

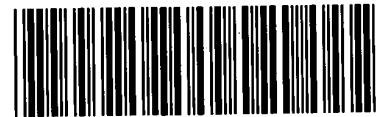
Registered Charity Number
1144376

Registered Company Number
5334328

North Somerset Mencap
Report and Accounts
For The Year Ended
30 June 2017

Stuart A Griggs
Chartered Accountants
99 High Street
Yatton
Bristol
BS49 4DR

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North Somerset Mencap
(A company limited by guarantee)

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North Somerset Mencap
(A company limited by guarantee)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

D Gill, Chairperson
J Tolhurst, Vice Chairperson
D Chowdhury, Treasurer
J Bourn
A F Brown
G Hunter (resigned 31.12.16)
E C Eveleigh
S Gale
M Hobbs
J Lydon (resigned 8.3.17)
J Schofield
R A Stevenson (resigned 8.3.17)
N Fuller (appointed 13.1.16)
K Sawyer (appointed 8.3.17)
G A Twiselton (appointed 8.3.17)
M Twiselton (appointed 24.5.17)

NSM

Secretary

D Chowdhury

Registered Office

23 Halswell Road, Clevedon, Bristol BS21 6LD

Registered Number

5334328 (England and Wales)

Registered Charity Number

1144376 (England and Wales)

Independent Examiner

Louise Goodrum FMAAT ATT, Stuart A Griggs, Chartered Accountants,
99 High Street, Yatton, Bristol BS49 4DR

Bankers

Lloyds Bank, PO Box 1000, Andover, BX1 1LT

Solicitors

Reddings Corporate Law Ltd, Reddings, Oakridge Lane, Sidcot, N Somerset BS25 1LZ

North Somerset Mencap

(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2017

The Trustees present their report together with the financial statements for the year ended 30 June 2017.

Constitution and objects

North Somerset Mencap is a charitable company, limited by guarantee, and registered in England and Wales. Its affairs are managed by the Trustees who are registered as Directors of the Company.

The activities of the charity are governed by its Memorandum and Articles of Association, dated 21 September 2011.

The primary objectives of the charity are to improve the conditions of life, inclusion within the community of and to provide relief to people with a learning disability.

Organisation

The Trustees who have served during the period are set out on page 1. The number of Trustees shall not be less than three but shall not be subject to any maximum.

Public Benefit Statement

The primary objectives of the charity are to improve the conditions of life, inclusion within the community of and to provide relief to people with a learning disability in particular for the provision of help and support for them and for their families, dependants and carers, and to provide or assist in the provision of facilities for the recreation or other leisure occupation for people who have need thereof by reason of learning disability and with the object of protecting their well-being.

The charity's property, 4a The Beach, houses 4 people with learning disabilities enabling them to live independently from their families whilst having a team of support workers to assist where and when required.

Achievements and plans

4a The Beach is licensed to and managed by Royal Society Mencap. It has 4 tenants who each have their own room with communal kitchen, bathroom and living room. They are supported by a team who work in shifts to provide support. The support team are provided by Royal Society Mencap. The Hostel itself is repaired and maintained by North Somerset Mencap. The Hostel has required substantial maintenance in the last few years.

The Cool Summer Club organises and runs activities throughout the summer holidays for young adults with learning disabilities. This has proved a very popular club with an increase in attendance. It is run by volunteers.

North Somerset Mencap

(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2017 contd...

Achievements and plans contd....

The Sports Section is also popular with the young adults and runs during term time.

Games and sports are organised for the young adults by a qualified sports worker who is paid and volunteers assist.

The same group of people also organise a disco on a monthly basis - another popular event.

Unfortunately this section runs at a deficit, primarily due to transport costs. Several of the young people who attend can only do so by transport that is primarily funded by the charity.

The charity is looking to continue to provide the above services and is also looking into other ways of providing transport or covering the costs of the transport provided in order that the Sports Section can continue to flourish together with the above.

Financial review

The assets including freehold property 4a The Beach were transferred from

North Somerset Mencap Charity Trust number 264021 originally called

"The Woodspring Society for the Mentally Handicapped" on the incorporation of the charity.

4a The Beach income has exceeded the maintenance costs.

The Cool Summer Club have secured grants from various local councils to help finance the resources used by this section.

The sports section has created a deficit primarily due to the provision of transport to its members. The charity are looking at ways of fundraising to provide more money for the transport and also at alternative forms of transport.

The charity is looking more closely at fundraising ideas and grant applications to cover the above costs and those of the Project Co-ordinator, without whom the charity would not be able to fulfill all its activities.

Reserves policy

The charity aims to maintain its reserves and to generate sufficient income in order to meet the objects of the charity.

Risk management

The Trustees have assessed the major risks to which The charity is exposed and are satisfied that systems are in place to manage these risks.

North Somerset Mencap **(A company limited by guarantee)**

Trustees' responsibilities in relation to the financial statements

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that , on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

The above Report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Approved by the Trustees and signed on their behalf by:

Mr D Gill
Chairman

30 January 2018

North Somerset Mencap
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT

To the Trustees of North Somerset Mencap

I report on the accounts of the company for the year ended 30 June 2017, which are set out on pages 6 to 12.

Respective responsibilities of Foundation Managers and examiner.

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Louise Goodrum FMAAT ATT
99 High Street
Yatton
North Somerset
BS49 4DR



30 January 2018

North Somerset Mencap
(A company limited by guarantee)

Statement of Financial Activities
for the year ended 30 June 2017

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Notes	2017 £	2017 £	2017 £	2016 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary Income		546	1,345	1,891	2,386
Activities for generating funds		1,658	1,580	3,238	2,537
Investment Income	5	258	-	258	333
Incoming resources from charitable activities		25,477	-	25,477	26,765
Total incoming resources		27,939	2,925	30,864	32,021
Resources expended	4				
<i>Costs of generating funds</i>					
Costs of generating voluntary income		430	-	430	370
Costs of charitable activities	6	30,850	1,753	32,603	34,420
Governance costs		1,700	-	1,700	1,695
Total resources expended		32,980	1,753	34,733	36,485
Net ingoing resources					
before transfer between funds	3	-5,041	1,172	-3,869	-4,464
Gross transfers between funds		-	-	-	-
Net ingoing resources before					
other recognised gains and losses		-5,041	1,172	-3,869	-4,464
Other recognised gains and losses					
Net movement in funds		-5,041	1,172	-3,869	-4,464
Reconciliation of funds					
Total funds brought forward		106,210	3,638	109,848	114,312
Total Funds carried forward		101,169	4,810	105,979	109,848

The notes on pages 8 to 12 form an integral part of these accounts.

North Somerset Mencap
(A company limited by guarantee)

Balance Sheet as at 30 June 2017

	Notes	2017	2016
		£	£
Fixed Assets			
Tangible assets		300,000	300,000
Total fixed assets		<u>300,000</u>	<u>300,000</u>
Current assets			
Current assets investments	8	27,000	27,000
Cash at bank and in hand		18,558	26,250
Total current assets		<u>45,558</u>	<u>53,250</u>
Creditors	9		
amounts falling due within one year		<u>-1,579</u>	<u>-5,402</u>
Net current assets		43,979	47,848
Total assets		<u>343,979</u>	<u>347,848</u>
The funds of the charity			
Revaluation reserve		238,000	238,000
Unrestricted income funds			
Accumulated funds	101,169		106,210
Total unrestricted funds		101,169	344,210
Restricted revenue funds			
Accumulated funds	4,810		3,638
Total restricted funds		4,810	3,638
Total charity funds		<u>343,979</u>	<u>347,848</u>

For the year ending on 30 June 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibility for complying with the requirement of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with SORP (FRS 102).

Signed on behalf of the Trustees

D Gill
Chairman

D. Chowdhury
Treasurer

30 January 2018

North Somerset Mencap
(A company limited by guarantee)
Notes to the Accounts
for the year ended 30 June 2017

These accounts have been prepared in compliance with the provisions of FRS 102, Section 1A, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

1. Accounting Policies

The accounts have been prepared on a historical cost basis. The accounts are prepared in sterling, which is the functional currency of the entity.

The accounts also comply with the Statement of Recommended Practice, Accounting and Reporting by Charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Charity is a non profit making organisation and a registered charity and is generally exempt from taxation under the Taxes Act. There is no taxation charge for the year.

2. Funds Structure Policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed on them.

3. Deficit for the period	2017
	£
This is stated after crediting	
Revenue turnover from ordinary activities	30,864
and after charging	
Independent examiner's fees	1,008
Insurance	497
Other fees	195

4. Detailed analysis of certain transactions required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005 and revised May 2008)

Various items of support costs and charitable expenditure which are required by the SORP to be disclosed in the notes to the accounts are set out in the Detailed Schedule to the Statement of Financial Activities on pages 11 & 12 and should be read together with these notes.

North Somerset Mencap
(A company limited by guarantee)
Notes to the Accounts
for the year ended 30 June 2017 contd....

5. Investment Income	2017
	£
National Savings Income Bond interest received.	258

6. Staff Costs and emoluments	2017
	£
Gross salaries	10,850
Employer's National Insurance	
	<u>10,850</u>

There were no fees or other remuneration paid to the trustees. There were no employees with emoluments in excess of £60,000 per annum.

7. Tangible fixed assets	Land & Buildings
	£
At valuation 1 July 2012	300,000
Depreciation charge for the year	-
At 30 June 2017	<u>300,000</u>

The historical cost of freehold land and buildings included above at a valuation of £300,000 was £62,000. There is no depreciation of the land and buildings.

8. Investments held as current assets	2017
	£
National Savings Income Bonds	27,000

9. Creditors: amounts falling due within one year	2017
	£
Trade creditors	2325
Accrued expenses	984
PAYE and NI/NSDC Council tax	-2117
Deferred income and grants in advance (see below)	387
	<u>1,579</u>

Deferral included in creditors	
Jane Howell	<u>387</u>

The deferral included in creditors relates to a grant where there are conditions which must be fulfilled prior to entitlement or use of the grant or donation by the charity.

10. Revaluation reserve

Land and buildings were revalued in June 2006 by C J Hole on the basis of open market value. An amount of £238,000 was transferred to the revaluation reserve.

North Somerset Mencap
(A company limited by guarantee)
Notes to the Accounts
for the year ended 30 June 2017 contd....

11. Share capital

The company is limited by guarantee and does not have a share capital. The liability of the members in the event of winding up is limited by guarantee to an amount not exceeding £1 per member.

North Somerset Mencap
(A company limited by guarantee)
Detailed Schedule to the Statement of Financial Activities
for the year ended 30 June 2017

These schedules are an intrinsic part of the accounts required to comply with the 2008 revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, revised June 2008. However, they are not part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2017	2017	2017	2016
	£	£	£	£
Incoming Resources				
Voluntary Income				
Grants, legacies and donations				
Government and public bodies				
Council grants to Cool Summer Club	-	400	400	450
Total	-	400	400	450
Non government and non public bodies				
General donations	546	300	846	1236
Total	546	300	846	1236
Total grants, legacies and donations received	546	700	1,246	1686
Other voluntary income				
Member subscriptions - Cool Summer Club	-	645	645	700
Total	-	645	645	700
Total Voluntary Income	546	1,345	1,891	2386
Activities for generating funds				
Fundraising activities - general	1,492	1,040	2,532	1490
Fundraising activities - general (Just giving)	166	540	706	1047
Closure of special needs playscheme a/c	-	0	0	0
Total of activities for generating funds	1,658	1,580	3,238	2537
Investment Income				
National Savings Income bond interest received	258	-	258	333
Total Investment Income	258	-	258	333
Incoming resources from charitable activities				
Letting of 4a The Beach for charitable purposes	23,776	-	23,776	23776
Millfield trip	49	-	49	0
Sports and disco income	1,652	-	1,652	2989
Total incoming resources from charitable activities	25,477	-	25,477	26765
Total Incoming Resources	27,939	2,925	30,864	32021

North Somerset Mencap
(A company limited by guarantee)
Detailed Schedule to the Statement of Financial Activities
for the year ended 30 June 2016 contd....

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
<i>Costs of generating voluntary income</i>	2017 £	2017 £	2017 £	2016 £
Fundraising publicity (inc. Just Giving)	430	-	430	370
Total costs of generating voluntary income	430	-	430	370
Charitable expenditure				
<i>Costs of objectives in furtherance of the charities objectives</i>				
Costs of 4a The Beach	10,540	-	10,540	11,597
	10,540	-	10,540	11,597
<i>Support costs of charitable activities</i>				
<i>Direct support costs</i>				
Gross wages and salaries - Project Co-ordinator	10,560	290	10,850	10,839
Millfield Trip/Tennis Course	48	-	48	311
Sports etc.(unrestricted) Cool Summer Club (restricted)	6,010	1,463	7,473	8,218
	16,618	1,753	18,371	19,368
<i>Administration costs in support of charitable activities</i>				
Health and safety costs - CRB and first aid training		-	0	139
Administrative expenses - Project coordinator	1,870	-	1,870	2,077
Laptop - project co-ordinator	840	-	840	
Bank charges	172	-	172	231
	2,882	-	2,882	2,447
<i>Professional fees in support of charitable activities</i>				
Accountancy fees - payroll administration	216	-	216	216
	216	-	216	216
Total support costs	19,716	1,753	21,469	22,031
<i>Grants paid to achieve the objects of the charity</i>				
Betty Johnson Allen Fund (U/R) Specialist Playschemes (R)	-	-	-	0
North somerset Caring Club	594	-	594	792
Total of all grants paid	594	0	594	792
Total expended on charitable activities	30,850	1,753	32,603	34,420
<i>Governance costs that are not direct management functions inherent in generating funds.</i>				
<i>Specific governance costs</i>				
Independent Examiner's Fees	1,008	-	1,008	960
Insurance - combined liability	497	-	497	495
Fees - AGM/affiliation fees/Co Hse	195	-	195	240
Total governance costs	1,700	-	1,700	1695