

Company number: 05460005  
Charity number: 1110087

# MAIDSTONE YMCA

(A company limited by guarantee)

## TRUSTEES' REPORT AND FINANCIAL STATEMENTS

*FOR THE YEAR ENDED 31 MARCH 2021*



## **MAIDSTONE YMCA**

### **CONTENTS**

---

	<b>Page</b>
Reference and administrative details	1
Trustees' report	2-9
Independent auditor's report	10-13
Statement of financial activities	14
Balance sheet	15
Statement of cash flows	16
Notes to the financial statements	17-27

## **MAIDSTONE YMCA**

### **REFERENCE AND ADMINISTRATIVE DETAILS**

---

Charity name	Maidstone YMCA	
Charity number	1110087 (England and Wales)	
Company number	05460005 (England and Wales)	
Principal and registered office	Sports and Community Centre Melrose Close Maidstone Kent ME15 6BD	
Trustees	V A Wallis MBE (President and Company Secretary) B W P Price (Chair) S J Fraser-Mackintosh (Vice Chair) D J Mortimer J A Collins K A Mandy S J Rose	
Key management	L Dale (Chief Executive Officer) A J Bantock (Business Manager)	
Independent auditor	Lindeyer Francis Ferguson Limited Chartered Accountants North House 198 High Street Tonbridge Kent TN9 1BE	
Bankers	Lloyds Bank Plc 18 Week Street Maidstone Kent ME14 1RW	Close Brothers 10 Crown Place London EC2A 4FT
Solicitors	Gullands 16 Mill Street Maidstone Kent ME15 6XT	

## **MAIDSTONE YMCA**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

---

The trustees (who are also the directors of the company for the purposes of company law) present their report together with the audited financial statements for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and in accordance with the governing document, current statutory requirements and the provisions of "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP).

#### **Objectives and activities**

##### **a. Policies and objectives**

The objectives of Maidstone YMCA arise from its acceptance of its founding Christian principle, The Paris Basis of 1855 incorporated into the National Statement of the Aims and Purposes of the YMCA in England as it may be amended from time to time.

The Charity is part of the Worldwide YMCA, a Christian Movement which seeks to unite those who, regarding Jesus Christ as their God and Saviour according to the Holy Scriptures, desire to be his disciples in their faith and their life, and to associate their efforts for the extension of his kingdom. Any difference of opinion on any other matter shall not interfere with the harmonious relations of the YMCA Movement.

The Charity welcomes, serves and works with persons of all religious faiths and of none.

Accordingly, the Objects of the Charity are:

- to promote a Christian environment inspired and motivated by the life, example and teaching of Jesus Christ, where people of faith and people of no faith can work together for the transformation of communities; and
- to enable people of all ages and in particular young people, to flourish through experiencing and responding to the love of God demonstrated by the life, example and teaching of Jesus Christ;
- to provide or assist in the provision in the interests of social welfare of facilities for recreation and other leisure time occupation for men and women with the object of improving their conditions of life;
- to provide or assist in the provision of education for people of all ages and in particular young people, with the object of developing their physical, mental or spiritual capacities;
- to relieve or assist in the relief of people of all ages and in particular young people, who are in conditions of need, hardship or distress by reason of their social, physical, emotional, spiritual or economic circumstances.

## **MAIDSTONE YMCA**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

---

The mission of Maidstone YMCA is to enable people to develop their full potential in mind, body and spirit. Inspired by, and faithful to our Christian values, we create supportive, inclusive and engaging communities where people of all ages can truly belong, contribute and thrive. The Charity's activities in the period under review were operating two community centres one in Loose and one in Tovil, serving the Borough of Maidstone. The centres provide for over a thousand members and many non-members to take part in a range of sporting, educational and leisure activities forming strong and creative community hubs in which to develop the supportive aims of the charity.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### **b. Strategies for achieving objectives**

Maidstone YMCA remains financially strong, and experienced in the provision of community services, including for the disabled, and with special attention to the needs of young people and their families. Budgets and policies are intended to protect the financial strength of the Charity, which empowers our growth in these sectors.

Maidstone YMCA shares the Christian ethics and values of the national YMCA movement and will participate in national policies and standards. This does not impact the operating policies of the charity which are set by the Board. The Board of Maidstone YMCA will strive to ensure high standards of Governance and Stewardship for both staff and clients at all times.

It continues to be Board policy to coordinate the management and promotion of the two locations, Loose and Tovil. Building on our strengths in succeeding with the Loose and Tovil sites, we are looking for opportunities to extend the activities of Maidstone YMCA to other parts of the Borough. There is no intention to acquire the freehold of further sites, but rather to lease/hire/occupy suitable premises so limiting financial exposure, working in partnership with other organisations to achieve common ambitions.

Management and staff are encouraged to engage and participate in achieving our objectives, through the reporting on and review of key performance indicators: to monitor and promote membership, activities, and revenues, to optimise the use of assets such as room use/space/reserves, and human resources; to control costs, and to encourage staff development and achievement.

#### **c. Volunteers**

Normally over 30 volunteers give of their time to help Maidstone YMCA by undertaking activities such as working in our two Preschools, School Summer Holiday Activities, Parties, Children's Creche to help the children to gain the skills required to thrive during their childhood. Our volunteers work directly with the professional staff and other volunteers encouraging learning through a wide range of educational, sporting activities, creative play, and games. We are greatly indebted to these volunteers for their commitment and support. However, this year, due to much reduced opening, we have been unable to engage many volunteers, some of whom were shielding anyway.

Normally we would also look to recruit apprentices to learn, gain employment experience, and to assist in productive roles in the Company working directly with professional staff. Some may stay in permanent positions and others move on to use their experience elsewhere.

## **MAIDSTONE YMCA**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

---

#### **Strategic report**

#### **Achievements and performance**

##### **a. Main achievements of the charity**

Under the most difficult of circumstances, we kept the management team together, to look after the properties, to keep in touch with staff on furlough, to keep in touch with membership clubs and customers, so that we could resume activities when Covid restrictions were eased or lifted, and in order to begin the relaunch and revival of activities. At the same time, considerable efforts were made to stem costs, and minimise losses. Thanks to a strong balance sheet, we have been able absorb the losses, and are best placed to rebuild and adapt the business for the future.

##### **b. Review of activities**

The net expenditure for the year amounted to £256,412 (2020: £35,537). Total funds carried forward at the end of the year amounted to £4,733,549 (2020: £4,989,961).

Total income at £642,398 decreased by £516,218 (44.6%) on the previous year's figure. With total expenditure of £831,642 we recorded a loss before the increase in the provision for the pension fund deficit during the year of £189,244 which was a worsening of £153,707 on the previous year. The net movement in funds after the increase in the provision for the pension fund deficit of £67,168 was a deficit of £256,412. We generated a negative cashflow from operating activities of £105,478 in the year, before purchasing fixed assets costing £1,179. Interest received for the year totalled £4,291.

##### **c. Fundraising activities and income generation**

The charity uses internal fundraisers to generate income for the charity. No professional fundraisers are used. Due to the nature of the activities used to raise funds, these are closely monitored by the charity.

Fundraisers must comply with the charity's Code of Conduct policy and the Fundraising Regulators Code of Practice which provide guidance to ensure there is no unreasonable intrusion or undue pressure placed on individuals to give money or other property to the charity. The charity has received no complaints in regard to its fundraisers or fundraising activities.

#### **Financial review**

This financial year has been like no other, dominated throughout by the restrictions brought about by the Covid pandemic. We recorded a financial loss before the increase in the provision for the pension fund deficit of £189,244 in the year on a turnover of £642,398, a 47.5% fall from budgeted revenue of £1,223,903, and 44.6% below £1,158,616 recorded in the previous year.

Tovil and Loose facilities remained open only for the two Preschools, initially only for the children of key workers supported by Government Council funding. As Covid restrictions eased we re-opened for limited activities only to close again as Covid infections surged again. The Loose facility was used as a temporary testing centre in response to the Covid surge in the ME15 area.

## **MAIDSTONE YMCA**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

---

Most of the activities of the sports and community centres were impossible under Government restrictions. Consequently, we took full part in the Government 'Furlough' scheme, retaining only a few key staff, attending to essential property personnel and customer matters.

Membership income was £318,130 below budget, as membership standing orders were frozen initially, and cancelled by members over the course of the year. We made every effort to keep in touch with members, and to inform them of plans to re-open eventually.

The Main Hall used by so many clients for so many purposes saw a revenue reduction of £179,920.

Revenue on the External Pitches was £90,112 down on budget.

We closed the Marsham Street Cafe and cancelled the contract with Maidstone Community Services Centre in view of the impending and indefinite shutdown, which was a reluctant decision in view of the promising growth in that business in conjunction with the Loose Cafe. Cafe revenues were a total of £148,624 below budget, £87,688 at Loose, and £60,936 at Marsham Street.

In summary, we suffered a catastrophic revenue deficit of £581,501 on the intended budget, which has been partially offset by Government support through the Furlough scheme of £210,908 and £32,928 in Government/Council grants. As we do not incur business rates, we did not receive any income support under the Government scheme. Our net loss in the year was £189,244 of which £101,215 was depreciation. Consequently, our cash reserves fell by approximately £100,000.

The increase in the provision for the pension fund deficit in relation to the pension liability for the year totalled £67,168, giving an overall net deficit of £256,412.

Obviously this has been a very disappointing year: we have suffered a set-back in our plans to grow our activities, to serve more members, and to offer a valuable service to neighbouring communities. However, we have survived the worst, we had the reserves to sustain us through the year, and we have made a promising start in the new financial year to rebuild the business activities.

#### **a. Going concern**

The Trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment. The COVID-19 pandemic and the ensuing economic shutdown has had a significant impact on the company's operations and consequently income has been much reduced. The Trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the business of possible future scenarios arising from the impact of COVID-19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

Based on these assessments and having regard to the resources available to the entity, the Trustees have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

## **MAIDSTONE YMCA**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

---

#### **b. Reserves policy**

At the year end, the Charity held total funds of £4,733,549 (2020- £4,989,961) of which unrestricted General Funds were £686,111 (2020 – £888,978). These funds will be used to further the Charity's objectives.

The Trustees have agreed they should maintain the Charity's free reserves at a level of approximately 12 months average expenditure. This policy is reviewed annually.

Designated funds were £3,942,338 (2020 - £3,997,483) and represent the net book value of freehold land and buildings less amounts funded by restricted capital grants. This fund can only be realised by disposing of the Charity's tangible assets.

Restricted funds were £105,100 (2020 - £103,500) and represent the element of the Tovil Community Centre building which was part funded by various grants from other external organisations, along with £3,900 received from Kent Community Foundation for cookery for adults with additional needs.

#### **c. Our pricing policy**

Our pricing policy reflects our strategy of enabling the community to access the activities we provide consistent with the need for the Charity's financial stability. Wherever possible we work with outside agencies and organisations to resource funding for those with limited means to access our programmes.

#### **d. Investment policy**

The Trustees, having regard to the liquidity of the Charity, have kept available funds on interest-bearing deposit accounts, including those with 14-days and 6-months notice requirements in order to obtain the best return possible for the Charity. Investment policy has to be reviewed regularly and according to market conditions.

#### **e. Financial risk management objectives and policies**

The Trustees have assessed the major risks to which the Charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks which are:

- Substantial reduction in membership – Membership is normally reviewed monthly against budget to see if it is being successful; programmes are varied, moved or replaced if necessary, and appropriate advertising is arranged to ensure areas of the business are promoted.
- Interruption to the centre facilities availability – Covered by property insurance and loss of earning cover. After consultation with Insurers, we learnt that loss of earnings was not covered during the Covid pandemic however.
- Fraud – This is mitigated as far as possible by the assignment of duties and authorisation rights set at appropriate levels. All expenditure is monitored by the Trustees who meet 10 times a year.



## **MAIDSTONE YMCA**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

---

- Loss of Key Management Personnel including Trustees – There is a protocol of succession planning of Management staff within the organisation. Regular staff reviews and assessments ensure that staff are informed and able to share concerns relating to workplace issues. The current position of the Trustees is healthy with seven in regular attendance at Board meetings, the Trustees continue to search for new Trustees.

#### **Plans for future periods**

It is the intention of the trustees to develop further the services they offer from the community centres at Loose and Tovil. We will also look for other development opportunities in the Borough consistent with our resources and expertise.

#### **Structure, governance and management**

##### **a. Constitution**

The Charity was incorporated as a company limited by guarantee by its Memorandum and Articles of Association dated 23 May 2005. It was registered with the Charity Commission with effect from 17 June 2005 under the charity number 1110087.

The Memorandum and Articles of Association were replaced by new Articles of Association adopted by the members at the AGM on 27 September 2018.

The members of the company are the Trustees named on page 1, each of whom have agreed to contribute £1 in the event of the company being wound up.

##### **b. Methods of appointment of trustees**

New Trustees are appointed by the Board of Management. All new Trustees are provided with guidance obtained from the Charity Commission regarding their position. We will continue the search for new members to the Board and invite applications from anyone interested to protect and promote the values of Maidstone YMCA. Training is available and new Trustees are encouraged to take part.

##### **c. Organisational structure and decision-making policies**

The day-to-day management is under the control of the Governance Members who are the Board of Management/Trustees of the Charity and are also directors for the purpose of the Companies Act. They are assisted by the chief executive, staff and volunteers.

##### **d. Pay policy for key management personnel**

Pay rates are reviewed annually by the Board taking into account increases in average earnings and the local market rates.

The directors who are the Charity's Trustees, give their time freely and hence no director received any remuneration during the year.

**e. Related party relationships**

Any relationship the Trustees have with any organisation or person involved with the Charity must be fully disclosed to the Board of Management. In the current year no related party transactions have been reported.

Maidstone YMCA is affiliated to the national organisation YMCA England and Wales. This is a Federation membership in which we maintain our status as an independent local charity and share the national identity of the YMCA brand.

**Statement of trustees' responsibilities**

The trustees (who are also the directors of the company for the purposes of company law), are responsible for preparing the Trustees' Report and Financial Statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under that law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure account, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement of disclosure to auditors**

In accordance with company law, the trustees certify that:

- so far as each person who was a trustee at the date of approving this report is aware, there is no relevant audit information of which the company's auditors are unaware; and
- the trustees individually have taken all the necessary steps that they ought to have taken as trustees in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information.

**MAIDSTONE YMCA**

**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 MARCH 2021**


---

**Auditor**

Lindeyer Francis Ferguson were appointed as auditor to the company and in accordance with section 485 of the Companies Act 2006, a resolution proposing that they be re-appointed will be put at a General Meeting.

This report has been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime in Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on ..... 28 Nov 2021 ..... and signed on its behalf by:

  
.....

**B W P Price**  
**Chair**

## **MAIDSTONE YMCA**

### **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

---

#### **Opinion**

We have audited the financial statements of Maidstone YMCA ("the charitable company") for the year ended 31 March 2021, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **MAIDSTONE YMCA**

### **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

---

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 8, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## **MAIDSTONE YMCA**

### **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

---

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- We obtained an understanding of the legal and regulatory framework applying to the charity, and the procedures that management adopt to ensure compliance, including those relating to the Charities SORP FRS 102;
- We assessed the susceptibility of the charity's financial statements to material misstatement, including considering how fraud might occur;
- We obtained the Board of Trustees' assessment of fraud risk and enquired as to any known or suspected instances of fraud; and
- We designed and performed audit procedures to obtain sufficient appropriate audit evidence regarding compliance with laws and regulations, including enquiry of the trustees, review of minutes and correspondence, and review of the completeness and accuracy of disclosures made in the financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

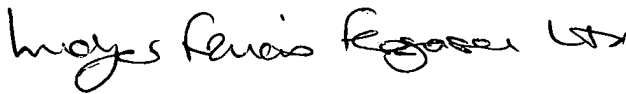
**MAIDSTONE YMCA**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**

---

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



.....  
**J P Healey FCA**  
**Senior Statutory Auditor**

For and on behalf of:  
**Lindeyer Francis Ferguson Limited**  
Statutory Auditors  
Chartered Accountants

Date: 9 December 2021

North House  
198 High Street  
Tonbridge  
Kent TN9 1BE

**MAIDSTONE YMCA**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

		<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
	<b>Note</b>	<b>funds</b>	<b>funds</b>	<b>funds</b>	<b>funds</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income from:</b>					
Donations, grants and legacies	<b>4</b>	243,836	3,900	247,736	-
Charitable activities	<b>5</b>	387,517	-	387,517	1,147,599
Other trading activities		2,854	-	2,854	-
Investments		4,291	-	4,291	11,017
<b>Total</b>		<b>638,498</b>	<b>3,900</b>	<b>642,398</b>	<b>1,158,616</b>
<b>Expenditure on:</b>					
Charitable activities	<b>6</b>	829,342	2,300	831,642	1,194,153
<b>Total</b>		<b>829,342</b>	<b>2,300</b>	<b>831,642</b>	<b>1,194,153</b>
<b>Net expenditure</b>	<b>7</b>	<b>( 190,844)</b>	<b>1,600</b>	<b>( 189,244)</b>	<b>( 35,537)</b>
<b>Increase in provision for pension fund deficit</b>	<b>12</b>	<b>( 67,168)</b>	<b>-</b>	<b>( 67,168)</b>	<b>-</b>
<b>Net movement in funds</b>		<b>( 258,012)</b>	<b>1,600</b>	<b>( 256,412)</b>	<b>( 35,537)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		4,886,461	103,500	4,989,961	5,025,498
Total funds carried forward	<b>13</b>	<b>4,628,449</b>	<b>105,100</b>	<b>4,733,549</b>	<b>4,989,961</b>

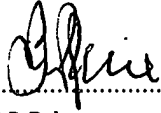


**MAIDSTONE YMCA**

**BALANCE SHEET  
AS AT 31 MARCH 2021**

	Note	2021 £	2021 £	2020 £	2020 £
<b>Fixed assets</b>					
Tangible assets	9		4,219,922		4,321,362
			<u>4,219,922</u>		<u>4,321,362</u>
<b>Current assets</b>					
Stocks		612		2,958	
Debtors	10	13,915		20,987	
Cash at bank and in hand		725,523		827,889	
		<u>740,050</u>		<u>851,834</u>	
<b>Creditors: amounts falling due within one year</b>	11	( 81,016)		( 84,471)	
<b>Net current assets</b>			<u>659,034</u>		<u>767,363</u>
<b>Total assets less current liabilities</b>			<u>4,878,956</u>		<u>5,088,725</u>
<b>Creditors: amounts falling due after more than one year</b>	12		( 145,407)		( 98,764)
<b>Total net assets</b>			<u><u>4,733,549</u></u>		<u><u>4,989,961</u></u>
<b>The funds of the charity:</b>					
Restricted funds			105,100		103,500
Unrestricted funds			4,628,449		4,886,461
	13		<u><u>4,733,549</u></u>		<u><u>4,989,961</u></u>

The financial statements were approved by the Board of Trustees on 28 Nov 2021 and were signed on its behalf by:

  
.....  
**B W P Price**  
Chair

  
.....  
**S J Fraser-Mackintosh**  
Vice Chair

Company number: 05460005

**MAIDSTONE YMCA**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	2021 £	2020 £
<b>Cash flows (used in)/ from operating activities:</b>			
Net cash (used in)/from operating activities	A	( 105,478)	135,471
<b>Cash flows from investing activities:</b>			
Interest received		4,291	11,017
Purchase of tangible fixed assets		( 1,179)	( 121,795)
Net cash provided by / (used in) investing activities		3,112	( 110,778)
<b>Change in cash and cash equivalents in the year</b>		<b>( 102,366)</b>	<b>24,693</b>
Cash and cash equivalents at the beginning of the year		827,889	803,196
<b>Cash and cash equivalents at the end of the year</b>		<b>725,523</b>	<b>827,889</b>
<b>A. Reconciliation of net expenditure to net cash flow from operating activities</b>			
Net expenditure for the year		( 256,412)	( 35,537)
Depreciation charges		101,215	110,983
Loss on disposal of fixed assets		1,404	546
Interest received		( 4,291)	( 11,017)
Decrease / (increase) in stocks		2,346	( 1,021)
Decrease in debtors		7,072	98,139
Increase/(decrease) in creditors		43,188	( 26,622)
<b>Net cash used in operating activities</b>		<b>( 105,478)</b>	<b>135,471</b>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

---

**1 ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Maidstone YMCA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are presented in pounds sterling and rounded to the nearest pound.

**Going concern**

The COVID-19 pandemic and the ensuing economic shutdown has had a significant impact on the charity's operations as Maidstone YMCA receives its income from the two community and sports centres and café, and the amount of income received has declined from pre-COVID-19 levels. In response to the COVID-19 pandemic, the trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the business of possible future scenarios arising from the impact of COVID-19, and has considered the effectiveness of available measures to assist in mitigating the impact so considers the effectiveness of available measures to assist in mitigating the impact.

The trustees have considered relevant information, including the annual budget, future cash flow forecasts, and the impact of subsequent events in making their assessment. Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

**Income**

Income is recognised when the charity has entitlement to it, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Income from donations, grants and legacies is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing, unless the grant contains terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds. The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable.

Income from charitable activities is recognised in the period in which it is receivable and to the extent that goods have been provided or services completed. Income received in advance is taken to deferred income in creditors.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

---

**1 ACCOUNTING POLICIES continued**

**Income continued**

Income from other trading activities is recognised in the period in which it is receivable.

Investment income is recognised when receivable and the amount can be measured reliably.

**Expenditure**

Expenditure is recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs are allocated to the charitable activity to which they relate. Direct costs and support costs which are not easily attributable to a particular activity are apportioned on the basis of the split of income.

Expenditure on charitable activities is expenditure incurred on directly undertaking the activities which further the charity's objects, as well as any associated support costs.

Irrecoverable VAT is charged as an expense in the Statement of Financial Activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charity's charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds which have been set aside by the trustees for particular purposes.

Restricted funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## MAIDSTONE YMCA

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

---

#### 1 ACCOUNTING POLICIES continued

##### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated realisable value of each asset over its expected useful life, as follows:

Freehold land	Not provided
Freehold buildings	50 years straight line
Plant and equipment	10 to 20 years straight line
Fixtures and fittings	10 years straight line or reducing balance
Office equipment	5 years straight line
Computer equipment and software	3 years straight line

Assets costing less than £500 are not capitalised but are recognised as expenditure in the Statement of Financial Activities in the year incurred.

##### Stocks

Stocks are stated at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

##### Financial instruments

The charity only has financial instruments of a kind that qualify as basic financial instruments. Short term basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

##### Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense. The cost of any unused holiday entitlement is recognised in the period to which the entitlement relates.

Maidstone YMCA participated in a multi-employer defined benefit pension plan for employees of YMCAs in England, Scotland and Wales, which was closed to new members and accruals on 30 April 2007. Due to insufficient information, the plan's actuary has advised that it is not possible to separately identify the assets and liabilities relating to Maidstone YMCA.

As described in Note 16 Maidstone YMCA has a contractual obligation to make annual pension deficit payments over the period to April 2029; accordingly, this is shown as a liability in these financial statements. In addition, Maidstone YMCA is required to contribute each year towards the operating expenses of the pension plan and these costs are charged to the Statement of Financial Activities.

##### Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

## MAIDSTONE YMCA

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 2 VOLUNTEERS

The charity relies on unpaid volunteers for support. The value of the volunteers' time is not included in the Statement of Financial Activities incorporating Income and Expenditure account.

#### 3 STATUS

Maidstone YMCA is a charitable company limited by guarantee incorporated in England and Wales. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Sports and Community Centre, Melrose Close, Maidstone, Kent ME15 6BD.

#### 4 INCOME FROM DONATIONS, GRANTS AND LEGACIES

	2021 £	2020 £
Coronavirus Job Retention Scheme	210,908	-
Other COVID-19 grants	32,928	-
Grants from trusts and foundations	3,900	-
	<u>247,736</u>	<u>-</u>

#### 5 INCOME FROM CHARITABLE ACTIVITIES

	2021 £	2020 £
Sports and community centres	145,133	857,614
Pre-school income	242,384	289,985
	<u>387,517</u>	<u>1,147,599</u>

In the preceding period, income of £Nil was restricted.

#### 6 EXPENDITURE ON CHARITABLE ACTIVITIES

	2021 Direct costs £	2021 Support costs £	2021 Total £	2020 Total £
Sports and community centres	313,994	59,474	373,468	817,553
Pre-school	358,847	99,327	458,174	376,600
	<u>672,841</u>	<u>158,801</u>	<u>831,642</u>	<u>1,194,153</u>

**MAIDSTONE YMCA**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**6 EXPENDITURE ON CHARITABLE ACTIVITIES continued**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Direct costs comprise:		
Staff costs	396,839	582,765
Other staff costs	6,235	14,359
Depreciation	101,215	110,984
Loss on disposal	1,404	546
Direct activity costs	16,732	70,914
Advertising and marketing	1,242	20,781
Legal and professional costs	4,688	913
Premises costs	75,558	131,179
Insurance and licences	19,497	26,614
Office and other costs	27,972	37,119
Irrecoverable VAT	21,459	32,412
	<b>672,841</b>	<b>1,028,586</b>
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Support costs comprise:		
Staff costs	150,059	152,993
Office and other costs	2,542	3,246
Governance costs:		
Audit fees	5,200	8,200
Other	1,000	1,128
	<b>158,801</b>	<b>165,567</b>

In the preceding period, £2,300 of expenditure came from restricted funds.

**7 NET EXPENDITURE**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Net expenditure is stated after charging:		
Depreciation	101,215	110,984
Loss on disposal	1,404	546
Auditor's remuneration for audit services	5,200	8,200
Auditor's remuneration for non-audit services	1,000	-
Operating lease rentals	4,963	7,800

**MAIDSTONE YMCA**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**8 STAFF COSTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Gross salaries	519,281	702,251
Employer's National Insurance contributions	21,172	25,659
Employer's pension contributions	6,445	7,848
	<u>546,898</u>	<u>735,758</u>

There were no employees with employment benefits (excluding employer pension contributions) of more than £60,000 in the current nor preceding period.

The average number of full-time equivalent employees during the year was 58 (2020: 78).

**9 TANGIBLE FIXED ASSETS**

	<b>Freehold property</b>	<b>Plant &amp; equipment</b>	<b>Fixtures &amp; fittings</b>	<b>Office equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>					
At 1 April 2020	4,605,552	415,376	239,297	94,646	5,354,871
Additions	-	1,179	-	-	1,179
Disposals	-	( 4,319)	-	-	( 4,319)
At 31 March 2021	<u>4,605,552</u>	<u>412,236</u>	<u>239,297</u>	<u>94,646</u>	<u>5,351,731</u>
<b>Depreciation</b>					
At 1 April 2020	504,567	315,001	128,927	85,014	1,033,509
Charged for the year	57,445	25,532	12,595	5,643	101,215
Eliminated on disposals	-	( 2,915)	-	-	( 2,915)
At 31 March 2021	<u>562,012</u>	<u>337,618</u>	<u>141,522</u>	<u>90,657</u>	<u>1,131,809</u>
<b>Net book value</b>					
At 31 March 2021	<u>4,043,540</u>	<u>74,618</u>	<u>97,775</u>	<u>3,989</u>	<u>4,219,922</u>
At 31 March 2020	<u>4,100,985</u>	<u>100,375</u>	<u>110,370</u>	<u>9,632</u>	<u>4,321,362</u>

Freehold property includes land valued at £1,733,238 (2020: £1,733,238) which is not depreciated.



**MAIDSTONE YMCA**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**10 DEBTORS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	1,966	2,401
Prepayments and accrued income	11,949	18,586
	<u>13,915</u>	<u>20,987</u>

**11 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	7,201	6,917
Accruals and deferred income	43,615	17,147
Tax and social security	182	6,516
Pension liability (see notes 12 and 17)	20,527	20,530
Other creditors	9,491	33,361
	<u>81,016</u>	<u>84,471</u>

The movement on deferred income, which relates to subscriptions and grants, is as follows:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Balance at 1 April 2020	26,201	26,295
Released to income	( 26,201)	( 26,295)
Received in the year and deferred	36,865	26,201
Balance at 31 March 2021	<u>36,865</u>	<u>26,201</u>

MAIDSTONE YMCA

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

12 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

		2021 £	2020 £
Pension liability	(see note 16)	145,407	98,764
		<u>145,407</u>	<u>98,764</u>
<b>Pension liability</b>			
At 1 April 2020		119,294	139,223
Payments made		( 20,528)	( 19,929)
Increase in provision		67,168	-
		<u>165,934</u>	<u>119,294</u>
At 31 March 2021			
Due within one year		20,527	20,530
Due in more than one year		<u>145,407</u>	<u>98,764</u>

13 MOVEMENT ON FUNDS

CURRENT YEAR	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
<b>Restricted funds</b>					
Tovil Community Centre property	103,500	-	( 2,300)	-	101,200
Kent Community Foundation	-	3,900	-	-	3,900
	<u>103,500</u>	<u>3,900</u>	<u>( 2,300)</u>	<u>-</u>	<u>105,100</u>
<b>Unrestricted funds</b>					
Designated funds	3,997,483	-	( 55,145)	-	3,942,338
General fund	888,978	638,498	( 774,197)	( 67,168)	686,111
	<u>4,886,461</u>	<u>638,498</u>	<u>( 829,342)</u>	<u>( 67,168)</u>	<u>4,628,449</u>
Total funds	<u>4,989,961</u>	<u>642,398</u>	<u>( 831,642)</u>	<u>( 67,168)</u>	<u>4,733,549</u>

MAIDSTONE YMCA

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

13 MOVEMENT ON FUNDS CONTINUED

PRIOR YEAR	<i>Brought forward</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers</i> £	<i>Carried forward</i> £
<b>Restricted funds</b>					
Tovil Community Centre property	105,800	-	( 2,300)	-	103,500
	<u>105,800</u>	<u>-</u>	<u>( 2,300)</u>	<u>-</u>	<u>103,500</u>
<b>Unrestricted funds</b>					
Designated funds	3,955,716	-	( 55,446)	97,213	3,997,483
General fund	963,982	1,158,616	( 1,136,407)	( 97,213)	888,978
	<u>4,919,698</u>	<u>1,158,616</u>	<u>( 1,191,853)</u>	<u>-</u>	<u>4,886,461</u>
<b>Total funds</b>	<u><u>5,025,498</u></u>	<u><u>1,158,616</u></u>	<u><u>( 1,194,153)</u></u>	<u><u>-</u></u>	<u><u>4,989,961</u></u>

**Tovil Community Centre property**

This fund represents the element of the Tovil Community Centre building which was funded by various grants from other external operations.

**Kent Community Foundation**

This grant is for cookery for adults with additional needs.

**Designated funds**

The designated funds represent the net book value of freehold land and buildings less amounts funded by restricted capital grants. The fund can only be realised by way of disposing of the charity's tangible assets.

**MAIDSTONE YMCA**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**14 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<i>Unrestricted funds</i>	<i>Restricted funds</i>	<i>Total funds</i>
	£	£	£
<b>CURRENT YEAR</b>			
Fixed assets	4,118,722	101,200	4,219,922
Net current assets	659,034	-	659,034
Creditors due in more than one year	( 145,407)	-	( 145,407)
	<u>4,632,349</u>	<u>101,200</u>	<u>4,733,549</u>
<b>PRIOR YEAR</b>			
Fixed assets	4,217,862	103,500	4,321,362
Net current assets	767,363	-	767,363
Creditors due in more than one year	( 98,764)	-	( 98,764)
	<u>4,886,461</u>	<u>103,500</u>	<u>4,989,961</u>

**15 FINANCIAL COMMITMENTS**

At 31 March 2021 the charity was committed to future minimum lease payments under non-cancellable operating leases as follows:

	<i>2021</i>	<i>2020</i>
	£	£
Due within one year	-	3,900

**16 RELATED PARTY TRANSACTIONS**

The key management personnel are considered to be the trustees, the Chief Executive Officer and the Centre Manager.

There were no Trustees' remuneration, reimbursed expenses or other benefits during the current or prior period.

The total amount of employee benefits (including employer's pension contributions) received by key management personnel during the year was £66,330 (2020: £85,387).

## MAIDSTONE YMCA

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

---

#### 17 PENSION COMMITMENTS

Maidstone YMCA participated in a contributory pension plan providing defined benefits based on final pensionable pay for employees of YMCAs in England, Scotland and Wales. The assets of the YMCA Pension Plan are held separately from those of Maidstone YMCA and at the year end these were invested in the Mercer Dynamic De-risking Solution, 40% matching portfolio and 60% in the growth portfolio and Schroder (property units only).

The most recently completed three year valuation was as at 1 May 2020. The assumptions used which have the most significant effect on the results of the valuation are those relating to the assumed rates of return on assets held before and after retirement of 2.59% and 1.09% respectively, the increase in pensions in payment of 2.99% (for RPI capped at 5% p.a.), and the average life expectancy from normal retirement age (of 65) for a current male pensioner of 22.0 years, female 24.4 years, and 23.7 years for a male pensioner, female 26.1 years, retiring in 20 years time. The result of the valuation showed that the actuarial value of the assets was £146.1m. This represented 79% of the benefits that had accrued to members.

The Pension Plan was closed to new members and future service accrual with effect from 30 April 2007. With the removal of the salary linkage for benefits all employed deferred members became deferred members as from 1 May 2011.

The valuation prepared as at 1 May 2020 showed that the YMCA Pension Plan had a deficit of £36 million. Maidstone YMCA has been advised that it will need to make monthly contributions of £1,766 from 1 May 2021. This amount is based on the current actuarial assumptions (as outlined above) and may vary in the future as a result of actual performance of the Pension Plan. The current recovery period is 8 years commencing May 2021.

In addition, Maidstone YMCA may over time have liabilities in the event of the non-payment by other participating YMCAs of their share of the YMCA Pension Plan's deficit. It is not possible currently to quantify the potential amount that Maidstone YMCA may be called upon to pay in the future.