

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 5 3 6 2 4 3 9

Company name in full Starfish Enterprise Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Blair

Surname Milne

### 3 Liquidator's address

Building name/number Titanium 1

Street King's Inch Place

Post town Renfrew

County/Region

Postcode P A 4 8 W F

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

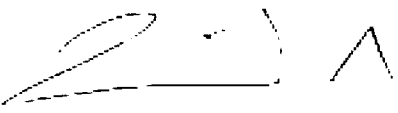
Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>												
From date	<sup>d</sup>	2	<sup>d</sup>	7	<sup>m</sup>	0	<sup>m</sup>	6	<sup>y</sup>	2	<sup>y</sup>	0	
To date	<sup>d</sup>	2	<sup>d</sup>	6	<sup>m</sup>	0	<sup>m</sup>	6	<sup>y</sup>	2	<sup>y</sup>	0	
<b>7</b>	<b>Progress report</b>												
<input checked="" type="checkbox"/> The progress report is attached													
<b>8</b>	<b>Sign and date</b>												
Liquidator's signature	<div>Signature</div> <div><b>X</b>  <b>X</b></div>												
Signature date	<sup>d</sup>	0	<sup>d</sup>	1	<sup>m</sup>	1	<sup>m</sup>	0	<sup>y</sup>	2	<sup>y</sup>	0	

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Chris Shades**

Company name **Azets**

Address  
**Titanium 1**  
**King's Inch Place**

Post town **Renfrew**

County/Region

Postcode **P A 4 8 W F**

Country

DX

Telephone  
**0141 886 6644**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

Starfish Enterprise Limited (In Liquidation) (“the Company”)

Progress Report for the period from 27 June 2020 to 26 June 2021

Issued on: 28 September 2021



## Starfish Enterprise Limited (In Liquidation) (“the Company”)

Liquidator’s report for the period from 27 June 2020 to 26 June 2021

### 1. Introduction

I, Blair Milne of Azets, Titanium 1, King's Inch Place, Renfrew, PA4 8WF was appointed Liquidator of Starfish Enterprise Limited by a resolution of a meeting of members held on 27 June 2019. My appointment was approved by the Company’s creditors on the same date via a deemed consent procedure.

This is my report on how the Liquidation has been conducted, covering in summary the whole period of the liquidation to date, and in detail the period under review.

### 2. Statutory Information

Statutory information relating to the Company is attached at Appendix I.

### 3. Liquidator’s Receipts and Payments Account

A summary of the Liquidator’s receipts and payments account for the relevant period from 27 June 2020 to 26 June 2021 and cumulatively (from commencement of liquidation on 27 June 2019 to 26 June 2021) is attached at Appendix II.

### 4. Actions taken by the Liquidator

#### Statutory & Administration

I have attended to all statutory matters and administrative tasks that have arisen during the period including notifying all relevant parties of my appointment, the periodical review of bordereau and case progression, dealing with intromissions relating to statutory expenses incurred, reconciliation of the liquidation bank account, recovering the Company’s’ books and records, and all other general administrative actions as required.

#### Assets Realisation

No assets were included in the Director’s Statement of Affairs. My investigations into the Company’s books and records are complete and there were no assets uncovered that were capable of being realised.

### 5. Investigations

The Liquidator has a duty to submit confidential reports to the Government’s Disqualification Unit on the conduct of those persons who acted as directors of the Company in the three year period before the liquidation. I can confirm that I have complied with my duties in this regard.

### 6. Liabilities and Dividends

#### Secured creditors

There are no secured creditors.

#### Preferential creditors

There are no preferential creditors.

#### Floating charge creditors & Prescribed Part

The Company did not have any outstanding charges at the date of my appointment. Therefore, the prescribed part provisions do not apply.

#### Ordinary creditors

Claims totalling £493,037.98 have been received from the creditors. There are insufficient funds available to enable a dividend to ordinary creditors.

### 7. Liquidator's Remuneration, Disbursements and Expenses

#### Basis of remuneration and disbursements

At the outset of the Liquidation creditors were provided with a fee estimate, in the sum of £2,500 (excl VAT) plus outlays, on the basis of time properly spent in dealing with matters in the liquidation.

#### Remuneration charged and approval requested

I can confirm that the fee of £2,500 plus VAT was drawn on 10 October 2019 in line with the fee estimate. This was paid from funds introduced by a third party.

During the period I have incurred time costs in the sum of £1,148.20. This represents 6.40 hours of chargeable time at an average hourly rate of £179.41. An analysis of time charged can be seen at Appendix III. Due to limited funds I will not be seeking to have my original fee estimate increased at this time.

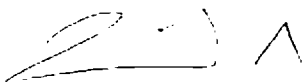
The Creditors' guide to office holder's remuneration can be found using the following link: <https://www.icaew.com/technical/insolvency/understanding-business-restructuring-and-insolvency/creditors-guides>. Please note that a hard copy of the relevant guide is available at this office upon request.

#### Disbursements

No disbursements were incurred during the period.

### 8. Conclusion of the Liquidation

The affairs of the company are now fully wound up. I will shortly be taking the necessary steps to close the administration of the case and obtain my release as Liquidator.



Blair Milne  
Liquidator  
28 September 2021

Company Information

Company Name:	Starfish Enterprise Limited
Trading Name:	N/A
Previous Name:	N/A
Company Number:	05362439
Date of Incorporation:	11 February 2005
Trading Address:	314 Priory Road, St Denys, Southampton, SO17 2LS
Current Registered Office:	Ship Canal House, 98 King Street, Manchester, M2 4WU (Changed for the purpose of the liquidation)
Former Registered Office:	314 Priory Road, St Denys, Southampton, SO17 2LS
Principal Trading Activity:	Residential care activities for learning difficulties, mental health and substance abuse.
Directors:	The directors of the Company over the last 3 years are detailed below: Sarah Elizabeth Smith
Company Secretary:	Martin Stuart Smith
Shareholders:	The Company's authorised share capital consists of 100 ordinary shares with a nominal value of £1 each.  100 shares have been issued, fully paid, and are held as detailed below Sarah Elizabeth Smith – 100 shares
Related Entities:	N/A
Qualified Floating Charge Holders:	None

Appointment details

Liquidator's name:	Blair Milne
Liquidator's address:	Azets, Titanium 1, King's Inch Place, Renfrew, PA4 8WF
Commencement of liquidation:	27 June 2019
Appointed by:	Creditors
Date of appointment:	27 June 2019

Statement of Affairs	From 27.06.2020 To 26.06.2021	From 27.06.2019 To 26.06.2021
£	£	£
ASSET REALISATIONS		
Bank Interest Gross	NIL	5.30
Third party funding	NIL	3,600.00
	NIL	3,605.30
COST OF ADMINISTRATION		
Insolvency Practitioner Disbursements	NIL	8.08
Insolvency Practitioner Fees	NIL	3,000.00
Public Notices	NIL	199.26
Specific Bond	NIL	24.00
	NIL	(3,231.34)
UNSECURED CREDITORS		
(2,500.00) Trade & Expense Creditors	NIL	NIL
	NIL	NIL
SHARE CAPITAL		
(100.00) Ordinary Shareholders	NIL	NIL
	NIL	NIL
(2,600.00)	NIL	373.96
REPRESENTED BY		
Bank 1 - Current		373.96
		373.96



## 1. Explanation of Liquidator's charging and disbursement recovery policies

### 1.1. Time recording

Work undertaken on cases is recorded in 6-minute units in an electronic time recording system. Time properly incurred on cases is charged at the hourly rate of the grade of staff undertaking the work that applies at the time the work is done. The current hourly charge-out rates are:

Role	Rate from 01 July 2021 to Present £	Rate from 01 September 2020 to 30 June 2021 £	Rate from 01 July 2019 to 31 August 2020 £
Partner	400	400	440
Director	300	100 – 330	330
Manager	200	100 – 220	220
Assistant Manager	175	100 - 220	N/A
Senior Administrator	140	N/A	N/A
Assistant Administrator	115	90 – 113	86
Cashier	120	110	106
Associate	90	64	64

### 1.2. Disbursement recovery

Disbursements are categorised as either Category 1 or Category 2.

Category 1 disbursements will generally comprise external supplies of incidental services specifically identifiable to the case. Where these have initially been paid by Azets and then recharged to the case, approval from the Court Reporter is not required. The amount recharged is the exact amount incurred.

Examples of Category 1 expenses are postage, case advertising, specific bond insurance, company search fees, case management software system, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case. Also included will be services specific to the case where these cannot practically be provided internally such as printing, room hire and document storage.

Category 2 disbursements include elements of shared or allocated costs incurred by Azets and recharged to the estate; they are not attributed to the estate by a third party invoice and/or they may include a profit element. These disbursements are recoverable in full, subject to the basis of the disbursement charge being approved by the Court Reporter in advance. Examples of category 2 disbursements are photocopying, all business mileage, internal room hire, and internal storage.

Examples of category 2 disbursements are photocopying, all business mileage, internal room hire, and internal storage.

The costs recharged are based upon the actual cost of the materials used or the costs which would have been incurred if that service had been sourced externally.

Disbursements incurred during the period of this report and cumulatively are detailed in Appendix II:

1. Time and charge out summary

The table below shows details of the time costs charged (exc VAT) in the current period.

**Starfish Enterprise Limited**  
**27 June 2020 to 26 June 2021**  
**Time and charge out summaries (Excluding VAT)**

Classification of work function	Hours						Time cost (£)	Average hourly rate (£)
	Partner	Director	Manager	Other Senior Professionals	Assistants & Support Staff	Total hours		
Admin/Planning	1.00	0.70	-	4.30	-	6.00	1,019.20	169.87
Investigations	-	-	-	-	-	-	-	-
Realisation of assets	-	-	-	-	-	-	-	-
Trading	-	-	-	-	-	-	-	-
Creditors	0.30	-	-	0.10	-	0.40	129.00	322.50
Case Specific matters:	-	-	-	-	-	-	-	-
<b>Total hours</b>	<b>1.30</b>	<b>0.70</b>	<b>-</b>	<b>4.40</b>	<b>-</b>	<b>6.40</b>	<b>1,148.20</b>	<b>179.41</b>
<b>Total Fees claimed (£)</b>	<b>548.00</b>	<b>215.00</b>	<b>-</b>	<b>385.20</b>	<b>-</b>		<b>1,148.20</b>	
<b>Hourly Rate</b>	<b>421.54</b>	<b>307.14</b>	<b>-</b>	<b>87.55</b>	<b>-</b>			
						<b>6.40</b>	<b>1,148.20</b>	