

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30th September 2014
for
The Knowle Society



West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle
Solihull
West Midlands
B93 0PU

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for the Year Ended 30th September 2014

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The Knowle Society

Report of the Trustees **for the Year Ended 30th September 2014**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30th September 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05514023 (England and Wales)

Registered Charity number

1111085

Registered office

c/o West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle, Solihull
West Midlands
B93 0PU

Trustees

L T Jones (Chairman)	
W Bohanna (Dep Chair)	
K Stables (Sect'y)	
D N Watson (Treasurer)	
D J Bower	
J Erzen	
D A Pinwell	
C C Robinson	
J H Rowley	- resigned 17/2/2014
P F Johnson	
P J K Ewin	
A Marston	
E Baker	
M Warr	
J McGrain	- resigned 17/2/2014
C Steventon	- appointed 17/2/2014

Independent examiner

West - Chartered Accountants
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Report of the Trustees
for the Year Ended 30th September 2014

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds Bank Plc
9/11 Poplar Road
Solihull
B91 3AN

National Savings & Investments
Glasgow
G58 1SB

COIF Charities Deposit Fund
Senator House
85 Queen Victoria Street
London
EC4V 4ET

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum and Articles of Association, and is a company limited by guarantee. The Company registration number is 05514023. As a Charity we are also governed by the provisions of the Charities Act 2011. Our Charity registration number is 1111085. During the year the Trustees have been reviewing the Memorandum and Articles and at the AGM will be bringing forward some amendments to improve the management of the Society.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A review of the major risks has been carried out and no additional actions found necessary.

An incident involving the unauthorised withdrawal of money from the Society's bank account was identified during the past year. This was carried out by means of a false cheque created by a person unknown using copy signatures of persons who were no longer involved in the management of the Society. The money has been returned by the bank and reported to the police and the Charity Commission, who have stated that they are satisfied with our actions. Your Trustees see no need for any change in our procedures.

OBJECTIVES AND ACTIVITIES

The objects of the Society, in the governing Memorandum, are:

- " to secure the preservation, protection, development and improvement of features of general public amenity or historic or public interest in the area of benefit or adjacent areas;
- " to educate the public in the geography, history, natural history and architecture of the area of benefit;
- " to preserve the character of the area of benefit as a thriving community;
- " to promote a high standard of planning and architecture in or affecting the area of benefit and to oppose any inappropriate developments;
- " to represent the views of the members to local and other authorities.
- " to help foster community spirit by arranging lectures, social events and other appropriate activities.

Approval for changes to the Objects, which have been approved by the Charity Commission, will be sought at the AGM.

These objects have been achieved largely through the work of your committees viz: Planning, Community Services, Local History, Meetings & Social and Walks. The Natural Environment committee continued to operate as a sub-committee of the Community Services Committee, but has now been re-established in its own right. Information on the Society's activities has been publicised through the Newsletter, our Website and social media.

The Community Services Committee maintains close contacts with Solihull M.B.C., the Police, Public Transport providers, the Airport and the local traders to ensure that the views of the Society are heard in all relevant areas. Arrangements for contact with the Airport have been fluid in the past year, but we are working to re-establish them on a permanent basis.

Report of the Trustees
for the Year Ended 30th September 2014

OBJECTIVES AND ACTIVITIES

The Local History Committee maintains contact with appropriate organisations. It manages the Society's collection of documents and artefacts relating to the village and also arranges regular exhibitions of local interest in the History Centre in Knowle Library. It staged a major and very successful exhibition on the involvement of local people in the First World War.

The Meetings & Social and Walks Committee arranged well-supported programmes of talks and walks throughout the year. The switching on of the Christmas Lights in the High Street was again well supported and widely appreciated.

The Planning Committee had a busy year continuing to liaise with the developers of the planned Waitrose store to try and ensure the inevitable disruption is kept to a minimum. It also monitored the progress of a number of other significant planning applications, notably that for retirement apartments on the High Street and a housing estate off Hampton Rd.

The Planning Committee, in association with Dorridge & District Residents Association, has been taking the lead for the Society in the launch of a 'Neighbourhood Forum' which will be able to produce a neighbourhood plan which will sit under the Solihull Local Plan and influence any developments in the village.

Regular contact is maintained with the Council's Planning Department and representations made when appropriate. The Trustee Directors are also grateful for the advice and assistance given to the Society by the local Councillors on planning and other matters.

There has been little visible progress with the redevelopment of the former toilet block at the junction of Station Road and the High Street. We understand there are negotiations ongoing between the new owner and the Council.

The major project of the Natural Environment area was the continued attempt to register three areas of the previous route of the now abandoned Knowle Relief Road as 'Town & Village Greens'. This was carried on under the leadership of your Chairman as a stand-alone project. Solihull Council has reviewed the applications and agreed that they have merit. A public hearing will be arranged for later in the year to enable all parties to provide evidence. The Committee continued to operate with litter clearance from 'green' areas and planning for the future.

Financial result for the Year

The cash balance of the general fund reduced by £145 over the year, but the overall cash balance increased as the result of £3281 of donations for the Village Greens Appeal. The net increase was therefore £3136 over the year.

Much of the anticipated project spending did not occur during the 2013-14 accounting year, so we move into the current year with a healthy cash balance which will be further strengthened by the subscription increases from 1st October 2014. However it is expected that expenditure on the Village Greens project and the establishment of the Neighbourhood Forum will be significant.

Membership

Membership on 30th September 2014 stood at 3579; just 26 less than 12 months ago.

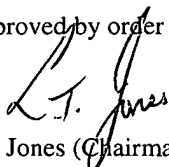
Reserves Policy

The Reserves Policy of the Society is that sufficient funds are retained to cover a minimum of one year's normal expenditure. It will be seen from the figures that our general funds were below that level. This and the expected significant expenditure on the projects led your Trustee Directors to seek an increase in the rates of Members' subscriptions, which were approved at an Extraordinary General Meeting.

Gifts in Kind

The Trustee Directors and many other volunteers freely give of their time and expertise. It is not considered meaningful to place an accurate value on this gift.

Approved by order of the board of trustees on 14th January 2015 and signed on its behalf by:



L T Jones (Chairman) - Trustee

Independent Examiner's Report to the Trustees of
The Knowle Society

I report on the accounts for the year ended 30th September 2014 set out on pages five to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Date: 14/1/15

Statement of Financial Activities
for the Year Ended 30th September 2014

		Unrestricted funds £	Restricted funds £	Total 2014 funds £	Total 2013 funds £
	Notes				
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		11,022	3,281	14,303	11,234
Activities for generating funds	2	1,220	-	1,220	1,251
Investment income	3	<u>47</u>	<u>-</u>	<u>47</u>	<u>62</u>
Total incoming resources		12,289	3,281	15,570	12,547
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		5,078	-	5,078	5,088
Charitable activities					
Charitable activities		4,874	-	4,874	4,207
Governance costs		<u>3,684</u>	<u>43</u>	<u>3,727</u>	<u>4,085</u>
Total resources expended		<u>13,636</u>	<u>43</u>	<u>13,679</u>	<u>13,380</u>
NET INCOMING/(OUTGOING) RESOURCES		(1,347)	3,238	1,891	(833)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>12,480</u>	<u>250</u>	<u>12,730</u>	<u>13,563</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>11,133</u></u>	<u><u>3,488</u></u>	<u><u>14,621</u></u>	<u><u>12,730</u></u>

Balance Sheet
At 30th September 2014

	Not es	Unrestricted funds £	Restricted funds £	Total 2014 funds £	Total 2013 funds £
FIXED ASSETS					
Tangible assets	6	-	-	-	1,245
CURRENT ASSETS					
Cash at bank		<u>11,133</u>	<u>3,488</u>	<u>14,621</u>	<u>11,485</u>
NET CURRENT ASSETS		<u>11,133</u>	<u>3,488</u>	<u>14,621</u>	<u>11,485</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>11,133</u>	<u>3,488</u>	<u>14,621</u>	<u>12,730</u>
NET ASSETS		<u><u>11,133</u></u>	<u><u>3,488</u></u>	<u><u>14,621</u></u>	<u><u>12,730</u></u>
FUNDS	7				
Unrestricted funds				11,133	12,480
Restricted funds				<u>3,488</u>	<u>250</u>
TOTAL FUNDS				<u><u>14,621</u></u>	<u><u>12,730</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th September 2014.

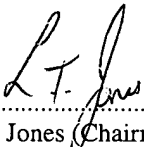
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30th September 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:


.....
L T Jones (Chairman) -Trustee

Notes to the Financial Statements - continued
for the Year Ended 30th September 2014

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th September 2014 nor for the year ended 30th September 2013.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th September 2014 nor for the year ended 30th September 2013.

6. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1st October 2013 and 30th September 2014	<u>6,225</u>
DEPRECIATION	
At 1st October 2013	4,980
Charge for year	<u>1,245</u>
At 30th September 2014	<u>6,225</u>
NET BOOK VALUE	
At 30th September 2014	<u>-</u>
At 30th September 2013	<u>1,245</u>

7. MOVEMENT IN FUNDS

	At 1.10.13 £	Net movement in funds £	At 30.9.14 £
Unrestricted funds			
General fund	12,240	(1,107)	11,133
Derek Mellor Fund	140	(140)	-
Jennens Fund	<u>100</u>	<u>(100)</u>	<u>-</u>
	12,480	(1,347)	11,133
Restricted funds			
Eva Wootton Fund	43	(43)	-
SUSTAiN Award	207	-	207
Village Greens Fund	<u>-</u>	<u>3,281</u>	<u>3,281</u>
	250	3,238	3,488
TOTAL FUNDS	<u>12,730</u>	<u>1,891</u>	<u>14,621</u>

Notes to the Financial Statements - continued
for the Year Ended 30th September 2014

7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	12,289	(13,396)	(1,107)
Derek Mellor Fund	-	(140)	(140)
Jennens Fund	-	(100)	(100)
	<u>12,289</u>	<u>(13,636)</u>	<u>(1,347)</u>
Restricted funds			
Village Greens Fund	3,281	-	3,281
Eva Wootton Fund	-	(43)	(43)
	<u>3,281</u>	<u>(43)</u>	<u>3,238</u>
TOTAL FUNDS	<u><u>15,570</u></u>	<u><u>(13,679)</u></u>	<u><u>1,891</u></u>

Detailed Statement of Financial Activities
for the Year Ended 30th September 2014

	2014	2013
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	3,644	92
Subscriptions	8,859	8,849
Taxation refund	<u>1,800</u>	<u>2,293</u>
	14,303	11,234
Activities for generating funds		
Social events	382	360
Local history centre	649	-
Guides	-	15
Calendars, guides & DVD's	<u>189</u>	<u>876</u>
	1,220	1,251
Investment income		
Bank interest	<u>47</u>	<u>62</u>
Total incoming resources	15,570	12,547
RESOURCES EXPENDED		
Costs of generating voluntary income		
Meeting expenses	880	627
Social events & visits	658	441
Newsletter & printing	3,159	2,743
Advertising	344	407
Calendars, guides & DVD's	-	789
Gifts & hospitality	<u>37</u>	<u>81</u>
	5,078	5,088
Charitable activities		
Local History Centre	1,964	672
Christmas expenses	791	651
Capital expenditure	-	500
Other charitable activities	<u>2,119</u>	<u>2,384</u>
	4,874	4,207
Governance costs		
Insurance	202	202
Accountancy	540	522
Hire of rooms for Trustees' Meetings	434	481
Post, stationery & sundries	532	449
Storage facilities	559	1,084
Sundry governance expenditure	214	102
Depreciation of tangible fixed assets	<u>1,246</u>	<u>1,245</u>
	3,727	4,085

This page does not form part of the statutory financial statements

Detailed Statement of Financial Activities
for the Year Ended 30th September 2014

	<u>2014</u> <u>£</u>	<u>2013</u> <u>£</u>
Total resources expended	13,679	13,380
Net income/(expenditure)	<u>1,891</u>	<u>(833)</u>