

**YOUTH MOVES**  
**FINANCIAL STATEMENTS**  
**31 MARCH 2018**

**Company Registration Number 05440549**  
**Charity Number 1168519**



# **YOUTH MOVES**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2018**

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# **YOUTH MOVES**

## **REFERENCE AND ADMINISTRATIVE DETAILS**

**YEAR ENDED 31 MARCH 2018**

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### **Status**

Youth Moves incorporated as a company limited by guarantee on 29<sup>th</sup> April 2005, company number 05440549 and is governed by its Memorandum and Articles of Association. Youth Moves registered as a charity on 29 July 2016 under charity number 1168519.

### **Trustees**

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Shaun Weinbren	Chair	Resigned 21 <sup>st</sup> Nov 2018
Anne Peachey	Chair	
Clive Harry		
Levi Hodge		
Karen Lloyd		
Alison Findlay		
David North		Appointed 6 <sup>th</sup> Feb 2018
Nai Crouch		Appointed 6 <sup>th</sup> Feb 2018

### **Registered Office**

The Park  
Daventry Road  
Knowle  
Bristol  
BS4 1DQ

### **Independent Examiners**

Bristol Community Accountancy Project  
The Park  
Daventry Road  
Knowle  
Bristol  
BS4 1DQ

### **Bankers**

National Westminster Bank  
PO Box 3232  
32 Corn Street  
Bristol  
BS1 1HQ

# **YOUTH MOVES**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2018**

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The Trustees present their report and the unaudited financial statements of the charity for the Year ended 31 March 2018.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Structure, Governance and Management**

#### **The Directors**

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1 and we would like to put on record our thanks to all of them for the time, effort, dedication and skill they bring to the role, especially as they all do so as volunteers. Without them Youth Moves would not be able to do the work that we do or help to change the lives of young people across South Bristol.

A special thank you to Shaun Weinbren who stepped down after many years of service, most recently having been our Treasurer, but before that as both a Trustee and Chair of the Board, and who helped us to navigate through the very challenging period of national economic austerity as an organisation.

Also, a huge welcome to both David North and Nia Crouch who have joined the Board bringing a wide range of skills, knowledge, experience and passion with them.

### **Objectives and activities**

#### ***Objects of the Charity***

The Objects of the Charity are:

- (a) To promote for the benefit of the public the provision and quality of youth services, in particular but not exclusively, by acting as a representative of the interests of young people in South Bristol focusing on Knowle West and Filwood;
- (b) To provide support and educational and leisure activities which develop the skills and capabilities of young people to enable them:
  - i. to participate in society as mature and responsible individuals including with regard to the management, delivery and provision of youth services; and
  - ii. to become actively involved in their local communities by encouraging and aiding their participation in social action and volunteering projects; and
- (c) To promote inclusion, improve educational attainment and skill levels and reduce levels of anti-social and offending behaviour, truancy, school exclusions and unemployment, in particular but not exclusively, by the provision of mentoring schemes, outreach programmes and skills workshops.

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Youth Moves is led by a Board of Trustees. The Board's main responsibilities are to:

- Oversee the charity's finances, ensuring we remain solvent and not exposed to undue risk.
- Oversee the strategic direction of the organisation.
- Ensure the charity complies with the law and pursues its objects as set out in its governing document.
- Ensure adherence to relevant legislation (e.g. Health, Safety & Wellbeing, Safeguarding of young people, HR).
- To take overall responsibility for the charity's performance.

Members of our Youth Opinions group, although not legally Trustees, attend our Board when they can and participate fully in meetings. One of our existing Trustees is a former member of this group.

To meet these responsibilities the Board meets 5 times a year, and then have smaller standing Sub Group meetings specifically focussing on Finance and Safeguarding, Health, Safety and Wellbeing. We also set up smaller Task & Finish sub groups to look at areas that need developing or time-limited work that needs completing. All of these groups are made up of individuals from the Board and where appropriate staff from Youth Moves, young people, external consultants or partner agencies.

During this year we took a number of steps to improve and develop our Governance model and make the organisation more robust for the future. This started out with us **revamping our Vision, Mission and Values** in line with our newly developed Theory of Change and then (finally!) launching our new website in November 2017.

The workshops and training we did with Kate from Voscur on **reviewing our Board Governance model** helped us to make improvements to our Board meetings, to launch new standing Sub Groups and to give Trustees key roles and responsibilities within the Charity. We also did a **skills audit of the existing Trustees** and looked at key roles that we felt that we needed to fill, we then launched **targeted Trustee recruitment** and were delighted to take on 2 new Trustees. David North who is a partner in the law firm Osborne Clarke and comes with years of experience of working within Bristol as part of the business community, and also Nia Crouch who works on Volunteer Management and Recruitment at UWE and has a lot of experience in marketing and communications. These were both gaps that we felt we needed expertise within the Board so it was great to have them filled.

Shaun Weinbren who had Chaired our Board through the particularly tough years of the financial crash left his position as a Trustee after many years of service and we are very thankful for all of his support over this time.

Anne Peachey was nominated as our **new Chair of the Board** and has thrown herself into the role. With many years of working in the community as a Primary School Headteacher she has a vast amount to offer and we know that the role is in safe hands!

We also **formalised our link with Bristol City Council** further by having Pete De Boer the Senior Youth Worker for the area sit as an advisor onto the Board, bringing years of experience of youth work practice and links especially to the Duke of Edinburgh's award and the Bristol Youth Council.

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Our **next steps** are to advertise for and **recruit a Treasurer** as since Shaun left his post in November we have not had this key role filled.

We are also going to employ a consultant to continue to work with the Board on the **new Charity Commission Code of Governance** and making sure we have an action plan in place to meet all of these best practice areas.

### Public Benefit

The Trustees confirm that they complied with the duty outlined in the Charities Act 2011, to have paid regard to the Public Benefit Guidance published by the Charity Commission.

Although we do not have a formal **Risk Register** we have considered the main risks to the organisation -and have mitigated against these risks wherever we can to reduce the overall risk to the organisation.

These risks are:

- A loss of funding or over reliance on one funding stream - we have continued to maintain a diverse range of funding sources, trusts/ grants, contracted work, traded services, and donations/ philanthropy to try and make sure we are not too tied to any one funding stream. We continue to explore new funding and income sources, whilst also recognising the challenge of providing high quality services to young people and communities with often very limited incomes.
- The retention of the very best quality staff - we aim to pay good wages for the sector and to provide training, supervision and support to allow our staff team to develop and progress within our organisation.
- Managing our reputation/ brand - we acknowledge that our services are built on the strength of our name in the community and with partners and donors in the city and continue to invest time and energy to maintain this position.
- Ongoing engagement of young people with our services - our services are co-designed with young people to make sure they are relevant and meeting their needs and to ensure we have continued engagement at our sessions.

### A word from our Chair - Anne Peachey

This has been a time of change, challenge and success for Youth Moves and it is a privilege to be a part of it all. After retiring as a head teacher, with 30 years' experience of working in this community, I joined the board in Spring 2016 and now am in the role of Chair.

As a board, we have strengthened our governance model (with thanks to and support from Voscur) and, with the CEO improved our HR provision as well as carrying out a staff review. There has been whole organisational involvement in creating vision and mission statements that we feel proud to own. Work on the Theory of Change was underway when I joined and being part of finalising the document has given me a good insight into the work being carried out. I look forward to seeing its effectiveness over the coming years.

Most of all, it has been a pleasure to watch the skill and dedication of all the staff and to read success stories which reflect their impact on the young people and their community.

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### CEO update - Alistair Dale

Youth work is all about supporting young people through the journey to adulthood, providing highly qualified youth workers who can walk alongside them through this journey and help them to navigate and remove any barriers that might stop them achieving their dreams. It is about being relentlessly positive and seeing the best in young people and helping them to take on challenges in their personal lives, or community issues, giving them tools to address emotional changes and inspiring them to try new opportunities and to develop as individuals.

However, in recent years against the backdrop of economic austerity and huge political and social upheaval, services have been disproportionately cut for young people and especially for youth work.

**Young people need Youth Work now more than ever**, the challenges and pressures that they face in a rapidly changing world are continuing to grow, and yet the services that can help them meet these challenges are being cut and reduced as never before.

So, against this backdrop it has been great that **Youth Moves has continued to grow and offer additional services to those young people who need it most** in our society and especially to those areas of South Bristol where we focus our delivery and the communities that need it the most.

The Government and Lottery backed **Youth Investment Fund** was particularly welcomed as this 3-year funding stream is for what is known as open access youth work, that is youth clubs and sessions that are not targeted or focussed on young people with specific needs. The great thing about this fund is that it is not only an investment in providing sessions in local communities at safe spaces at times when young people need them, and where young people can go and spend time with youth workers, taking part in activities that they have helped to design and deliver, but it is also looking at the impact this provision makes on their lives.

Youth Moves are **delighted to be a part of the national impact network** associated with this funding, helping to shape and test new tools and measures to **show the difference that the youth work sector makes nationally**, and with the aim to drive more investment into the sector, making it more robust and secure for future generations.

A huge **thank you to our Board of Trustees** who have continued to do amazing work giving up their time to help us make sure we are making the biggest impact we can with the young people that we work with using our funding, that we are secure for the future, and helping to raise our profile with key partners and individuals across Bristol.

And finally, **a huge thank you to our staff team**. Youth work is essentially a business based on building strong relationships and it is something that our team do effortlessly and tirelessly. This year has seen a huge range of challenges and changes to our team, but they have all been positive and supportive of one another, and I am very proud to lead this team as they continue to support young people starting their journeys and inspiring their lives!

We look forward to the coming years and the challenges that lie ahead, but we are well-placed to address these challenges moving forward because of the great foundations that we have laid.

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### Achievements and performance

During 2017-18 we **worked with just over 1000 young people** across a wide range of projects and programmes all aiming to increase young people's wellbeing, reduce their involvement in anti-social behaviour and increasing their engagement in education, learning and training/ employment.

#### Our Delivery Programmes

Youth Moves uses youth work professionals and staff to provide a range of services for young people aged 8-19 years old (and up to 25 years old for those with additional needs) from **across South Bristol**, with a **focus on the areas and communities of greatest need**. We work with young people aged 8-25 years old, and had a good spread across the ages, but with more young people aged 16-18 years old due to the NCS programme, and 11-13 year olds due to our focus on transition and work with young people at the start of their secondary education careers. Last year our data showed we worked with 32% = 16-18 year olds, 20% = 11-13 year olds, 13% = 14-15 year olds, 12% = 8-10 year olds and 7% = 19-25 year olds. We did not have dates of birth for 13% of our cohort.

The majority of the young people that we worked with came from the ward areas of greatest need within South Bristol – 17% = Filwood, 11% = Hartcliffe & Withywood, 10% = Bishopsworth, 10% = Knowle, 8% = Hengrove & Whitchurch Park, 3% = Windmill Hill however we did not have postcodes for 35% of the young people and this is something we are focussing on in 2018-19 to make sure our data shows clearly that we are working with the right young people.

Our programmes include:

- Traditional **youth club sessions** delivered at our base at The Park in Knowle West, our roundhouse site and at secondary school venues in South Bristol.
- **Positive Activity Provision** through our Urban Escape, Music Studio and Street Games sessions.
- **Youth Voice** - Our Youth Opinions group ensures young people are at the heart of all we do and decision-making within the organisation.
- A targeted **Mentoring scheme** working one-to-one with young people.
- **Focussed group-work sessions** for smaller targeted groups within school settings and specialist education provision.
- **Youth Social Action programmes** – involving young people in meaningful social action in line with the national #iwill campaign. This includes delivery of the national NCS programme. All of these programmes follow core youth work principles engaging young people as active stakeholders in the design and delivery the projects, helping them to learn life skills and starting from where they, whilst building on their interests, skills and passions.

We aim to provide young people with pathways through our opportunities and in this year, we have been much better at joining up and sign-posting young people to these opportunities more obviously, however a focus for 2018-19 is to invest more money in our marketing and communications to ensure that more young people are aware of our services and the programmes that we provide.



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### Summary of Project Highlights in 2017-18

**Youth Club Provision** - This year as a result of the Youth Investment Fund grant for **our core youth club programmes** we decided to start a new age group night at The Park for 11-14 year olds on a Friday evening as this is a time when we wanted to deliver more sessions and young people had told us they wanted us to be open.

This session started in Sept 2017 and quickly became one of our most popular nights attracting a lot of young people from the secondary schools we work most closely with – showing the clear link between our different types of delivery and that young people once they have met youth workers in their education setting are more likely to attend community youth work provision.

**Positive Activity Programmes** – Young people need to find their passion in life, and to support with this every week we offer a range of activities including our sports programme; we open our music studio for young people to attend and where they can record and learn new skills for free; and we deliver our environmental themed Growing Communities programme.

**Youth Opinions** – Youth Opinions is our youth voice and participation project aiming to ensure young people are involved in decision-making locally, city-wide and helping us to drive the future direction of Youth Moves. The group usually operates on a 2-3 year cycle as we train up a new cohort of young people and the group then grows up and moves on as young adults to the next stages of their lives. This year was a year for renewal of the group, but this proved very challenging, as we had to make a number of changes to the staffing of the session due to personal staff circumstances for the lead workers of this session, so the group spent a lot of the year in a state of change meaning that they did not achieve as much as we would have hoped.

One regular member of the group won the Bristol Young Heroes 2018 Education Hero award in recognition of her journey through education despite hugely challenging personal circumstances.

**Work with schools and education partners** - We believe that youth work and mainstream education can complement one another when both sectors work together and share their skills. As cuts hit the education sector the teaching staff are able to spend less and less time with their students getting to know them and supporting their personal, emotional and social development, but this is the youth work curriculum and we are the experts in this field.

It was therefore great to further develop and enhance our working partnership with Bedminster Down school and having our embedded youth work programmes as a part of the school provision – delivering lunch time drop-ins, targeted schools work and after-school youth club delivery to over 200 young people from the school.

We also offered after-school youth club sessions at Bridge Learning Campus and continued to provide Forest School and lunch-time sports delivery at School of Christ the King primary school, alongside our ongoing support of the Weston College students attending education courses at The Park Centre.

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### Youth Social Action Programmes – including NCS

- Our **NCS Summer programme** recruits from six local secondary schools across South Bristol and in the Summer of 2017 we took away **104 young people** to take part in the Summer programme.
  - Of these 104, 95 (or 91%), completed the full programme.
  - Altogether these young people contributed over 3000 hours of youth social action/ volunteering support,
  - They raised more than £6000 for 6 local charities!
  - 99% of those who attended said they would recommend NCS to a friend.
  - Young people rated their overall enjoyment of the NCS programme - as 9.21 out of 10
  - 95% said they had learnt new life skills, 93% said they had developed their confidence, 97% said they had made new friends, and 84% said they were better prepared for the future
- Our **Autumn programme** grew again taking **77 young people** through the programme, working for the first time with Boomsatsuma college, and again working with Bristol City Community Trust.
- We also launched delivery of the **Duke of Edinburgh award** in this year and aim to grow this offer to young people in the coming years
- Our Urban Escape groups delivered local youth social action projects through the #iwill fund working with a local care home for the elderly and planning a range of sessions working with them.

**Mentoring Provision** – Through funding support from Children in Need and some contracted work with Bristol City Council's Family Intervention Team we were able to provide mentoring placements to more than 80 young people who had been identified and referred, or self-referred, for support over this year. Giving each one of them invaluable one-to-one time with a mentor to help them through a difficult stage in their life.

### Partnerships –

- The Park - we continue to be based at the amazing Park Centre in Knowle West, and have developed our work together this year, supporting their college students to stay on their courses and providing them with life skills and support, advice and guidance. We have also developed our holiday programmes and worked together on one-off community events.
- Street Space - using our Youth Investment Funding we have been able to support a smaller local youth work organisation as it has been developing its' provision on Filwood Broadway, providing staffing, admin support and strategic support on their Board.
- Snow Camp – young people who had taken part in the First Tracks skiing and snowboarding experience went on to do the Excel programme and 3 have now been fully trained and qualified as Level 1 instructors in these disciplines.

### Staff

We know that our greatest asset is our dedicated and committed staff team and as part of this review we just wanted to say a big thank you for their efforts over the year. Great youth work relies on high quality relationships being developed between the staff and the young people, and having staff who can build these relationships over the long-term is crucial to us achieving our outcomes and making an impact for the young people and the communities we work in.

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This year was a particularly challenging one for the team as a number of staff had very challenging personal circumstances or life-changing news, and yet the team really rallied together and made sure that the quality of our delivery did not drop and the services to the young people we work with were maintained. This is a testament to the strength, resilience and quality of the staff that we have at Youth Moves.

We were delighted that Laura Grant was successful in getting a role with our new Youth Investment Funded post, focussing on our youth club delivery programmes. After many years of working with us on a casual basis, it is great that she is going to be able to bring this expertise to our team. Glen also started work with Youth Moves and working in partnership with Street Space a local youth work organisation. This is a great example of how as Youth Moves is now maturing as an organisation we are able to support other local youth work providers and partners to meet their needs.

We were also joined by Beth as a Sports Apprentice on the Royal Foundation's Coach Core programme. Beth is a great example of how Youth Moves operates in that she had worked with us through our Bedminster Down school programmes, had taken part in NCS and then when her college/ sixth form placement did not work out she joined us on a year-long apprenticeship.

### **What Next?**

The needs in South Bristol and the communities which we serve are continuing to grow, against the backdrop of continued economic austerity and governments cuts, and so the demand for our services continue to grow.

We are therefore determined to meet this challenge head on and to continue to grow our model and offer the services that are needed the most. In order to do this we have:

- Already secured ongoing funding to make sure our one-to-one mentoring provision will carry on beyond the current funded period.
- Been successful in becoming a sub-contractor within the new commission from Bristol City Council for their Targeted Youth Services contract, which will start for us in Sept 2018.
- Given more young people the opportunity to become trained as Young Leaders, so that they can learn vital life skills, and help us to deliver our programmes to enable us to reach more people.
- Planned a new holiday programme tackling holiday hunger and the lack of affordable, high-quality provision during the school holiday periods in our communities. Called Break Free we will be piloting it across the school holiday periods, and leading a consortium of partners to see the impact we can make in 2018 ahead of a plan to rollout and upscale the programme in 2019.
- Planned expansion of our work with local secondary education provision, with the aim of having youth workers embedded into 3 local schools by Sept 2020 and agreed outcomes for meeting community needs of young people.
- Continued to engage in the national youth work impact network to identify and trial tools that help us to evidence the impact that great youth work makes.

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### Financial review

Our **turnover for this year** grew again to over £420,000. This is due to the new Youth Investment Fund grant we have secured, alongside the increase in the size of the NCS (National Citizen Service) payment by results contract, but also reflects the wider growth in the organisation and maintenance of a wide-ranging set of income streams and sources.

We have **increased the level of unrestricted reserves** over the 12-month period from £132,880 to £133,058, which shows we are managing our finances well and again we have managed to increase our reserves to enable us to become more robust and financially sustainable.

The charity has grown to be **the 3<sup>rd</sup> largest youth work organisation operating across the city** and we are now more secure than we have been for many years, however we are not resting on our laurels and continue to do all we can to increase our sustainability and are constantly looking to increase and diversify our income base. A focus for this over the coming years will be making the most of the opportunities that becoming a charity allows and aiming to increase the levels of philanthropic giving that we receive.

We have **improved our financial reporting and monitoring systems** through support from Bristol Community Accountancy Project and continue to develop new ways to improve our financial reporting and transparency to allow our Trustees, funders and members of the public to see how we spend our income.

Despite continuing to not receive Bristol City Council youth work funding (although the Bristol Youth Links contracts end year so we will be looking to bid for the new contracts), and the loss of the Police Crime Commissioner grant last year, we have **continued to thrive and grow**, which is a testament to the work of the Board, and the staff team and the quality of the services that we deliver.

We were successful in securing the **Youth Investment Fund**, and now have 3 years of funding alongside a network of citywide youth work providers. This funding stream is going to support our core youth club services, allow us to develop some additional marketing and look at our sustainability and the impact that we make.

This **increased financial security** has also allowed us to focus on other areas such as tightening up our Governance model, spending more time on measuring our impact and raising our profile in the city to help increase donations.

Overall, we end the year in a more positive place than we started and with a diverse range of income, including payment by results contracts, traded services, grants and trust funding and philanthropy, which means we are less at risk from changes to individual funding streams or cuts to budgets, and therefore more robust as an organisation.

### Reserves Policy

Youth Moves has along with other youth work organisations and charities across the sector suffered during the economic downturn and austerity years, having had to use our reserves for 2-3 years to maintain our services and core staff team. However, during the last 3-4 years, through prudent financial planning, brave decisions by our Board, increased trading activities to local partners, greater philanthropic giving and being able to maximise our

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payment by results contracts we have again been able to build up a healthy level of reserves to support the charity through any short-term future financial difficulties.

We currently hold around 4 months of reserves within the charity's accounts, which would allow us to cover staff salaries and core costs if all other funding streams ended at the same time. We have plans in place to try and increase this to 6 months of reserves to allow us to be secure and more sustainable in the medium term. However, at present we hold no current significant assets or an investment portfolio etc to give us greater security or allow us to plan a longer term sustainable financial future.

### **Thank You to Our Supporter, Partners and Funders**

We would like to say a huge thank you to all of the funders, organisations, businesses and individuals who have supported Youth Moves over the 2017-18 financial year.

Without their support and backing we would not be able to provide the services and projects that make such a difference to the lives of the young people and communities that we work.

Ashton Park Secondary School  
Avon & Somerset Police  
BBC Children in Need  
Bedminster Down Secondary School  
Boomsatsuma  
Bridge Learning Campus  
Bristol Children's Help Society (including Barton Camp)  
Bristol City Community Trust (BCCT)  
Bristol City Council  
BYCA (Bristol Youth Community Action)  
Children in Need  
Merchants Academy  
National Citizen Service Trust  
Nisbet Family Charitable Trust  
Oasis Academy Brislington  
Oasis Academy John Williams  
Quartet Community Foundation  
Raj K Soni Legacy Fund  
Reed in Partnership  
School of Christ the King Primary School  
Snow Camp  
Society of Merchant Venturers  
St Bernadettes  
Stone Family Foundation  
The Park Centre  
Voscur

### **Trustees' responsibilities in relation to the financial statements**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006 and the Charities Act 2011.

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In particular, The Companies Act 2006 and charity law require the board of trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to: -

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the statutory responsibility of the Independent Examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare they have approved the trustees' report (including directors' report) above.

Approved by the trustees and signed on their behalf by:

.....*A Peachey*..... Date *17<sup>th</sup> December*..... 2018  
Anne Peachey

Director

Registered office: The Park, Daventry Road, Knowle, Bristol, BS4 1DQ

# YOUTH MOVES

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2018

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I report on the unaudited accounts for the year ended 31<sup>st</sup> March 2018 set out on pages 14 to 22.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

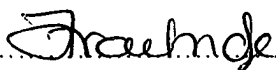
Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Trowbridge MAAT .....  
Bristol Community Accountancy Project  
The Park,  
Daventry Road,  
Knowle,  
Bristol,  
BS4 1DQ



..... 20/12/2018

# YOUTH MOVES

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2018

		Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017 **
	Note	£	£	£	£
<b>Incoming and Endowments from:</b>					
Donations and Legacies	3	17,047	114	17,161	12,646
Charitable Activities	4	205,372	158,440	363,812	359,995
Other Trading Activities	5	24,272	15,000	39,272	34,118
<b>Total</b>		<b>246,691</b>	<b>173,554</b>	<b>420,245</b>	<b>406,759</b>
<b>Expenditure On:</b>					
Charitable Activities	7	269,334	134,560	403,894	326,553
Other	8	13,803	-	13,803	10,424
<b>Total</b>		<b>283,137</b>	<b>134,560</b>	<b>417,697</b>	<b>336,977</b>
<b>Net income/(expenditure)</b>		<b>(36,446)</b>	<b>38,994</b>	<b>2,548</b>	<b>69,782</b>
Transfers between funds		36,624	(36,624)	-	-
<b>Net movement in funds</b>		<b>178</b>	<b>2,370</b>	<b>2,548</b>	<b>69,782</b>
<b>Reconciliation of Funds:</b>					
Total funds brought forward		132,880	23,170	156,050	86,268
<b>Total funds Carried Forward</b>	<b>17</b>	<b>133,058</b>	<b>25,540</b>	<b>158,598</b>	<b>156,050</b>

All of the activities of the charity are classed as continuing

The notes on pages 16 to 22 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

\*\* See note 19 for full comparative for 2017



**YOUTH MOVES**  
**BALANCE SHEET**  
**YEAR ENDED 31 MARCH 2018**

	Note	2018 £	2017 £
<b>Current assets</b>			
Debtors	14	17,372	-
Cash at bank and in hand		154,352	163,717
<i>Total current assets</i>		<u>171,724</u>	<u>163,717</u>
<b>Creditors : Amounts falling due within one year</b>	15	<u>(13,126)</u>	(7,667)
<i>Net Current assets or liabilities</i>		158,598	<u>156,050</u>
<b>Total net assets or liabilities</b>		<u><u>158,598</u></u>	<u><u>156,050</u></u>
<b>The Funds of the Charity</b>			
Restricted funds	17	25,540	23,170
Unrestricted funds	17	<u>133,058</u>	132,880
<b>Total charity funds</b>		<u><u>158,598</u></u>	<u><u>156,050</u></u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

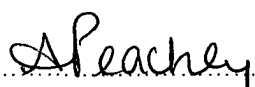
Directors' responsibilities:

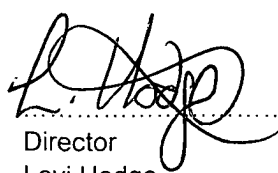
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on 17/12/18 and are signed on their behalf by:

  
 .....  
 Director  
 Anne Peachey

  
 .....  
 Director  
 Levi Hodge

**The notes on pages 16 to 22 form part of these financial statements**

# YOUTH MOVES

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

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### 1 Basis of Preparation

- a) These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

- b) The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.
- c) The charity meets the definition of a public benefit entity as defined by FRS 102.

### 2 Accounting Policies

- a) Income from donations/grants is included in income and endowments when these are receivable, except as follows:
- i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
  - ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-condition have been met.
- b) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.
- c) Most expenditure is directly attributable to specific activities, and has been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.
- d) Rentals applicable to operating lease agreements where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.
- e) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
- f) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- g) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.
- h) The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

# YOUTH MOVES

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

### Income and Endowments From:

#### 3 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Donations	8,674	-	8,674	8,815
Other Income	8,373	114	8,487	3,831
	<u>17,047</u>	<u>114</u>	<u>17,161</u>	<u>12,646</u>

#### 4 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Grants	41,224	74,440	115,664	135,288
NCS	164,148	-	164,148	179,252
Government Grants	-	84,000	84,000	45,455
	<u>205,372</u>	<u>158,440</u>	<u>363,812</u>	<u>359,995</u>

#### 5 Other Trading Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Fees	24,272	15,000	39,272	34,118
	<u>24,272</u>	<u>15,000</u>	<u>39,272</u>	<u>34,118</u>

#### 6 Government Grants

The charitable company receives government grants, defined as funding from Big Lottery Fund to fund charitable activities. The total value of such grants in the period ending 31 March 2018 was £85,000 (2017:£45,455). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 March 2018.

# YOUTH MOVES

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

### Expenditure on:

#### 7 Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Wages and Salaries	138,154	93,993	232,147	209,751
Project Resources and Materials	91,275	21,368	112,643	81,300
Staff Training	333	1,750	2,083	879
Rent	13,729	395	14,124	13,409
Insurance	5,511	-	5,511	5,535
Printing, Postage and Stationery	1,383	-	1,383	598
Advertising	-	2,410	2,410	1,459
Travelling and Subsistence	12,282	921	13,203	8,566
General Expenses	4,988	1,813	6,801	2,616
Uniforms	1,040	-	1,040	1,228
IT Equipment and Support	593	1,220	1,813	1,212
Small equipment	46	10,690	10,736	-
	<u>269,334</u>	<u>134,560</u>	<u>403,894</u>	<u>326,553</u>

#### 8 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Accountancy Fees	2,742	-	2,742	2,352
Legal and Professional	10,680	-	10,680	7,702
Bank Charges	381	-	381	370
	<u>13,803</u>	<u>-</u>	<u>13,803</u>	<u>10,424</u>

# YOUTH MOVES

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

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### 9 Net income for the year

This is stated after charging:

	2018 £	2017 £
Independent examination fees	947	947
	<u>947</u>	<u>947</u>

### 10 Staff costs and numbers

The aggregate payroll costs were:

	2018 £	2017 £
Wages and salaries	218,585	199,384
Social Security Costs	12,428	9,835
Pension Costs	1,134	532
	<u>232,147</u>	<u>209,751</u>

No employee received emoluments of more than £60,000 (2017: £Nil)

The average monthly head count was 17 staff (2017: 18 staff)

### 11 Trustee remuneration and expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2017: £nil) neither were they reimbursed expenses during the year (2017: £nil). No charity trustee received payment for professional or other services supplied to the charity (2017: £nil).

### 12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 13 Related party transactions

There were no related party transactions in the year (2017: £nil)

**YOUTH MOVES**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2018**

---

**14 Debtors**

	2018 £	2017 £
Prepayments and other debtors	17,372	-
	<u>17,372</u>	<u>-</u>

**15 Creditors: amounts falling due within one year**

	2018 £	2017 £
Trade Creditors	12,081	6,720
Social Security Costs	3	-
Accruals & Deferred Income:		
Accrued expenditure	95	-
Independent Examiners	947	947
	<u>13,126</u>	<u>7,667</u>

**16 Company limited by guarantee**

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

# YOUTH MOVES

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

### 17 Movement in funds

	At 01-Apr 2017 £	Incoming resources £	Outgoing resources £	Transfers/ Gains £	At 31-Mar 2018 £
<b>Restricted funds</b>					
Children In Need - Mentoring	4,103	28,630	(15,883)	(8,850)	8,000
BCC - Troubled Families	-	15,000	(5,350)	(9,650)	-
Quartet Community Foundation	8,972	8,554	(13,557)	(500)	3,469
BYCA	1,133	2,350	(2,284)	-	1,199
Merchant Venturers Trust	-	5,000	(3,514)	-	1,486
Nisbets	7,462	15,000	(11,877)	(3,124)	7,461
Tesco	1,500	2,500	(4,000)	-	-
Sport England	-	10,000	(6,075)	-	3,925
Street Games	-	1,500	(1,500)	-	-
YIF	-	84,000	(69,500)	(14,500)	-
WESport	-	1,020	(1,020)	-	-
<b>Total Restricted Funds</b>	<b>23,170</b>	<b>173,554</b>	<b>(134,560)</b>	<b>(36,624)</b>	<b>25,540</b>
<b>Unrestricted funds</b>					
General Funds	132,880	246,691	(283,137)	36,624	133,058
<b>Total Unrestricted Funds</b>	<b>132,880</b>	<b>246,691</b>	<b>(283,137)</b>	<b>36,624</b>	<b>133,058</b>
<b>Total funds</b>	<b>156,050</b>	<b>420,245</b>	<b>(417,697)</b>	<b>-</b>	<b>158,598</b>

#### Restricted Funds:

Children In Need	Mentor Co-ordinator
Quartet Community Foundation:	
<i>Raj K Soni Legacy Fund Grant</i>	Maintain and develop music studio and young peoples music project
<i>Churngold Environmental Fund</i>	Weekly adult volunteer day
<i>Express programme</i>	Urban Escape Project
<i>Comic Relief</i>	Urban Escape Project
<i>Mayors Fund for Bristol</i>	Urban Escape Project
BYCA	Programme of activities for young people
Neighbourhood Partnership	Supporting Youth Moves, Urban Escape and Well Being Projects
Tesco	Development of allotments

### 18 Analysis of net assets between funds

	General Funds £	Restricted Funds £	Total Funds £
Cash at Bank and In Hand	128,812	25,540	154,352
Other Net Current Assets/Liabilities)	4,246	-	4,246
<b>Total</b>	<b>133,058</b>	<b>25,540</b>	<b>158,598</b>

# YOUTH MOVES

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

19 Analysis of prior year funds, as required by paragraph 4.2. of the SORP

	Prior Year Unrestricted Funds 2017 £	Prior Year Restricted Funds 2017 £	Prior Year Total Funds 2017 £
<b>Income and Endowments From:</b>			
Donations and Legacies	11,080	1,566	12,646
Charitable Activities	281,807	78,188	359,995
Other Trading Activities	34,100	18	34,118
Investments	-	-	-
<b>Total</b>	<b>326,987</b>	<b>79,772</b>	<b>440,877</b>
<b>Expenditure On:</b>			
Charitable Activities	262,076	64,477	326,553
Other	10,424	-	10,424
<b>Total</b>	<b>272,500</b>	<b>64,477</b>	<b>336,977</b>
<b>Net income/(expenditure)</b>	<b>54,487</b>	<b>15,295</b>	<b>69,782</b>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<b>54,487</b>	<b>15,295</b>	<b>69,782</b>
<b>Reconciliation of Funds:</b>			
Total funds brought forward	78,393	7,875	86,268
<b>Total funds carried forward</b>	<b>132,880</b>	<b>23,170</b>	<b>156,050</b>



YM team – quality.

#### Effective Youth Services (OFSTED)

- Young people are involved in planning, executing and evaluating the activities
- Opportunities for accreditation are supported and encouraged
- There is a sense of fun and enjoyment in the work
- There are opportunities for young people to work independently, use their initiative and acquire a sense of responsibility towards themselves and their community
- There is a wide range of activities, including recreational, artistic and creative, sporting and intellectual
- Activities are inclusive and encourage regular, high levels of participation

#### Youth Work Practice

- Sessions are well prepared and planned within the framework of an overall service curriculum
- Experienced, skilled workers know their areas and the young people well
- Workers make good use of specialist staff and partnership working
- Good relationships are based on mutual respect, with boundaries set and observed
- Thoroughly evaluated sessions are linked to good forward planning
- There is strong support and guidance from service managers
- Resources and accommodation are sufficient and of good quality

#### Project Work is effective when:

- There is a disciplined focus on methodology and assessment
- Focus on specific topic or targeted group of young people
- Programmes are based on identified needs of the young people involved
- Young people are involved in determining and reviewing the programmed
- Young people can articulate the benefits of involvement in the project
- Leading to some form of accreditation
- Workers are well qualified and experienced in the activities used in the project, and specialists are used appropriately

#### Centre Based Work works best when:

- Workers are imaginative and ambitious
- Planned work goes beyond providing routine, recreational activities
- Gives young people a safe place where they can meet friends, relax, have fun and enjoy a range of stimulating and challenging recreational and other activities
- Young people's needs are thoroughly identified and met and youth workers make efforts to measure the progress young people are making
- Youth workers challenge as well as support young people
- Youth workers ensure that young people have the opportunity to discuss issues that affect them
- Young people are actively involved in running their centre and planning and evaluating the work
- Young people are encouraged to gain accreditation

YM team – quality.

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