

**2.17B**

The Insolvency Act 1986

**Statement of administrator's proposals**

Name of Company
Cawston Park Holdings Limited

Company number
05445223

In the High Court of Justice, Chancery Division, Companies Court  (full name of court)
--

Court case number 20713 of 2009
------------------------------------

(a) Insert full  
name(s) and  
address(es) of  
administrator(s)

I/We (a)  
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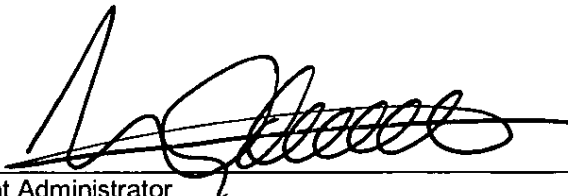
\*Delete as  
applicable

attach a copy of \*my/our proposals in respect of the administration of the above company.

A copy of these proposals was sent to all known creditors on 11 January 2010

(b)

Signed

  
Joint Administrator

Dated

11/01/10

**Contact Details:**

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form.

The contact information that you give will be visible to researchers of the public record

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When you have completed and signed this form, please send it to the Registrar of Companies at:-  
**Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff**



COMPANIES HOUSE

WEDNESDAY

**Cawston Park Holdings Limited**

**Case No. 20713 of 2009**

**Cawston Park Limited**

**Case No. 20712 of 2009**

**Stubbs House Children's Care Limited**

**Case No. 21056 of 2009**

**All in Administration (together "the Companies")**

**ADMINISTRATORS' STATEMENT OF PROPOSALS PURSUANT TO  
PARAGRAPH 49 OF SCHEDULE B1 OF THE INSOLVENCY ACT 1986**

**11 January 2010**

**Nicholas Guy Edwards and Carlton Malcolm Siddle  
Administrators of the Companies - In Administration  
Deloitte LLP  
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**Disclaimer Notice**

- This Statement of Proposals has been prepared by Nicholas Guy Edwards and Carlton Siddle, the Administrators of the Companies, solely to comply with their statutory duty under paragraph 49, Schedule B1 of the Insolvency Act 1986 to lay before creditors a statement of their proposals for achieving the purpose of administration, and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context.
- This Proposal has not been prepared in contemplation of it being used, and is not suitable to be used, to inform any investment decision in relation to the debt of or any financial interest in the Companies.
- Any estimated outcomes for creditors included in this Proposal are illustrative only and cannot be relied upon as guidance as to the actual outcomes for creditors.
- Any person that chooses to rely on this Proposal for any purpose or in any context other than under paragraph 49, Schedule B1 of the Insolvency Act 1986 does so at their own risk. To the fullest extent permitted by law, the Administrators do not assume any responsibility and will not accept any liability in respect of this Proposal.
- The Administrators act as agents of the Companies and contract without personal liability. The appointments of the Administrators are personal to them and, to the fullest extent permitted by law, Deloitte LLP does not assume any responsibility and will not accept any liability to any person in respect of this Proposal or the conduct of the Administrations.

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## ABBREVIATIONS

For the purpose of this report the following abbreviations are used:

"Act"	The Insolvency Act 1986 (as amended)
"Administrators"	Nicholas Guy Edwards and Carlton Malcolm Siddle of Deloitte
"Bank"	The Royal Bank of Scotland plc
"Cawston Park"	The mental health care facility operated at Cawston Park, Cawston, Norfolk
"Christies"	Christie & Co
"the Companies" or "the Group"	CPHL, CPL and SHCCL
"CPL"	Cawston Park Limited
"CPHL"	Cawston Park Holdings Limited
"CL"	Compulsory Liquidation
"CQC"	Care Quality Commission
"CVA"	Company Voluntary Arrangement
"CVL"	Creditors' Voluntary Liquidation
"Deloitte"	Deloitte LLP
"Deloitte CFA"	Deloitte's Corporate Finance Advisory Team
"Directors"	John Greenhalgh, Lesley Reardon-Denton and Nicholas Bacon
"Kelling Park"	The mental health care facility operated at Kelling Park, Holt, Norfolk
"Keys"	Keys Child Care Limited
"LA"	Local Authority
"LDC"	Lloyds Development Capital
"MBO"	Management Buy Out
"MHAC"	Mental Health Act Commission
"MHT"	Mental Health Trust
"MOJ"	Ministry of Justice
"NBV"	Net Book Value
"NHS"	National Health Service
"Rules"	The Insolvency Rules 1986
"SHCCL"	Stubbs House Children's Care Limited
"SIP"	Statement of Insolvency Practice
"SMT"	Senior Management Team
"Stubbs House"	The children's care facility operated at Stubbs House, Loddon, Norfolk
"Wyles Hardy"	Wyles Hardy & Co

## **1. BACKGROUND**

### **1.1. Introduction**

This report is prepared pursuant to Paragraph 49 of Schedule B1 of the Act, which requires the Administrators to provide creditors with details of their proposals to achieve the purpose of administration.

To assist creditors and enable them to decide on whether or not to vote for the adoption of the proposals, the following information is also included in the report:

- Background to the Group;
- The circumstances giving rise to the appointment of the Administrators;
- The manner in which the affairs of the Companies have been managed and financed and will continue to be managed and financed if the Administrators' proposals are approved;
- Directors' Estimated Statements of Affairs;
- Administrators' fees and expenses; and
- Other information to assist creditors.

There will be insufficient funds to enable a distribution to the Companies' unsecured creditors and, as such, in accordance with Paragraph 52(1)(b) of Schedule B1 of the Act, the Administrators will not be convening creditors' meetings, unless required to do so.

Should creditors of the Companies, whose total debts amount to at least 10% of the total debts of a specific company wish to request a meeting be held in respect of that company they should complete the Form 2.21B attached at Appendix 4 and return it within the deadline stated together with the relevant documentation substantiating their claim. In the event no request (in the prescribed manner) is received within 12 days of issue of this statement, the proposals will be deemed approved.

### **1.2. Background**

The Group owned and operated low security specialist mental health care facilities across three sites in the Norfolk area as set out below:

	Cawston Park			Kelling Park	Stubbs House
	Lodge	Grange	Manor		
Care type	Patients with complex psychiatric illnesses.		Mostly transferred from either the Lodge or the Grange as the patient progresses.	Stepping down from hospital care towards discharge.	Children aged 6 – 13 years under care orders.
Sex	Mixed	Male	Mixed	Mixed	Mixed
Level	Low security	Low security	Open access	Open access	Open access
Opened	2006	2003	2004	1999	2004
Beds	14	15	24	25	8
Occupancy (on app't)	10	12	6	14	6
Ownership	CPL	CPL	CPL	CPL	SHCCL

*Source: Group records*

The business was founded in 1999 with the opening of Kelling Park and expanded in 2003 with the acquisition of Cawston Park. SHCCL was acquired in 2004.

The Group was acquired by its current owners (LDC and certain previous management) in 2005 in an MBO backed by LDC with £22.5m of debt funding provided by RBS.

### 1.3. Overview of Financial Information

Extracts from Group's: audited accounts for the 12 months to 31 December 2007; management accounts for 12 months to 31 December 2008; and, management accounts for the 9 months to September 2009 are shown over the following pages.

Detailed entity asset and liability information as at the date of the Administrations is referred to in Section 4.

The comments below each of the following tables reflect management's explanations.

### Group Summary Profit and Loss Account

	Audited Statutory Accounts for year to 31 Dec' 2007 £000	Management Accounts for year to 31 Dec' 2008 £000	Management Accounts for 9 months to 30 Sep' 2009 £000
Turnover	7,090	8,110	5,754
Cost of Sales	(3,945)	(2,831)	(2,384)
Gross Profit	3,145	5,279	3,370
Gross Margin %	44%	65%	59%
Other Expenses	(5,582)	(5,129)	(4,681)
E/(L)BIT	(2,437)	150	(1,311)

*Source: Management/Audited Accounts*

- We understand from management that the deterioration in the earnings of the business during 2009 was due to heightened competition (including the opening of a new competing facility by an existing customer) and the residual effects of the reduction in referrals arising from the alleged fraud outlined in section 2 of these proposals.
- In addition to being loss making, prior to the appointment of the Administrators, the Companies were insolvent on cash flow basis as they could not pay their liabilities as and when they fell due (no loan repayments had been made in respect of the Bank debt since 2007).

## Group Summary Balance Sheet

	Audited Statutory Accounts at 31 Dec' 2007 £000	Management Accounts at 31 Dec' 2008 £000	Management Accounts at 30 Sep' 2009 £000
Tangible assets	11,115	11,070	Not available
Intangible assets	13,398	11,659	
Fixed assets	24,514	22,729	21,250
Current Assets			
Debtors	632	272	509
Cash	796	552	140
Total assets	25,942	23,553	21,889
Liabilities			
Trade creditors	(1,092)	(218)	(191)
Other	(18,652)	(14,868)	(14,673)
Accruals	0	(5,269)	(5,856)
Bank	(11,198)	(11,198)	(11,282)
Total Liabilities	(30,942)	(31,553)	(32,002)
Net Liabilities	(5,000)	(8,000)	(10,113)

*Source: Management/Audited Accounts*

- Tangible assets principally comprise freehold land and property.
- Intangible assets reflect the goodwill arising on the acquisitions of the Companies.
- Other creditors largely comprise financing amounts, which are detailed in section 4.

### 1.4. CPHL

CPHL is the ultimate parent company of the Group and was incorporated in May 2005 to facilitate the MBO.

The company has no significant assets other than its investment in CPL and its material obligations all relate to the financing of the MBO (all of which are cross guaranteed and secured by the other Companies).

### 1.5. CPL

CPL is 100% owned by CPHL. It was founded in 1999 and owned and operated the Cawston Park and Kelling Park sites.

### 1.6. SHCCL

SHCCL is 100% owned by CPL. It was founded in June 2004 and operated The Stubbs House facility.



### 1.7. Management and Employees

As at the date of our appointment, the Companies employed 172 permanent staff:

Company	Employees on appointment
CPHL	-
CPL	138
SHCCL (Permanent)	30
Total	<u>168</u>

*Source: Group records*

### 1.8. Statutory Information

Statutory and other information relating to the Companies, including details of the Directors, Company Secretary and Shareholders is provided in Appendix 1.

## **2. THE CIRCUMSTANCES GIVING RISE TO THE APPOINTMENT OF THE ADMINISTRATORS**

### **2.1. Events Prior to the Administrations**

In November 2006, four of the Group's directors were arrested on charges of fraudulently overcharging the NHS approximately £2.5m.

We understand that the alleged fraud caused both considerable instability and uncertainty within the Group and also a material reduction in referrals from the NHS and LA's resulting in significant financial underperformance against the business plan that had underpinned the MBO.

As a result of the underperformance, the Group breached its banking covenants in 2007 and defaulted on its repayment obligations. As noted, since 2007, no loan repayments have been made in respect of the Bank loans.

In October 2007, LDC instigated a sale process in respect of the Group, however, no bids at an attractive level were received.

Performance subsequently started to improve, however changes to commissioning arrangements for the referral of patients and the opening of a rival facility by an existing customer in 2008 materially impacted occupancy levels at Cawston Park (the main generator of profit and cash flow within the Group).

In April 2009, an unsolicited approach to acquire the business and assets of the Group for £11.3m was made by an established care home provider. Given the insolvent nature of the potential sale (when all Group liabilities were taken into account), it would have been necessary to execute the sale through a pre-packed insolvency and, as such (in order to determine best value for creditors) a further marketing exercise was undertaken. The £11.3m offer was the most attractive received, however, on performing detailed due diligence, the offeror withdrew from the process. There were no other implementable offers at a value close to the level of secured Bank debt.

Accordingly, the Directors of the Group formed the view that there was no reasonable view of avoiding insolvency and, as such, took steps to appoint Administrators.

### **2.2. Details of the Appointment of Administrators**

Nicholas Guy Edwards and Carlton Malcolm Siddle, both Partners in Deloitte were appointed Administrators by the Companies directors of CPL and CPHL on 17 November 2009 and of SHCCL on 20 November 2009, following applications by the Directors of the Companies. The relevant Court for the administrations is the High Court of Justice.

For the purposes of Paragraph 100(2) of Schedule B1 of the Act the Administrators are each authorised to carry out all functions, duties and powers either jointly or severally.

### 2.3. Purpose of the Administration

The purpose of Administration as detailed in Paragraph 3(1) of Schedule B1 of the Act is outlined below.

1. Firstly, to rescue a company as a going concern (in other words an outcome which keeps the corporate entity intact);
2. Secondly, if the first part of the purpose is not reasonably practicable (or the second part of the purpose would clearly be better for the creditors as a whole), then the Administrators must perform their functions with the objective of achieving a better result for creditors than would be obtained through an immediate liquidation of the company. This would normally envisage a sale of the business and assets as a going concern (or a more orderly sales process than in liquidation); or
3. Thirdly, if neither of the first two parts of the purpose are reasonably practicable, the Administrators must perform their functions with the objective of realising property in order to make a distribution to secured and/or preferential creditors as applicable.

The Companies had significant secured liabilities and therefore a restructuring of these would have been required to meet the first objective. It was apparent that there was insufficient ascribed value by third parties in order to affect a restructuring of the Companies' considerable debt and the Administrators concluded that the first part of the objective was not possible to achieve.

Accordingly, the purpose of the Administrations of CPL and SHCCL is to achieve a better result for creditors than would be obtained through an immediate liquidation of those companies. The Administrators consider that this will be achieved through:

- The completion of the sale of the business and assets of SHCCL outlined in section 3.2 of this report; and
- The provision of a short period of time (as dictated by the Administrators funding constraints as set out in section 3.2) in administration in respect of CPL to enable the LA's to transition their patients to alternative care in a controlled manner thus maximising potential book debt recoveries.
- The sale of the remaining assets of CPL.

The purpose of administrations in respect of CPWL is to realise property in order to make a distribution to its secured creditor, the Bank.

**3. THE MANNER IN WHICH THE AFFAIRS OF THE COMPANIES HAVE BEEN MANAGED AND FINANCED AND WILL CONTINUE TO BE MANAGED AND FINANCED IF THE ADMINISTRATORS' PROPOSALS ARE APPROVED.**

**3.1. CPHL**

Given the non trading nature of CPHL, the post appointment activity has been limited to statutory compliance.

**3.2. CPL**

Despite extensive efforts to sell the Group (or its constituent Companies/assets) prior to the appointment of Administrators, there were no implementable offers received at a level close to the level of the secured Bank debt.

After in depth discussions with the Group's SMT, (whose members comprised representatives from both the clinical and clerical side of the businesses), to discuss the strategy of the administrations, the SMT confirmed that the best approach from the perspective of ongoing patient care would be a rapid, but controlled closure of Cawston Park and Kelling Park under the ongoing supervision of the Group's clinical management, with patients being quickly and efficiently transitioned to alternative care facilities.

On appointment, the Administrators did not have funding to support ongoing trading of the Companies for any period apart from a rapid closure of the sites. In light of the conclusions of the SMT and the Administrators funding constraints, the Administrators concluded that a quick closure of Cawston Park and Kelling Park was the preferred strategy.

Immediately following the appointment of the Administrators on 17 November 2009 the following key actions were taken:

- Formal notifications were made all creditors, CQC, MHAC, the relevant LA's and the MOJ;
- The Administrators' staff attended the Cawston Park and Kelling Park sites to advise employees of the Administrators' appointment and the impact of the Administrations;
- An immediate rationalisation of the workforce was effected reducing it from 138 to 118 (following recommendations from the Group's SMT in respect of staffing levels);
- The Administrators immediately contacted the relevant LA's to explain the administration appointments and the need to engage in a rapid but controlled relocation programme in respect of the Group's patients while ensuring maintenance of existing care levels in view of the Administrators' funding constraints and the uncertainty inherent in any insolvency; and
- An initial review of each site was undertaken to ensure that appropriate maintenance and security was in place.

The closure programme was implemented by the Group's clinical management team, who remained wholly responsible for regulatory and clinical matters. 42 patients were resident in total (Cawston Park - 28 and Kelling Park - 14) at the date of our appointment. A full transition of patients to alternative care facilities was completed by 26 November 2009.

During the closure, the Administrators spoke with key parties involved in the previous sale process in an attempt to secure a quick sale, however, no acceptable offers were forthcoming.

The Bank provided the Administrators with an overdraft facility to fund a short period of orderly wind down of Cawston Park and Kelling Park. This funding, which also caters for the costs of the Administrators' compliance duties in respect of each of the Companies is repayable as an expense of the administrations. However, there is no prospect of repayment of this funding from asset realisations and, as such, this represents an irrecoverable cost to the Bank.

The key assets of CPL are the freehold land and buildings (the Cawston Park and Kelling Park sites). Property agents have been approached to prepare marketing strategies in respect of these sites.

An independent chattel agent, Wyles Hardy, has been instructed to assist in the disposal of CPL's non property assets.

### 3.3. SHCCL

As detailed in our letter to all known creditors of SHCCL dated 3 December, on 23 November 2009 a contract effecting a sale of the SHCCL's business and assets was entered into between the Administrators and an interested party. Whilst we do not consider this sale to be a "pre-packaged" sale under SIP 16, certain information was provided to creditors in that letter in relation to the transaction. Additional key information in relation to the transaction, not previously provided (for reasons of confidentiality), is given below:

- Prior to our appointment as Administrators, a valuation of SHCCL's business and assets was undertaken by Christies, both on a going concern basis and also in the event of a closure of the site:
  - Going concern: £1.7m; and
  - Closed site: £0.7m.
- Keys, who the Stubbs House business was sold to, were the only party in either of the two sale processes undertaken prior to our appointment that wished to acquire the Stubbs House business on a stand alone basis (offering £600k). This was the best and only offer received for the Stubbs House business.
- All of SHCCL's material assets were included in the sale to Keys, with the exception of its cash at bank (which was subject to set-off under the Bank's security) and receivable balances owing to SHCCL, which are being realised separately. Total consideration under the sale was £800k, apportioned as follows:
  - Freehold land and buildings - £700,000;

- Goodwill - £59,993;
  - Chattels - £40,000; and
  - Other assets - £7.
- A £50,000 non refundable deposit was paid on exchange (23 December 2009) with the balance of £750,000 being paid on 6 January 2009 when the sale completed.
- The Administrators considered the value achieved through the sale to Keys to represent best value for SHCCL's creditors. While the theoretical valuation provided by Christies suggests a potential going concern value of £1.7m, the extensive market testing undertaken prior to our appointment demonstrated clearly that Keys was the only credible purchaser at the time of our appointment, at which point we had no funding for an ongoing period of trading.
- Throughout the previous marketing process, the prospect of a consensual restructuring was discussed with the Group's major creditors, the Bank and LDC. LDC declined to inject new funding into the Group and it was clear that funding would not be available to enable an ongoing trading of the Group's business on any basis other than a controlled but rapid wind down of the operations (which would have resulted in a realisation of the property assets on a close down basis and, given the current state of the property market, potentially material holding costs).
- We are not aware of any connection between Keys and SHCCL's directors, shareholders or the Bank.

Given the sale of SHCCL's business and assets shortly after the Administrators' appointment, in addition to our statutory duties, our activity has related mainly to the overseeing of the management agreement entered into with Keys as part of the sale.

## 4. FINANCIAL POSITION OF THE COMPANIES

### 4.1. Introduction

The Directors of the Companies are in the process of finalising and submitting Statements of Affairs. In the meantime, they have provided us with their estimates of the position of the Companies at the time of our appointments, which are set out in Appendix 2. Neither the Administrators nor Deloitte have audited or verified this information.

There are a number of different classes of creditors within the Companies. These include:

- **Secured creditors:** fixed and floating charge debenture security across all of the Companies and as such are paid in priority to other creditors. This priority is subject to payments to preferential creditors and unsecured creditors under the Prescribed Part (see section 4.5) subject to the level of asset realisations. Further details of the security granted by the Companies' are set out in section 4.3.
- **Preferential creditors:** These relate to specific employee wage arrears, holiday pay and certain pension contributions and are paid in priority to unsecured creditors out of net floating charge realisations before the Prescribed Part and in priority to any secured floating chargeholder.
- **Unsecured creditors:** These creditors rank behind secured and preferential creditors and receive the benefit of both the Prescribed Part and any surplus available from net realisations after payment of the secured and preferential creditors and Administration expenses.

### 4.2. Notes to the Financial Position of the Companies

The Directors' have stated the following:

- The NBV's have been taken from the Companies' records prepared to the date of appointment;
- The estimated to realise values are based on the Directors' understanding of the consideration achievable by the Administrators for the sale of the trade, business and assets of the Companies;
- There was a cross guarantee in place between CPHL and the other Companies in respect of CPHL's Bank debt. The Companies' total indebtedness to the Bank on appointment was £11.3m, however, the Bank applied set-off in respect of cash (£424k) held at the Bank (and subject to its security) immediately prior to our appointment. Consequently, the cash shown is not an asset available for creditors.
- No provision has been made for the costs of the Administration (including agents, legal and professional fees).

It is important to note that the summary attached does not include costs of the process. Further, we consider that certain assumptions made by the Directors (for example the realisable value of debtors) are optimistic.

While the Directors have highlighted potential amounts available under the Prescribed Part, once costs of the process have been taken into account, together with a more likely outcome in respect of debtor realisations, we do not envisage there being sufficient funds to enable a distribution under the Prescribed Part.

#### **4.3. Secured Creditors**

The Companies' secured net bank debt at the date of our appointment as set out in the Estimated Statements of Affairs, can be summarised as follows:

Debt	Value on appointment £000's
Term Loans	11,310
Cash	(424)
Total	<u>10,886</u>

*Source: Group records*

The Bank has full fixed and floating charge security, the validity of which has been verified by an independent firm of solicitors.

#### **4.4. Preferential Claims**

Preferential claims are estimated at £49,593 (£44,593 for CPL and £5,000 for SHCCL).

#### **4.5. The Prescribed Part**

By virtue of Section 176A (2)(a) of the Act, the Administrators must make a Prescribed Part of the Company's net property available for the satisfaction of unsecured debts. Net property is the amount of the Company's property which would, but for this section, be available for the holders of floating charges created by the Company.

Due to the low level of floating charge asset realisations, once the costs of the administrations are taken into account, we do not envisage a Prescribed Part dividend in respect of any of the Companies (despite the directors reflecting one in their estimates).



#### 4.6. Unsecured Claims

The Directors estimate of the Companies unsecured creditors' at the time of our appointments (excluding any shortfall to floating charge holders) as follows:

Company	Estimated value of unsecured claims £000's
CPHL	15,860
CPL	5,620
SHCCL	39

*Source: Group records*

After discharging the costs of the Administration, there will not be sufficient realisations to enable a dividend to unsecured creditors.

Although we do not envisage a distribution to unsecured creditors (either through the Prescribed Part or otherwise), creditors of the Companies are invited to submit proofs of their amounts outstanding, using the form attached in Appendix 6. The form should be completed and returned for the attention of Miss Sharnette Donacien at Deloitte LLP, PO BOX 810 66 Shoe Lane, London, EC4A 3WA.

#### 4.7. Creditor's Meeting

In accordance with Paragraph 52(1)(b) of Schedule B1 of the Act, the Administrators will not be convening creditors' meetings, unless required to do so. The Administrators consider there are insufficient funds for a distribution to the unsecured creditors.

Should creditors of the Companies, whose total debts amount to at least 10% of the total debts of a specific company wish to request a meeting be held in respect of that Company, they should complete the Form 2.21B attached at Appendix 6 and return it within the deadline stated together with the relevant documentation substantiating their claim. In the event no request (in the prescribed manner) is received within 12 days of issue of this statement, the proposals will be deemed approved.

## 5. ADMINISTRATORS' FEES AND EXPENSES

### 5.1 Fees and Expenses

It is not currently anticipated that there will be any funds available to the unsecured creditors in respect of the Companies and, as such, the Administrators' remuneration will be approved in accordance with Rule 2.106 of the Rules, which is outlined below.

Where the Administrators have made a statement under paragraph 52(1)(b) that the only distribution to unsecured creditors will be in respect of the Prescribed Part, the Administrators' remuneration may be fixed by approval of each secured creditor; or if the Administrators intend to make a distribution to preferential creditors, with the approval of each secured creditor and 50% of preferential creditors who respond to an invitation to consider approval.

As a result, given that we do not envisage a dividend to preferential creditors, the Administrators will seek to agree their fees directly with the Bank as the Companies' sole secured creditor and there is no requirement for unsecured creditors to pass a resolution in respect of Administrators' remuneration. As noted, should creditors of either of the Companies, whose total debts amount to at least 10% of the total debts of one specific company, wish to request a meeting be held in respect of that company, a creditors meeting would be convened. In respect of each Company, a Creditors' Committee could then be appointed and, if one is appointed, shall be asked to agree that the Administrators' fees be fixed by reference to the time given in attending to matters arising in the Administrations and asked to agree the Administrators' expenses.

The Administrators' proposals include a proposal that their remuneration for services provided by the Administrators' firm shall be fixed by reference to time properly given by them and their staff in attending to matters in the Administrations in accordance with the provisions of the Act and Rules. They will seek to agree this proposal with the Bank as indicated above.

## **6. OTHER INFORMATION TO ASSIST CREDITORS**

### **6.1. Directors' Conduct**

As part of their statutory duties, the Administrators will consider the conduct of the Directors and any person they consider a shadow or de facto director in relation to their management of the affairs of the Companies and the causes of failure and will submit a confidential report to The Insolvency Service.

As part of their investigations the Administrators will consider, among other matters, the following:

- Statutory compliance issues;
- Misfeasance or breach of duty; and
- Antecedent transactions (including transactions at an under value and preferences).

Creditors who wish to draw any matters to the attention of the Administrators should write to the Administrators at the address given on the front of this report.

### **6.2. Connected Party Transactions**

The Administrators are aware of a number of transactions between the Companies prior to our appointment, however, we understand these transactions have been undertaken in the course of trade under normal commercial terms.

### **6.3. Exit Routes from Administration**

In accordance with the provisions of the Act incorporated by the Enterprise Act 2002, all Administrations automatically come to an end after one year, unless an extension is granted by the Court or with consent of the creditors.

There are several exit routes which are available to the Administrators, including;

- Filing a notice in Court and with the Registrar of Companies confirming that the purpose of Administration has been sufficiently achieved; or
- In the event that the company has no property the Administrators may notify the Registrar of Companies to that effect at which time the appointment of the Administrators ceases and three months following that date the company is deemed to be dissolved.

In addition the Administrators could propose to place the Companies into CVL, CL or a CVA. Reference will be made in the resolutions within this report as to the exit route most suitable to the circumstances of each Administration.

The exit route chosen in relation to the Companies will largely depend on the circumstances of each Administration. At present, the Administrators envisage terminating the Administrations by way of dissolution following the distribution of funds to the Bank.

If funds do become available for a distribution under the Prescribed Part (which we do not currently envisage), the Administrators may apply to the Court for the authority to make a distribution to unsecured creditors (under the Prescribed Part) and then take the requisite steps to dissolve the Company; or if appropriate, to apply to the Court to obtain an order pursuant to Section 176A(5) that Section 176A(2) (Prescribed Part for unsecured debts) shall not apply.

If there is a distribution to unsecured creditors, (which we do not anticipate) the Administrators are discharged from liability in respect of any action of theirs as Administrators pursuant to paragraph 98(1) of Schedule B1 of the Act upon registration of the notice given pursuant to Paragraph 84 of Schedule B1 of the Act. Where there will be no distribution to unsecured creditors, the Administrators will seek their discharge from the secured creditor.

The Administrators will continue to review the matters arising in the Administrations and will report further in the six monthly reports to creditors.

#### **6.4. EC Regulations**

As stated in the appointment documentation, in relation to the Companies Council Regulation (EU) No 1346/2000 applies and these are the main proceedings as defined in Article 3(1) of that Regulation.

#### **6.5. Third Party Assets**

Should you believe that you own items that may have been present at the Companies former trading premises at the date of appointment please contact Miss Sharnette Donacien on 020 7303 0102 as soon as possible.

7. **STATEMENT OF PROPOSALS PURSUANT TO PARAGRAPH 49 OF SCHEDULE B1 OF THE INSOLVENCY ACT 1986**

**Cawston Park Holdings Limited**

**Case No. 20713 of 2009**

**Cawston Park Limited**

**Case No. 20712 of 2009**

**Stubbs House Children's Care Limited**

**Case No. 21056 of 2009**

**All In Administration (each being "a Company" and together being "the Companies")**

The Administrators' proposals are as follows:

1. the Administrators continue to manage the affairs and any remaining assets of the Companies and the settlement of all Administration expenses.
2. the Administrators continue with their enquiries into the conduct of the directors of the Companies and continue to assist any regulatory authorities with their investigation into the affairs of the Companies.
3. the Administrators be authorised to agree the claims of the secured, preferential and unsecured creditors against each of the Companies unless the Administrators conclude, in their reasonable opinion, that a Company will have no assets available for distribution.
4. the Administrators be authorised to distribute funds to the secured and preferential creditors as and when claims are agreed and funds permit and, in relation to distributions to unsecured creditors, if the Court gives permission following an appropriate application.
5. that, in the event the creditors of each Company so determine, at meetings of creditors, a Creditors Committee be appointed in respect of each or any Company comprising of not more than five and not less than three creditors of that Company or Companies.
6. that, in respect of each Company, the Creditors' Committee, if one is appointed, shall be asked to agree that the Administrators' fees be fixed by reference to the time given in attending to matters arising in the Administrations and asked to agree the Administrators' expenses.
7. that, if a Creditors' Committee is appointed, it will determine the basis of our fees. If a Creditors' Committee is not appointed, the secured creditor, or secured creditor and preferential creditors (if a distribution has or will be made to preferential creditors) of each Company shall be asked to agree the Administrators' fees, in accordance with Rule 2.106(5A)(a), by reference to the time given in attending to matters arising in the Administration and that the Administrators' expenses for mileage be calculated by reference to mileage properly incurred by the Administrators and their staff in attending to matters arising in the Administrations, at the prevailing standard mileage

rate used by Deloitte LLP at the time when the mileage is incurred (presently up to 40p per mile).

8. that, following the realisation of assets and resolution of all matters in the Administrations, and as quickly and efficiently as is reasonably practicable, the Administrators implement the most cost effective steps to formally conclude the Administrations. This may include the dissolution of the Companies where no further funds are available to distribute, or alternatively, seeking to put each or any of the Companies into CVL or CL, depending on which option will result in a better realisation for creditors.
9. that, if each or any of the Companies were to be placed into CVL, the Administrators propose to be appointed Liquidators and any Creditors' Committees appointed will become Liquidation Committees pursuant to R4.174 of the Rules. As per paragraph 83(7) of Schedule B1 of the Act and R2.117 (3) of the Rules, the creditors may nominate a different person to be Liquidator(s) provided the nomination is made before the proposals are approved by creditors. For the purposes of s231 of the Act the Liquidators will each be authorised to carry out all functions, duties and powers either jointly or severally.
10. in the absence of Creditors' Committees, the secured and preferential creditors of each Company agree that the Administrators be discharged from liability per paragraphs 98 and 99 of Schedule B1 of the Act immediately upon the Administrators' filing their final report to creditors and vacating office.

Yours faithfully

For and on behalf of the Companies

N G Edwards and C M Siddle  
Administrators  
Deloitte LLP  
PO BOX 810  
66 Shoe Lane  
London  
EC4A 3WA

Statutory Information in respect of the Companies

	CPHL	CPL	SHCCL
<b>Company Number</b>	05445223	03670039	05161328
<b>Date of incorporation</b>	6 May 2005	18 November 1998	23 June 2004
<b>Previous Name</b>	Chancellor Care Holdings Limited	Chancellor Care Limited	Chancellor Children's Care Limited
<b>Trading Names</b>	N/A	N/A	N/A
<b>Share Capital (Authorised, allotted, called up and fully paid)</b>	A Ordinary shares of £1 each - 196,000 B Ordinary shares of £1 each - 304,000 C Ordinary shares of £1 each - 5,009,362	Ordinary shares of £1 each - 13,768	Preference shares of £1 each - 64,300 Ordinary shares of £1 each - 81,425
<b>Directors</b>	John Greenhalgh Lesley Reardon-Denton Nicholas Bacon	John Greenhalgh Lesley Reardon-Denton	John Greenhalgh Lesley Reardon-Denton
<b>Company Secretary</b>	John Greenhalgh	John Greenhalgh	John Greenhalgh
<b>Details of Officer's Holdings</b>	nil	nil	nil
<b>Shareholders</b>	Lloyds TSB Development Capital Limited Andrew Breeze David Prior Lloyds TSB Ventures Nominees Limited Dominic Wilson	Cawston Park Holdings Limited	Cawston Park Limited
<b>Bankers</b>	Royal Bank of Scotland plc		
<b>Auditors</b>	Grant Thornton UK LLP		
<b>Registered Office</b>	Hill House, 1 Little New Street, London, EC4A 3TR		
<b>Former Registered Office</b>	Cawston Park, Aylsham Road, Cawston, Norwich, Norfolk, NR10 4JD		
<b>Trading Address</b>	Cawston Park, Aylsham Road, Cawston, Norwich, Norfolk, NR10 4JD	Stubbs Green, Lodden, Norfolk, NR14 6EA	
<b>Court Reference</b>	20713 of 2009	20712 of 2009	21056 of 2009
<b>Date of Appointment</b>	17 November 2009	17 November 2009	20 November 2009
<b>Person who made the application</b>	The appointment was made by the Directors of the Companies pursuant to paragraph 22 of Schedule B1 of the Insolvency Act 1986.		
<b>Joint appointment provisions pursuant to paragraph 100(2) of Schedule b1 of IA86</b>	The Administrators are authorised to carry out pursuant to paragraph 100(2) all functions, duties and powers by any of them, of Schedule B1 of the Insolvency Act 1986 jointly and severally.		

CAWSTON PARK HOLDINGS LIMITED  
CAWSTON PARK LIMITED  
STUBBS HOUSE CHILDRENS' CARE LIMITED  
(ALL IN ADMINISTRATION)

FINANCIAL POSITION OF THE COMPANIES AS AT THE DATES OF THE ADMINISTRATORS' APPOINTMENTS

	CPHL		CPL		SHCCL	
	NBV	Estimated to Realise £'000	NBV	Estimated to Realise £'000	NBV	Estimated to Realise £'000
<b>Assets subject to a fixed charge</b>						
Freehold land and property	-	-	9,992,038	5,637,000	523,750	700,000
Cash at Bank	-	-	275,604	-	149,454	-
Goodwill	-	-	-	-	-	59,993
Intellectual Property	-	-	-	-	-	-
Shares and investments	18,526,925	-	428,584	-	-	-
	<u>18,526,925</u>	-	<u>10,696,226</u>	<u>5,637,000</u>	<u>673,204</u>	<u>759,993</u>
Fixed charge funds in hand / estimated to be received		-		<u>5,637,000</u>		<u>759,993</u>
<b>Indebtedness to the Bank</b>		(11,310,000)		(11,310,000)		(11,310,000)
<b>Estimated surplus / (deficit) as regards the Bank</b>		<u>(11,310,000)</u>		<u>(5,673,000)</u>		<u>(10,550,007)</u>
<b>Assets subject to a floating charge</b>						
Trade Debtors	-	-	445,721	401,149	25,313	22,782
Other debtors	6,347	-	8,452	-	32,186	-
Plant and machinery	-	-	423,306	58,000	57,717	40,007
Intercompany debtors	4,240,792	-	-	-	1,233,090	-
	<u>4,247,139</u>	-	<u>877,479</u>	<u>459,149</u>	<u>1,283,934</u>	<u>62,789</u>
<b>Floating charge funds available to preferential creditors</b>		nil		<u>459,149</u>		<u>62,789</u>
<b>Preferential creditors</b>		nil		(44,593)		(5,000)
<b>Estimated to be available under the Prescribed Part</b>		nil		85,911		14,558
<b>Estimated to be available to Floating Charge Holder</b>		nil		328,645		48,231
<b>Fixed charge surplus/(deficit) [from above]</b>		<u>(11,310,000)</u>		<u>(5,673,000)</u>		<u>(10,550,007)</u>
<b>Estimated to be available to unsecured creditors</b>		nil		nil		nil
<b>Unsecured creditors</b>						
Accruals		(5,782,084)		-		-
Trade creditors		-		(323,326)		38,766
Intercompany creditors		(177,058)		(5,296,823)		-
LDC Mezzanine Loan		(6,901,243)		-		-
LDC Loan Notes		(3,000,000)		-		-
		<u>(15,860,385)</u>		<u>(5,620,149)</u>		<u>38,766</u>
<b>Estimated surplus / (deficit) as regards unsecured creditors</b>		<u>(15,860,385)</u>		<u>(5,620,149)</u>		<u>38,766</u>



## PROOF OF DEBT - GENERAL FORM

In the matter of Stubbs House Children's Care Limited  
In Administration  
and in the matter of The Insolvency Act 1986

Date of Administration 20 November 2009

1.	Name of Creditor	
2.	Address of Creditor	
3.	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation (see note)	£
4.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5.	If the total amount shown above includes Value Added Tax, please show:-  (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6.	If total amount above includes outstanding uncapitalised interest please state amount	£
7.	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as read with schedule 3 to the Social Security Pensions Act 1975)	Category  Amount(s) claimed as preferential £
9.	Particulars of how and when debt incurred.	
10.	Particulars of any security held, the value of the security, and the date it was given	£
11.	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	

## PROOF OF DEBT - GENERAL FORM (CONTD...)

Admitted to Vote for

£

Date

Administrator

---

Admitted preferentially for

£

Date

Administrator

---

Admitted non-preferentially for

£

Date

Administrator

## PROOF OF DEBT - GENERAL FORM

In the matter of Cawston Park Limited  
In Administration  
and in the matter of The Insolvency Act 1986

Date of Administration 17 November 2009

1.	Name of Creditor	
2.	Address of Creditor	
3.	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation (see note)	£
4.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5.	If the total amount shown above includes Value Added Tax, please show:-  (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6.	If total amount above includes outstanding uncapitalised interest please state amount	£
7.	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as read with schedule 3 to the Social Security Pensions Act 1975)	Category  Amount(s) claimed as preferential £
9.	Particulars of how and when debt incurred.	
10.	Particulars of any security held, the value of the security, and the date it was given	£
11.	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	

PROOF OF DEBT - GENERAL FORM (CONTD...)

Admitted to Vote for

£

Date

Administrator

---

Admitted preferentially for

£

Date

Administrator

---

Admitted non-preferentially for

£

Date

Administrator

## PROOF OF DEBT - GENERAL FORM

In the matter of Cawston Park Holdings Limited  
In Administration  
and in the matter of The Insolvency Act 1986

Date of Administration 17 November 2009

1.	Name of Creditor	
2.	Address of Creditor	
3.	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation (see note)	£
4.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5.	If the total amount shown above includes Value Added Tax, please show:-  (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6.	If total amount above includes outstanding uncapitalised interest please state amount	£
7.	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as read with schedule 3 to the Social Security Pensions Act 1975)	Category  Amount(s) claimed as preferential £
9.	Particulars of how and when debt incurred.	
10.	Particulars of any security held, the value of the security, and the date it was given	£
11.	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	

PROOF OF DEBT - GENERAL FORM (CONTD...)

Admitted to Vote for

£

Date

Administrator

---

Admitted preferentially for

£

Date

Administrator

---

Admitted non-preferentially for

£

Date

Administrator

Rule 2.37

## Creditor's request for a meeting

Name of Company

Cawston Park Holdings Limited

Company number

05445223

In the High Court of Justice Chancery  
Division, Companies Court

(full name of court)

Court case number

20713 of 2009

(a) Insert full name and  
address of the creditor  
making the request

I (a)

(b) Insert full name and  
address of registered  
office of the companyrequest a meeting of the creditors of (b)  
Cawston Park Holdings Limited

(c) Insert amount of claim

My claim in the administration is (c)

(d) Insert full name(s) and  
address(es) of creditors  
concurring with the  
request (if any) and their  
claims in the  
administration if the  
requesting creditor's  
claim  
is below the required 10%

(d)

concur with the above request, and I attach copies of their written confirmation of  
concurrence.(e) Insert details of the  
purpose of the meeting

The purpose of the meeting is (e)

Signed

Dated

## Rule 2.37

## Creditor's request for a meeting

Name of Company

Cawston Park Limited

Company number

03670039

In the High Court of Justice Chancery  
Division, Companies Court

(full name of court)

Court case number

20712 of 2009

(a) Insert full name and  
address of the creditor  
making the request

I (a)

(b) Insert full name and  
address of registered  
office of the companyrequest a meeting of the creditors of (b)  
Cawston Park Holdings Limited

(c) Insert amount of claim

My claim in the administration is (c)

(d) Insert full name(s) and  
address(es) of creditors  
concurring with the  
request (if any) and their  
claims in the  
administration if the  
requesting creditor's  
claim  
is below the required 10%

(d)

concur with the above request, and I attach copies of their written confirmation of  
concurrence.(e) Insert details of the  
purpose of the meeting

The purpose of the meeting is (e)

Signed

Dated



## Rule 2.37

## Creditor's request for a meeting

Name of Company

Stubbs House Childrens' Care Limited

Company number

05161328

In the High Court of Justice Chancery  
Division, Companies Court

(full name of court)

Court case number

21056 of 2009

(a) Insert full name and  
address of the creditor  
making the request

I (a)

(b) Insert full name and  
address of registered  
office of the company

request a meeting of the creditors of (b)  
Cawston Park Holdings Limited

(c) Insert amount of claim

My claim in the administration is (c)

(d) Insert full name(s) and  
address(es) of creditors  
concurring with the  
request (if any) and their  
claims in the  
administration if the  
requesting creditor's  
claim  
is below the required 10%

(d)

concur with the above request, and I attach copies of their written confirmation of  
concurrence.

(e) Insert details of the  
purpose of the meeting

The purpose of the meeting is (e)

Signed

Dated

Cawston Park Limited – In Administration

Name	Address 1	Address 2	Address 3	Address 4	Address 5	Amount
Allied Healthcare (UK) Ltd	Allied Healthcare (UK) Limited	Stone Business Park	Brooms Road	Stone	Staffs, ST15 0TL	£0.00
Anglia Hardware	9 Barrow Close	Sweet Briar Industrial Estate	Norwich	Norfolk	NR3 2AT	£0.00
Anglian Will Hire Limited	Europa Way	Eastway Business Park	Ipswich	IP1 5DL		£0.00
Autobar UK Ltd	Ronac House	Selinas Lane	Romford	Essex	RM8 1QH	£0.00
Allied Healthcare (UK) Ltd	Allied Healthcare (UK) Limited	Stone Business Park	Brooms Road	Stone	Staffs, ST15 0TL	£36,394.02
Amazon	Ridgmont	Bedford	MK43 0PX			£73.81
Anglia Hardware	9 Barrow Close	Sweet Briar Industrial Estate	Norwich	Norfolk	NR3 2AT	£289.80
Anglian Water	Anglian House	Ambury Road	Huntingdon	Cambridgeshire	PE29 3NZ	£963.34
Anglian Will Hire Limited	Europa Way	Eastway Business Park	Ipswich	IP1 5DL		£5,618.66
Argos	Argos Direct	Acton	Stafford	ST18 9AR		£76.56
Arval UK Ltd	Arval Centre	Windmill Hill	Swindon	SN5 6PE		£847.47
Autobar UK Ltd	Ronac House	Selinas Lane	Romford	Essex	RM8 1QH	£440.68
Aylsham Slurry Services Ltd	Stonegate Farm	Aylsham	Norwich	NR11 6UG		£180.00
B & Q Warehouse	Time Retail Finance Limited	Selectpost28	Sheffield	S97 3GE		£0.00
Bastille Training & Security Services	PO BOX 696	Norwich	NR3 4HP			£0.00
Binder Ltd	Progress Works	Old Ipswich Road	Claydon	Ipswich	IP6 0AG	£0.00
Bunzl Cleaning & Hygiene Supplies	Crane House	1 Bath Road	Heathrow	Middlesex	TW6 2BA	£0.00
B & Q Warehouse	Time Retail Finance Limited	Selectpost28	Sheffield	S97 3GE		£82.30
BARCLAY CARD	Customer Relations Department	PO BOX 9131	51 Saffron Way	Leicester	LE18 9DE	£625.73
Bastille Training & Security Services	PO BOX 696	Norwich	NR3 4HP			£621.58
Binder Ltd	Progress Works	Old Ipswich Road	Claydon	Ipswich	IP6 0AG	£98.90
BOC	The Priestly Centre	10 Priestly Road	Surrey Research Park	Guildford	GU2 7XY	£107.27
Broadland District Council Rates	Thorpe Lodge	1 Yarmouth Road	Thorpe St, Andrew	Norwich	NR7 0DU	£13,253.00
Broadland Fuels Limited	9-11 The Green	Great Yarmouth	Norfolk	NR29 4PL		£2,263.33
Bunzl Cleaning & Hygiene Supplies	Crane House	1 Bath Road	Heathrow	Middlesex	TW6 2BA	£32.04
C T Baker Ltd	Hempstead Road Industrial Estate	Holt	Norfolk	NR25 6ER		£0.00
Calor Gas Limited	Customer Operations Limited	Occupation Road	Stoney Stadium	Leicester	LE9 4JJ	£0.00
Cannon Hygiene Ltd	Northgate House	White Lund Estate	Morecambe	Lancashire	LA3 3BJ	£0.00
CWG Ltd	Uffington Road	Stamford	Lincs	PE9 2HD		£0.00
C J Spares	Woodlands	Shorthorn Road	Norwich	Norfolk	NR10 5NU	£150.00
C T Baker Ltd	Hempstead Road Industrial Estate	Holt	Norfolk	NR25 6ER		£212.10
C W Harmer & Son Ltd	Orchard End	Chapel Street	Norwich	NR10 4BG		£2,134.00
Calor Gas Limited	Customer Operations Limited	Occupation Road	Stoney Stadium	Leicester	LE9 4JJ	£13.47
Cannon Hygiene Ltd	Northgate House	White Lund Estate	Morecambe	Lancashire	LA3 3BJ	£57.50
Care Quality Commission	Maid Marian House	56 Hounds Gate	Nottingham	NG1 6BE	FAO Marilyn Fellingham	£0.00
Care Quality Commission Central	South Easy	Finsbury Tower	103-105 Bunhill Row	London, EC1Y 8TG	FAO Peter Johnson	£0.00
City & Guilds	1 Gulltper Street	London	EC1A 9AD			£945.00
CWG Ltd	Uffington Road	Stamford	Lincs	PE9 2HD		£258.22
Dabs.com	Direct House	Wingates Industrial Park	Westhoughton	Bolton	BL5 3XU	£0.00
DNA Forensic Nursing Agency Ltd	Ultimate Finance Ltd	Bradley Pavilions	Pear Tree Road	Bradley Stoke	Bristol, BS32 0BQ	£0.00
Drinklink Vending Service	The Pondarosa	Kettlestone	Fakenham	Norfolk	NR21 0AU	£0.00
Dulux Decorator Centres	29a Whiffier Road	Norwich	Norfolk	NR3 2AG		£0.00
Dabs.com	Direct House	Wingates Industrial Park	Westhoughton	Bolton	BL5 3XU	£86.76
Dell	The Boulevard	Cain Road	Bracknell	Berkshire	RG12 1LF	£977.50
DNA Forensic Nursing Agency Ltd	Ultimate Finance Ltd	Bradley Pavilions	Pear Tree Road	Bradley Stoke	Bristol, BS32 0BQ	£34,817.29
Drinklink Vending Service	The Pondarosa	Kettlestone	Fakenham	Norfolk	NR21 0AU	£37.80
Dulux Decorator Centres	29a Whiffier Road	Norwich	Norfolk	NR3 2AG		£142.16
Eastern Business Systems Limited	Units 1&2 Rowntree Close	Sprowston	Norwich	Norfolk	NR7 8SX	£0.00
Eastern Launderettes (Direct Debits A/C)	Eastern Launderettes	DF Rawlinson Plant Hire	The Works	Barway, Ely	Cambridge	£0.00
E.ON Cawston Park	Westwood Way	Westwood Business Park	Coventry	CV4 8LG	011172623130	£73,577.56
E.ON Kelling Park	Westwood Way	Westwood Business Park	Coventry	CV4 8LG	011172623130	£1,940.43
East of England Specialised Commissioning Group	3rd Floor, Endeavour House	Coopers End Road	Essex	CM24 1SJ	FAO Graham Shelton	£0.00
Eastern Business Systems Limited	Units 1&2 Rowntree Close	Sprowston	Norwich	Norfolk	NR7 8SX	£486.92
Eastern Launderettes (Direct Debits A/C)	Eastern Launderettes	DF Rawlinson Plant Hire	The Works	Barway, Ely	Cambridge	£16.95
Engineering Maintenance Services Ltd	15-29 Eyre Street Hill	London	EC1R 5LB			£1,186.80
Enterprise Private Hire Limited	Drayton Road	Norwich	NR6 5BU			£35.66

Appendix 5  
Page 2 of 5

Name	Address 1	Address 2	Address 3	Address 4	Address 5	Amount
Fakenham Laundry Services	The Sunlight Services Group Ltd	PO BOX 6114	Basingstoke	RG24 8JP		£0.00
Fakenham Laundry Services	The Sunlight Services Group Ltd	PO BOX 6114	Basingstoke	RG24 8JP		£1,333.50
Farm to Fork	Woodlands Farm	Church Lane	Swannington	Norwich	NR9 5NN	£150.00
Federal Express Europe	Sutherland House	Coventry	West Midlands	CV1 4JQ		£51.11
G & S Flooring	1 Gremista Industrial Estate	Leamington	ZE1 0PX			£360.50
Gropels Healthcare	1 Swift Way	Bowerhill Industrial Estate	Melksham, Wiltshire	SN12 6GX		£182.83
Hastings of Sheringham	41 The High Street	Sheringham	Norfolk	NR26 8DS		£0.00
Healthcare Commission DD	6th Floor	Finsbury Tower	103-105 Bunhill Row	London	EC1Y 8TG	£0.00
Hugh Crane Cleaning Equipment Ltd	South Walsham Road	Acle, Norwich	Norfolk	NR13 3ES		£0.00
Halliwells	3 Harman Square	Manchester	M3 3EB			£274.05
Hamlyn Pest Control	Orchard Farm	Swanton Road	Melton Constable	Norfolk	NR24 2NS	£235.00
Hastings of Sheringham	41 The High Street	Sheringham	Norfolk	NR26 8DS		£776.41
Healthcare Commission DD	6th Floor	Finsbury Tower	103-105 Bunhill Row	London	EC1Y 8TG	£3,366.50
Healthcare Training Limited	Old Mill House	Luton	LU4 0EE			£798.00
Holt Medical Practice	Old Cromer Road	Holt	Norfolk	NR25 6ER		£117.43
Hugh Crane Cleaning Equipment Ltd	South Walsham Road	Acle, Norwich	Norfolk	NR13 3ES		£0.00
Ian Smith Office Supplies	205 Great Bridge Street	West Bromwich	West Midlands	B70 0DJ		£0.00
Icarus Hines Ltd	3 Church Street	Sheringham	Norfolk	NR26 8QR		£0.00
Inland Revenue	Accounts Office	Cumberland	Glasgow	G67 1YZ		£0.00
Intercity Mobile Communications	101-114 Holloway Head	Birmingham	B1 1QP			£0.00
Ian Smith Office Supplies	205 Great Bridge Street	West Bromwich	West Midlands	B70 0DJ		£259.24
Icarus Hines Ltd	3 Church Street	Sheringham	Norfolk	NR26 8QR		£1,028.99
Inland Revenue	Accounts Office	Cumberland	Glasgow	G67 1YZ		£97,623.13
Intercity Mobile Communications	101-114 Holloway Head	Birmingham	B1 1QP			£742.17
Jark Healthcare	Seeborn House	2-4 Queen Street	Norwich	Norfolk	NR2 4SQ	£1,371.78
Jonathan Perkins						£405.00
Julie Hamburger						£319.00
Kings College Hospital	Denmark Hill	London	SE5 9RS			£50.00
Lecway Services Ltd	18 Burnel Road	Sweet Briars Industrial Estate	Norwich	NR3 2BS		£0.00
Leonard John Welling	32 Carshalton Road	Norwich	NR1 3BW			£0.00
Lycos Direct Limited	Clarke Road	Bletchley	Milton Keynes	MK1 1ZR		£0.00
Lecway Services Ltd	18 Burnel Road	Sweet Briars Industrial Estate	Norwich	NR3 2BS		£1,986.17
Leonard John Welling	32 Carshalton Road	Norwich	NR1 3BW			£46.00
Lycos Direct Limited	Clarke Road	Bletchley	Milton Keynes	MK1 1ZR		£218.03
M & J Seafood Ltd	1st Floor, The Gatehouse	Aylesbury	Bucks	HP19 8DB		£0.00
Marcus Waste Recycling	Springbanks, Hall Lane	Frettenham	Norwich	Norfolk	NR12 7LT	£0.00
Maria Temple	5 Beechlands	Taverham	Norwich	NR8 6SZ		£0.00
Mr Fruity (Wholesale) Ltd	18 Meteor Close	Alport Industrial Estate	Norwich	Norfolk	NR6 6HG	£0.00
M & J Seafood Ltd	1st Floor, The Gatehouse	Aylesbury	Bucks	HP19 8DB		£512.89
Marcus Waste Recycling	Springbanks, Hall Lane	Frettenham	Norwich	Norfolk	NR12 7LT	£191.13
Maria Temple	5 Beechlands	Taverham	Norwich	NR8 6SZ		£31.30
Mermaid River Pools	Warren House	Cawston Road	Sankence	Norwich	NR11 6UN	£120.00
MKH Advertising DD	Castlewood House	77-91 New Oxford Street	WC1A 1DG			£653.27
Mr Fruity (Wholesale) Ltd	18 Meteor Close	Alport Industrial Estate	Norwich	Norfolk	NR6 6HG	£2,389.29
The National Insurance Fund	# employees, add appropriate	address and take off Mail Hold.	Otherwise delete.			£0.00
Neopost DD	Neopost House	South Street	Romford	Essex	RM1 2AR	£0.00
Norfolk Coalition of Disabled People - DD	15 Manor Farm Bams	Fox Road	Framingham Pigot	Norwich	NR14 7PZ	£0.00
Norfolk Copiers Limited	4 Drayton Industrial Estate	Taverham Road	Norwich	Norfolk	NR8 6RL	£0.00
North Norfolk District Council	Council Offices	Holt Road	Cromer	Norfolk	NR27 9EN	£0.00
Neopost DD	Neopost House	South Street	Romford	Essex	RM1 2AR	£495.31
Norfolk & Norwich University Hospital	Colney Lane	Norwich	NR4 7UY			£600.98
Norfolk & Waveney Mental Health Partnership	Hellesdon Hospital	Drayton High Road	Norwich	NR6 5BE		£9,739.56
Norfolk Coalition of Disabled People - DD	15 Manor Farm Bams	Fox Road	Framingham Pigot	Norwich	NR14 7PZ	£6,228.66
Norfolk Copiers Limited	4 Drayton Industrial Estate	Taverham Road	Norwich	Norfolk	NR8 6RL	£25.13
North Norfolk District Council	Council Offices	Holt Road	Cromer	Norfolk	NR27 9EN	£212.00
Norvic Ambulance Services Ltd	Unit 6, 232a Fakenham Road	Norwich	Norfolk	NR8 6WQ		£238.10
Norwich Diocesan Board of Finance Ltd	Diocesan Office	Easton House	Dereham Road	Norwich	NR9 5ES	£2,182.50
P J Rooft	9 White Lodge Business Estate	Half Road	Norwich	Norfolk	NR4 6DG	£0.00
Patricia Janet Royce	9 Stirling Close	Oulton	Lowerstoft	Suffolk	NR32 4RA	£0.00
Phoenix Alarms and Safety Services Ltd	Unit 3 Sinclair Court	Gapton Hall Industrial Estate	Great Yarmouth	Norfolk	NR31 0NH	£0.00
PHS Datasheed	Unit 10C	Greenway	Bedwas House Inds Estate	Caerphilly	CF83 8DW	£0.00
PLG Farm Supplies Limited	Fir Covert Road, Felthorpe	Norwich	Norfolk	NR10 4DT		£0.00

## Appendix 5

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Name	Address 1	Address 2	Address 3	Address 4	Address 5	Amount
P J Rooft	9 White Lodge Business Estate	Hall Road	Norwich	Norfolk	NR4 6DG	£2,010.82
PAMOVA Cymru (General Services) Ltd						-£287.50
Patricia Janet Royce	9 Stirling Close	Oulton	Lowerstoft	Suffolk	NR32 4RA	£54.40
Peachman Refrigeration	Horizon House	Frensham Road	Norwich	Norfolk	NR3 2BT	£1,127.23
Phoenix Alarms and Safety Services Ltd	Unit 3 Sinclair Court	Gapton Hall Industrial Estate	Great Yarmouth	NR31 0NH		£565.85
PHS Datasheed	Unit 10C	Greenway	Bedwas House Inds Estate	Caerphilly	CF83 8DW	£195.27
PLG Farm Supplies Limited	Fir Covert Road, Felthorpe	Norwich	Norfolk	NR10 4DT		£27.00
Pointens Dairy Products	Melbourne House	Arminghall Close	Norwich	NR3 3UE		£283.11
Ray Beber						£150.00
Ridouts	15 Bentwick News	London	W1U 2AP			-£2,486.59
Sage(UK) Limited	North Park	Newcastle Upon Tyne	NE13 9AA			£0.00
Shell Gas Limited	PO BOX 1100	Chesterfield	Derbyshire	S44 5YQ		£0.00
Sicon Ltd	Sicon House	Lamdin Road	Bury St Edmunds	Suffolk	IP32 6NU	£0.00
Sumlock Bondair (East Anglia) Ltd	64 Hellesdon Park Road	Norwich	Norfolk	NR6 5DR		£0.00
S&M Supplies (Aylsham) Ltd	Aylsham Industrial Estate	Aylsham	Norfolk	NR11 6SS		£65.60
Sage(UK) Limited	North Park	Newcastle Upon Tyne	NE13 9AA			£46.12
Shell Gas Limited	PO BOX 1100	Chesterfield	Derbyshire	S44 5YQ		£301.39
Sicon Ltd	Sicon House	Lamdin Road	Bury St Edmunds	Suffolk	IP32 6NU	£85.10
St Andrews Fire Equipment Ltd	St Williams Way	Norwich	Norfolk	NR7 0AH		£381.05
Sumlock Bondair (East Anglia) Ltd	64 Hellesdon Park Road	Norwich	Norfolk	NR6 5DR		£1,369.26
Terry Hill - Football Coach	41 High Street	Marsham	Norwich	NR10 5QA		£0.00
Thomas Ridley and Son Ltd	Rougham Industrial Estate	Bury St Edmunds	IP30 9ND			£0.00
Taverham Nursery Centre	Fir Covert Road	Taverham	Norwich	NR8 6HT		£47.09
Terry Hill - Football Coach	41 High Street	Marsham	Norwich	NR10 5QA		£165.00
Thomas Ridley and Son Ltd	Rougham Industrial Estate	Bury St Edmunds	IP30 9ND			£9,316.15
TV Licensing	Bristol	BS98 1TL				-£380.41
Universal Cars	19 Grayford Road	Cawston	Norwich	NR10 4AU		£54.00
Veolia ES (UK) Direct Debit	Lindon Road	Brownhills	Walsall	WS8 7BB		£0.00
Veolia ES (UK) Direct Debit	Lindon Road	Brownhills	Walsall	WS8 7BB		£462.35
Versapak (International) Ltd	The Versapak Centre	Centurion Way	Erith	Kent, DA18 4AF		£48.72
Vista Matic Vision Panels	51-55 Fowler Road	Hainault	Essex	IG6 3XE		-£913.96
Vodafone	Vodafone House	The Connection	Newbury	Berkshire	RG14 2FN	-£12.55
Woodrow Garage	Holt Road	Cawston	Norwich	NR10 4HP		£0.00
Watering Well	1 & 3 Debrac Centre	Ipswich Road	Needham Market	Ipswich	IP6 8EJ	£65.60
Woodrow Garage	Holt Road	Cawston	Norwich	NR10 4HP		£750.80
Yell Limited (Direct Debit Only)	Queens Walk	Oxford Road	Reading	Berkshire	RG1 7PT	£0.00
Yell Limited (Direct Debit Only)	Queens Walk	Oxford Road	Reading	Berkshire	RG1 7PT	-£6.13

Stubbs House Children's Care Limited – In Administration

Name	Address 1	Address 2	Address 3	Address 4	Address 5	Amount
Allied Healthcare Group Ltd	Stone Business Park	Brooms Road	Stone	Staffordshire	ST15 0TL	£10,165.98
Anglian Hardware	9 Barrow Close	Sweet Briar Industrial Estate	Norwich	NR3 2AT		£223.91
Anglian Will Hire	Europa Way	Eastway Business Park	Ipswich	IP1 5DL		£521.79
Argos	489-499 Avebury Boulevard	Central Milton Keynes	MK9 2NW			-£57.24
Arval PHH	Banking Services	Post Dept 27	PHH Centre	Windmill Hill	SN5 6PE	£231.49
B&Q Warehouse Trade Account	Selectapost 28	Sheffield	S97 3GE			£737.42
BARCLAY CARD	Customer Relations Department	PO BOX 9131	51 Saffron Way	Leicester	LE18 9DE	£2,594.70
BNP Paribas Lease Group	Northern Cross	Basing View	Basingstoke	Hampshire	RG21 4HL	£634.86
Broadland Fuels	9 The Green	Martham	Great Yarmouth	Norfolk	NR29 4PL	£676.58
Cannon Hygiene	Northgate House	White Lund Estate	Morecambe	Lancashire	LA3 3BJ	£503.10
Engineering Maintenance Services Ltd	15-29 Eyre Street Hill	London	EC1R 5LB			£142.60
Hamlyn Pest Control	Orchard Fram	Swanton Road	Melton Constable	Norfolk	NR24 2NS	£100.00
Highwoods Electrical	109 Cromer Road	Norwich	NR6 6XW			£20.00
Ian Smith Office Products Group	205 Great Bridge Street	West Bromwich	West Midlands	B70 0DJ		£45.70
Inland Revenue (PAYE)	Accounts Office	Cumberland	Glasgow	G67 1YZ	531/VZ58214	£10,160.79
Jark Healthcare Ltd	Beechurst	Commercial Road	Dereham	Norfolk	NR19 1AE	£7,121.88
Jon Little (Psycho-educational Consultants Ltd)	14 Central Close	Hethersett	Norwich	Norfolk	NR9 3ER	£2,724.00
Marcis Waste Recycling	Springbanks	Hall Lane	Frettenham	Norfolk	NR12 7LT	£25.07
The National Insurance Fund	If employees, add appropriate	address and take off Mail Hold.	Otherwise delete.			£0.00
Ofsted	Fee Collection	Royal Exchange Buildings	St Ann's Square	Manchester	M2 7LA	£200.00
PFC Commercial Laundry Equipment	New Costessey	Norwich	Norfolk	NR5 0RW		£60.27
Phoenix Alarms	Unit 3	Sinclair Court	Great Yarmouth	Norfolk	NR31 0NH	£57.50
PHS Datasheed	Ocborne House	23 Wendover Road	Rackheath	Norwich	NR13 6LH	£69.00
Rapid Glaze	53 Newton Street	Newton	NR10 3AD			£51.75
Rentokil Hygiene	PO BOX 4976	Dudley	DY1 4TA			£1,018.67
Saint Andrews Fire Equipment Ltd	3 St Williams Way	Thorpe St Andrew	Norwich	NR7 0AH		£136.28
South Norfolk District Council	Swan Lane	Long Stratton	Norwich	NR15 2XE		£504.00
Steaming Ltd	51 Truman Drive	St Leonards on Sea	East Sussex	TN37 7TH		£73.99
Tesco.com	Freeport	Tesco	Dundee	Scotland	DD2 9XU	-£249.00
Thomas Ridley & Son Ltd	Roughman Industrial Estate	Bury St Edmunds	IP30 9ND			£233.75
TV Licence	Bristol	BS98 1TL				£37.26

**Cawston Park Holdings Limited – In Administration**

Name	Address 1	Address 2	Address 3	Amount
Lloyds TSB Development Capital	45 Old Bond Street	London	W1S 4QT	£9,901,243.00