

Registrar

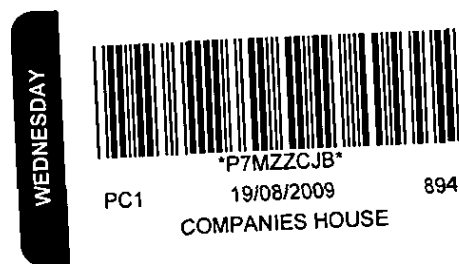


CUMBRIA CEREBRAL PALSY LIMITED

Audited Financial Statements for year ended 31 March 2009

Company Registration Number 5386416

Charity Number 1110076



Saint & Co.

Chartered Accountants & Registered Auditors

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

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**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Cumbria Cerebral Palsy
Charity number	1110076
Company registration number	5386416

Registered office	22 Spencer Street Carlisle Cumbria CA1 1BG
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Trustees	Mrs G Wykes Mr M T Thyne Mr A Taylor Mrs A J Carr Mr F Morgan Mr B Earley Mrs J Hine Mrs J McLauchlan Mr B Reville Miss C M Stevens Mrs G I C Whalley Miss K O'Beirne Major A J R Harrison Mr A Darroch Mr C Scott-Buccleugh Mr N Ganley Mrs E Thomson Mr G Moffat
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Secretary	Ms Lynn Culley
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General manager	Ms L Culley
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Manager, Scalesceugh Hall	Ms J Stewart
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Support work team leader	Mrs M Hopwood
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Auditor	Saint & Co Chartered Accountants & Registered Auditors Sterling House Wavell Drive, Rosehill Carlisle, Cumbria CA1 2SA
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**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS *(continued)*

Bankers

HSBC Plc
English Street
Carlisle
Cumbria
CA3 8JT

Solicitors

Cartmell Shepherd Solicitors
Rosehill
Carlisle
Cumbria
CA1 2RW

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

The trustees, who are also directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2009.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on pages 1 to 2 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Mrs G Wykes
Mr M T Thyne
Mr A Taylor
Mrs A J Carr
Mr F Morgan
Mr B Earley
Mrs J Hine
Mrs J McLauchlan
Mr B Reville
Miss C M Stevens
Mrs G I C Whalley
Miss K O'Beirne
Major A J R Harrison
Mr A Darroch
Mr C Scott-Buccleugh
Ms M McConochie
Mr N Ganley
Mrs E Thomson
Mr G Moffat

Mr N Ganley was appointed as a trustee on 16 October 2008.

Mrs E Thomson was appointed as a trustee on 17 January 2009.

Mr G Moffat was appointed as a trustee on 31 March 2009.

Ms M McConochie retired as a trustee on 16 October 2008.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Cumbria Cerebral Palsy is a company limited by guarantee incorporated on the 9th March, 2005 and registered as a charity on the 28th June, 2005. The company was established under a Memorandum and Articles of Association which establishes the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and Appointment of Trustees

There is a maximum of twelve elected trustees and eight Co-opted trustees. Elected trustees shall be elected or re-elected to a term of three years concluding at the third Annual General Meeting after their election. Any elected trustees retiring at any Annual General Meeting may, if willing to stand, be proposed for re-election.

Co-opted trustees shall not be required to retire by rotation but shall cease to hold office at the expiry of their specified term of office. Any vacancy arising amongst the trustees may be filled by resolution of the Board.

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

Due to the nature of the charity's work, the Trustees seek to ensure the needs of this group are reflected on the Board. The traditional business, social care and health are well represented on the Board in an effort to maintain a broad skill mix.

Trustee Induction

Prior to election potential trustees complete an application form indicating the areas of the society's work they are particularly interested in and the skills they feel they can offer to the Board of Trustees. This is followed up with a meeting with the Chair and senior staff of the organisation for a general introduction to the work of the organisation which is followed up by an opportunity to meet existing Trustees. New and existing Trustees are given the opportunity to attend training courses usually organised by the voluntary sector within Cumbria. A policy setting out the procedures for the selection of Trustees is in place. A copy of the Memorandum and Articles of Association and the latest financial statements are distributed to the Trustees.

Organisational Structure

Cumbria Cerebral Palsy is an independent charity raising money to provide services for people with cerebral palsy and similar conditions primarily, but not exclusively, within Cumbria.

The Trustees are responsible for the overall management and control of the organisation and meet six times during the year to receive reports from the senior management team and other staff members and sub-committees. Extra meetings are arranged as and when required. The day to day management of the charity is delegated by the Trustees to the senior management team who report to the Trustees.

Trustees are sought in a variety of ways including recommendation from the branch network, from existing trustees and supporters. The Board of Trustees seek to ensure that the needs of the charity are appropriately reflected through the diversity of the trustee body.

The Board of Trustees delegates key areas of activity to sub-committees who submit reports to the Board. These committees have specific terms of reference and include co-opted members in addition to trustees.

The current sub-committees are:-

Management Committee - the function of this committee is to have an overview of the strategies, policies and organisational operations of the charity and to ensure the effective management of the charity and its staff

Support Work Action - has responsibility for overseeing the community work carried out by four part-time support workers throughout Cumbria and an information advisor who is based at the charity's head office. This committee meets bi-monthly and includes representation from the board of trustees, staff, and families who receive support from the organisation. This committee is chaired by Brian Earley, a CCP trustee.

Scalesceugh Hall Management - oversees the management of the charity's residential home, Scalesceugh Hall which provides accommodation for 27 residents with cerebral palsy but is registered for 32 places and 4 day care places. The home is registered with the Commission for Social Care Inspection. This committee meets bi monthly at Scalesceugh Hall and is chaired by Gill Wykes one of the charity's trustees.

Relocation Committee - responsibility for progressing plans to develop new housing schemes for the residents currently living at Scalesceugh Hall. This committee meets once a month and is chaired by Angela Carr, a trustee of Cumbria CP.

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

Related Parties

Cumbria Cerebral Palsy is affiliated to SCOPE for the purposes of sharing information and receiving up to date information and is in membership with various other organisations within Cumbria.

Risk Management

The Trustees conduct ongoing reviews of the major risks to which the charity is exposed. Systems or procedures have been established, where appropriate, to mitigate these risks. Internal control systems are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with Health and Safety of staff, volunteers, clients and visitors to the residential care home, head office and charity shops.

OBJECTIVES AND ACTIVITIES

The objects of Cumbria Cerebral Palsy are:-

To promote the care and welfare of those with cerebral palsy and similar conditions, primarily, but not exclusively within Cumbria, by the provision of services, support and training to those individuals, including, but not restricted to services relating to health care, welfare, medical treatment, education, employment, accommodation and advice.

The main objectives and activities for the year continue to focus upon supporting children and adults with cerebral palsy, their families and carers living in Cumbria, to ensure individuals have choices to maximise their opportunities. The strategies employed by the charity to meet these objectives include:-

- providing a family support service throughout the county
- ensuring people with cerebral palsy have access to up-to-date information
- owning and operating a residential care home for adults with cerebral palsy
- operating a Skills Centre for residents and day attendees which focuses on independent living skills
- working in partnership with statutory and voluntary organisations to secure the widest range of services which best match the needs of individuals with physical disabilities
- working towards registration as a domiciliary care agency

Ensuring our work delivers our aims

We review our aims, objectives and activities on an ongoing basis throughout the year. We monitor our achievements which enables us to move forward with confidence knowing our services are meeting the needs of the people for whom the charity is set up to help.

ACHIEVEMENTS AND PERFORMANCE

How our activities deliver public benefit

Our main activities and who we try to support are described below. All of our charitable activities focus on supporting individuals with cerebral palsy and are undertaken to further our charitable purpose for public benefit.

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

Who used and benefited from our services?

Our funding limits the services we provide to those resident in Cumbria. The number of people with cerebral palsy and associated physical disabilities is estimated to be 1242. Demand for our services is made by referrals from medical and social services sources, self referral or by parents. Following an initial visit by one of our support workers, the future level of support is mutually agreed. All our services are provided free to our clients and are funded through the charity's own fund-raising activities.

Counselling, advice and information

Our family support work service offers confidential support to children and adults with cerebral palsy, their families and carers. Areas of work we have been involved with during the year include educational issues where a child is assessed for the level of support they require to attend school, health matters and partnership working with team around the family; advice on a wide range of issues from financial about benefit entitlement to securing finance for specialist equipment not available from statutory sources, representing parents' concerns on various committees; representing physical disability as part of Every Child Matters legislation and working as part of Parents in Partnership to look at the future structure of short breaks for families within Cumbria. The family support team have had an active caseload of 207 individuals, all of whom have received a service from the charity. The team is complemented by a Part-time Information Advisor based at the charity's Head Office. In the 12 month period since 1st April 2008 there has been a 21% increase in the information being sourced for individuals with cerebral palsy. Professionals who work in the statutory sector are also using our service and in the past 12 months we have given information on funding sources, equipment suppliers, and in many cases, where appropriate, we are able to signpost them to other national and local organisations.

A quarterly newsletter is produced and circulated to 480 individuals and professionals and during the year, leaflets on cerebral palsy and how we can help have been distributed by our support workers and volunteers throughout the county. The charity also has its own website which is regularly updated with information for families to download and with details of our activities. Over the year this was visited by 18,623 people - an increase of 12.5% over the previous 12 month period.

Residential and Day Care Services

The charity owns and operates a residential care centre for adults aged over 19 years which also offers day care services for four people living locally. The philosophy of the home is to enable people with disabilities to have individual life styles with a high degree of choice and an open, responsive and flexible service. The staff team is experienced through comprehensive training and staff turnover is low which ensures the provision of a consistent level of care.

A Skills Centre is attached to the residential facility with a designated staff team. This facility is available for the residents and day attendees and there is a comprehensive range of activities designed to fulfil residents' wishes and expectations.

Partnership Working

We maintain close working relationships with a number of statutory and voluntary agencies involved in providing support for people with cerebral palsy and similar disabilities. These include countywide local authorities who commission our residential and day services; Every Child matters strategic working groups; CACVS and Volunteer Bureaus; Cumbrian Carer's Organisations; Parent Partnership Support Groups; Cumbria Disability Network; Physiotherapists, Occupational Therapists and Local Authority social workers.

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

Training

An on-going training programme is in place for both our family support workers and care staff working in our residential and day care services. All care staff have either achieved or are working towards NVQ level 3 in health and social care with all staff on the senior management team having achieved NVQ level 4, and the Registered Manager's qualification. The staff who manage our charity shops are to undertake NVQ 3 in retail in the forthcoming year and all our administrative staff receive IT training. Two of our staff are registered NVQ Assessors.

Volunteers

We would like to thank all the volunteers who work so hard to promote the objects of the charity and to raise funds to support our activities.

FINANCIAL REVIEW

Principal funding sources

Aside from the income generated by operating six charity shops and the charity's own funding raising activities, which supports the cost of providing the family support service, the principal funding source for the charity is by way of local authority contracts for its residential and day care services. In August 2008 the process of re-assessing individual care costs for our residential services commenced and negotiations took place with all commissioning local authorities. This process is complete with all but one local authority and in all cases the revised care cost has either been met in full or there has been a significant increase over the previous fees being paid.

In the interim and as a result of increasing constraints on local authority expenditure, the charity has to seek funding from a much broader range of sources.

Reserves

The trustees have examined the charity's requirements for reserves in the light of the main risks to the charity. It has established a policy whereby unrestricted funds held should be between 3 - 6 months of expenditure. Budgeted expenditure for 2009/10 is £1,066,244 and, therefore, the target is £266,566 to £533,112 in general funds. The reserves are needed to meet the working capital requirements of the charity and the trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding.

The present level of reserves available to the charity is £219,793 and therefore falls significantly short of the target level. Although the plan is to build reserves through operating surpluses, the trustees are aware that it is unlikely this target range can be achieved for at least two years. In the short term the trustees have considered the extent to which existing services and expenditure could be curtailed should such circumstances arise.

Investment

Aside from retaining a prudent amount in reserves each year most of the charity's funds are spent in the short term so there are few funds available for long term investment. Having considered the options available by an independent investment review, the charity's trustees have decided to retain investments in charity fund units with Casenove and M & G Securities.

During the financial year the trustees approved the sale of some investments to assist with the running costs of its residential service. The overall return on the remaining investments has been disappointing and the reduction in the investment portfolio will reduce income to the charity.

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

Pensions

The audited accounts include the full adoption of accounting standard FRS 17. The Trustees have endorsed the policy of Cumbria County Council with regard to pension deficit in repaying the current deficit in Cumbria Cerebral Palsy's pension scheme over a 20 year period by varying the level of employer contributions. This position is reviewed on an annual basis.

PLANS FOR FUTURE PERIODS

The charity plans to continue activities outlined above in the forthcoming year subject to satisfactory funding arrangements.

In summer 2010 the charity plans to relocate all the residents from Scalesceugh Hall. This will be a significant change in the way we provide care and the new schemes will offer excellent levels of accommodation and ensure that individuals will be given every assistance and support to become as independent as possible. A strong partnership has been ongoing with Impact Housing, Cumbria County Council Adult Social Care, to help us deliver this outcome and building works commence 1st August 2009 with the accommodation ready for occupancy in the summer of 2010.

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

AUDITOR

A resolution to re-appoint Saint & Co as auditor for the ensuing year will be proposed at the Annual General Meeting.

Registered office:
22 Spencer Street
Carlisle
Cumbria
CA1 1BG

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to read 'B Earley', written over a horizontal line.

Mr B Earley
Chairman

3 July 2009

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CUMBRIA CEREBRAL PALSY *(continued)*

YEAR ENDED 31 MARCH 2009

We have audited the financial statements of Cumbria Cerebral Palsy for the year ended 31 March 2009 on pages 12 to 25 which have been prepared under the historical cost convention and the accounting policies set out on pages 15 to 17.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND AUDITORS

The responsibilities of the trustees (who also act as directors of Cumbria Cerebral Palsy for the purposes of company law) for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Responsibilities of the Trustees on page 8.

The trustees have elected for the financial statements not to be audited in accordance with the Companies Act 1985. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information given in the Trustees Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding remuneration of the trustees and other transactions is not disclosed.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

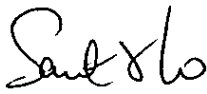
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CUMBRIA
CEREBRAL PALSY** *(continued)*

YEAR ENDED 31 MARCH 2009

OPINION

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2009 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees Annual Report is consistent with the financial statements.


Sterling House
Wavell Drive, Rosehill
Carlisle, Cumbria
CA1 2SA

SAINT & CO
Chartered Accountants
& Registered Auditors

3 July 2009

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND
EXPENDITURE ACCOUNT) *(continued)***

YEAR ENDED 31 MARCH 2009

		Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
	Note	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	62,473	888,271	950,744	836,648
Activities for generating funds	3	216,660	—	216,660	196,118
Investment income	4	5,347	—	5,347	14,302
Other incoming resources	5	(6,089)	—	(6,089)	(6,296)
TOTAL INCOMING RESOURCES		278,391	888,271	1,166,662	1,040,772
RESOURCES EXPENDED					
Costs of generating funds:					
Costs of generating voluntary income	6	(148,746)	(897,257)	(1,046,003)	(1,022,739)
Fundraising trading: cost of goods sold and other costs	7	(142,090)	—	(142,090)	(129,083)
Governance costs	8	(21,146)	(12,380)	(33,526)	(23,175)
TOTAL RESOURCES EXPENDED		(311,982)	(909,637)	(1,221,619)	(1,174,997)
NET OUTGOING RESOURCES FOR THE YEAR	9	(33,591)	(21,366)	(54,957)	(134,225)
Unrealised gain/(loss) on investments		(19,442)	—	(19,442)	(10,451)
NET EXPENDITURE FOR THE YEAR		(53,033)	(21,366)	(74,399)	(144,676)
OTHER RECOGNISED GAINS AND LOSSES					
Actuarial gains/(losses) in respect of defined benefit pension schemes		11,977	55,023	67,000	(32,000)
NET MOVEMENT IN FUNDS		(41,056)	33,657	(7,399)	(176,676)
Carried forward		(41,056)	33,657	(7,399)	(176,676)

The notes on pages 15 to 25 form part of these financial statements.

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND
EXPENDITURE ACCOUNT) *(continued)***

YEAR ENDED 31 MARCH 2009

	Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
Note	£	£	£	£
Brought forward	(41,056)	33,657	(7,399)	(176,676)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>260,849</u>	<u>(120,039)</u>	<u>140,810</u>	<u>317,486</u>
TOTAL FUNDS CARRIED FORWARD	<u>219,793</u>	<u>(86,382)</u>	<u>133,411</u>	<u>140,810</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 15 to 25 form part of these financial statements.

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

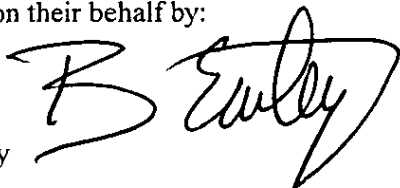
BALANCE SHEET

31 MARCH 2009

	Note	2009 £	2008 £
FIXED ASSETS			
Tangible assets	12	303,870	312,324
Investments	13	68,906	124,438
		<u>372,776</u>	<u>436,762</u>
CURRENT ASSETS			
Stocks	14	2,163	2,163
Debtors	15	28,059	42,421
Cash at bank and in hand		4,860	4,505
		<u>35,082</u>	<u>49,089</u>
CREDITORS: Amounts falling due within one year	16	<u>(104,447)</u>	<u>(126,041)</u>
NET CURRENT LIABILITIES		<u>(69,365)</u>	<u>(76,952)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>303,411</u>	<u>359,810</u>
NET ASSETS EXCLUDING PENSION LIABILITY		<u>303,411</u>	<u>359,810</u>
DEFINED BENEFIT PENSION SCHEME LIABILITY	17	<u>(170,000)</u>	<u>(219,000)</u>
NET ASSETS INCLUDING PENSION LIABILITY		<u>133,411</u>	<u>140,810</u>
FUNDS			
RESTRICTED INCOME FUNDS:			
General funds	19	(114,906)	(93,540)
Pension reserve	17	28,524	(26,499)
TOTAL RESTRICTED INCOME FUNDS		<u>(86,382)</u>	<u>(120,039)</u>
UNRESTRICTED INCOME FUNDS:			
Unrestricted income funds excluding pension liability	20	213,317	266,350
Pension reserve	17	6,476	(5,501)
TOTAL UNRESTRICTED INCOME FUNDS		<u>219,793</u>	<u>260,849</u>
TOTAL FUNDS		<u>133,411</u>	<u>140,810</u>

These financial statements were approved by the members of the committee on the 3 July 2009 and are signed on their behalf by:

Mr B Earley
Chairman



The notes on pages 15 to 25 form part of these financial statements.

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value, and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 1985.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Donations

Donations, legacies and similar incoming resources are accounted for on a receipts basis unless it is reasonably certain that an amount will be received.

Grants

Grants are accounted for on an accruals basis.

Income from shops

Income from shops is accounted for on a receipts basis.

Investment assets and income

Investments are stated at market value. Increases/decreases to the market value of the investments are taken through the statement of financial activities.

Investment income is recognised in the accounts when it is received.

Fund accounting

Income received for a purpose specified by the donor is accounted for as restricted to that purpose. Other income, not so specified, is treated as available for general purposes, or unrestricted.

Cumbria Cerebral Palsy holds both undesignated and designated funds and has a policy in place to transfer from one fund to another when required to assist with operating procedures.

Resources expended

Expenditure is included on an accruals basis. Where expenditure relates to a specific project in accordance with the wishes of the Donor it is shown as restricted.

Fixed assets

All fixed assets are initially recorded at cost. Land and Buildings and major items of equipment are capitalised within these accounts.

Fixed assets costing less than £300 are not capitalised, but written off to the Income and Expenditure Account as incurred.

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2009

1. ACCOUNTING POLICIES *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings	- Over 5 to 7 years
Motor Vehicles	- Over 5 years
Building Expenditure	- Over 12 to 15 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

Pension costs are accounted for by the charity in accordance with FRS 17 - Retirement Benefits.

Under FRS 17, pension scheme assets are measured using realisable values. Pension scheme liabilities are measured using a projected unit method and discounted at the current rate of return on a high quality corporate bond of equivalent term to the liability.

Any pension scheme surplus (to the extent that it is recoverable) or deficit is recognised in full and presented on the face of the balance sheet. The movement in the scheme surplus/deficit is split between operating and financing items in the profit and loss account and the statement of total recognised gains and losses.

The full service cost of the pension provision is charged to operating profit. The net impact of the unwinding of the discount rate on scheme liabilities and the expected return of the scheme assets is charged/credited to "other finance costs".

Any difference between the expected return on assets and that actually achieved is charged through the statement of total recognised gains and losses. Similarly, any differences that arise from experience or assumption changes are charged through the statement of total recognised gains and losses. The combined figure is commonly referred to as the actuarial gain/loss.

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

1. ACCOUNTING POLICIES *(continued)*

Basis of allocation of costs to sofa

Direct Charitable Expenditure.

Direct charitable expenditure includes all costs associated with operating the primary activities of the charity.

The costs include wages, food, activity and premises costs and directly attributable telephone and sundry costs, including depreciation on assets directly used for charitable purposes.

Management and Administration Expenditure

This is expenditure not directly related to the charitable activities of the charity. It includes the cost of administration staff wages, running of the office and any legal fees and depreciation on office equipment.

Value added tax

Value Added Tax is payable on certain shop income and is recoverable by the charity on shop and society purchases. Value Added Tax is not recoverable by the charity on Scalesceugh Hall, and as such is included in the relevant costs in the Statement of Financial Activities.

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Donations				
Subscriptions and donations	17,679	—	17,679	12,530
Collection boxes and dolls	4,707	—	4,707	6,063
Special efforts	20,950	—	20,950	28,734
Gifts				
Minibus account income	—	—	—	269
Grants receivable				
Henry Smith Charity	10,000	—	10,000	—
Fees and grants	—	884,513	884,513	772,183
Other income				
Moneyspinner income	2,394	—	2,394	4,426
Children's resource fund	1,025	—	1,025	3,784
Marketing income	734	—	734	677
Sundry income	4,984	523	5,507	7,982
Special appeals income	—	3,235	3,235	—
	<u>62,473</u>	<u>888,271</u>	<u>950,744</u>	<u>836,648</u>

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Shop Income	212,500	212,500	191,958
Rental income	4,160	4,160	4,160
	<u>216,660</u>	<u>216,660</u>	<u>196,118</u>

4. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Income from UK listed investments	5,318	5,318	13,833
Bank interest receivable	29	29	469
	<u>5,347</u>	<u>5,347</u>	<u>14,302</u>

5. OTHER INCOMING RESOURCES

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Gains/(losses) on disposal of investments	<u>(6,089)</u>	<u>(6,089)</u>	<u>(6,296)</u>

6. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£	£
Donations	148,746	—	148,746	159,219
Grants	—	897,257	897,257	863,520
	<u>148,746</u>	<u>897,257</u>	<u>1,046,003</u>	<u>1,022,739</u>

7. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Shop costs	<u>142,090</u>	<u>142,090</u>	<u>129,083</u>

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

8. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Accountancy fees	4,111	—	4,111	3,945
Audit fees	9,750	—	9,750	9,750
Financial advice	4,721	—	4,721	4,438
Bank charges	419	2,525	2,944	2,042
Net finance costs in respect of defined benefit pension schemes	2,145	9,855	12,000	3,000
	<u>21,146</u>	<u>12,380</u>	<u>33,526</u>	<u>23,175</u>

9. NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging:

	2009 £	2008 £
Staff pension contributions	9,141	8,243
Depreciation	15,901	14,550
Auditors' remuneration:		
- audit of the financial statements	9,750	9,750
Operating lease costs:		
- Other	<u>3,683</u>	<u>3,681</u>

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2009 £	2008 £
Wages and salaries	783,915	768,391
Social security costs	60,697	54,533
Other pension costs	9,141	8,243
Other post-retirement benefit costs	<u>32,000</u>	<u>39,000</u>
	<u>885,753</u>	<u>870,167</u>

Other pension costs above represents the total operating charge included in resources expended in the statement of financial activities and does not include amounts included in other finance costs and other recognised gains and losses (see note 17).

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2009 No	2008 No
Number of provision of care staff	40	39
Number of fund-raising and publicity staff	7	6
Number of management and administrative staff	<u>2</u>	<u>2</u>
	<u>49</u>	<u>47</u>

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

10. STAFF COSTS AND EMOLUMENTS *(continued)*

No employee received emoluments of more than £60,000 during the year (2008 - Nil).

11. TRUSTEE REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of the trustees.

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

12. TANGIBLE FIXED ASSETS

	Freehold Property & Development Costs £	Fixtures & Fittings £	Motor Vehicles £	Building Expenditure £	Assets in course of construction £	Total £
COST						
At 1 Apr 2008	233,369	28,758	31,961	38,711	10,511	343,310
Additions	—	6,757	—	—	690	7,447
At 31 Mar 2009	233,369	35,515	31,961	38,711	11,201	350,757
DEPRECIATION						
At 1 Apr 2008	—	9,748	14,915	6,323	—	30,986
Charge for the year	—	6,799	6,392	2,710	—	15,901
At 31 Mar 2009	—	16,547	21,307	9,033	—	46,887
NET BOOK VALUE						
At 31 Mar 2009	233,369	18,968	10,654	29,678	11,201	303,870
At 31 Mar 2008	233,369	19,010	17,046	32,388	10,511	312,324

13. INVESTMENTS

Movement in market value

	2009 £	2008 £
Market value at 1 Apr 2008	124,438	216,133
Disposals at opening book value	(36,089)	(81,245)
Net gains on revaluations in the year ended 31 March 2009	(19,443)	(10,450)
Market value at 31 Mar 2009	68,906	124,438
Historical cost at 31 Mar 2009	70,388	106,477

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

13. INVESTMENTS *(continued)*

Analysis of investments at 31 Mar 2009 between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Listed investments				
UK Quoted Shares	<u>68,906</u>	<u>-</u>	<u>68,906</u>	<u>124,438</u>

14. STOCKS

	2009 £	2008 £
Stock	<u>2,163</u>	<u>2,163</u>

15. DEBTORS

	2009 £	2008 £
Trade debtors	27,274	16,475
Other debtors	785	946
Prepayments and accrued income	-	25,000
	<u>28,059</u>	<u>42,421</u>

16. CREDITORS: Amounts falling due within one year

	2009 £	2008 £
Bank loans and overdrafts	39,111	53,322
Trade creditors	21,280	30,306
Amounts owed to associated undertakings	2,500	1,800
Amounts owed to undertakings in which the charity has a participating interest	13,897	18,000
Taxation and social security	23,913	18,992
Future Builders Grant	3,000	2,940
Other creditors	746	681
	<u>104,447</u>	<u>126,041</u>

CUMBRIA CEREBRAL PALSY COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

17. PENSIONS AND OTHER POST RETIREMENT BENEFITS

Cumbria cerebral palsy is an allocated part of Cumbria local government pension scheme which provides benefits based on final pensionable pay.

Pension scheme assets are valued at realisable value at the balance sheet date.

Pension scheme liabilities are measured using a projected unit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liability.

Any pension scheme surplus (to the extent that it is considered recoverable) or deficit is recognised in full and presented on the face of the balance sheet.

Any movement in the scheme surplus/deficit in each year is charged/credited through either the statement of financial activities or in the case of actuarial gains and losses through the statement of total recognised gains and losses.

The following information shows how the liability has arisen in the accounts and also shows the comparatives.

The most recent full actuarial valuation was carried out on the 31st March, 2007 and updated on the 31st March, 2009 by a qualified independent actuary.

The amounts recognised in the statement of financial activities are as follows:

	2009 £	2008 £
Total operating charge in resources expended:		
Current service cost	32	29
Past service cost	—	10
Total operating charge	<u>32</u>	<u>39</u>
Amounts included in other finance cost:		
Expected return on scheme assets	(48)	(47)
Interest on scheme liabilities	60	50
Other finance cost	<u>12</u>	<u>3</u>
Total charge to the statement of financial activities	<u>44</u>	<u>42</u>

At 31 March 2009 the cumulative amount of actuarial losses recognised in the statement of financial activities is £(69).

The amounts recognised in the balance sheet are as follows:

	2009 £	2008 £
Present value of funded obligations	(798)	(980)
Fair value of scheme assets	<u>628</u>	<u>758</u>
Net pension liability	<u>(170)</u>	<u>(222)</u>

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

17. PENSIONS AND OTHER POST RETIREMENT BENEFITS *(continued)*

Changes in the present value of the defined benefit obligation scheme are as follows:

	2009	2008
	£	£
Opening defined benefit obligation	980	910
Current service cost	32	29
Past service cost	–	10
Interest on scheme liabilities	60	50
Actuarial gain	(256)	(10)
Contributions by scheme participants	10	10
Benefits paid	(28)	(19)
Closing defined benefit obligation	<u>798</u>	<u>980</u>

Changes in the fair value of scheme assets are as follows:

	2009	2008
	£	£
Opening fair value of scheme assets	759	741
Expected return on scheme assets	48	47
Contributions by employer	26	23
Contributions by scheme participants	10	10
Actuarial loss	(187)	(43)
Benefits paid	(28)	(19)
Closing fair value of scheme assets	<u>628</u>	<u>759</u>

The fair value of the major categories of scheme assets as a percentage of total scheme assets are as follows:

	2009	2008
	%	%
European equities	50	55
European bonds	21	20
Other debt instruments	9	10
Property	6	7
Cash	2	5
Other assets	12	3

The principal actuarial assumptions as at the balance sheet date were:

	2009	2008
	%	%
Discount rate	7	6
Rate of increase in salaries	5	5
Rate of increase in pensions in payment	3	4
Inflation	3	4

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

17. PENSIONS AND OTHER POST RETIREMENT BENEFITS *(continued)*

Amounts for the current and previous two periods are as follows:

	2009	2008	2007
	£	£	£
Defined benefit obligation	(798)	(980)	(910)
Fair value of scheme assets	628	759	741
Surplus/(deficit) in the scheme	<u>(170)</u>	<u>(221)</u>	<u>(169)</u>

18. COMMITMENTS UNDER OPERATING LEASES

At 2009 the charity had annual commitments under non-cancellable operating leases as set out below.

	2009		2008	
	Land and buildings £	Other items £	Land and buildings £	Other items £
Operating leases which expire:				
Within 1 year	3,600	-	9,400	-
Within 2 to 5 years	30,750	4,099	11,100	4,099
After more than 5 years	7,450	-	7,750	-
	<u>41,800</u>	<u>4,099</u>	<u>28,250</u>	<u>4,099</u>

19. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2008 £	Incoming resources £	Gains and losses £	Balance at 31 Mar 2009 £
General fund	(93,540)	(21,366)	-	(114,906)
Defined benefit pension scheme	(26,499)	-	55,023	28,524
	<u>(120,039)</u>	<u>(21,366)</u>	<u>55,023</u>	<u>(86,382)</u>

20. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2008 £	Incoming resources £	Gains and losses £	Balance at 31 Mar 2009 £
General Funds	260,849	(53,033)	11,977	219,793

**CUMBRIA CEREBRAL PALSY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Investments £	Net current assets/ (liabilities) £	Defined benefit pension liability £	Total £
Restricted Income Funds:					
General fund	–	–	53,222	(139,604)	(86,382)
Unrestricted Income Funds	303,870	68,906	(122,587)	(30,396)	219,793
Total Funds	<u>303,870</u>	<u>68,906</u>	<u>(69,365)</u>	<u>(170,000)</u>	<u>133,411</u>

22. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital