

REGISTERED COMPANY NUMBER: 05467343 (England and Wales)  
REGISTERED CHARITY NUMBER: 1111476

**Report of the Trustees and**  
**Financial Statements**  
**for the Year Ended 31 March 2021**  
**for**  
**Swindon Dance**

MHA Monahans  
Statutory Auditors  
38-42 Newport Street  
Swindon  
Wiltshire  
SN1 3DR

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**Swindon Dance**

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**for the Year Ended 31 March 2021**

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**Report of the Trustees**  
**for the Year Ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

Vision: Enriching lives through dance.

Mission: To be an organisation specialising in the support of our artform through personal enrichment, talent development and professional artist support.

The Charity aims to fulfil its vision and mission by offering a range of high-quality dance activities, events, performances, and specialist programmes to make dance and culture accessible to different communities regardless of background, age, or experience.

**Beliefs and values:**

- We value people. At Swindon Dance it is the people that come first,
- We believe people should have the freedom to follow their dreams no matter how big or small,
- We believe everyone regardless of age, creed, gender, or background is entitled to access and enjoy the richness of art and culture in their lives,
- We see no value in the word 'no'. It creates barriers, prevents dreams, and caps achievement,
- We love to leap off cliffs, taking that leap of faith keeps the arts fresh, new, and exciting,
- We value fun. If you are having fun doing what you are doing others will want to come and join in. Enjoyment is contagious,
- We are supporters and guiders helping people to follow the path they wish to follow, and
- We value lives of dreams fulfilled, full of enriching experiences, of wonderful encounters with amazing people.

**Public benefit**

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider that they have acted in the public benefit.

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Summary**

The Charity is now in its third year of Arts Council England (ACE) four-year funding (2018-22) as a band one National Portfolio Organisation (NPO). NPO funding applications were capped at previous funding levels i.e., £206,200 per annum, which puts the charity in a position of standstill core funding for this funding period, a total of seven years from 2015. The charity has also completed the third year of delivery of its business plan for 2018-22. The business plan focuses on delivering the charities mission to support the artform in three areas of work: personal engagement, talent development, and professional artist support including presenting work. It also focuses on developing the resources the organisation requires to implement its artistic plan such as the workforce, environmental sustainability, audiences, fund raising and earned income.

March 2020 the Charity was required by national government to close its building due to the Coronavirus pandemic. The country went into lockdown with businesses moving online and work forces working from home. Many businesses closed and people lost their income over night. Against this was the fear surrounding the spread of the virus and the rising death/sick rates. It was an unprecedented time. The pandemic continued into 2021 with two further lockdowns, November 2020 and January 2021 with the spring and summer looking to be dominated by further restrictions and social distancing whilst the government worked to implement its vaccination programme and reduce the number of Covid-19 cases.

The Charity's aims during this period were to:

- survive this period of closure without loss of staff,
- offer what activities it could online,
- Keep contact with its funding partners, customers, and users, and
- Support and help its freelance tutors and associate artists during this time.

The Charity achieved all its goals. There were no staff redundancies. Four part-time staff who were placed on the Governments Furlough Scheme returned to work during the year with the remaining staff working online from home.

Although activities were vastly reduced with the Charity running on average at 30% of capacity, all funding partners remained supportive giving the Charity permission to postpone or transfer activities online during the pandemic without any loss or reduction in funding. A second Broadband line was installed and the Charity's databox system was updated to an online compatible system to enable online bookings and online activities to be put in place. A long outstanding position of a Facilities Coordinator was filled, along with training and skills development of the Operations team which became the Charity's lead for all online bookings and activities plus in-house activities as the Charity starts to reopen its building. The Charity's theatre (The Court Theatre) was equipped ready to receive audiences safely but remained closed due to further Covid restrictions and the impact this has had on artists creating work.

The theatre is not due to reopen until autumn 2021. During this time, focus was on the development of a professional online platform to enhance the Charity's work and reach a wider audience. The Charity took on a film producer and digital producer to work with its associate artists to develop an online Digital Platform. This launched January 2021 with a huge positive response from the dance world internationally. When the Charity closed it honoured its cancelled contracts paying all freelance practitioners 100% and 75% of practitioner's fees from cancelled work. The Charity also honoured its agreed bursaries to the twelve supported artists maintaining communications, support, and guidance with them throughout the crisis.

The Department for Education (DfE), Music and Dance Scheme continued to support the Centre for Advanced Training (CAT) with Swindon Dance maintaining its 105 means tested grants of £3,798 per student per annum along with a further grant of £23,470 towards outreach and recruitment, which was delivered online. Both the Level 6 Diploma in Dance Pedagogy (DDP) now in its third year, and the Pre-vocational Training Programme with its first two-year cohort, offering two Access to Higher Education Diplomas in dance and urban dance were delivered online. The PVTP saw its first graduate from the urban Diploma graduating after one-year go onto the University of East London. The remaining cohort continued into the second year. Due to further government restrictions and proposed lockdowns, the Charity decided to postpone the intake of new students September 2021. The Charity's second street dance festival, 'The Jam Festival and West Country Clash' (TJF & WCC) was cancelled for April 2020 and ran as an online event very successfully the following year April 2021. It was delivered with the artists from the cancelled festival and reached a new international audience. A boys inspiration day was also postponed and ran as an online film event in 2021 attracting both local and national participants. Other online activities included a reduced programme of the Charity's evening classes, a weekly Parkinson's class, weekly sessions for its enrolled classes and youth groups, its Primary Steps and Steps2 programmes and its Swindon Youth Dance Company which created a digital piece that was presented in the U.Dance Digital Platform. The Charity sent 'sensory' goodie packs to dancers on its Salto! Integrated programme as this along with its Carers group, community and educational based work preferred not to work online.

The Charity offered all online work to those freelance practitioners who had their work with the Charity cancelled due to the pandemic. April-July 2020 saw 3130 children, young people, and adults participated in online community classes and activities which dropped to 698 January-April 2021 reflecting the digital online fatigue that communities were feeling.

**Report of the Trustees  
for the Year Ended 31 March 2021**

Quote from a parent of participant in the Boys' Inspiration Day:

It was really beneficial for Henry to talk to other boys about dance, as he's the only boy in his usual classes. It was particularly good for him to realise many of the other boys were on this position and he was pleased to hear Jean mention that the further you go in dance, the more likely that eventually there will be other boys in class!

**Talent Development**

The Talent Development Programme that offers a pathway of progression for young talented dancers from primary age to nineteen years continued to grow with a national reputation for the high standard of its work ethics and the young autonomous dancers it produces. During the pandemic, all areas of this programme were delivered online.

The Primary Steps partnership with the Royal Ballet School continued to work well. The programme which works across five local primary schools from areas of high disadvantage and diversity in the town was postponed during Covid restrictions and is due to restart after April 2021. Twenty-five Steps2 students moved online and continued to receive training in Ballet and Jazz technique every week, they returned to the studios in April 2021.

The CAT continued to run a full programme on-line working closely with the National Dance CATs and DfE to ensure the CATs continued to offer a top-level coaching programme and student needs were met. There are currently 125 students on the Charity's CAT. The students worked with alumnus and associate artist Edd Arnold whose work 'Tulips' a duet about love and male relationships that Edd also performed in was live streamed by the Charity. Work focused on developing student's skills in creating work for film and building an understanding of digital work as part of a career choice. The Exeter CAT worked online with Ben Dunks and Emma Holbrook, the Swindon CAT with Sandrine Monin and Vanessa Vince Pang and the Street Dance CAT with 'Tali' & Dylan Mayoral on a digital film choreographic project. Contemporary students also worked with Jordan James-Bridge and Tavaziva Dance to create a digital piece for the CAT end of year Digital Showcase July 2021. The street dance CAT took part in TJF & WCC with workshops in popping, house, choreography, krump, hiphop and popping led by international artists, Clara, King K, Crooked District, IndaHouse, and Brook. Student well-being and continued contact with them and their parents became a priority as many students struggled throughout the lockdown.

Auditioning CAT students worked with two alumni Artists Imogen Reeve and Kane John Mills. Despite the lockdown the CAT achieved 100% success rate of graduates progressing onto full-time training at the UK's top dance conservatoires and Vocational Colleges.

The CAT outreach programme was delivered online and all places for new cohort September 2021 have been filled. Seven filmed workshops were distributed to over forty schools across the Southwest covering a variety of styles from Contemporary, Creative, to Hip Hop and house.

The Pre-vocational Training Programme that consists of two full-time courses, Access to Higher Education Diploma (dance) and Access to Higher Education Diploma (urban dance) with funding via a partnership with New College, started with its first two-year cohort autumn 2019. The curriculum for the urban Diploma was written by Swindon Dance and accredited by CERTA. It is the only such diploma that offers this progression and training for urban dancers in the country. One student graduated after one year on the urban diploma and went on to study full-time for a degree in urban dance at the University of East London. Nine students continued into the second year of the Diploma and are due to graduate July 2021. All nine students have successfully auditioned to go on into Higher Education autumn 2021. A decision was made to not take on a new cohort autumn 2020 due to a review of the current format of the programme and further proposed lockdowns and longer-term government restrictions. The Diplomas will run as one-year courses with a two-year option for sixteen-year-olds from September 2021.

**Professional Artists Support**

Artists on the Charity's Professional Artist Programme (2020-22) consist of three young professionals just starting their careers, Becky Horne, Alumnus Imogen Reeves, and Eleanor Lavern (Lady Moth), five Associate Artists, Adrian Look (Tanztheater), Alumnus Edd Arnold, Emma-Jane Greig (Body Politic), Robert Bridger, and Thomas Page (Thomas Page Dances). Each artist received support and mentoring from the Charity along with a £2,000 bursary, free rehearsal studio space, performance opportunity, showcased on the Charity's online platform and the opportunity to work with some of the Charity's users and customers via workshops, discussions, lecture demonstrations and other dance/creative activities and events.

Four Commissions to produce new works were awarded to alumnus Dan Martin for film and digital production, Joss Arnott (Joss Arnott Dance), Richard Chappell (Richard Chappell Dance), and Wayne Parsons (Voxed) a joint commission with The Place, London. The Charity maintained its support for these artists throughout lockdown, working with them to showcase their work on the Charity's new online platform with interviews, trailers and 'behind-the-scenes' films. Eleanor and Becky were able to use studio space for rehearsals and Thomas Page was able to enjoy the use of the theatre for a two-week residency January 2021. Dan Martin has been out working with the artists to produce all the films for the online platform.

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

Many of the artists worked with the Charity's youth groups and students leading online activities. With the Government proposed 'Roadmap to Recovery' Vanhulle Dance Theatre, Imogen Reeves, Voxed, and Body Politic, will all be in residence using the Charity's studios to create works and led various workshops for the Charity's users. Victoria Fox-Markiewicz, Director of Tribe based in Brighton and the recipient of the charity's Tony Savva Fund that offers 3-years of support to a young director, developing their own touring dance company continues to be supported by the Charity with new projects and works planned for 2021.

The ISTD L6 Diploma in Dance Pedagogy is well implemented into the organisation. During the pandemic students worked on the academic units of the Diploma that could be easily delivered online. The course returns to the building for the practical units May 2021. All candidates on the Diploma 2018-20 have successfully graduated with their Diplomas. The charity continued to work with two urban alumni and their companies, Tyler Attwood (Your Next Move) and Kieran Warner (The Jam Movement) to deliver a successful international Street Dance Festival (see The Artform section). The Online Digital Platform was developed in consultation with current and past artists of the Charity to create a platform that will support artists needs and complement the Charity's current live performance programme offering audiences different options of how to engage with it.

Funding from CRF enabled the Charity to pay a designer to create the platform along with a film Producer and Digital Producer to manage and create content. The producers linked to and developed the platform with the Charity's YouTube page. The platform will also showcase the work of the Charity's young talented dancers alongside those artists who they are inspired by. It will attract new audiences and widen the Charity's reach nationally and internationally. The platform has an interaction area for audiences, the "Explore" section which includes classes and workshops led by the artists showcased on the platform for audiences to participate in, behind the scenes films, artist interviews, and trailers of up-coming works. The producers started to develop a 'dancers only' online space that will provide a private and safe area for artists to come together to give peer support, help and advice and feedback on their creative ideas and challenges. These developments continue in 2021. The platform launched January 2021. By the end of February 2021, it had received 1189 views with 972 subscribers and reached audiences from across the United Kingdom and internationally from United States, Germany, Ireland, Portugal, Canada, Hong Kong, and Sweden.

Edd Arnold - Digital Platform

I just want to add I think this is a fantastic idea, and I really like the transformations happening in Swindon Dance, its great to be part of an organisation that is still so active after the year we've just had!

Richard Chappell - Digital Platform

The platform looks absolutely wonderful. So clear in it's interface and looks incredibly professional and impactful - thank you and congratulations! it all looks just really really exceptional!

## **The ART FORM**

### **Personal enrichment**

Due to Covid restrictions the 'Court Theatre' has remained closed throughout 2020-21. The Charity aims to reopen the theatre in the autumn of 2021 with a new season of professional works September 2021-March 2022 that will include a relaxed performance, children and family performance and a youth dance platform. Focus during this year has been on the development of a professional online platform. The Virtual Boys Inspiration Day had twenty-eight participants signed up with nine from the local Swindon area and nineteen nationally. Feedback received showed 100% enjoyed the day. 100% said they found the talks from Swindon Dance and Guest artists useful and inspiring, saying 'It helped show other classes for my age group.' 'They were all great, and about the right standard for me.'

Feedback on the teachers who led the day included, 'Found the teachers journeys to dance inspirational.' 'They were inspiring.' 'Good to hear them.' When asked if they would like to take part in another such day, 80% said yes, happy to attend either online or in person and 20% said, yes but could only attend an online version. The Charity worked with InSwindon Bid Company to create a virtual Christmas Light Switch On event that featured a projection and lighting show against the Charity's building, alongside the Christmas lights. A boy's dance film by the Charity was also featured in the projected film along with 'Thank you to our NHS' messages.

The Charity worked with Swindon Old Town Parish and Parks to offer outdoor workshops in Town Gardens, old town during August. This was well attended and created a new partnership The Charity continued to deliver weekly dance sessions to Hazelwood Academy, Ferndale Primary, despite entering lock down no.2, and returned to Abbey Meads Primary school to deliver their curriculum dance sessions to students during Oct- Dec. During the second lockdown, six boys from Just for Boys took online classes with Liam Waller and from Salto! Youth, six- young dancers with a range of Disabilities, took part in five weeks of online classes. The Charity opened for a short time September 2020 offering a reduced number of in-house classes alongside online activities. Attendance was low at about 30% of pre-Covid attendance figures, due to a mixture of social distancing and staggered class times within the building and consumer confidence regarding the pandemic.

Swindon Youth Dance Company - parents

"Her time at Swindon has been amazing, she's made life-long friends and learnt so much. Please thank Emma (tutor) for her tuition and time."

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

"Thank you to the team for the support you have given Jack during the lockdown period."

**Audience Development, Marketing and Communication**

During the pandemic, the charity aimed to keep contact with its customers through its social media channels. The marketing and communications team achieved this by featuring tutor and student stories and profiles and launching a series of hashtag activities, for example #I'm OK because... and #alphabet moves... where people posted pictures in a dance pose or movement relating to that week's letter from the alphabet. The team also launched a 'staff lip sync' film that reached 1133 people and challenged the Artistic Director to list everything the charity had done during the first lockdown in under two-minutes. The Artistic Director achieved a time of 2:45 minutes but it was an impressive list. A series of five pre-recorded dance classes for Parkinson's reached 2744 people. There were 3,130 participants in online classes April to July 2020 and 689 Jan-April 2021.

The marketing team kept the Charity's users, service providers and artists up to date with changes to the Charity's activities in line with Covid-19 restrictions and recommendations. On its website a page was set up for information regarding the Charity and Covid-19. This included a filmed 'walk-through' of the building so people were able to see the implemented changes regarding social distancing, hand sanitizers and new one-way systems. The page also included floor plans of the studios and a downloadable information pack for returning to the building. This page was kept up to date with all the latest Covid-19 requirements and changes implemented by the Charity. The marketing and communications team oversaw the Charity's new online booking system for both in-house and online activities and communicating classes as they have become available.

Outreach work, open days and auditions for new CAT cohort were all promoted online, along with PVTP and DDP courses. The Charity contracted a communications lead from the Jam Festival partners who successfully promoted the event and showcased West Country Clash online via Instagram. The charity also contracted a Digital Producer to market the online digital platform. The Platform launched 28 Jan '20 and was marketed through the Charity's social media sites, online gatekeepers, National Dance Network and ACE and One Dance UK communications teams, it included a feedback questionnaire and statistic collation relating to length of time spent on site and geographic spread. Within the first month the site received 1359 views reaching audiences in United Kingdom, United States, Germany, Ireland, Portugal, Canada, Hong Kong, and Sweden.

**ENVIRONMENT and SUSTAINABILITY**

During lockdown Swindon Borough Council carried out quite extensive maintenance and building work on the premises. The workmen completed good intensive work to 'put right' past emergency interim work. This included, replacement of tiles to a small section of the roof, fixing and putting right the ceiling and water damaged wall in upstairs dance studio including matching the original paint colour, putting right the damaged wall in the theatre that was exposed after the removal of the war memorial, fixing and putting right the ceiling in the Theatre, and the damaged exterior wall in the theatre has been fixed and put right. The rotten full-length window in upstairs kitchen has been replaced, maintenance work on the boiler and heating system has been completed, and water testing throughout the time the building was closed was undertaken. Water testing has now been taken over by the Charity's Facilities Coordinator. Although these measures will all help to preserve the Heritage building and the new kitchen window will help with heating the kitchen, the remaining windows in the building are far from energy efficient leaving the Charity with a building that is extremely energy inefficient and expensive to run. Minor changes that the Charity has implemented include replacing the water fountain with a new more energy efficient model with handsfree foot activated pedals and bottle filling facility.

With staff working online there has been a 99% reduction in paper and print usage and postal costs. The introduction of a digital system for the Charity such as online E-Contracts, iCloud timesheet system, a new iCloud based databox system have all reduced the Charity's paper usage. All enrolled groups have special online parent/student and tutor only sections on website to relay messages and course information privately without the need of letters and long repetitive emails. These systems will remain in place once staff return to the building.

**STAFFING and WORKFORCE DEVELOPMENT**

Throughout the year the Artistic Directors and senior managers focus was on crisis management and looking towards recovery from Covid-19. With staff working from home internal communication was difficult for the team relying on email conversations and zoom meetings. During this time keeping in touch became vital. The team relied very much on one-to-one online meetings with team members, weekly senior managers meetings and fortnightly Director, Board Chair and Vice Chair meetings. The Artistic Director attended fortnightly National Dance Network meetings and regional partners meetings to share issues and challenges, give support, and problem solve throughout the pandemic. During this time three independent male artists also joined the Board.

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

The board members all completed online Level 1 Safeguarding training, and Charity Finances training. There have been no redundancies and four part-time staff who were on the Furlough Scheme all returned to work in the summer. All staff were able to work from home during this time with only required staff in the building as activities started to return in-house. The operations team was joined by a Facilities Coordinator who has had a huge positive impact on the team which had been covering this position for a long time. This team took on responsibility for running the building and overseeing all Covid-19 requirements were implemented and adhered to by staff and users. The reception team oversaw all online bookings and technical hosting of all online activities ensuring all in-house activities ran smoothly and safely within recommended guidelines. The marketing and communications team remained the same, it is still a small team with a large remit that will be addressed in 2021-22. To reduce the pressure on the marketing team the Charity took on freelance practitioners to lead the marketing and communications for the online platform and The Jam Festival and West Country Clash.

The whole team went through a huge learning curve working online, introduction of central online bookings via website, hosting and running online activities and digital skills and knowledge development. Staff attended many online training courses, conferences, and webinars. The team attended a First Aid refresher training day and Black Live Matter team discussions along with members of the Board of Trustees. From these discussions a new Cultural Diversity Focus group within staff, Board and regular freelance tutors was set up and has had two initial meetings.

Two Board members along with the Artistic Director attended the 'Speak, Listen, Reset, Heal' conference looking at black lives within the arts and culture. Team training and personal skills development included, online safeguarding skills development, Mindful Employer Network event, Theatres Trust on Theatre as Business, FSI fundraising conference, One Dance UK 'Returning to Dance' Webinars - Preparing for returning to dance, social distancing, injury prevention & mental Health, Digital Poverty. Covid-19 Outdoor Arts Information, Questions & Advice Forum, Online safety for organisations working with children and young people, Arts Marketing Association - 2-hour online training using Tick Tok and Instagram in marketing, safeguarding for Arts, Heritage and Cultural Sector, Breath Action group meeting- Preparing to return: risk assessment, legality (liability and insurance), responsibility when hiring a venue, and cleaning, Preparing for Safer Dance Practice e-learning programme - People Dancing, Autism Awareness online course, Introduction to leading Dance for Early Years - People Dancing, Introduction to leading Dance with older People - People Dancing, Prevent e-learning - HM Government - introductory training on the risks of radicalisation and the kinds of support available to those at risk, Open University short course - Crisis Management & supporting your team through a crisis, and Creative Partners - Crisis management webinar series for CEO's and Directors.



**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**FINANCIAL REVIEW**

**Financial position**

The Charity received support and recovery funding from the Cultural Recovery Fund £105,300 covering the period from October 2020 to March 2021. The charity successfully applied to the Cultural Recovery Fund to extend that period of cover from 31st March 2021 to the end of June 2021, this has helped with its recovery following further lockdowns and periods of closure, further development of the Digital Platform and cover the practitioner's fees for The Jam Festival. The charity was also able to purchase six new Laptops, a new projector, install a second Broadband line and update its databox system to an online system ProVenue.

The refurbishment of the Charity's theatre was completed and a grant of £6,000 from the Theatre Trust received to help implement social distancing measures into the theatre, such as seat covers not in use, Perspex for the bar and new fold up tables and chairs for social area/s. Initial online classes during the first lockdown were offered free with an option to donate to costs, the charity received £910 from those donations.

The charity also received a total of £18,000 (£6,000 and a further £12,000) from Swindon Borough Council's Support Grants for businesses and an extra £13,000 from ACE. ACE also extended NPO funding for one year 2022-23. The charity has applied to ACE Project Funds for a further £20,000 to develop the Digital Platform through commissions for digital specific work, workshops led by the commissioned artists, a Film, and Digital Producer covering the period July 2021-Jan 2022, the outcome of this grant is not yet known.

April-August 2021 will see a gradual reopening of the Charity's in-house activities. This will be a gradual process to ensure continued social distancing and to ensure the safety of staff and users. Core staff will not be required in the building for these activities but will continue to work from home during this period.

The charity has prioritised programmes that are supported financially such as the Centre for Advanced Training (CAT) and those that make earned income such as its children's and adult tap classes. The charity will be working to complete funded projects that were postponed due to Covid-19. April 2021 the Charity ran its international street dance festival online which was very successful in reach and attendance. The battle event West Country Clash ran as a free event. The Charity used its Cultural Recovery Fund along with earned income to cover most costs leaving Swindon Dance with a £100 shortfall to cover plus £350 in prize money. The event reached young people from, UK, Brazil, Japan, Mozambique, Italy, Czech, Poland, Germany, Holland, Brazil, Indonesia, Russia, Guam, Kazakhstan, South Africa, and Spain.

April 2021 saw the return in-house of all youth programmes and groups plus several children's classes. May/June school break the Charity ran several in-house events and the Diploma in Dance Pedagogy met for the first time in person for a 5-day course. Salto integrated programme youth group was in for two-days working with Stop Gap, the Centre for Advanced Students and Swindon Youth Dance Company were also in the building working on creative projects. Over the summer the Charity's studios are fully booked with artists working to restage lost works due to Covid-19. This is all offered in-kind to the artists. The Charity will also be running a children's and an adult's summer intensive.

During this time, the Charity will continue to work on the development of its online platform. The Artistic Director continued to work with Swindon Borough Council and other local businesses and cultural organisations and ACE on the advisory panel of the development of the Swindon Town Centre Cultural Quarter and new building for Swindon Dance (2019-2028). Initial work on the town's vision and business plan was completed, consultants appointed and initial research with the cultural organisations and groups and local communities completed. The Funding Prospectus for the next phase of the development was completed March 2021. The proposal aims to start the development with a new building for Swindon Dance in the town centre 2024/5 with the town's museum moving into the charity's current Heritage building. The Charity is currently in discussions with Kwesi Johnson, SBC, InSwindon and Swindon Bid Company on a series of Augmented Reality events to run alongside the town centres regeneration plans. The Charity aims to be fully back up and running with its pre-Covid programmes and activities from the start of September 2021. This includes the re-opening of its theatre and staff returning to work back in the building.

**Principal funding sources**

The main funding source for the Charity is the Arts Council England SW for the year to 31st March 2021. The building is leased from SBC at a peppercorn rent with further in-kind support towards maintenance. Additional funding was received for the delivery of the CAT through means tested student bursaries from the Department for Education, and New College Swindon for student Further Education grants for the Pre-Vocational Training Programme, with income for other projects from various funding bodies and organisations. Earned income through the work of its Education and Development team was another main source of income for the Charity. Earned income was greatly reduced during the Coronavirus pandemic, however, all project funding was retained with extra funding received to help the Charity survive the periods of lockdown and aid its recovery from the pandemic from Arts Council England, Department for Digital, Culture, Media, and Sport - Cultural Recovery Fund and SBC small business support.

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**FINANCIAL REVIEW**

**Investment powers and policy**

Under the Memorandum and Articles of Association the charity empowers the Trustees to invest funds. The Trustees having regard to the liquidity requirements of operating the organisation and to the reserve policy have operated a policy of keeping available funds in an interest-bearing deposit account. This is reviewed annually to ensure that a competitive rate of interest is obtained.

**Reserves policy**

The Trustees continue to follow the previously agreed reserves policy to retain unrestricted reserves to three months of support costs in line with good practice and following the requirements of the Charities Commission. During the Coronavirus crisis the Charity used a large portion of its reserves to survive the first period of closure. Following the receipt of a Cultural Recovery Grant the Charity was able to top up its reserves up by £48,500. The CAT has its own reserves of £45,000 to cover core costs for that programme.

**Total reserves**

Reserves held at 31st March 2021 amounted to £506,006. Restricted funds total £287,307. Designated funds total £48,607. Fixed assets total £68,975. The reserves after restricted funds, designated funds and fixed assets are £101,117. The designated fund is the first two year's payment of the pension liability (see below). Reserves held are above that required per the reserves policy.

**Pension**

The Charity has negotiated with Swindon Borough Council (SBC) to take over the liability and guarantee any future losses in exchange for a settlement of a discounted liability of £88,308 - to be paid over the next 20 years with interest. The Chair of the Board of Trustees and the Executive Director have signed the agreement on behalf of Swindon Dance. The agreement has been signed by SBC and is currently with Wiltshire Pension Fund. The pension bond will be transferred to SBC on receipt of a signed copy of agreement being returned to Swindon Dance.

**Restricted funds**

The trustees are in receipt of several restricted funds to be used on specific projects of which part or all will be payable in the future. The total value on 31st March 2021 was £287,307. The funds include part of the CAT student bursaries from the Department for Education along with a third of parent fees paid annually in September per year. An additional fund from this source was received in the year for talent spotting, outreach, and recruitment. Along with this are funds for the Diploma in Dance Pedagogy from candidate fees, student Further Education bursaries from New College Swindon for the Pre-Vocational Training Programme. The Primary STEPS project is a partnership with the Royal Ballet School funded by the Department for Education and managed by the charity. The Salto! Integrated Programme was funded through various trusts and organisations, Salto! Juniors through a grant from BBC Children in Need, Salto! Youth from Wiltshire Foundation Trust and Salto! Adults' musician by local business Zurich. Other grants were received from Theatre Trusts, D'Oyle Cart, and Cultural Recovery Fund.

**Going concern**

**Material uncertainty related to going concern**

The current round of Arts Council funding is due to end on 31 March 2022. The Arts Council has allowed all National Portfolio Organisations to apply for an extension to funding to 31 March 2023. The charity has submitted their application for the extension of funding. The Arts Council will make their final decision on whether the application has been successful by 30 September 2021. If the charity was not successful in obtaining this funding the charity may not have the reserves to continue operating.

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**FUTURE PLANS**

2021-22 will still be one of recovery from the Coronavirus pandemic for the Charity. With continued social distancing and Covid restrictions in place this will be a gradual recovery following the Governments Roadmap to recovery. Conversations with the Charity's local community showed users desperate to return to their in-house pre-covid activities. They highlighted the need to be in a studio with other participants, creating, socialising, and supporting each other. The Charity took this feedback into consideration when planning its future, along with the proposal of a new building for the organisation in 2024 as part of the town centre proposed new Cultural Quarter.

The Charity aims to be running its full programme of in-house activities from September 2021 with development and growth happening from 2022-23. It aims to continue to grow across all its programmes and areas of work in and out of its building, develop new activities, projects, and events that the local community can enjoy participating in and watching. The Charity aims to bring more outdoor, online digital, and in-house performances and events to Swindon, increase its professional performances for young children, teenagers, least engaged and minority groups. The Jam Festival & West Country Clash will return in-house with an online element to retain the connection made with new users from Russia, South Africa, Mozambique from the lockdown event.

The Charity will continue to work towards the implementation of the town's new Cultural Quarter and its new building that will enable its current programmes to flourish and create more projects and events without the constraints from a lack of space and facilities not fit for purpose that it currently works within. Other plans include the development of the Charity's digital offer with online digital performances to enhance its live performance programme, a series of community and professional events working with SBC and InSwindon Bid Company as part of the town centre regeneration which will include a series of AR (Augmented Reality) events.

The Charity is working with other Swindon cultural groups on a bid for Creative People and Places funding and if successful will be a delivery partner for the group. The Charity aims to offer long-term space rental to an international touring company that has recently moved to Swindon to increase its earned income and collaborative working once in its new building and plans to work towards becoming a Band 2 NPO.

From September 2021 the Charity's staff will return to working in-house, there will be a focus on filling gaps in staffing and on improving diversity across its core team and Board of Trustees. The Charity aims to support this recovery without loss of support from its funding partners, the extension of the received Cultural Recovery Fund, funding for further recovery support and project funding especially for the growth of its online Digital Platform, and by implementing a financial strategy for its long-term development and growth.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Swindon Dance is a limited registered charity and a company limited by guarantee governed by its Memorandum and Articles of Association dated 31st March 2005.

**Recruitment and appointment of new trustees**

The charity and Board work to ensure all policies and procedures along with Staff Handbooks are current with any national requirements or changes implemented. The Charity's Artistic Director worked closely with the Board of Trustees throughout the Coronavirus pandemic. The board was consolidated with new members joining including independent artists, two of which have joined as an interim learning year observing full-board meetings without being able to vote and participating in various sub-groups. The Board introduced this role as a skills development year for young artists and the fresh new viewpoint, they will bring to Board discussions. It is envisaged these two artists will join as full board members after the interim year. The Board is very active and contributing their skills, knowledge, and experiences to the work of The Charity. The sub-groups were reviewed November 2020 to be more in-line with the Charity's needs and members skills, going forward and are in Finance Human resources/general business, Marketing Communications and Fundraising, and the Organisation's purpose (the artform and vision) with a fourth category for special projects as they arise for example, Cultural diversity focus group and Cultural Quarter / new building group. These have been working well and giving good guidance and support. The trustees have completed the Level1 Child Protection online training and Charity Finances training live streamed online. An up-to-date skills audit has been completed.

**Organisational structure**

The trustees have overall control of the charity and are responsible for making sure it is carrying out its purposes for the public benefit. The Artistic Director is responsible for the day to day operations of the charity.

**Induction and training of new trustees**

All new trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making process, the business plan and recent financial performance of the charity. Prior to induction they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these facilitate the undertaking of their role. The trustees have completed the Level1 Child Protection online training and Charity Finances training live streamed online. An up-to-date skills audit has been completed.

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Key management remuneration**

A system of yearly pay increases with a minimum 1% increase per year has been implemented, effective from 1st April 2019. This was postponed this year due to the impact of COVID-19 with a review of the charities financial system in the autumn to confirm if the charity will be in a financial position to instigate the pay rise at that time.

**Related parties**

There are no related charities.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have a risk management strategy which comprises:

- an annual review of the risks the charity may face;
- the establishment of systems and procedures to mitigate those risks identified in the plan; and
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

**Fund-raising Standards Information**

The charity has employed a funding coordinator one-day per week to support the Executive Director implement its financial strategy and achieve income targets. The financial coordinator is responsible for achieving funding targets through various targeting campaigns, developing corporate relationships, researching, and applying to Trusts and Foundations inline with funding priorities as laid out in the financial strategy. The Funding Coordinator works closely with the Charities Directors and Programme Managers for the respective teams i.e. CAT, Education and Development, Qualifications, Professional Development, and Marketing. The Financial strategy is discussed and reviewed on a weekly basis between the Artistic and Executive Directors with input from the Programme Managers, Funding Coordinator and Marketing Officer and at Board meetings. Activities and outcomes are measured against the charities financial strategy and reported to the Board at its quarterly meetings. All individual giving and fund raising has been done via media/online sites, displays in the charity's buildings, presentations at events and through specific fundraising events for companies and businesses. No one person was approached on an individual basis or at their place of residence. No complaints were received regarding the charities fund raising activities.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05467343 (England and Wales)

**Registered Charity number**

1111476

**Registered office**

The Town Hall Studios  
Regent Circus  
Swindon  
Wiltshire  
SN1 1QF

**Trustees**

R Jandy Chair  
B Pont  
V Drew (appointed 26.11.20)  
Mrs P Jordan  
Mrs S M J H Kelly  
Mrs G Butler  
Mrs A Preece  
R Jennings (resigned 8.4.21)  
V Fung (appointed 30.4.21)

**Chief Executive Officer**

V Slayford  
C Downes

Artistic Director  
Executive Director- stepped down 29 May 2020

**Report of the Trustees**  
**for the Year Ended 31 March 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Auditors**

MHA Monahans  
Statutory Auditors  
38-42 Newport Street  
Swindon  
Wiltshire  
SN1 3DR

**Solicitors**

Clark Holt  
Hardwick House  
Prospect Place  
Swindon  
SN1 3LJ

**Bankers**

Co-Operative Bank plc  
1 Balloon Street  
Manchester  
M60 4EP

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Swindon Dance for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, MHA Monahans, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on Aug 19, 2021 and signed on its behalf by:

  
Robert Jandy (Aug 19, 2021 11:58 GMT+1)  
R Jandy - Trustee

**Report of the Independent Auditors to the Members of**  
**Swindon Dance**

**Opinion**

We have audited the financial statements of Swindon Dance (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We draw attention to note 1 in the financial statements, which indicates that if the charitable company does not receive the Arts council extension of funding to 31 March 2023 it may not be able to continue to operate. As stated in note 1, these events or conditions, indicate that a material uncertainty exists that may cast significant doubt on the charitable company's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

## **Report of the Independent Auditors to the Members of Swindon Dance**

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the Dance industry, we identified that the principal risks of non-compliance with laws and regulations related to health and safety, employment law, Companies Act 2006 and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements of the charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Statement of Recommended Practice and Companies Act 2006.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to revenue recognition, management override, potential lack of segregation of duties, bookkeeping errors and management bias in accounting estimates and judgemental areas of the financial statements such as the depreciation policy and valuation of debtors. Audit procedures performed by the audit engagement team included:

- discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- understanding and review of management's internal controls designed to prevent and detect irregularities, and fraud;
- review of the minutes of the Trustees meetings;
- review of tax compliance;
- designing audit procedures to incorporate unpredictability;
- performing analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatement due to fraud;
- review of the financial statements disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations discussed above;
- enquiring of the Trustees and third-party advisors about actual and potential litigation and claims;
- testing transactions entered into outside of the normal course of the charity's business; and
- identifying and testing journal entries, in particular any journal entries with fraud characteristics such as journals with round numbers.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and the transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of**  
**Swindon Dance**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Gare (Senior Statutory Auditor)  
for and on behalf of MHA Monahans  
Statutory Auditors  
38-42 Newport Street  
Swindon  
Wiltshire  
SN1 3DR

Date: ..... 31/08/2021 .....



**Swindon Dance**

**Statement of Financial Activities**  
**for the Year Ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	82,491	109,583	192,074	123,387
<b>Charitable activities</b>	6				
Revenue grants		237,389	-	237,389	206,200
Activities for young people		6,545	392,530	399,075	535,095
Community Dance		9,100	-	9,100	62,106
Artist professional development		-	9,493	9,493	15,768
Production and performances		-	-	-	17,767
Other trading activities	4	268	-	268	14,189
Investment income	5	-	-	-	95
<b>Total</b>		<b>335,793</b>	<b>511,606</b>	<b>847,399</b>	<b>974,607</b>
<b>EXPENDITURE ON</b>					
Raising funds	7	-	-	-	640
<b>Charitable activities</b>	8				
Activities for young people		238,280	265,382	503,662	739,667
Community Dance		27,914	1,726	29,640	85,939
Artist professional development		64,883	17,856	82,739	83,545
Production and performances		12,660	697	13,357	58,069
Other	10	-	-	-	(27,065)
<b>Total</b>		<b>343,737</b>	<b>285,661</b>	<b>629,398</b>	<b>940,795</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(7,944)</b>	<b>225,945</b>	<b>218,001</b>	<b>33,812</b>
<b>Transfers between funds</b>	21	<b>101,662</b>	<b>(101,662)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>93,718</b>	<b>124,283</b>	<b>218,001</b>	<b>33,812</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>124,980</b>	<b>163,025</b>	<b>288,005</b>	<b>254,193</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>218,698</b>	<b>287,308</b>	<b>506,006</b>	<b>288,005</b>


The notes form part of these financial statements

**Swindon Dance (Registered number: 05467343)**

		<b><u>Balance Sheet</u></b>	
		<b><u>31 March 2021</u></b>	
	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	16	68,975	67,962
<b>CURRENT ASSETS</b>			
Debtors	17	32,667	47,945
Cash at bank and in hand		530,175	335,134
		<u>562,842</u>	<u>383,079</u>
<b>CREDITORS</b>			
Amounts falling due within one year	18	(75,163)	(112,388)
<b>NET CURRENT ASSETS</b>		<u>487,679</u>	<u>270,691</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		556,654	338,653
<b>CREDITORS</b>			
Amounts falling due after more than one year	19	(50,648)	(50,648)
<b>NET ASSETS</b>		<u>506,006</u>	<u>288,005</u>
<b>FUNDS</b>	21		
Unrestricted funds		218,699	124,980
Restricted funds		287,307	163,025
<b>TOTAL FUNDS</b>		<u>506,006</u>	<u>288,005</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

  
Robert Jandy (Aug 19, 2021 11:58 GMT+1)  
.....  
R Jandy - Trustee

Aug 19, 2021

  
.....  
S M J H Kelly - Trustee

Aug 19, 2021

**Swindon Dance**

**Cash Flow Statement**  
**for the Year Ended 31 March 2021**

	Notes	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	24	210,856	23,524
Finance costs paid		(202)	(145)
Net cash provided by operating activities		<u>210,654</u>	<u>23,379</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(15,613)	(62,831)
Interest received		-	95
Net cash used in investing activities		<u>(15,613)</u>	<u>(62,736)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>195,041</u>	<u>(39,357)</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>335,134</u>	<u>374,491</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>530,175</u></u>	<u><u>335,134</u></u>

The notes form part of these financial statements

## Swindon Dance

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### **1. GENERAL INFORMATION**

Swindon Dance is a company limited by guarantee, without share capital, registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The charity's registration number and registered office address can be found in the trustees' report.

#### **2. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

##### **Material uncertainty related to going concern**

Covid-19 impacted the charity during the year 20-21, and post year end, with the cancellation of dance classes and performances, and moving courses online. The theatre is expected to reopen in the summer. The charity continues to use the funding received from the initiatives introduced from the government to assist charities and, in particular, emergency funding for the Arts.

The current round of Arts Council funding is due to end on 31 March 2022. The Arts Council has allowed all National Portfolio Organisations to apply for an extension to funding to 31 March 2023. The charity has submitted their application for the extension of funding. The Arts Council will make their final decision on whether the application has been successful by 30 September 2021. If the charity was not successful in obtaining this funding the charity may not have the reserves to continue operating.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a theatrical performance or provision of other specified service is deferred until the criteria for income recognition are met.

##### **Donated services and facilities**

Donated services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Allocation and apportionment of costs**

Direct expenditure is allocated between charitable activities, fundraising and governance as appropriate. All support costs are allocated to charitable activities based on the percentage of direct costs incurred on those activities.

## Swindon Dance

### Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### 2. ACCOUNTING POLICIES - continued

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Theatre and studio equipment	- 20% on straight line basis and 10% on straight line basis
Fixtures and fittings	- 20% on straight line basis
Computer equipment	- 20% on straight line basis

Fixed assets costing more than £500 are capitalised at cost.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### **Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The Charity is a member of The Wiltshire Pension Fund. The Scheme is a multi-employer scheme. The scheme has previously been accounted for as if it were a defined contribution scheme on the grounds that trustees decided that it would be too expensive and of limited benefit to users of the financial statements to obtain the valuation of the Charity's share of the scheme. The trustees have therefore continued to account for the scheme on a defined contribution basis. However the Trustees have negotiated a deal with Swindon Borough Council (SBC) whereby they guarantee any future shortfall in return for the Charity paying across a £36,607 pension deposit and £120,000 over a further 20 year period. Although the agreement had not been signed by SBC at the time of agreeing the accounts a liability for the discounted payments has been included in the financial statements. Details relating to the Wiltshire Pension Fund are provided in the notes to the accounts.

#### 3. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	1,456	2,217
Gift aid	110	514
Legacies	-	45,426
Grants	140,508	25,230
Donated services and facilities	50,000	50,000
	<u>192,074</u>	<u>123,387</u>

Donated services and facilities relates to the use of the property.

## Swindon Dance

### Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### 3. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2021 £	2020 £
Swindon Borough Council	31,000	-
Children in Need Grant	-	10,000
Cultural recovery fund	105,325	-
Theatre Trust	3,987	5,000
Zurich	-	3,230
Wiltshire community fund	-	5,000
Doyly Carte charitable trust	-	2,000
Other grants	196	-
	<u>140,508</u>	<u>25,230</u>

#### 4. OTHER TRADING ACTIVITIES

	2021 £	2020 £
Hire of premises	245	9,913
Miscellaneous income	23	4,276
	<u>268</u>	<u>14,189</u>

#### 5. INVESTMENT INCOME

	2021 £	2020 £
Deposit account interest	-	95

#### 6. INCOME FROM CHARITABLE ACTIVITIES

	2021 £	2020 £
Grants	237,389	206,200
Grants	300,726	310,524
Youth Dance Academy fees	50,259	160,802
Youth groups	3,455	8,949
Outreach	4,803	13,155
Pre Vocational Training fees	39,832	41,665
Community classes	9,100	62,106
Diploma in dance pedagogy		
fees and bursaries	9,493	14,921
Workshops	-	847
Productions and performances	-	17,767
	<u>655,057</u>	<u>836,936</u>

Grants received, included in the above, are as follows:

	2021 £	2020 £
Arts Council England (NPO funding)	222,994	206,200
Department for Education (Centre for Advanced Training)	300,726	310,524
Government grants	14,395	-
	<u>538,115</u>	<u>516,724</u>

**Swindon Dance**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**7. RAISING FUNDS**

**Raising donations and legacies**

	2021	2020
	£	£
Other costs	-	640
	<u>-</u>	<u>640</u>

**8. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 9) £	Totals £
Activities for young people	329,387	174,275	503,662
Community Dance	15,707	13,933	29,640
Artist professional development	43,832	38,907	82,739
Production and performances	7,078	6,279	13,357
	<u>396,004</u>	<u>233,394</u>	<u>629,398</u>

**9. SUPPORT COSTS**

	Staff costs £	Premises £	Office and administration £	Governance costs £	Totals £
Activities for young people	63,621	64,634	39,792	6,228	174,275
Community Dance	5,087	5,167	3,181	498	13,933
Artist professional development	14,203	14,431	8,883	1,390	38,907
Production and performances	2,292	2,329	1,434	224	6,279
	<u>85,203</u>	<u>86,561</u>	<u>53,290</u>	<u>8,340</u>	<u>233,394</u>

Activity	Basis of allocation
Staff costs	Percentage of direct costs
Premises	Percentage of direct costs
Office and administration	Percentage of direct costs
Governance costs	Percentage of direct costs

**10. OTHER**

	2021	2020
	£	£
Movement in present value of discounted cashflows	-	(27,065)
	<u>-</u>	<u>(27,065)</u>

**11. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Auditors' remuneration	8,340	8,300
Auditor's remuneration- Management accountancy	-	6,507
Depreciation - owned assets	<u>14,600</u>	<u>12,979</u>

**Swindon Dance**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**12. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**13. STAFF COSTS**

	2021 £	2020 £
Wages and salaries	302,175	309,159
Social security costs	11,417	13,448
Other pension costs	10,130	16,197
	<u>323,722</u>	<u>338,804</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Town Hall	8	6
Chief Executive	1	2
Education	5	5
Administration	1	1
Marketing	1	1
Centre for Advanced Training	4	3
Freelancers	7	9
	<u>27</u>	<u>27</u>

No employees received emoluments in excess of £60,000.

The key management personnel of the charity, comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £37,809 (2020: £75,222).

**14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	97,018	26,369	123,387
<b>Charitable activities</b>			
Revenue grants	206,200	-	206,200
Activities for young people	20,165	514,930	535,095
Community Dance	62,106	-	62,106
Artist professional development	847	14,921	15,768
Production and performances	17,767	-	17,767
Other trading activities	14,189	-	14,189
Investment income	95	-	95
<b>Total</b>	<u>418,387</u>	<u>556,220</u>	<u>974,607</u>
<b>EXPENDITURE ON</b>			
Raising funds	640	-	640
<b>Charitable activities</b>			
Activities for young people	311,667	428,000	739,667
Community Dance	84,706	1,233	85,939
Artist professional development	71,736	11,809	83,545



**Swindon Dance**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
Production and performances	55,405	2,664	58,069
Other	(27,065)	-	(27,065)
<b>Total</b>	<b>497,089</b>	<b>443,706</b>	<b>940,795</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(78,702)</b>	<b>112,514</b>	<b>33,812</b>
<b>Transfers between funds</b>	<b>107,755</b>	<b>(107,755)</b>	<b>-</b>
<b>Net movement in funds</b>	<b>29,053</b>	<b>4,759</b>	<b>33,812</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>95,926</b>	<b>158,267</b>	<b>254,193</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>124,979</b>	<b>163,026</b>	<b>288,005</b>

**15. GOVERNMENT GRANT INCOME**

	2021 £	2020 £
Arts Council England	328,310	206,200
Department for Education	300,726	310,524
Coronavirus Job Retention Scheme grant	14,395	-
Swindon Borough council	31,000	-

There were no unfulfilled conditions or other contingencies attached to these grants. The charity has not directly benefited from any other forms of government assistance.

**16. TANGIBLE FIXED ASSETS**

	Theatre and studio equipment £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2020	110,647	20,442	43,988	175,077
Additions	2,317	5,604	7,692	15,613
At 31 March 2021	112,964	26,046	51,680	190,690
<b>DEPRECIATION</b>				
At 1 April 2020	52,402	14,407	40,306	107,115
Charge for year	9,063	2,629	2,908	14,600
At 31 March 2021	61,465	17,036	43,214	121,715
<b>NET BOOK VALUE</b>				
At 31 March 2021	51,499	9,010	8,466	68,975
At 31 March 2020	58,245	6,035	3,682	67,962

**Swindon Dance**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade debtors	10,072	22,278
Prepayments and accrued income	22,595	25,667
	<u>32,667</u>	<u>47,945</u>

**18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade creditors	21,693	35,808
Social security and other taxes	3,800	4,145
Other creditors	825	4,045
Pensions liability	37,660	37,660
Accruals and deferred income	11,185	30,730
	<u>75,163</u>	<u>112,388</u>

Included in accruals and deferred income is deferred income of £Nil (2020: £13,169) which relates to income received in advance for courses, classes and performances held post year end.

**19. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2021	2020
	£	£
Pensions liability	<u>50,648</u>	<u>50,648</u>

**20. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
Fixed assets	68,975	-	68,975	67,962
Current assets	255,923	306,919	562,842	383,079
Current liabilities	(55,551)	(19,612)	(75,163)	(112,388)
Long term liabilities	(50,648)	-	(50,648)	(50,648)
	<u>218,699</u>	<u>287,307</u>	<u>506,006</u>	<u>288,005</u>

**Swindon Dance**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**21. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	76,373	(7,943)	101,662	170,092
Designated legacy income	48,607	-	-	48,607
	<u>124,980</u>	<u>(7,943)</u>	<u>101,662</u>	<u>218,699</u>
<b>Restricted funds</b>				
Centre for Advanced Training	125,309	143,746	(43,003)	226,052
Diploma in dance pedagogy (DDP)	2,040	(4,045)	(300)	(2,305)
Arts Council England (Catalyst funding)	115	-	(115)	-
Threatre Maintenance Fund	5,065	196	(5,705)	(444)
PrimarySTEPS	4,946	617	-	5,563
Other restricted donations	1,952	-	(575)	1,377
Children in Need - Salto Juniors	10,660	(2,044)	-	8,616
Adult carers class	1,078	(180)	-	898
Salto - learning difficulties	4,180	(310)	-	3,870
Salto - adults	775	-	-	775
Pre Vocational Training	6,905	3,552	-	10,457
Culture recovery fund	-	82,262	(51,964)	30,298
Theatre Trust	-	2,150	-	2,150
	<u>163,025</u>	<u>225,944</u>	<u>(101,662)</u>	<u>287,307</u>
<b>TOTAL FUNDS</b>	<u>288,005</u>	<u>218,001</u>	<u>-</u>	<u>506,006</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	335,793	(343,736)	(7,943)
<b>Restricted funds</b>			
Centre for Advanced Training	335,926	(192,180)	143,746
Diploma in dance pedagogy (DDP)	9,493	(13,538)	(4,045)
Threatre Maintenance Fund	196	-	196
PrimarySTEPS	1,511	(894)	617
Centre for Advanced Training - talent spotting, outreach and recruitment	15,134	(15,134)	-
Children in Need - Salto Juniors	182	(2,226)	(2,044)
Adult carers class	-	(180)	(180)
Salto - learning difficulties	20	(330)	(310)
Pre Vocational Training	39,832	(36,280)	3,552
Culture recovery fund	105,325	(23,063)	82,262
Theatre Trust	3,987	(1,837)	2,150
	<u>511,606</u>	<u>(285,662)</u>	<u>225,944</u>
<b>TOTAL FUNDS</b>	<u>847,399</u>	<u>(629,398)</u>	<u>218,001</u>

**Swindon Dance**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**21. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	15,584	(121,677)	182,466	76,373
Designated legacy income	80,342	42,976	(74,711)	48,607
	<u>95,926</u>	<u>(78,701)</u>	<u>107,755</u>	<u>124,980</u>
<b>Restricted funds</b>				
Centre for Advanced Training	108,671	83,252	(66,614)	125,309
Diploma in dance pedagogy (DDP)	(1,073)	3,413	(300)	2,040
Arts Council England (Catalyst funding)	115	-	-	115
Threatre Maintenance Fund	36,401	(1,336)	(30,000)	5,065
PrimarySTEPS	5,150	1,296	(1,500)	4,946
Other restricted donations	5,156	1,137	(4,341)	1,952
Children in Need - Salto Juniors	3,847	6,813	-	10,660
Adult carers class	-	1,078	-	1,078
Salto - learning difficulties	-	4,180	-	4,180
Salto - adults	-	775	-	775
Theatre improvement	-	5,000	(5,000)	-
Pre Vocational Training	-	6,905	-	6,905
	<u>158,267</u>	<u>112,513</u>	<u>(107,755)</u>	<u>163,025</u>
<b>TOTAL FUNDS</b>	<u>254,193</u>	<u>33,812</u>	<u>-</u>	<u>288,005</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	372,961	(494,638)	(121,677)
Designated legacy income	45,426	(2,450)	42,976
	<u>418,387</u>	<u>(497,088)</u>	<u>(78,701)</u>
<b>Restricted funds</b>			
Centre for Advanced Training	445,683	(362,431)	83,252
Diploma in dance pedagogy (DDP)	14,921	(11,508)	3,413
Threatre Maintenance Fund	-	(1,336)	(1,336)
PrimarySTEPS	1,511	(215)	1,296
Other restricted donations	1,137	-	1,137
Centre for Advanced Training - talent spotting, outreach and recruitment	25,643	(25,643)	-
Children in Need - Salto Juniors	10,429	(3,616)	6,813
Adult carers class	2,001	(923)	1,078
Salto - learning difficulties	5,000	(820)	4,180
Salto - adults	3,230	(2,455)	775
Theatre improvement	5,000	-	5,000
Pre Vocational Training	41,665	(34,760)	6,905
	<u>556,220</u>	<u>(443,707)</u>	<u>112,513</u>
<b>TOTAL FUNDS</b>	<u>974,607</u>	<u>(940,795)</u>	<u>33,812</u>

Centre for Advanced Training: This offers advanced dance training for exceptionally talented young dancers. The fund includes amounts received from the Department for Education and South Glos College.

## Swindon Dance

### Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### **21. MOVEMENT IN FUNDS - continued**

Diploma in dance pedagogy (DDP - formerly DDTAL): Funding received to deliver a professional qualification for dance artists and practitioners.

PrimarySTEPS: Funding received from the Royal Ballet School to deliver the Primary STEPs programme which sends accredited ballet teachers into schools.

Centre for Advanced Training - Talent spotting, outreach and recruitment: funds received from The Department for Education to raise aware of the Centre for Advanced Training scheme, whilst seeking out young performers with exceptional talent and potential.

Children in need - Salto Juniors: Funding to deliver dance lessons for children and young people with learning disabilities which will increase self-esteem, social skills and physical mobility.

Other restricted donations: Swindon Dance received the donations for various purposes.

Theatre maintenance fund - various grants towards the refurbishment of the theatre

Theatre improvement - grant towards the improvements to the theatre

Adult carers class - donation towards weekly dance classes for carers in swindon

Salto - learning difficulties - donation towards the Salto dance group

Salto - adults - donation to support Salto 16+ Disability Dance group to pay for a live musician during their class and for the opportunities got them to watch a dance performance in a safe and relaxed environment.

Pre vocational training - Funding received to deliver a two Access to Higher Education Diploma's in dance or urban dance

Designated legacy income - the legacy received in 2018 and 2020 has been designated towards special projects such as theatre refurbishment and it will also be used to fund future payments to Swindon Borough Council for the pension liability.

Culture recovery fund - funding from Arts Council to support the charity following the impact of COVID19

Theatre Trust - funding towards the reopening costs

#### **Transfers between funds**

The following transfers between funds have been made in the year in respect of the management charge and space hire allowances built into the income received;

Transfer from	Transfer to	£
Management charge		
Restricted fund - Centre for Advanced Training	General fund	37,980
Space Hire		
Restricted fund - Centre for Advanced Training	General fund	5,023
Restricted fund - DDP	General fund	300

The following transfers have been made to recognise the purchase of fixed assets funded from restricted funds:

Culture recovery fund	General fund	3,464
Theatre maintenance fund	General fund	5,706

The Culture recovery fund also allowed for a transfer of £48,500 to be made to general funds.

## Swindon Dance

### Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### 22. EMPLOYEE BENEFIT OBLIGATIONS

The Charity is a member of The Wiltshire Pension Fund. The Scheme is a multi-employer scheme.

Although the charity has not included the liability and disclosures necessary to account for the defined benefit pension scheme under the normal reporting standards, it had negotiated with Swindon Borough Council (SBC) to pay £156,607 over the next 20 years in exchange for them taking over the liability. This agreement has been signed by the charity and SBC. These payments have been discounted to a liability of £88,308 to reflect the present value of these future cashflows. The liability is include in note 18 and note 19.

The cost for the period was £6,213 (2020 - £11,686). At 31 March 2021 outstanding contributions were £616 (2020 £1,125).

The charity also makes payments to NEST, a defined contribution scheme. The costs for the period was £3,868 (2020: £3,586). At 31 March 2021 outstanding contributions were £Nil (2020 £866).

#### 23. RELATED PARTY DISCLOSURES

The Trustee, V Fung, was paid £1,000 during the year for providing services as Associate Artist. This payment does not relate to services as a trustee.

There were no other related party transactions during the year.

#### 24. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	218,001	33,812
<b>Adjustments for:</b>		
Depreciation charges	14,601	12,979
Interest received	-	(95)
Finance costs	202	145
Decrease/(increase) in debtors	15,277	(1,471)
Decrease in creditors	(37,225)	(21,846)
<b>Net cash provided by operations</b>	<u>210,856</u>	<u>23,524</u>

#### 25.. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
<b>Net cash</b>			
Cash at bank and in hand	335,134	195,041	530,175
	<u>335,134</u>	<u>195,041</u>	<u>530,175</u>
<b>Total</b>	<u>335,134</u>	<u>195,041</u>	<u>530,175</u>