Schedule of service charge income and expenditure for the year ended

**31 DECEMBER 2010** 

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# **DIRECTORS AND ADVISERS**

Directors

D B A Davis
R T Liddell

S M Pratt G J Renucci A J Samuels

Secretary London Registrars plc

**Registered office** 4<sup>th</sup> Floor

Haines House 21 John Street London WC1A 2BP

Bankers HSBC Bank Plc

City of London Branch 60 Queen Victoria Street

London EC4N 4TR

Auditors Nexia Smith & Williamson

Chartered Accountants

25 Moorgate London EC2R 6AY

Company's registered number 05505563

### **DIRECTORS' REPORT**

The directors present their report and the financial statements for the year ended 31 December 2010

# Company's registered number

The company's registered number is 05505563

### Principal activities

The principal activity of the company continues to be the management of the apartments and common areas at 199 Knightsbridge.

### **Directors**

The directors of the company who served during the year are

DB A Davis

R T Liddell

S M Pratt

G J Renucci

A J Samuels

A D Tabor

### Disclosure of information to the auditors

Ladeel

In the case of each person who was a director at the time this report was approved:

- so far as that director was aware there was no relevant available information of which the group's auditors were unaware, and
- that director had taken all steps that the director ought to have taken as a director to make himself or herself aware of any relevant audit information and to establish that the group's auditors were aware of that information

This confirmation is given and should be interpreted in accordance with the provision of s418 of the Companies Act 2006

## **Auditors**

A resolution to re-appoint the auditors, Nexia Smith & Williamson, will be proposed at the next Annual General Meeting

The above report has been prepared in accordance with the special provision relating to small companies within Part 15 of the Companies Act 2006

Approved by the board of directors on 23 March 2011 and signed on behalf of the board

R T Liddell Director

### **DIRECTORS' RESPONSIBILITIES STATEMENT**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- · make judgments and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Nexia Smith & Williamson

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF KNIGHTSBRIDGE RESIDENTS MANAGEMENT COMPANY LIMITED

We have audited the financial statements of Knightsbridge Residents Management Company Limited for the year ended 31 December 2010 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes 1 to 13 The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Section 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

### Respective responsibilities of directors and auditor

As explained more fully in the Directors' Responsibilities Statement set out on page 4, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### Scope of the audit

A description of the scope of an audit of financial statements is provided on the APB's website at www frc org uk/apb/scope/private cfm

### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 December 2010 and of the company's results for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us, or
- the parent company financial statements are not in agreement with the accounting records and returns, or
- · certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Nexia Suith e Williamson

Andrew Bond
Senior Statutory Auditor, for and on behalf of
Nexia Smith & Williamson
Statutory Auditor
Chartered Accountants

25 Moorgate London EC2R 6AY

Date 25/3/11

# PROFIT AND LOSS ACCOUNT for the year ended 31 DECEMBER 2010

|  | Notes | 2010<br>£             | 2009<br>£      |
|--|-------|-----------------------|----------------|
| Turnover   |       | 5,148,491             | 5,072,876      |
| Administrative expenses  |       | (5,151,063)           | (5,092,757)    |
| Operating loss   | •     | (2,572)               | (19,881)       |
| Other income Interest receivable and similar income Interest payable and similar charges | 2 3   | 170,881<br>2,572<br>- | 25,210<br>(35) |
| Profit on ordinary activities before taxation  |       | 170,881               | 5,294          |
| Tax on profit on ordinary activities   | 5     | (35,885)              | (5,294)        |
| Profit for the financial year  | 10    | 134,996               | -              |

All of the company's operations are classed as continuing There were no gains or losses in either year other than those included in the above profit and loss account

### **BALANCE SHEET as at 31 DECEMBER 2010**

|  | Notes   | 2010<br>£              | Restated<br>2009<br>£  |
|--|---------|------------------------|------------------------|
| Current assets Debtors Cash at bank and on hand                      | 6       | 1,235,286<br>2,046,983 | 1,083,526<br>1,133,747 |
|  |         | 3,282,269              | 2,217,273              |
| Creditors: amounts falling due within one year                       | 7       | (2,301,905)            | (1,566,841)            |
| Deferred income account  | 8       | (845,167)              | (650,231)              |
| Net assets   |         | 135,197                | 201                    |
| Capital and reserves Called up share capital Profit and loss account | 9<br>10 | 201<br>134,996         | 201                    |
|  |         | 135,197                | 201                    |
|  |         |                        |                        |

The financial statements have been prepared in accordance with the special provisions relating to small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2009)

The financial statements were approved and authorised for issue by the Board of Directors on 23 March 2011 and were signed on its behalf by

R T Liddell **Director** 

R. Madell

Company's Registered Number 05505563

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 DECEMBER 2010

## 1 Accounting policies

The financial statements have been prepared in accordance with United Kingdom Generally Accepted Accounting Practices A summary of the more important accounting policies adopted are described below

### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) The financial statements reflect all transactions with, for and on behalf of the apartment owners

#### Leases

Rental costs under operating leases are charged to the profit and loss account on a straight-line basis over the lease term

#### Turnover

Revenue is measured at the fair value of the right to consideration and represents amounts receivable for service charges in respect of apartments, car park spaces and storage areas and fees for the provision of additional services to residents. Turnover is receivable wholly with the United Kingdom.

Turnover is recognised in the periods to which it relates on an accruals basis

### **Taxation**

The company's business consists of the management on a not for profit basis of a block of apartments for the apartment owners of 199 Knightsbridge As a result the company is only taxed on its non business sources of income

### Deferred income account

This represents funds collected from residents in accordance with the terms of their leases, for the funding of future maintenance costs 
The funds are held on Trust and if they are not spent will be returned to residents, accordingly they are classified as a creditor

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 DECEMBER 2010 (continued)

| 2 Interest receivable and similar income                                    | . 2010<br>£                                     | 2009<br>£                                      |
|---|---|--|
| Interest charged on service charge arrears                                  | 2,572   | 25,210   |
| 3 Interest payable and similar charges                                      | £   | £  |
| Bank interest   | -   | 35   |
| 4 Profit on ordinary activities before taxation 1s stated after charging    | £   | £  |
| Operating lease rentals - other   | 23,803  | 22,506   |
| Auditors' remuneration, including VAT, for - audit - other services         | 12,925<br>3,408                                 | 15,206<br>588                                  |
| 5 Tax on profit on ordinary activities                                      | £   | £  |
| UK corporation tax  | 35,885  | 5,294  |
| 6 <b>Debtors</b>  | £   | £  |
| Trade debtors Other debtors Unpaid share capital Prepayments Accrued income | 179,445<br>744,870<br>201<br>194,482<br>116,288 | 409,904<br>92,913<br>201<br>303,978<br>276,530 |
|   | 1,235,286                                       | 1,083,526                                      |

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 DECEMBER 2010 (continued)

| 7 Creditors: amounts falling due within one year        | 2010<br>£ | 2009<br>£ |
|---|-----------|-----------|
| Trade creditors   | 95,617    | 477,750   |
| Payments in advance                                     | 1,086,255 | 233,978   |
| Apartment owner deposits                                | 850,953   | 561,548   |
| Other creditors   | 11,992    | -         |
| Corporation tax   | 41,179    | 5,294     |
| Accruals  | 215,909   | 288,271   |
|   | 2,301,905 | 1,566,841 |
| 8 Deferred income account                               | £         | £         |
| At 1 January 2010                                       | 650,231   | 460,798   |
| Amounts received from residents in the year             | 194,936   | 189,433   |
| At 31 December 2010                                     | 845,167   | 650,231   |
| 9 Share capital Authorised                              | £         | £         |
| 1 ordinary A share of £1 each                           | 1         | 1         |
| 10,000 ordinary B shares of £1 each                     | 10,000    | 10,000    |
| -<br>-  | 10,001    | 10,001    |
| Allotted and called up 201 ordinary B shares of £1 each | 201       | 201       |

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 DECEMBER 2010 (continued)

## 10 Reserves

|   | Profit and<br>loss<br>£ |
|---|-------------------------|
| At 1 January 2010 Profit for the financial year | 134,996                 |
| At 31 December 2010                             | 134,996                 |

# 11 Operating lease commitments

At 31 December 2010 the company had annual commitments under operating leases expiring as follows

|                            | Other  |       |  |
|----------------------------|--------|-------|--|
|                            | 2010   | 2009  |  |
|                            | £      | £     |  |
| Within one year            | 3,892  | 6,334 |  |
| Between two and five years | 12,972 | 3,553 |  |
|                            | 16,863 | 9,887 |  |
|                            |        |       |  |

# 12 Ultimate controlling party

As at 31 December 2010, there is no ultimate controlling party

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 DECEMBER 2010 (continued)

# 13 Related party transactions

The company was controlled by 199 Knightsbridge Investment Limited until it relinquished the 1 ordinary A share on 8 July 2009 During the year the company charged £116,288 (2009: £104,577) to 199 Knightsbridge Investment Limited for its share of the service charge allocated to any unsold apartments, storage and parking spaces £116,288 (2009: £19,131) of this balance was outstanding at the year end

A balance of £nil (2009 £74,670) was owed by 199 Knightsbridge Development Limited at the year end for expenses paid by the company that were subsequently agreed to be recoverable from 199 Knightsbridge Development Limited

The holders of the company's B class shares all own apartments at 199 Knightsbridge and were charged £6,386,918 (2009 £4,870,275) in the form of service charges and contributions to the deferred income account by the company during the year. At the year end there were net balances due to the apartment owners of £724,224 (2009 owed by £316,103). At the year end the company has also received £182,586 (2009 £233,978) from apartment owners in relation to the following year's service charges.

The company also held £850,953 (2009 £561,548) of tenant deposits on behalf of the apartment owners which are shown separately under creditors. Deferred income shown in note 8 is also held for the future benefit of apartment owners.

Schedule of service charge income and expenditure for the year ended

**31 DECEMBER 2010** 

# DETAILED SERVICE CHARGE INCOME & EXPENDITURE

|   | 2010      | 2009<br>£  |
|---|-----------|------------|
| EXPENDITURE   | £         | T.         |
| Payroll expenses                                    | 1,734,138 | 1,559,813  |
| Contract services                                   | 175,733   | 165,681    |
| Security  | 478,904   | 471,166    |
| Administration & other related expenses             | 224,237   | 273,458    |
| Repairs & maintenance                               | 375,111   | 496,043    |
| Utilities   | 624,610   | 845,717    |
| Insurances  | 431,272   | 619,631    |
| Professional fees                                   | 438,430   | 281,771    |
| Leases & other expenses                             | 18,011    | 22,505     |
| Sub total   | 4,500,446 | 4,735,785  |
| Management Fee                                      | 301,550   | 324,582    |
| Leak detection costs                                | 505,918   | -          |
| Replacement Capex                                   | 23,163    | 32,390     |
| Contingency Fund                                    | (354)     | ,          |
| Extraordinary credit re insurances                  | (179,660) | -          |
| Admin expenditure per accounts                      | 5,151,063 | 5,092,757  |
| Additional services income                          | (22,992)  | (36,102)   |
| Tax charge (relating to interest received)          | (,>>_)    | 5,294      |
| Contribution to sinking fund (note 8)               | 194,936   | 189,433    |
| Total charge to apartment owners                    | 5,323,007 | 5,251,382  |
| SERVICE CHARGES DEMANDED                            |           |            |
| Annual service charge demanded                      | 5,485,599 | 4,974,852  |
| Annual service charge to be demanded (note 6)       | 116,288   | -,57-,052  |
| Leak detection charge demanded                      | 901,319   | -          |
| Leak detection charge demanded                      | 6,503,206 | 4,974,852  |
| Less payments in advance relating to leak detection | (395,401) |            |
| Total funds collected from apartment owners         | 6,107,805 | 4,974,852  |
| Total fullus conceted from aparement owners         | 0,107,005 | 1,57,1,002 |
| Surplus/(deficit) for the year                      | 784,798   | (276,530)  |
| Less overspend in 2009 (note 6)                     | (276,530) | -          |
| To be refunded to / (paid by) apartment owners      | 508,268   | (276,530)  |
| 10 be refunded to (paid by) aparement owners        |           | (210,000)  |
| Analysis of payments in advance (note 7)            |           |            |
| Leak detection project                              | 395,401   | -          |
| Service charge underspend                           | 508,268   | <b>-</b>   |
| Annual service charge paid in advance               | 182,586   | 233,978    |
|   | 1,086,255 | 233,978    |