,911
Depreciation and impairment		259	10	269	855
General fund - Other costs		-	-	-	28
Westminster Foundation - Computer costs		18	-	18	-
Westminster Foundation - Subscriptions		126	-	126	-
Moving On - Computer costs		-	-	-	175
Big Lottery Fund - Computer costs		-	72	72	-
Big Lottery Fund - Subscriptions		-	502	502	-
Your Turn - Other costs		-	-	-	175
Total resources expended		<u>6,776</u>	<u>80,574</u>	<u>87,350</u>	<u>76,842</u>
Total funds brought forward		<u>6,169</u>	<u>651</u>	<u>6,820</u>	<u>43,832</u>
Total funds carried forward		<u>26,243</u>	<u>6,064</u>	<u>32,307</u>	<u>6,820</u>

The notes on pages 16 to 21 form an integral part of these financial statements.

The Bren Project
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Income and expenditure account

For the year ended 31 December 2010

	Notes	2010 £	2009 £
Income		112,832	39,781
Operating expenditure		(87,350)	(76,842)
Operating surplus/(deficit)		25,482	(37,061)
Other income			
Interest receivable and similar income		5	49
		5	49
Retained surplus/(deficit) for the financial year		25,487	(37,012)

The notes on pages 16 to 21 form an integral part of these financial statements.

The Bren Project
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The notes on pages 16 to 21 form an integral part of these financial statements

The Bren Project
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Balance sheet
as at 31 December 2010

	Notes	£	2010 £	£	2009 £
Fixed assets					
Tangible assets	8		8		277
Current assets					
Cash at bank and in hand		44,778		28,568	
		<u>44,778</u>		<u>28,568</u>	
Creditors: amounts falling due within one year	9	(12,479)		(22,025)	
Net current assets			32,299		6,543
Net assets			<u>32,307</u>		<u>6,820</u>
Funds	10				
Restricted income funds			6,064		651
Unrestricted income funds			<u>26,243</u>		<u>6,169</u>
Total funds			<u>32,307</u>		<u>6,820</u>

The Balance Sheet continues on the following page

The notes on pages 16 to 21 form an integral part of these financial statements

The Bren Project
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Balance sheet (continued)

Trustees statements required by the Companies Act 2006
for the year ended 31 December 2010

In approving these financial statements as trustees of the company we hereby confirm

(a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006 ,

(b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 December 2010

(c) that we acknowledge our responsibilities for

(1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the board on 5 April 2011 and signed on its behalf by



J Keeling
Director

The notes on pages 16 to 21 form an integral part of these financial statements.

The Bren Project

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Notes to financial statements

for the year ended 31 December 2010

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery	-
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Notes to financial statements
for the year ended 31 December 2010

2. Voluntary income

	Unrestricted funds £	Restricted funds £	2010 Total £	2009 Total £
Donations - General Fund	16,845	-	16,845	7,173
Donations - Westminster Foundation	10,000	-	10,000	-
Donations - Moving On	-	2,000	2,000	16,378
Donations - Your Turn	-	-	-	16,155
Grants receivable Lloyds TSB	-	11,261	11,261	-
Grants receivable Big Lottery Fund	-	72,726	72,726	-
Other voluntary income General Fund	-	-	-	75
	<u>26,845</u>	<u>85,987</u>	<u>112,832</u>	<u>39,781</u>

3 Investment income

	Unrestricted funds £	2010 Total £	2009 Total £
Bank interest receivable	5	5	49
	<u>5</u>	<u>5</u>	<u>49</u>

4. Net incoming/(outgoing) resources for the year

	2010 £	2009 £
Net incoming/(outgoing) resources is stated after charging		
Depreciation and other amounts written off tangible fixed assets	269	855
Examiners' remuneration	<u>1,003</u>	<u>-</u>

The Bren Project
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Notes to financial statements
for the year ended 31 December 2010

5. Employees

Employment costs	2010	2009
	£	£
Wages and salaries	55,546	51,788
Other costs	-	773
	<u>55,546</u>	<u>52,561</u>

No employee received emoluments of more than £60,000 (2009 None)

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows

	2010	2009
	Number	Number
Admin including Trustees	<u>8</u>	<u>8</u>

No salaries were paid to trustees in the period

7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts

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Notes to financial statements
for the year ended 31 December 2010

8 Tangible fixed assets

	Plant and machinery £	Total £
Cost		
At 1 January 2010 and At 31 December 2010	2,591	2,591
Depreciation		
At 1 January 2010	2,314	2,314
Charge for the year	269	269
At 31 December 2010	2,583	2,583
Net book values		
At 31 December 2010	8	8
At 31 December 2009	277	277

**9 Creditors: amounts falling due
within one year**

	2010 £	2009 £
Accruals and deferred income	12,479	22,025

10. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 December 2010 as represented by			
Tangible fixed assets	8	-	8
Current assets	26,235	18,543	44,778
Current liabilities	-	(12,479)	(12,479)
	26,243	6,064	32,307

The Bren Project
(A company limited by guarantee)

Notes to financial statements
for the year ended 31 December 2010

11. Unrestricted funds

	At 1 January 2010 £	Incoming resources £	Outgoing resources £	At 31 December 2010 £
General Fund	6,169	16,849	(818)	22,200
Westminster Fund	-	10,000	(5,957)	4,043
	<u>6,169</u>	<u>26,849</u>	<u>(6,775)</u>	<u>26,243</u>

Purposes of unrestricted funds

General Fund - To fund activities of the charity, not otherwise covered by specific funding

Westminster Foundation - Donation towards general project costs This has been used to cover 20% of all costs except salaries

12. Restricted funds

	At 1 January 2010 £	Incoming resources £	Outgoing resources £	At 31 December 2010 £
Moving On	616	2,000	(132)	2,484
Lloyds TSB	24	11,261	(11,109)	176
Big Lottery Fund	-	72,726	(69,322)	3,404
Willis & Awards for All	10	-	(10)	-
	<u>650</u>	<u>85,987</u>	<u>(80,573)</u>	<u>6,064</u>

Purposes of restricted funds

Lloyds TSB - Provides 20% funding for salaries

Big Lottery Fund - Provides 80 % of all running costs

13. Controlling interest

The company is controlled by the trustees

The Bren Project
(A company limited by guarantee)

Notes to financial statements
for the year ended 31 December 2010

14. Company limited by guarantee

The Bren Project is a company limited by guarantee and accordingly does not have a share capital

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member

The Bren Project
(A company limited by guarantee)

The following pages do not form part of the statutory accounts.

The Bren Project
(A company limited by guarantee)

Detailed statement of financial activities

For the year ended 31 December 2010

	2010		2009	
	£	£	£	£
Incoming resources				
Incoming resources from generating funds:				
<i>Voluntary income</i>				
Donations - General Fund	16,845		7,173	
Donations - Westminster Foundation	10,000		-	
Donations - Moving On	2,000		16,378	
Donations - Your Turn	-		16,155	
Grants receivable Lloyds TSB	11,261		-	
Grants receivable Big Lottery Fund	72,726		-	
Other voluntary income General Fund	-		75	
	<u>112,832</u>		<u>39,781</u>	
<i>Investment income</i>				
Bank interest receivable	5		49	
	<u>5</u>		<u>49</u>	
Total incoming resources from generating funds	<u>112,837</u>		<u>39,830</u>	
Total incoming resources	<u>112,837</u>		<u>39,830</u>	
Resources expended				
Costs of generating funds:				
<i>General fund</i>				
General fund - Training & support	167		-	
General fund - Establishment - General running	47		495	
General fund - Other motor & travel costs	34		62	
General fund - Office expenses - Telephone	90		-	
General fund - Office expenses - Other	222		522	
General fund - Depreciation & impairment	259		274	
General fund - Other costs	-		28	
	<u>819</u>		<u>1,381</u>	

The Bren Project
(A company limited by guarantee)

Detailed statement of financial activities

For the year ended 31 December 2010

Westminster Foundation

Westminster Foundation - Training & support	2,430	-
Westminster Foundation - Establishment - Rent	809	-
Westminster Foundation - Establishment - Insurance	104	-
Westminster Foundation - Establishment - Other	374	-
Westminster Foundation - Other motor & travel cost	1,415	-
Westminster Foundation - Professional - Examiner r	223	-
Westminster Foundation - Office expenses - Telepho	268	-
Westminster Foundation - Office expenses - Other	190	-
Westminster Foundation - Computer costs	18	-
Westminster Foundation - Subscriptions	126	-

5,957

Moving On

Moving On - Beneficiary training & support	132	2,458
Moving On - Staff - Salaries & wages	-	33,204
Moving On - Staff - CRB, training & recruitment	-	386
Moving On - Establishment - Rent	-	2,005
Moving On - Establishment - Insurance	-	395
Moving On - Other motor & travel costs	-	1,969
Moving on - Professional - Accountancy fees	-	506
Moving On - Professional - Other	-	1,741
Moving On - Office expenses - Telephone	-	489
Moving On - Office expenses - Other	-	697
Moving On - Depreciation & impairment	-	251
Moving On - Computer costs	-	175

132

44,276

Lloyds TSB

Lloyds TSB - Staff - Salaries & wages	11,109	-
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11,109

Big Lottery Fund

Big Lottery Fund - Training & support	10,523	-
Big Lottery fund - Staff - Salaries & wages	44,437	-
Big lottery Fund - Establishment - Rent	3,235	-
Big Lottery Fund - Establishment - Insurance	417	-
Big Lottery Fund - Establishment - Other	1,495	-
Big Lottery Fund - Other motor & travel costs	5,702	-
Big Lottery Fund - Professional - Examiner remuner	780	-
Big Lottery Fund - Office expenses - Telephone	1,073	-
Big Lottery Fund - Office expenses - Other	1,087	-
Big Lottery Fund - Computer costs	72	-
Big Lottery Fund - Subscriptions	502	-

69,323

Willis & Awards for All

Willis & Awards for All- Depreciation & impairment	10	330
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10

330

The Bren Project
(A company limited by guarantee)

Detailed statement of financial activities

For the year ended 31 December 2010

<i>Your Turn</i>		
Your Turn - Beneficiary training & support	-	2,458
Your Turn - Staff - Salaries & wages	-	18,584
Your Turn - Staff - Other	-	387
Your Turn - Establishment - Rent	-	1,985
Your Turn - Establishment - Insurance	-	395
Your Turn - Establishment - Other	-	1,476
Your Turn - Other motor & travel costs	-	1,968
Your Turn - Professional - Accountancy fees	-	506
Your Turn - Professional - Other	-	1,740
Your Turn - Office expenses - Telephone	-	489
Your Turn - Office expenses - Other	-	692
Your Turn - Other costs	-	175
	<hr/>	<hr/>
	-	30,855
Total cost of generating voluntary income	<hr/>	<hr/>
	87,350	76,842
Fundraising trading:		
cost of goods sold and other costs		
Total costs of generating funds	<hr/>	<hr/>
	87,350	76,842

The Bren Project
(A company limited by guarantee)

Detailed statement of financial activities

For the year ended 31 December 2010

	2010	2009
	£	£
Charitable activities		
Net incoming/(outgoing) resources for the year	<u>25,487</u>	<u>(37,012)</u>