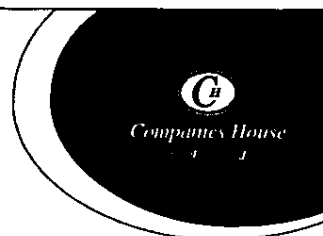# AD02

Notification of single alternative inspection location (SAIL)

You can use the WebFiling service to file this form online.
Please go to www companieshouse gov uk

✓ **What this form is for** You may use this form to tell us the address of an alternative inspection location where company records may be kept for inspection	✗ **What this form is** You cannot use this the address of a loc of the part of the U where the company	**WEDNESDAY**	lease

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A08   06/10/2010   290
COMPANIES HOUSE

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1 Company details

Company number	5 5 3 4 3 4 0
Company name in full	Accsys Technologies Plc

→ **Filling in this form**
Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

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2 Address of the single alternative inspection location (SAIL)

This is the address for an alternative location to the company's registered office for the inspection of the company records ❶

Building name/number	Thames House
Street	Portsmouth Road
Post town	Esher
County/Region	Surrey
Postcode	K T 1 0 9 A D

❶ **Important**
The SAIL must always be in the part of the United Kingdom in which your company is registered

You need to notify which company records have moved to the SAIL on form AD03 'Change of location of the company records to the single alternative inspection location (SAIL)' If you have not previously filed form AD03, please file one

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3 Signature

I am signing this form on behalf of the company

Signature	**Signature** X ⟨signature⟩ X

This form may be signed by
Director ❷, Secretary, Person authorised❸, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor

❷ **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

❸ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006

AD02

Notification of single alternative inspection location (SAIL)

👤 Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

Contact name **The Company Secretarial Department**

Company name **David Venus & Company**

Address **Thames House**

Portsmouth Road

Post town **Esher**

County/Region **Surrey**

Postcode | K | T | 1 | 0 | | 9 | A | D |

Country

DX

Telephone **01372 465330**

✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following·
- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the address of the single alternative inspection location in section 2
- ☐ The address provided is in the part of the UK where the company is registered
- ☐ You have signed the form

❗ Important information

Please note that all information on this form will appear on the public record.

✉ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales·
The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland.
The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

ℹ Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk