

BLUEPRINT

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## APPOINTMENT of director or secretary

Please complete in typescript,  
or in bold black capitals

CHFP010

Company Number

5439709

Company Name in full

HALVERTON SECRETARIES LIMITED

## Appointment form

Notes on completion  
appear on next page

Date of appointment

| Day | Month | Year |
|-----|-------|------|
| 2   | 0     | 08   |

† Date of Birth

| Day | Month | Year |
|-----|-------|------|
| 1   | 5     | 02   |

Appointment as director

☒

as secretary

☐

Please mark the appropriate box. If appointment is  
as a director and secretary mark both boxes

NAME \* Style / Title

\* Honours etc

Forename(s)

Richard Andrew

Surname

James

Previous  
forename(s)Previous  
surname(s)Usual residential  
address

33 The Shearers

Post town

Bishops Stortford

Postcode

CM23 4AZ

County / Region

Herts

Country

† Nationality

British

† Business  
occupation

Finance Director

† Other directorships  
(additional space next page)

None

I consent to act as \*\* director / secretary of the above named company

Consent signature

Date

1/9/08

\* Voluntary details

† Directors only

\*\* Please delete as appropriate

A director, secretary etc must sign the form below

Signed

Date

26/8/08

(\*\*a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address, telephone  
number and, if available, a DX number and  
Exchange of the person Companies House  
should contact if there is any query

Haysmacintyre, Fairfax House, 15 Fulwood Place,

London, WC1V 6AY

Tel 020 7969 5500

DX number 1005

DX exchange Chancery Lane London

When you have completed and signed the form please send it to the  
Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburgh

FRIDAY



LD5

\*LIAWS2VY\*

05/09/2008

126

COMPANIES HOUSE

**Company Number**

5439709

† Directors only

† Other directorships

None

**NOTES**

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line

Give previous forenames or surname(s) except

- for a married woman, the name by which she was known before marriage need not be given
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it

**Other directorships**

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company

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