# AA01

# Change of accounting reference date



You can use the WebFiling service to file this form online. Please go to www companieshouse gov uk

What this form is for You may use this form to change the accounting reference date relating to either the current, or the immediately previous, accounting period

### X What this form is NOT for You cannot use this form to

- change a period for which the accounts are already overdue, or
- extend a period beyond 18 months unless the company is in administration



05/08/2011 **COMPANIES HOUSE** 

1	Company details	
Company number	0 5 4 9 5 3 6 2	→ Filling in this form Please complete in typescript or in
Company name in full	The Message Service Limited	bold black capitals
		All fields are mandatory unless specified or indicated by *
2	Date of accounting reference period	

Please enter the end date of the current, or the immediately previous, accounting period • Accounting period ending on

O Date of period you wish to change

The current period means the present accounting period which has not yet come to an end

The immediately previous period means the period immediately preceding your present accounting period

3	New accounting reference date   Has the accounting reference period been shortened or extended?  → Shortened Please complete 'Date shortened so as to end on'  → Extended Please complete 'Date extended so as to end on'  Please enter the date the accounting reference period has been shortened to		
Date <b>Shortened</b> so as to end on	d d m m y y y y		
or	Please enter the date the accounting reference period has been extended to		
Date Extended so as to end on	d 3 d 1 m2 y2 y0 y1 y2		

**②** New accounting reference date If you wish to move the end of your current, or immediately previous, reference period to an earlier date, please insert the required date in the box marked 'Shortened'

If you wish to move the end of your current, or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'

You cannot change a period for which the accounts are overdue

You cannot extend a period beyond 18 months unless the company is in administration

#### **AA01** Change of accounting reference date Extending more than once in five years • Have you extended the accounting reference period more than once in • Extending more than once in five five years? You only need to complete this → Yes Please complete the section below section if you have extended your → No Please go to Section 5 accounting reference period more than once in five years Extending more than You may not extend periods more than once in five years unless you fall into once in five years one of the following categories Please tick only one box The company is in administration You have specific approval from the Secretary of State (please enclose You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area You are submitting the form on behalf of an overseas company Signature I am signing this form on behalf of the company Societas Europaea If the form is being filed on behalf Signature of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership • Person authorised Under either section 270 or 274 of This form may be signed by the Companies Act 2006 Director 2, Secretary, Person authorised 3, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver,

Receiver manager, Charity commission receiver and manager, CIC manager,

Judicial factor

# AA01

Change of accounting reference date

# **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record Contact name Willem Wellinghoff Cabot Financial (Europe) Limited 1 Kings Hill Avenue Kings Hill Post town West Malling County/Region Kent Postcode М Ε

Checklist

UK

Country

DΧ

We may return forms completed incorrectly or with information missing

#### Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed section 2

01732 524 600

- ☐ You have entered the new accounting reference. date in section 3
- ☐ You have completed section 4 (if appropriate)
- ☐ You have signed the form
- You have checked your filing deadline through WebCHeck at www companieshouse gov uk

# Important information

Please note that all information on this form will appear on the public record

# Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

#### For companies registered in Northern Ireland

Α

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street,, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

# Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk